

Trotwood-Madison City Schools

Our Mission is 100% Student Success



January 14, 2021

To: All

In accordance with Governor DeWine's executive order instructing all K-12 schools to share COVID-19 confirmed positive cases with district stakeholders the information below is relative to Trotwood-Madison City Schools.

The District received notification of a confirmed positive case of COVID-19 today. The individual impacted is a staff member of the Food Service Department and is currently quarantined in accordance with the guidance provided by the Center for Disease Control (**CDC**) and Public Health Dayton Montgomery County (**PHDMC**). Individuals that have been identified as being in close contact have been contact traced and asked to quarantine and/or work from home while they monitor/check for symptoms through the designated quarantine period.

Our attempt to be transparent in our communication along with protecting the privacy of the individuals impacted is a fine line, but one that must be upheld. The District will continue to reinforce the important concepts of:

- **Social distancing of at least 6 feet**
- **Wearing a mask at all times when in the buildings and around other staff members and students**
- **Washing your hands with soap and water for at least 20 seconds and / or using hand sanitizer with at least 60% alcohol. Sanitizing stations are available in all District buildings**
- **Frequently cleaning and disinfecting high touch surfaces and nightly disinfecting of all school buildings**

The District will inform the PHDMC of the confirmed case and this information will then be shared with the Ohio Department of Health (**ODH**), loaded into the K-12 dashboard for positive COVID-19 cases in districts across the state.

The District will update stakeholders via, Final Forms, Email, our District Website and Social Media Platforms if and when new cases arise. The District will share the total number of confirmed positives cases of COVID-19 through our website, www.trotwood.k12.oh.us, only as they arise.

Please make sure you stay connected and monitor these platforms to stay up to date on our status during the COVID-19 Pandemic. Also, please make sure you have updated your contact information through Final Forms, as we will be using that platform to share information with our families.

In closing, please know that the safety of our staff and students is our priority. Thank you for your patience and understanding during these ever-changing times.

Sincerely,

A handwritten signature in blue ink that reads "Reva C. Cosby". The signature is written in a cursive, flowing style.

Dr. Reva C. Cosby
Superintendent of Schools