

Cory Smith- Principal
Jason LaCivita- Dean of Students
Marlene Putnam-Counselor
20 Center Street
Berlin Heights, Ohio
(419) 588-2079
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2021-2022 Edison Middle School Orientation Information

Important Information in Student Handbook

- School Hours 7:50-2:50 Homeroom 7:15 - 7:50 Tardy after 7:50
- Doors to the school will not open until 7:15 AM
- Two hour delay times: 9:50-2:50
- School Fees are \$30.00
- Lunch/Milk prices: Free
- Breakfast price: Free
- The first day of school for students will be Monday, August 23rd
- Please fill out the Administration of Medication release form contained in the student packet if your child needs to have medication administered to them while at school.
- Important reminders about student dress code - shorts and skirts must extend below a student's fingertips when extended at their side; no rips, tears, or holes in clothing are permitted; unnatural hair color is not permitted (pink, blue, green, etc.)
- Please complete your Final Forms paperwork prior to the first day of school

Arrival and Dismissal

- Walkers and car riders are encouraged to enter the building between 7:15 and 7:40
- Busses will drop off and pick up students at the library entrance. We ask that no cars enter the bus parking lot on Center Street between the hours of 7:00 AM and 4:00 PM. It poses a danger for students at recess and to students going to and from their bus.
- If your child is going home a different way than he/she normally does, please send an email to Mrs. Chaffin in the office at lchaffin@edisonchargers.org, or call the office in the AM. Last minute changes in transportation can result in confusion and a chance that the child will not get the message in time.

Important Reminders

- Please call the office or email Mrs. Shanle at cshanle@edisonchargers.org if your child is going to be absent from school.
- Cell phones must be turned off and kept in lockers until the end of the school day.
- School visitors must enter and report to the main office and sign in.
- Students will not be permitted to carry bookbags with them during the school day.
- Drinking fountains have been replaced with bottle fill stations. Please send a water bottle with a lid/flip top to school with your child.

Communication

- www.edisonchargers.org or call the office at 419-588-2079
- Please pay attention to your email that is registered in Final Forms. This email address will be sent important updates throughout the school year.

***Please read and refer to the [Student Handbook](#) for information and answers to questions you may have.**