



163RD COMMENCEMENT GUIDE FOR
May 28th, 2021 7 p.m.

THE 163RD COMMENCEMENT AT CIRCLEVILLE HIGH SCHOOL



May 28th, 2021 at 7 p.m. in the CHS Gymnasium

The 163rd Commencement at Circleville High School will be held on Friday, May 28th at 7 p.m. in the high school gymnasium. This year's ceremony will see over 140 Tigers complete their K-12 journey in Red & Black in front of family and friends and will also be streamed live on the district's YouTube channel for extended family and friends. Graduates will report between 5:30-6 p.m. for pre-ceremony placement through the cafeteria entrance behind the school and are asked to park in the middle school lot. As a part of the festivities, increased health and safety measures will be implemented and can be found in detail on the following pages.

Graduation Tickets available April 30th at 9 a.m. (Deadline May 14th to order)

Each graduate will have the ability to invite up to 6 guests only for the May 28th ceremony. Tickets will go on sale Friday, April 30th at 9 a.m. through the HomeTown Ticketing page accessible at [CirclevilleAthletics.com](https://www.CirclevilleAthletics.com) under Tickets or by scanning the QR code to the right. All tickets are general admission and can only be accessed using a unique login given to students on April 28th and delivered to Pickaway-Ross Career and Technology Center students the week of April 26th. Tickets are not transferrable and all families must sit with their family unit upon entry in the designated areas. DEADLINE May 14th to order.



Doors open at 6 p.m. Seating is first come, first serve. Parking lots open at 5 p.m.



CLASS COLORS: RED & BLACK CLASS FLOWER: WHITE ROSE

MOTTO: *"In it together"*

ANY QUESTIONS OR CONCERNS?

CONTACT GUIDANCE COUNSELOR AT 740-474-4846

GRADUATION DAY SAFETY PROCEDURES

In preparation for the event, our ability to hold a single-setting graduation ceremony is dependent upon a team effort to mitigate the chance for COVID-19 exposure. Please note that all plans are contingent upon impending state and local health guidance. As a part of the 163rd Commencement Exercises at Circleville High School, school administration has consulted with health officials to come up with a comprehensive entry and exit plan that includes the following:

- Using separate entrances for families of graduates with last names A through K and L through Z.
- Temperature checks upon arrival to the facility.
- Implementing a 'no congregating policy' in the hallway with staff ushers and signage directing guests directly to their seats.
- Communicating and reminding families beforehand to self-administer COVID-19 screenings for possible symptoms before they depart for the ceremony and opting to stay home and view the ceremony live on YouTube in the event they have symptoms.
- Requiring masks to be worn by guests at all times during the ceremony (with exception of graduates as they receive their diploma and take their picture on the stage).
- Requesting guests to sit with their family groups only on the designated signage areas in the gymnasium.



GRADUATION ENTRY MAP AND PROCEDURES

GRADUATE

ENTRANCE (ARRIVE BY 6 P.M. AND PARK IN CMS LOT)

A-K EXIT

L THROUGH M EXIT

FIRST FLOOR

A EXIT

B/C EXIT

A ENTRANCE

B/C ENTRANCE

LAST NAMES L-Z
ENTRANCE B

LAST NAMES A-K: ENTRANCE A

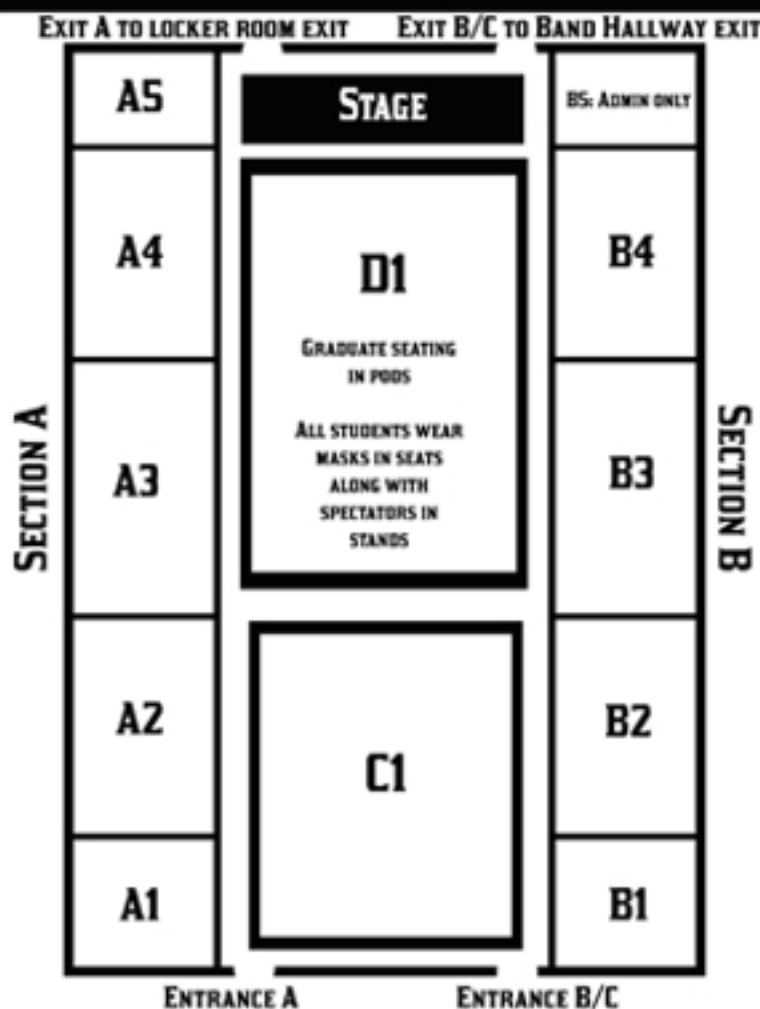
Graduate A-K Attendee Entrance A Procedures

Enter: Guidance doors from out front. Walk down the academic corridor and head to the west part of the gym by the courtyard windows to enter in Entrance A. In the event a line forms, please adhere to social distancing guidelines and stay with your family group, socially distanced from the person(s) in front of you. Guests are asked to refrain from congregating for safety purposes and to prevent obstructions to walking paths to designated areas. Have tickets ready proving admittance upon arrival and be prepared for temperature checks outside of the guidance office entrance. Upon departure all guests will remain seating until dismissed by ushers to depart through A and A-K Exits.

Graduate L-Z Attendee Entrance B Procedures

Enter: Guidance doors from out front. Walk down the main corridor from the main entrance and enter in Entrance B. Guests are asked to refrain from congregating for safety purposes and to prevent obstructions to walking paths to designated areas. In the event a line forms, please adhere to social distancing guidelines and stay with your family group, socially distanced from the person(s) in front of you. Have tickets ready proving admittance upon arrival and be prepared for temperature checks inside the door. In the event a line forms, please adhere to social distancing guidelines. Students must wear masks inside the facility at all times. Upon departure all guests will remain seated until dismissed by ushers to depart through B/C and L-Z Exits.

GRADUATION EXIT PROCEDURES



FAMILIES ARE ASKED TO SIT WITH THEIR FAMILY GROUP ON THE DESIGNATED SIGNAGE (PICTURED ABOVE) WHICH HAS BEEN PRE-SPACED OUT FOR SAFETY

Dismissal Procedures

Upon the conclusion of the ceremony, each section (A, B, C, and D) will be dismissed in the following order. As guests leave, Sections A and B will be roped off to space out the timely and safe departure of guests through designated areas starting with the graduates who will be dismissed first. Guests are asked to stay in their seats and await departure announcements from the podium.

Section D (Student Graduates)

Graduates will depart out Exit A toward the locker room exit. Once outside of the school they can await their family group for departure.

Section A attendees

Section A will be released sequentially from A5 through A1 to prevent groups walking by each other and will proceed out Exit A toward the locker room exit.

Section B and C attendees

Section B and C attendees will be released sequentially from B4 through B1 to prevent groups walking by each other and will proceed out Exit B and then down the band hallway to the exit to find their graduate before departing.

GRADUATION DAY ODDS AND ENDS FOR SENIORS



What should I wear for graduation?

Where possible, it is highly recommended for students to wear business casual attire under their cap and gown. For females this will be a light colored dress (open toe shoes acceptable) and for males, dress slacks, a button down or polo shirt, and dress shoes.

What if I do not plan to participate in graduation?

In the event you do NOT plan to participate in the graduation ceremony, please inform the guidance office prior to May 20th of your intent to opt out. If you do opt out of participation in graduation, your diploma can be picked up on the Tuesday after Memorial Day or later that week.

What about graduation pictures?

Our contracted photographer Kim Ranney Photography will be on site to take pictures of each graduate as they walk across the stage to receive their diploma. A 5x7 will be sent to each graduate along with order forms for additional photos.

How should graduation caps and tassels be worn?

Caps are placed on the middle of the forehead approximately one to two inches above the eyebrows so that the cap's mortar board is level. The front of the cap is indicated on the inside of the cap. Regrettably, graduation caps are NOT permitted to be decorated. Before receiving your diploma, and in preparation for graduation day, tassels should be worn over the left side of the cap. The tassel will then be shifted to the right side of the cap after receiving your diploma.