
NEGOTIATED AGREEMENT

between the

**BATH LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

and the

BATH EDUCATION ASSOCIATION

July 1, 2024- June 30, 2027

TABLE OF CONTENTS

<u>ARTICLE</u>		<u>PAGE</u>
I	TERMS OF AGREEMENT	1
II	RECOGNITION/DEFINITIONS.....	2-3
	2.1 Recognition	2
	2.2 Definitions.....	2-3
III	ENTIRE AGREEMENT	4
IV	WAIVER OF NEGOTIATIONS	5
V	SEVERABILITY	6
VI	NON-DISCRIMINATION PROVISION	7
VII	BOARD POLICIES	8
VIII	MANAGEMENT RIGHTS	9-10
IX	ASSOCIATION RIGHTS.....	11-12
	9.11 Use of Facilities	11-12
X	NEGOTIATION PROCEDURE	13-15
	10.1 Negotiation Procedure.....	13-15
	10.11 Directing Requests	13
	10.12 Negotiation Meetings	13
	10.13 Representation	13
	10.14 Information	14
	10.15 While Negotiations are in Progress	14
	10.16 Agreement	14
	10.17 Disagreement.....	14-15
	10.18 Rights of Individuals	15
	10.19 Good Faith Bargaining	15
XI	GRIEVANCE PROCEDURE.....	16-20
	11.1 Grievance Procedure.....	16-20
	11.11 Definitions Concerning Grievances	16
	11.12 Purpose of Grievance Procedure.....	17
	11.13 Procedure.....	17
	11.14 Formal Grievance Procedure.....	17-19
	11.15 Scope of Grievance Application.....	19
	11.16 Professional Rights Provision	19
	11.17 Miscellaneous Grievance Procedure	19-20
	11.18 Exclusivity of the Grievance Procedure	20

ARTICLE

PAGE

XII DUE PROCESS/DISCIPLINE PROCEDURES21-23
12.1 Due Process Discipline Procedures21-23
 12.11 Application21
 12.21 Discipline.....21
 12.31 Procedures: Teacher Discipline Conference.....21
 12.41 Progressive Discipline21-23
 12.51 Immediate Removal23
 12.61 Dismissal: Criminal Records Check23
 12.71 Sole and Exclusive Remedy24

XIII REGULAR TEACHERS' CONTRACTS.....25-26

XIV SUPPLEMENTAL TEACHERS' CONTRACTS27

XV REDUCTION IN FORCE.....28-30
15.1 Reduction in Force28-29
 15.13 Attrition28
 15.14 Reduction Other than by Attrition.....28
 15.15 Seniority.....29
 15.16 RIF Lists.....29
15.2 Recall29-30
15.3 State and Federal Law30
15.4 Grievance Procedure30
15.5 Compliance with Law30

XVI PAYROLL PRACTICES31

XVIJ SALARY SCHEDULE PLACEMENT32-33
17.1 Salary Schedule Placement32-33
17.2 Retired - Re-Hired Certified Employees33

XVIII WORK YEAR34-37
18.1 Work Year.....34-35
 18.11 Duty Days34-35
18.2 Work Day35-36
 18.21 Definition of Work Day35
 18.22 Dismissal Times36
 18.23 Delays36
18.3 Work Load.....36-37
 18.31 Planning Period36
 18.32 Additional Activities.....37

ARTICLE

PAGE

XIX COMPENSATION38-40
19.1 Compensation.....38-40
 19.11 Base Salary38
 19.12 Supplemental Contracts38
 19.13 Longevity Pay38
 19.14 AP Instructors39
 19.15 Mentoring Teachers39
 19.16 Admission to Extracurricular Activities.....40
 19.17 Project Lead the Way.....40

XX INSURANCES/DEATH BENEFITS41-44
20.1 Insurances/Death Benefits41-42
20.2 Life Insurance42
20.3 Hospitalization/Major Medical/Dental.....42
20.4 Flex Spending Account.....43
20.5 Employee Death Benefit.....43
20.6 Duration of Coverage.....44

XXI SEVERANCE PAY45

XXII STATE TEACHERS RETIREMENT SYSTEM (S1RS) PICK UP46

XXIII ASSOCIATION LEAVES.....47-56
23.1 Leave of Absence.....47
 23.11 Sick Leave (Paid)47-50
 23.21 Sick Leave Bank.....49-50
 23.31 Unpaid Leave (Deduct Days).....50-51
 23.41 Family Leave51-52
 23.51 Professional Leave.....52-53
 23.61 Personal Leave53-54
 23.71 Assault Leave54-55
 23.81 Sabbatical Leave55-56
 23.91 Religious Leave.....56
 23.101 Jury Duty Leave56
 23.111 Association Leave.....56

XXIV SHARED TEACHING.....57

XXV PERSONNEL FILES.....58

XXVI PERSONAL FREEDOM.....,59

XXVII VACANCIES AND TRANSFERS60
27.1 Vacancies and Transfers.....60
 27.11 Vacancies and Requested Transfers60
 27.12 Involuntary Transfers.....,60

<u>ARTICLE</u>		<u>PAGE</u>
XXVIII	DRUG TESTING	61
	28.1 Drug Testing.....	61
	28.11 General	61
	28.12 Rehabilitation.....	61
XXIX	OCCUPATIONAL SAFETY AND HEALTH.....	62
XXX	TUITION REIMBURSEMENT/EXCHANGE OF SERVICES AGREEMENT ...	63
XXXI	LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE.....	64-66
XXXII	BCII/FBI FEES (CRIMINAL BACKGROUND CHECKS)	67
XXXIII	EVALUATION PROCEDURE.....	68-75
	33.1 Teacher Evaluation Procedure	68
	33.2 Definitions	68
	33.3 Purpose	68
	33.4 Application.....	68
	33.5 Standing Joint Committee for Teacher Evaluation	69
	33.6 Evaluators.....	69
	33.7 Orientation and Professional Development	69-70
	33.8 Evaluation Structure and Procedures.....	70
	33.9 Observations	71-75
	33.91 Schedule of Observations	71
	33.92 Observation Conferences	71-72
	33.93 Walk Throughs	72
	33.94 High Quality Student Data	72
	33.95 Professional Growth and Improvement Plans	72-73
	33.96 Mentor Teacher for Teachers on Improvement Plan	73
	33.97 Finalization of Evaluation	74
	33.98 Due Process	74
	33.99 Guidance Counselors and School Nurse	74
XXXIV	IMDEMNIFICATION OF EMPLOYER	76
XXXV	COLLEGE CREDIT PLUS	77-79
XXXVI	ACADEMIC DISTRESS.....	80

APPENDICES

PAGE

A. SALARY SCHEDULES81-83
A-1 Certified/Licensed Salary Schedule.....81
A-2 Certified/Licensed Salary Schedule.....82
A-3 Certified/Licensed Salary Schedule.....83

B. SUPPLEMENTAL SCHEDULE84-97
B-1 Supplemental Salary Schedule84-87
B-2 Supplemental Salary Schedule88-93
B-3 Supplemental Salary Schedule94-98

C. DEFINITIONS88-97

D. GRIEVANCE FORM101-104
Grievance Report Form - Level Two.....101
Grievance Report Form - Level Three.....102
Appealing a Policy Grievance to the Board of Education - Level Three.....103
Grievance Report Form - Level Four.....104

ARTICLE I

1.1 TERMS OF AGREEMENT

- 1.11 The Board of Education of the Bath Local School District and the Bath Education Association hereby agree that the items in this document be adopted upon ratification by the Association and adoption by the Board to be in effect from July 1, 2024 and continuing in effect through June 30, 2027.
- 1.12 The Board of Education and the Bath Education Association agree that this document shall be the base from which future negotiations shall proceed.
- 1.13 As soon as practicable, but not later than sixty (60) days after ratification, this Agreement will be sent to SERB.
- 1.14 In witness thereof, we, the undersigned representatives of the Board of Education and the Bath Education Association, its officers and members, have hereunto set our hands this _____ day of _____, 2024.

BATH EDUCATION ASSOCIATION

BATH LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION

By: _____
BEA President, Negotiator

By: _____
Board President

By: _____
BEA Head Negotiator

By: _____
Superintendent

By: _____
BEA Secretary

By: _____
Treasurer

ARTICLE II

2.1 RECOGNITION

- 2.11 The Bath Local School District Board of Education recognizes the Bath Education Association, affiliate of the Ohio Education Association, and the National Education Association, as the sole and exclusive representative, for purposes of and as defined in Chapter 4117 of the Ohio Revised Code, for all licensed and/or certificated personnel, both full-time and regular part-time, whether actively employed or on leave of absence or on reduction in force suspension with recall rights, including by way of illustration classroom teachers, tutors, guidance counselors, librarians, media and program specialists, nurses. No substitutes can be used to fill a regular teacher vacancy except on a temporary basis. A vacancy is not created because a teacher is on approved leave, paid or unpaid.
- 2.12 Specifically excluded from the bargaining unit are the Superintendent, Assistant Superintendent, Principals, Assistant Principals, Athletic Director, non-certified employees and all non-certificated/non-licensed employment, other substitutes, and other administrative personnel as defined in Chapter 4117 of the Ohio Revised Code. The bargaining unit shall also include any newly created non-supervisory certificated/licensed position having a community of interest in wages, hours, and terms and conditions of employment with teachers in the unit as described above.

2.2 DEFINITIONS

- 2.21 The following definitions apply to this Agreement unless expressly provided otherwise:
- 2.211 The “Association” means the Bath Education Association and members acting on behalf of the Association.
- 2.212 The “Board” means the Bath Local School District Board of Education and its administrators and others authorized to act on its behalf.
- 2.213 “Days” means work days.
- 2.214 “District” means Bath Local School District.
- 2.215 “Teacher” means an employee of the Board in the bargaining unit described in paragraph 2.11 above.
- 2.216 “Full Time” teacher means a member of the bargaining unit who is employed to work a day as defined in Article XVIII 18.21 for a minimum of one hundred twenty (120) days or more in one (1) school year.

- 2.217 “Part Time” teacher means a member of the bargaining unit who works less than a full day as defined in Article XVIII 18.21 and/or for less than one hundred twenty (120) days in one (1) school year.
- 2.218 “Home Instruction Tutor” means an hourly employee excluded from bargaining unit who works less than one (1) full day as defined in Article XVIII 18.21 and/or for less than one hundred twenty (120) days in one (1) school year.
- 2.219 “Athletic Director” means a teacher or administrator who has been assigned the responsibility for daily supervision of Bath's athletic and co-curricular activities.
- 2.220 “Comparable Evaluations” means certificated/licensed personnel receiving the same summative rating on the OTEs evaluation.

ARTICLE III

3.1 ENTIRE AGREEMENT

- 3.11 The specific provisions of the Agreement shall be the sole source of the rights of the Association and any teacher covered by this Agreement. This Agreement supersedes all previous oral and written agreements between the Board and the Association and between the Board and any teacher within the collective bargaining unit.
- 3.12 The parties hereby agree that the relations between them shall be governed exclusively by the terms of this Agreement only and no prior Agreement, understanding or practice, whether oral or written, shall be controlling or in any way affect the relations between the parties or the wages, hours, and working conditions of the teachers covered by this Agreement.

ARTICLE IV

4.1 WAIVER OF NEGOTIATIONS

- 4.11 The Association acknowledges that during the negotiations leading to the execution of this agreement, it had the full opportunity to submit all items appropriate to collective bargaining and that it expressly waives the right, except as spoken to in this agreement, to submit any additional item for negotiation during the term of this agreement, whether or not the item was discussed during the course of negotiations leading to the execution of this agreement.
- 4.12 The specific provisions of this agreement are the sole source of any rights that the Association or any member of the bargaining unit may allege the Board has violated in filing a grievance.

ARTICLE V

5.1 SEVERABILITY

5.11 Consistent with Chapter 4117 of the Ohio Revised Code, this Agreement governs the wages, hours, terms and conditions of employment of teachers and terms of this Agreement prevail over any state statute to the contrary.

5.111 If any specific provision(s) of this Agreement is (are) invalidated by court ruling or subsequent change in the law, the parties shall, upon written request of the other, negotiate in good faith regarding any necessary change in this Agreement.

5.112 If any specific provision(s) of this Agreement is (are) found unlawful after court Appeals have been exhausted or withdrawn, all other provisions of this Agreement shall remain in full force and effect.

ARTICLE VI

6.1 NON-DISCRIMINATION PROVISION

6.11 Teachers shall be employed by the Bath Local Schools without regard to race, color, creed, national origin, age, sex, religion, ancestry, marital status, sexual orientation, citizenship status, military status, or handicap.

ARTICLE VII

7.1 **BOARD POLICIES**

- 7.11 The Board shall make copies of school district Policies available on the District website.
- 7.12 Willful violation of school policy may subject a teacher to the due process/discipline procedures in Article XII.

ARTICLE VIII

8.1 MANAGEMENT RIGHTS

- 8.11 Except as specifically abridged, delegated, granted or modified by a specific and express term of this Agreement, the Board hereby retains and reserves to itself and the administration, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in them by the laws and the constitution of the State of Ohio, including but not limited to management's right to:
- 8.111 determine matters of inherent managerial policy which include, but are not limited to areas of discretion or policy such as the functions and programs of the Board, standards of services, its overall budget, utilization of technology, and organizational structure.
 - 8.112 hire, assign, direct, schedule, supervise, and evaluate teachers.
 - 8.1121 Per Article 33.5, evaluation guidelines concerning student growth measures will be located in Appendix C during the contract period. The Board of Education will comply with O.R.C. 3319.111, 3319.112, and Board of Education Policy in evaluating bargaining unit members.
 - 8.1122 The June 1 deadline for a notice of non-renewal contained in O.R.C. 3319.11 shall remain in effect.
 - 8.1123 Any grievance pertaining to a bargaining unit member's evaluation shall be limited to procedural issues. No grievance may be filed relative to the substantive issues contained within the evaluation.
 - 8.113 maintain and improve the efficiency and effectiveness of school operations.
 - 8.114 determine the methods, process, means, and personnel by which school operations are to be conducted.
 - 8.115 suspend, discipline, demote, or terminate teacher for just cause.
 - 8.116 lay off, transfer, promote, or retain teachers.
 - 8.117 determine the adequacy of the work force.
 - 8.118 determine the overall mission of the school district as an education unit; effectively manage the work force.
 - 8.119 take actions to carry out the mission of the school district.

- 8.120 determine the work hours of teachers and the instructional hours for pupils.
- 8.121 direct, assign and schedule pupils.
- 8.122 establish a competency based education program for all subjects to include, but limited to pupil performance objectives¹ Bath testing instruments and use of associated record keeping systems.
 - 8.1221 The competency based education program in grades K-12 shall be reading, writing/language arts, mathematics, science and social studies as prescribed by the State of Ohio.
- 8.123 establish a Mentor Program utilizing department heads and/or grade level chairperson and/or county supervisors.
 - 8.1231 Any state funds for support of this Mentor Program shall be used to supplement salaries of department beads and grade level chairperson when established.

ARTICLE IX

9.1 ASSOCIATION RIGHTS

9.11 Use of Facilities

- 9.111 The Association shall have the right to post notices, except items related to a potential strike, of activities and matters of Association concern on Association bulletin boards.
 - 9.1111 The Board shall provide at least one (1) bulletin board in each school building in areas frequented by teachers.
 - 9.1112 The Association may use the District mail service and teacher mailboxes for all communications except items related to a real or potential Bath strike, without interference, censorship or examination of such communication by the Board.
 - 9.1113 The Association shall have the right to use school facilities and equipment at no charge provided such does not relate to a real or potential Bath strike.
- 9.12 Authorized representatives of the Association shall be permitted to transact Association business on school property.
- 9.13 The Association shall be the exclusive representative of teachers in the bargaining unit.
- 9.14 The Association shall have the right to receive a list of names, assignments, seniority list, work locations, and telephone numbers and home addresses of teachers (except for those who request the withholding of telephone numbers and addresses), contract status, and placement on the salary schedule for all members of the bargaining units.
 - 9.141 This list shall be provided to the Association President at no cost by November 1st of each year.
- 9.15 The Superintendent shall make available to the Association President, on the second day before each Board of Education meeting, a copy of the agenda for that meeting.
 - 9.151 The minutes up for Board action shall be made available to the Association with the agenda for that meeting.
- 9.16 Provided the Association's designated representative shall be given sufficient time on the agenda at faculty meetings and workshops to present reports and announcements.
- 9.17 The Association shall be given sufficient time on the agenda of the orientation program for new teachers to explain Association activities.

- 9.18 The Board and Association shall, upon written request, furnish the other available non-confidential information in its existing form which is relevant to proper subjects of bargaining, or which is directly related to and necessary for administration of the terms of this Agreement. Such information shall be furnished within ten (10) calendar days of receipt of request.
- 9.19 The right of payroll deduction shall be accorded by the Board exclusively to the Association and shall not be accorded any other organization whose members are part of the bargaining unit represented by the Association. The Board shall make payroll deduction of Association dues, Bath Education Association Scholarship Fund, Political Action Contribution, and/or annuity on the following basis:
- 9.191 Payroll deduction of Association dues shall be made upon the written authorization of the teacher. Teachers who select Continuing Payroll Deduction shall remain continuous from school year to school year until revoked in writing by the teacher. The association representative shall provide a copy of the authorization and/or revocation to the Association treasurer as well as to the Treasurer of the Board.
- 9.192 The amount of dues to be deducted shall be in accordance with the terms of the authorization. If the authorization so provides, the amount of dues to be deducted may be increased or decreased from school year to school year upon receipt by the Treasurer of written notice of such change on or before the first Friday after instruction begins. Dues shall be deducted in approximately twenty (20) equal installments from teacher paychecks, beginning in late September. The dues of a teacher who does not work a full work year shall be prorated by the amount determined by the Association treasurer and any balance of dues owed shall be deducted from the teacher's last paycheck to the extent funds are available in that check or spread over the remaining pays, as may be the case.
- 9.193 With respect to all sums deducted by the Board pursuant to authorization of the teacher for membership dues, the Board agrees promptly to remit such monies to the Bath Education Association Treasurer along with an alphabetical list of teachers for whom such deductions have been made and any changes that may have occurred since the previous list.
- 9.20 The rights granted herein to the Association shall not be granted or extended to any competing organization with respect to teachers.
- 9.21 Any certificated/licensed employee of the Bath Local School District, who resides outside the Bath Local School District, may bring his/her child/children to Bath Local Schools without paying tuition. Transportation of this child is the responsibility of the employee. The Superintendent must be given written notice to activate this enrollment.

ARTICLE X

10.1 NEGOTIATION PROCEDURE

10.11 Directing Requests

10.111 Requests in writing for negotiation meetings from the Association will be made directly to the Superintendent or his designee. Requests from the Board will be made in writing to the President of the Association. Requests for negotiation meetings shall be submitted between fifty (50) and one hundred (100) days prior to the expiration of the contract term.

10.12 Negotiation Meetings

10.121 The first bargaining session shall be held at a mutually agreed time and date within fourteen (14) days of the request. All proposals by the parties shall be written and submitted to the representative(s) of both teams at the first meeting. No additional items shall be submitted by either party following the first meeting, unless mutually agreed by the parties.

10.122 Additional ground rules, if any, will be established at the first meeting. Bargaining sessions shall not be scheduled during the regular teacher workday. As used in this Article, the terms "Board" and "Association" shall be construed to include their respective representatives. Times and dates as used in this Article may be changed by mutual agreement.

10.13 Representation

10.131 Neither party in any negotiations shall have any control over the selection of the negotiating or bargaining representatives of the other party. Representatives of the Board and of the Association shall meet at mutually agreed times to negotiate in good faith. While no final agreement shall be executed without ratification by the Association and approval of the Board, the parties mutually pledge that their representatives will be clothed with all necessary power and authority to make proposals, consider proposals, and make concessions in the course of negotiations.

10.132 There shall be two signed copies of any final agreement. One copy shall be retained by the Board and one by the Association. The Board shall make copies of the final agreement available in each building office and/or library within thirty (30) days after the agreement is signed.

10.133 The Board shall make copies of adopted school district policies available in each building office and/or library within the district. Any policy changes and/or additions shall be made available in the same locations within thirty (30) days of adoption.

10.14 Information

- 10.141 The Association and Board agree to furnish each other upon written request and in reasonable time all factual information pertinent to the items being negotiated. This obligation does not require the production of information protected by federal and state privacy laws or student records laws.

10.15 While Negotiations are in Progress

- 10.151 “Caucus” - Either group may recess for independent caucus of reasonable duration at any time.
- 10.152 “Protocol” - No action to coerce or censor or penalize any negotiation participant shall be made or implied by any other member as a result of participation in the negotiation process.
- 10.153 “Item Agreement” - As negotiation items receive tentative agreement they shall be reduced to writing, dated and initialed by each party.
- 10.154 “Schedule of Meetings” - Until all negotiation meetings are completed, each meeting shall include a decision on an agreed time and place for the next subsequent meeting.

10.16 Agreement

- 10.161 When and if a successor agreement is reached by the representatives of the parties, it shall be reduced to writing and submitted to the Association for ratification and to the Board for approval.

10.17 Disagreement

- 10.171 When the parties are unable to reach agreement within thirty (30) days of the expiration date of this Agreement, either party may call for mediation by contacting the Federal Mediation and Conciliation Service (FMCS) to request the appointment of a mediator.
- 10.172 Costs, should they occur for Federal Mediation and Conciliation Service shall be shared equally between the Association and the Board of Education.
- 10.173 The mediator shall have the right to hold meetings with the negotiating parties in seeking to effect a resolution to the disagreement(s) in accordance with the rules and regulations of the FMCS.

10.1731 In the event an agreement cannot be achieved within thirty (30) days of the first mediation session the Association may invoke Article X, Section 10.174.

10.174 In the event the members of the negotiation committees are unable to reach agreement within ten (10) days of the expiration of the existing Agreement, then the Association shall have the right to proceed in accordance with Section 4117.14D(2) of the Ohio Revised Code which states:

10.1741 “No public employee shall strike during the term or extended term of a collective bargaining agreement or during the pendency of the settlement procedures set forth in Section 4117.14 of the Revised Code.”

10.18 Rights of Individuals

10.181 Nothing in this Document shall prohibit any teacher from presenting views, proposals, or grievances in accordance with established procedure, and any cost shall be borne by the individual. Negotiations, however, shall be conducted according to this contract.

10.19 Good Faith Bargaining

10.191 The duty to bargain is the mutual obligation of the parties through representatives to negotiate in good faith at reasonable times and places with respect to wages, hours, terms and other conditions of employment and the continuation, modification, or deletion of an existing provision of a collective bargaining agreement, with the intention of reaching an agreement, or to resolve questions arising under the agreement.

10.192 The obligation to bargain does not mean that either party is compelled to agree to a proposal nor does it require the making of a concession or counter proposal.

10.20 The Negotiations Procedure set forth in this Article constitutes the entire dispute settlement procedure mutually agreed by the parties.

ARTICLE XI

11.1 GRIEVANCE PROCEDURE

11.11 Definitions Concerning Grievances

- 11.111 A “grievance” is a claim by the Association or by one (1) or more teachers that there has been a violation, misinterpretation or misapplication of a provision of the Agreement, or a violation, misapplication or misinterpretation of Board policy.
- 11.112 “Grievant” shall mean a person(s) in the bargaining unit making the complaint or the Association. In the event more than one person files the same complaint, the complaint shall be considered as one grievance and the Association shall provide a list of grievants to the Administration.
- 11.1121 Such person(s) or the Association may be represented or accompanied by a representative of his/her choosing from within the bargaining unit at any formal level of this procedure.
- 11.113 “Bargaining Unit” shall mean as defined in the recognition language of this contract.
- 11.114 The "time limits" contained in this Section shall serve as a maximum.
- 11.1141 Failure to file a grievance or failure to process a grievance to the next step of the procedure in accordance with the time limits contained herein shall result in a waiver of the grievance.
- 11.1142 Failure of school officials to respond to a grievance in accordance with the time limits contained herein shall entitle the grievant to advance to the next step in the procedure.
- 11.1143 If a grievant or school official is unable to comply with a time limit of the procedure by reason of personal or family illness or absence from the district due to vacation, professional leave or emergency business, the appeal period shall be extended to accommodate such absence.
- 11.115 “Day” means school day during the regular school year and Monday-Friday (other than holidays) during summer.
- 11.116 “Immediate Supervisor” shall mean the administrator(s) to whom the member(s) of the bargaining unit report and/or who evaluate his/her performance.

11.12 Purpose of Grievance Procedure

- 11.121 The purpose of this procedure is to secure, at the lowest possible administrative level, in the quickest possible time, equitable solutions to the grievances of all members in the bargaining unit.
- 11.122 Both parties agree that these proceedings shall be kept as informal and confidential as may be appropriate at any level of the procedure.

11.13 Procedure

11.131 Level One

- 11.1311 A person with a grievance shall first discuss it with his immediate supervisor, within ten (10) days of the date of the incident giving rise to the grievance, for the purpose of resolving the matter informally.

11.14 Formal Grievance Procedure

11.141 Level Two

- 11.1411 If the grievant is not satisfied with the outcome of informal procedures, he may present his/her claim within ten (10) days of the date of the incident giving rise to the grievance as a formal grievance in writing to his/her immediate supervisor(s) (see form in Appendix D).
- 11.1412 The immediate supervisor shall, within five (5) days after receipt of the written grievance, render his/her decision and the reasons therefore in writing to the aggrieved person with a copy to the Association and to the Superintendent.

11.142 Level Three

- 11.1421 If the grievant is not satisfied with the disposition of his/her grievance at Level Two, he/she may file his/her written grievance with the Superintendent or his/her authorized representative (hereafter "Superintendent") within five (5) days.
- 11.1422 The Superintendent shall, within five (5) days after receipt of the written grievance, meet with the aggrieved person, the Association, and all parties involved, for the purpose of resolving the grievance.

- 11.1423 The Superintendent shall within five (5) days after this hearing, render his/her decision and the reasons therefore, in writing to the aggrieved person with copies to the Association and the principal.
- 11.1424 If the grievant is not satisfied with the disposition of the Superintendent on a grievance concerning Board policy, he or she may appeal to the Board by filing a written appeal with the Treasurer within five (5) days of receipt of the Superintendent's disposition.
- 11.14241 If such an appeal is timely filed, the grievant may appeal before the Board in executive session with Association representation to present the grievance, at the next regular Board meeting or at a special meeting called by the Board for that purpose within thirty (30) days of the filing of the appeal.
- 11.14242 The Board shall send the grievant, the Association President and the Superintendent a copy of its disposition of the grievance within ten (10) days of the meeting.
- 11.14243 The Board's disposition of a policy grievance may not be appealed to arbitration.
- 11.143 Level Four
- 11.1431 If the grievant is not satisfied with the disposition of his/her grievance at Level Three on a grievance alleging a violation, misinterpretation or misapplication of this Agreement, he/she may, within five (5) days, of receipt of the written disposition, notify the Superintendent in writing that the Association is proceeding to binding arbitration by an outside arbitrator in accordance with the Rules of the American Arbitration Association.
- 11.1432 Only the Association may move a grievance to binding arbitration. If the Association desires to proceed to arbitration, the Association shall within ten (10) days of the Level Three disposition, petition the American Arbitration Association for a list of seven (7) names from which the arbitrator shall be selected by the alternate strike method.
- 11.14321 Either party shall be entitled to request a second list.
- 11.1433 Once the arbitrator has been selected, he/she shall conduct a hearing on the grievance in accordance with the rules and regulations of the American Arbitration Association.
- 11.1434 The arbitrator shall have the authority to consider only a single grievance or several grievances involving a common question of interpretation or application.

- 11.1435 The arbitrator shall hold the necessary hearings promptly, issue the decision within thirty (30) days or such time as may be agreed upon. Arbitrator decisions shall be in writing and a copy sent to all parties present at the hearing. The decision of the arbitrator shall be binding on the Board, the administration, and the Association and the grievant(s).
- 11.1436 The arbitrator shall not have the authority to add to, subtract from, modify, change or alter any of the provisions of this Collective Bargaining Contract, nor add to, detract from or modify the language therein arriving at a determination of any issues presented that is proper within the limitations expressed herein. The arbitrator shall expressly confine himself/herself to the precise issue(s) submitted for arbitration and shall have no authority to determine any other issue(s) not so submitted to him/her or to submit observations or declarations of opinion which are not directly essential reaching the determination.
- 11.1437 The arbitrator shall in no way interfere with management prerogatives involving Board's discretion, nor limit or interfere in any way with the powers, duties and responsibilities of the Board under its policies, applicable law, and rules and regulations having the force and effect of law.
- 11.1438 Costs for services of the arbitrator, including per diem expenses, if any, and necessary travel and subsistence expenses, shall be borne by the loser of the grievance. If the arbitrator does not grant total relief to one party over the other, the expenses shall be borne equally.

11.15 Scope of Grievance Application

- 11.151 This grievance procedure governs all members of the bargaining unit of the school district.

11.16 Professional Rights Provision

- 11.161 No reprisals of any kind will be taken by either party or by any member of the administration against any party in interest, any school representative, the Association, or any participant in the grievance procedure by reason of such participation.

11.17 Miscellaneous Grievance Procedure

- 11.171 So that the grievance can be processed as rapidly as possible, time limits at each level should be considered as a maximum and every effort should be made to expedite the process. Time limits may be extended by mutual consent.

- 11.172 In the event a grievance is filed or being processed on or after June 1, the time limits set forth herein shall be reduced so that the grievance procedure may be exhausted prior to the end of the school term or as soon thereafter as is practicable.
- 11.173 If the Association decides at any level of the grievance procedure that a grievance is without merit or that an equitable answer has been given to the aggrieved person, it may withdraw its support. The aggrieved person may always seek, individually, further satisfaction of his/her grievance through normal administrative channels. He/she may not be represented by any other organization or group at any time.
- 11.174 Every effort will be made to avoid interruption of classroom activities unless the school administration so authorizes, and to avoid the involvement of students in all phases of the grievance procedure.

11.18 Exclusivity of the Grievance Procedure

- 11.181 The procedures contained in this article constitute the sole and exclusive method of considering the redressing grievances arising during the life of this Contract and any extensions thereof.
- 11.182 It is expressly understood and agreed that neither the Association nor any member of the bargaining unit shall engage in actions which are not expressly provided for in the grievance procedure such as the initiation of litigation or charges with a state or federal agency in connection with any dispute, which is or could have been a matter presented as a grievance within this grievance procedure.
- 11.183 It is further understood and agreed that a decision at any level of the grievance procedure that is mutually acceptable to the Association and the Board's representative shall be final and binding upon the grievant, the Association, the Administration and the Board.
- 11.184 It is further understood that the parties individually and collectively agree that there will be no interruption or cessation of work in connection with a dispute arising under this Contract.

ARTICLE XII

12.1 DUE PROCESS/DISCIPLINE PROCEDURES

12.11 Application

12.111 This Article does not extend to normal administrative conferences conducted with a member of the bargaining unit for purposes such as seeking information, clarifying Administrative/Board positions or evaluating personnel.

12.112 During such conferences, if held during time when the teacher is responsible for a class, supervision shall be provided for the class(es) of the teacher.

12.21 Discipline

12.211 The Superintendent or his/her designated representative shall inform the teacher of any corrective action taken and shall place in the teacher's personnel file copies of any written action or memoranda of non-written action taken. A copy shall be made available to the teacher.

12.31 Procedures: Teacher Discipline Conference

12.311 Before imposing a written reprimand or suspension without pay, the Superintendent or his/her designated representative shall hold a conference with the teacher to give the teacher an opportunity to learn the reasons for the intended action or otherwise to explain his behavior.

12.312 The teacher has the right to be accompanied at the conference by one association representative along with one advisor of his/her own choosing.

12.313 The conference will be scheduled as promptly as possible by the Superintendent or his/her designated representative, taking into consideration availability of selected representation.

12.314 After providing verbal notice to the other party, the Superintendent or his/her designated representative may tape record the conference, as may the teacher or his/her representative.

12.41 Progressive Discipline

12.411 Ordinarily, the first instance of misconduct by a teacher shall result in an oral reprimand from his/her immediate supervisor, or the Superintendent or his/her designated representative.

- 12.4111 Further misconduct shall result in a written reprimand by the immediate supervisor or Superintendent of his/her designated representative.
- 12.4112 Further misconduct may result in suspension without pay.
- 12.4113 The Superintendent may suspend an employee without pay for up to three (3) work days for insubordination neglect of duty, violation of reasonable rules and regulations of the Board of Education, for violation of reasonable administrative policies or directives adopted by the Board, or for other just cause.
- 12.4114 Before any such suspension is imposed, the employee will be furnished with written notification of the suspension, including the dates and reasons therefore.
 - 12.41141 If requested in writing within three (3) working days of the receipt of notification, the employee will be granted a hearing before the Superintendent or his designee. At such hearing, the employee will have the opportunity to present evidence or explain the basis for the suspension.
 - 12.41142 The employee may be represented by any person of his choosing at the hearing.
 - 12.41143 Such hearing will be scheduled within ten (10) working days from the receipt of request from the employee.
- 12.4115 Within five (5) working days following the hearing, the Superintendent will provide the employee with a written review of the hearing and the determination and judgment thereon. If the suspension is upheld, the reason will be provided.
- 12.4116 If any grievance is filed because of action taken under this section, the grievance will go directly to arbitration and the decision of the arbitrator shall be binding on all parties.
- 12.4117 Fringe benefits shall stay in effect during the time of any suspension.
- 12.4118 No provision of this Article substitutes any right or procedure provided by O.R.C. 3319.16 and 3319.161 of the Ohio Revised Code, with respect to termination.

- 12.4119 This Article does not apply to non-renewal of a limited teaching contract or the failure to rehire an employee for a supplemental duty.

12.51 Immediate Removal

- 12.511 Rules cannot be listed to cover every situation. Certain offenses are serious enough to warrant immediate removal without regard to previous reprimands or discipline. Such serious offenses include, but are not necessarily limited to the following:
 - 12.5111 theft or damage to property of the district;
 - 12.5112 theft of or damage to the property of a fellow employee;
 - 12.5113 insubordination, or the uttering of threatening or abusive language toward management personnel, other teachers or the public;
 - 12.5114 intoxication, working under the influence of a controlled substance, or the sale, possession or use of any controlled substances;
 - 12.5115 falsification of any district records or employment records; and
 - 12.5116 fighting.

12.61 Dismissal: Criminal Records Check

- 12.611 The parties acknowledge that RC. 3319.39 requires the Board of Education to release from employment someone who has been hired subject to the condition that he or she have a clean record on a criminal records check. If the records check on such a person discloses a conviction or guilty plea which disqualifies the person from employment in a position represented by the BEA, the following procedures shall be followed:
 - 12.6111 upon receipt of the report from the Bureau of Criminal Identification and Investigation, the Superintendent or designee shall give the person a copy of the report and written notice of the Superintendent's intention to release the teacher from employment pursuant to R.C. 3319.39.
 - 12.6112 the Superintendent shall hold a conference promptly with the teacher who is subject to an adverse criminal records check and provide the individual with an opportunity to challenge, explain, or rebut the criminal record report as the basis for required release from employment under the law.

12.6113 the Superintendent then shall determine whether the statute requires release of the teacher and shall notify him of the Superintendent's decision in writing. The Superintendent's notice shall contain the effective date of the release, and the release shall become effective at the time specified by the Superintendent.

12.612 This section is the exclusive procedure for release of a teacher from employment because of an adverse criminal records check in accordance with R.C. 3319.39. The teacher's release shall not be subject to any other provision of law or of this collective bargaining agreement with respect to the dismissal, nonrenewal, or termination of teachers.

12.71 Sole and Exclusive Remedy

12.711 The grievance procedure shall be the sole and exclusive remedy for a teacher wishing to contest the imposing or severity of a discipline action. The arbitrator may reduce the severity of the punishment if the circumstances so warrant.

ARTICLE XIII

13.1 REGULAR TEACHERS' CONTRACTS

13.11 There are two (2) types of contracts for regular teaching duties:

13.111 Limited Contracts: not to exceed two (2) school years in duration; and

13.112 Continuing Contracts: which shall remain in effect until teacher retires, resigns, is laid off: or is terminated.

13.1121 Teachers eligible for continuing service status shall be those teachers qualified as to certification, who within the last five (5) years have taught for at least three (3) years Bath Local School District, and those teachers who, have attained continuing contract elsewhere, upon recommendation of the Superintendent, may at the time of employment or at any time within such two (2) year period, declare any of the later teachers eligible.

13.1122 Continuing contracts shall be granted only to a teacher with the following certification or licensure status:

13.11221 Any teacher holding a professional permanent, or life teacher's certificate;

13.11222 Any teacher holding a professional educator license who has completed the applicable one of the following:

13.112221 If the teacher did not hold a master's degree at the time of initially receiving a teacher's certification under the former law or an educator's license, thirty (30) semester hours of coursework in the area of licensure or in the area related to the teaching field since the initial issuance of such certificate or license, as specified in the rules which the State Board of Education shall adopt.

13.112222 If the teacher holds a master's degree at the time initially receiving a teacher's certificate under the former law or an educator license, six (6) semester hours of graduate coursework in the area of licensure or in an area related to the teaching field since the initial issuance of such certificate of license, as specified in the rules which the State Board of Education shall adopt.

13.11223 Any unit member who is eligible and wishes to be considered for a continuing contract shall notify his/her building administrator in writing no later than October 1 of the school year for which they are eligible or believe that he/she would be eligible.

13.12 Limited contracts shall expire at the end of the last work day in the term of the contract. However, a limited contract shall automatically be deemed renewed for one school year unless the Board, on or before June 1:

13.121 Adopts a resolution in public session of its intention not to renew the employment of that teacher; and

13.122 Mails a written note of the non-renewal by certified mail, return receipt requested, to the teacher at the address appearing for him or her on the treasurer's records. Each teacher is responsible for keeping a current address on file with the treasurer and making any necessary changes therein.

13.123 During the life of this contract all Bath teachers are expected to renew existing certification/licenses (other than administrative) when his/her certification/license is to expire. This requirement is only for certificate/license subject and grade level of current assignment. All teachers must file all of their existing certificate/licenses and renewed certificate/licenses with the Superintendent. During the lifetime of this contract a teacher who does not renew the certificate/license for area of current assignment is not entitled to reassignment or transfer to another field. The Board of Education shall grant the teacher a one (1) year unpaid leave to renew the certification/license in the teaching field to which the teacher was assigned or allow them to renew their certification/license by the next July 1st and get their old job back. A teacher may ONLY apply for a job opening outside of their current assignment if they hold a valid certification/license for the posted position.

ARTICLE XIV

14.1 SUPPLEMENTAL TEACHERS' CONTRACTS

- 14.11 Teachers who are employed and are to be compensated by the Board for approved supplemental duties in addition to regular teaching duties, shall be employed on “Supplemental Contracts”.
- 14.111 A supplemental contract shall automatically expire at the end of its term without further action or notice by the Board.
- 14.12 The Board need not fill any or all positions listed on the schedule in any particular school year.
- 14.13 The Superintendent shall determine whether a vacancy exists in a supplemental position and when to fill the vacancy.
- 14.14 The elimination of a supplemental position or the failure to fill a position shall not be subject to bargaining with the Association.
- 14.15 Supplemental coaching positions held by non-bargaining unit individuals shall be posted on a yearly basis.
- 14.16 The teacher's performance of contracted supplemental duties shall be evaluated separately from the teacher's normally contracted duties.

ARTICLE XV

15.1 REDUCTION IN FORCE

15.11 When it is necessary to reduce the certified staff because of decreased enrollment of pupils, suspension of schools, territorial changes or financial problems affecting the district, the following procedures shall apply:

15.12 The BEA President shall be notified in writing as to the reason(s) for implementation of the reduction in force (RIF) provisions of the agreement. Such notification shall be given at least fifteen (15) days prior to such implementation.

15.13 Attrition

15.131 Where known and where possible, the number of persons affected by a reduction in force (RIF) will be kept to a minimum by not employing replacements insofar as practicable for employees who retire or resign or whose limited contracts are not renewed.

15.14 Reduction Other than by Attrition

15.141 To the extent the reduction is not achieved through attrition, the Board may suspend contracts of teachers to achieve the needed reduction. Reductions shall be made by suspending contracts based upon the Superintendent's recommendation. The Superintendent shall, within each teaching field affected, give preference to teachers on continuing contracts. The Board shall not give preference to any teacher based on seniority, except when making a decision between teachers who have comparable evaluations.

15.142 Contract Suspension

15.1421 The board may suspend contracts in accordance with O.R.C. 3319.17. A teacher whose contract term has not expired shall be suspended and placed on the RIF list.

15.1422 Suspension of a limited contract teacher shall not operate to extend the length of the limited contract beyond the date on which it otherwise would expire.

15.14221 A teacher whose limited contract is suspended shall remain on the RIF list for up to two (2) years.

15.1423 Teachers who are on continuing contract at the time of suspension shall have recall rights for four (4) years.

15.15 Seniority

- 15.151 Seniority shall be determined by placing all teachers on seniority lists within their area or areas of certification. If two or more teachers on any seniority list have the same length of continuous service, seniority shall be determined by:
- 15.1511 the date of the Board meeting at which the teacher was hired; and then by
 - 15.1512 the earliest date and time the teacher's first signed contract was returned to the Treasurer's office for his/her most recent continuous service as a teacher;
 - 15.1513 total teaching experience.
- 15.152 Length of continuous service shall not be interrupted by authorized leaves of absence.
- 15.153 Seniority is lost when a teacher resigns or retires. It is also lost when a teacher is non-renewed or terminated by the Board of Education.

15.16 RIF Lists

- 15.161 Teachers selected for suspension or non-renewal under this Article shall immediately be placed on a RIF List. Such list shall be given to the BEA President by September 1st each year.
- 15.1611 No new teachers shall be employed by the Board while there are teachers on the RIF List who are certified for any opening, unless the administration can show that valid program needs or the education goals of the system make it demonstrably necessary for the Board to fill the position with a new teacher.

15.2 RECALL

- 15.21 A teacher whose name appears on the RIF list shall be offered re-employment when a position becomes available for which he/she is certified. Teachers shall be returned to active employment in the order of seniority to fill vacancies for which they are certified unless it is demonstrably necessary to deviate from seniority to meet program needs or the education goals of the system.
- 15.22 If a vacancy becomes available, the Board shall recall the teacher to active employment status by giving written notice to the teacher.

15.23 Written notice by registered or certified mail addressed to the teacher's last known address shall constitute the offer. If the offer is not accepted in writing by registered or certified letter and received by the Board within twelve (12) calendar days from the date the offer was mailed, it will be deemed rejected and the name removed from the RIF List.

15.24 A teacher who is recalled shall be credited with sick leave accumulation and years of service for salary placement he/she had prior to reduction in force (RIF).

15.25 It shall be the responsibility of each teacher to notify the Board of any address change.

15.3 STATE AND FEDERAL LAW

15.31 Exceptions to preferences for retention or recall based on seniority may also be made when necessary to do so in order to comply with federal laws regarding employment.

15.4 GRIEVANCE PROCEDURE

15.41 Only the procedure by which reduction in force is carried out shall be subject to the arbitration provision of this Agreement. Thus, for example, the reasons for RIF as determined by the Board are not subject to the arbitration provisions of this Agreement.

15.5 COMPLIANCE WITH LAW

15.51 Nothing contained herein shall abridge the Board's right to non renew the limited contract of a teacher for reasons other than RIF in accordance with Ohio Revised Code Section 3319.11 or to utilize the procedures provided for in Ohio Revised Code Section 3319.17.

ARTICLE XVI

16.1 PAYROLL PRACTICES

- 16.11 Effective September 5, 2025, Teachers' regular salaries shall be paid in twenty-four (24) monthly installments, with installments paid on the 10th and 25th of each month. All teachers shall have their paychecks electronically deposited in a checking or savings account of their choice. If a payday occurs on a bank holiday or weekend, payroll will post on the preceding Friday.
- 16.12 The Board shall pay for supplemental duties as follows:
- 16.121 For positions requiring duties throughout the year, the supplemental salary shall be divided equally and distributed with the teacher's regular salary throughout the entire year.
 - 16.122 Positions which are seasonal shall be paid after completion with the payroll covering the pay period when the Superintendent's approval is received by the Treasurer's office.
- 16.13 The Board shall provide annually, teachers with individual salary notices on or before September 30th. A newly hired teacher shall be given written notice of his/her initial placement on the salary schedule. Teachers shall review these notices for any inaccuracies, and notify the Treasurer of such within thirty (30) days of receiving the notices.
- 16.14 Upon individual written or electronic authorization, teachers may participate in voluntary payroll deduction for a variety of products, including insurance, annuities, union dues, credit union, etc. The list of current deductions is available in the Treasurer's office. To initiate a new deduction/company a minimum of five (5) employees must want to participate and provide the necessary paperwork. Any new tax-sheltered annuity companies must be compatible with planwise.com. Enrollment or changes for such deductions must be provided to the Treasurer by Friday before the regular payroll date the deduction or change is to effect.

ARTICLE XVII

17.1 SALARY SCHEDULE PLACEMENT

- 17.11 In order to qualify for placement in an advanced educational column on the salary schedule, a teacher must file evidence of additional educational credits with the Superintendent. If approved, salary changes will be effective with the start of the current school year for those filed by September 15th and the second semester for those filed by January 15th.
- 17.111 Graduate or undergraduate credits may count towards placement on the “BA+15” and “BA +30” columns. Only credits earned subsequent to date Bachelor Degree in Education was awarded are applicable.
- 17.112 Graduate credits only may count towards placement on the “MA” and “MA+15” columns. Unless required by a university's licensing program, only credits earned subsequent to the initial license date are applicable. An exception may be made if the course work earned prior to the initial license date is determined by the superintendent to be directly related to the employee's teaching field of study. Only graduate credits earned subsequent to the date a teacher receives his/her Master's Degree qualifying him/her for the MA salary schedule count towards placement on the MA+15 salary schedule column.
- 17.113 All teachers presently employed shall retain their training status on the salary schedule until they qualify for advancement according to the rules adopted in the Agreement.
- 17.12 A teacher may also advance on the current salary schedule by accruing years of continuous service in the district under a full-time teaching contract. A teacher shall receive credit for a "school year" if he or she has actually worked as a full-time regular teacher for the Board for at least one hundred twenty (120) school days in that school year.
- 17.121 If a newly hired teacher previously has worked as a full-time regular teacher for one or more school years for the Board or for any other school for which the Ohio Department of Education recognizes service credit, the Superintendent shall credit those years' service for placement on the salary in this district; provided, however, that the teacher has supplied the Superintendent with a certificate as to service from the treasurer or Superintendent of each school district in which he or she claims service.
- 17.122 The Superintendent shall grant all years of service credit up to fifteen (15) years.
- 17.123 All other teachers shall be placed on the first step of the appropriate column when they are employed by the Board as full-time regular teachers.

- 17.13 Part-time teachers shall receive a prorated annual salary based upon the proportion of the number of hours for which they are scheduled to work yearly to the number of hours a full-time regular teacher is scheduled to work performing similar duties.

17.2 RETIRED- RE-HIRED CERTIFIED EMPLOYEES

- 17.21 Re-Hired Retired Certified Employees (RHRCE) shall be awarded one-year contracts that shall automatically expire at the end of the school year without requirement for any performance evaluation and without any notice of non-renewal. RHRCEs may be reemployed from school year to school year.

The Board agrees that RHRCEs will initially be paid at BA, Step 5. If rehired for the following year, the RHRCE shall move to the next longevity step on the salary schedule column, with a maximum progression up to and including Step 10, but shall remain at the BA column.

- 17.211 “Full Time/Part Time” teacher means a member of the bargaining unit who is employed to work a day as defined in Article XVIII, Section 18.21 for a minimum of one hundred twenty (120) days or more in one (1) school year.

- 17.212 Supplemental positions held by non-bargaining unit individuals shall be posted on a yearly basis. A retired/rehired teacher is considered as part of the bargaining unit for supplemental positions.

17.31 Insurance

- 17.311 RHRCEs shall be entitled to participate in the District’s group insurance plans under the same terms and conditions as other teachers per the negotiated agreement. If a RHRCE elects not to participate in the District’s group insurance plans, he/she is not eligible for the payment in lieu of insurance under Article 20.12.

17.41 Sick Leave/Personal Leave

- 17.411 The Board agrees that the employee shall receive both sick leave and personal leave as per the contract, but will not accumulate sick leave, personal leave (beyond current school year) or severance pay.

ARTICLE XVIII

18.1 WORK YEAR

18.11 Duty Days

18.111 The number of regular days required for teachers shall be one hundred eighty-two (182) days. The Superintendent will determine whether and how teachers will make up contract days due to school closings per the following:

18.1111 The Superintendent may close the schools, dismiss students early or delay the opening of schools in the event of hazardous weather, other emergencies which threaten the safety of health of students or staff members or law enforcement emergencies. It *is* understood that the Superintendent takes such action only after consultation with transportation and weather authorities. The Board will allow up to five calamity days without requiring make-up days for staff or students.

18.1112 Prior to September 1 of each year, the Board adopts a resolution specifying a contingency plan under which the students and/or staff make up days the schools were closed because of calamity days. These make-up days are beyond the five calamity days provided for in 18.1111 of this contract.

18.1113 The contingency plan cannot in any way conflict with the collective bargaining agreement.

18.1114 In the event that the Superintendent /designee shortens the school day due to hazardous weather, either at the beginning or the end of the given school day, that day will not be designated a calamity day.

18.112 Calamity Days, Delay Days, Staff Records

Through June 2024 of the one hundred eighty-two (182) required workdays, the administration will schedule professional development hours/days throughout the year. The first nine (9) weeks professional day will come on the last day of the first quarter. There will be two (2) hours of professional development followed by staff data entry on that day. The second professional development day will come on the last day of the second quarter. There will be two (2) hours for data entry and the remaining hours of professional development developed collaboratively between BEA and administration. Finally, a professional development day on the last day of the third quarter using the same format as the second quarter date.

18.1112 Cancellation Days

In each year of the contract, we will recognize five (5) cancellation days for inclement weather and other purposes, Once these five (5) days are used, all days missed due to weather and other purposes will result in remote learning days with students and bargaining unit members working off campus. However, it is understood, that bargaining unit members may need to report to their respective building if directed by their principal due to a deficiency in online instruction. The member must be notified of any deficiency(ies) and be given the chance to correct them before being asked to report. If meeting our minimum hours requirement for the school year becomes an issue for non-compliance, the Board of Education will determine how days will be made up utilizing the make-up dates already established on the calendar.

18.2 WORKDAY

18.21 Definition of Work Day

18.211 The work day, exclusive of meetings and other school scheduled events where specifically requested by the Administration, shall be defined as the time during which members of the bargaining unit are to be on duty in their respective classrooms, fully prepared and ready to receive and teach students in accordance with the specific time schedule in each building.

18.2111 The work day shall be seven and one-half (7-1/2) continuous hours and fall between 7:00 a.m. and 3:30 p.m. including at least a thirty (30) minute lunch period.

18.2112 When the school calendar is adopted by the Board, it shall contain those days which will be used to make up school when needed to meet State of Ohio required school hours. Good Friday shall not be utilized for one of these make-up days.

18.2113 Teachers will be expected to observe regular working hours on days when school is delayed. However, it is understood that good judgment and discretion must be exercised by individual staff members to ensure a later safe arrival as conditions dictate. Members of the bargaining unit will not be expected to report for duty on days when Bath Local is closed due to inclement weather.

18.22 Dismissal Times

- 18.221 The Administration in its discretion shall coordinate the disparity in schedules between the buildings' dismissal time. It is recognized that such coordination may mean that teachers in one or more buildings may have to remain in or return to the school to participate in such meetings.

18.23 Delays

- 18.231 The Superintendent shall have the right to call up to a three (3) hour delay.

18.3 WORK LOAD

18.31 Planning Period

- 18.311 The schedule for each full-time equivalent classroom teacher, who is assigned to a school with a teacher day of six (6) hours or longer exclusive of lunch period, shall include two hundred (200) minutes per week for instructional planning, evaluation and conferences. The two hundred (200) minutes shall be divided into periods of at least forty (40) consecutive minutes. Any teacher whose typical, daily work schedule, due to the District's scheduling needs, does not include a five-day daily (M-F) planning period of at least forty (40) consecutive minutes shall be paid Five Hundred Dollars (\$500) per grading period that such scheduling circumstances exist. Any teacher whose typical, daily work schedule, due to the District's scheduling needs, does not include a daily planning period of at least forty (40) consecutive minutes for less than five days per week shall be paid a pro-rated portion of Five Hundred Dollars (\$500). Such payment will be made in the last pay of the grading period.

For example, if a teacher's daily schedule for the first grading period provides for a twenty (20) minute planning period in the morning and a twenty (20) minute planning period in the afternoon, Monday through Friday, the teacher shall be paid \$500 at the end of the first grading period. If a teacher's daily schedule for the first grading period provides for forty (40) minute planning periods Monday through Thursday and a twenty (20) minute planning period in the morning and a twenty (20) minute planning period in the afternoon on Fridays, the teacher shall be paid \$100 at the end of the first grading period.

- 18.312 In addition, the Board may schedule a two (2) hour block of time each month using delayed start and/or early release of school for various planning and teacher activities as determined by the Administration. This block of time may be used for adoption of new curricula to properly train teachers.

18.313 Intervention specialists shall be allotted one (1) professional day per ten (10) IEP/504 plans (up to a maximum of two (2) professional days) per school year. Professional days may be used as whole days or split and shall be beyond Article 18.112.

18.32 Additional Activities

18.321 Each teacher will assume his/her respective share of additional activities which are related to the instructional program. These activities shall normally be confined to the work day as outlined in Article XVIII, Section 18.21. However, some of these activities must extend beyond the normal workday, i.e., open house, parent-teacher conference, school programs, and staff meetings.

18.3211 For the aforementioned reasons, the district may schedule up to one (1) hour per month of each teacher's time in addition to the regular work week described above.

18.3212 Further, the district may schedule up to four (4) additional hours to be used for professional growth/in-service training activities.

18.322 No teacher shall be compelled to attend any school sponsored night meetings past 9:30 p.m. or on weekends. This provision shall not be construed to cover teachers assigned to perform paid extra-duty assignments.

18.323 Teachers shall not be required to remain with their classes while instruction in art, music, physical education or library science is being conducted by a specialist hired for such purposes. Monitors shall continue to cover lunch and recess times in the elementary and middle schools.

ARTICLE XIX

19.1 COMPENSATION

19.11 Base Salary

19.111 Teachers shall be paid in accordance with their training and experience as set forth in the salary schedules. For 2024-2025, the base salary shall be increased by 4.0%, effective July 1, 2024. For 2025-2026, the base salary shall be increased by 4.0%, effective July 1, 2025. For 2026-2027, the base salary shall be increased by 4.0%, effective July 1, 2026.

19.112 Tutors shall be paid Twenty Dollars (\$20.00) per hour.

19.12 Supplemental Contracts

19.121 The supplemental salary schedule in Appendix B shall be in effect for the duration of this contract.

19.1211 The Board of Education may add positions to the supplemental salary schedule as the need arises without further negotiations except that the Board of Education is obligated to bargain regarding salary.

19.12111 The Board of Education shall inform the Association President prior to final Board action to add positions.

19.12112 Any positions added during this contract shall be included on the supplemental schedule.

19.1212 If a team and/or schedule are eliminated, the coaches' salaries for these teams will be prorated.

19.13 Longevity Pay

19.131 It is agreed the following pay schedule for employees accepting supplemental contracts for the same activity for the specified number of consecutive years shall be as follows: Payment will be made the last payroll of each June for those employees completing service during the previous school year.

19.1311 Five (5) years= Two Hundred Fifty Dollars (\$250)
Ten (10) years = Five Hundred Dollars (\$500)
Fifteen (15) years= Seven Hundred Fifty Dollars (\$750)
Twenty (20) years= One Thousand Dollars (\$1,000)
Twenty-five (25) years = One Thousand Two Hundred Fifty Dollars (\$1,250)
Thirty (30) years= One Thousand Five Hundred Dollars (\$1,500)

19.14 AP Instructors

- 19.141 AP Instructors will have an additional planning period, if eighteen (18) students sign up for a given class. If the class enrollment drops to fifteen (15) students or below, the additional planning period will be rescheduled for an additional non-AP student class.
- 19.142 If at least seven (7) students enrolled in an individual AP class score three (3) or above on the AP test, the AP teacher will receive an additional Three Hundred Dollar (\$300.00) stipend by September 30th the following school year.

19.15 Mentoring Teachers

- 19.151 Teachers who successfully complete the required mentor training and mentor new teachers or employees on an improvement plan as per OTES 2.0 for an entire school year shall receive a stipend.

Teachers who mentor one (1) first-year teacher or one teacher on an improvement plan or one resident educator shall receive a stipend of five hundred and twenty-five dollars (\$525.00) per year by June 30.

Teachers who mentor two (2) first-year teachers, teachers on an improvement plan or resident educators shall receive a stipend of six hundred and seventy-five dollars (\$675.00) per year by June 30.

Teachers who mentor three (3) first-year teachers, teachers on an improvement plan or resident educators shall receive a stipend of eight hundred and Twenty-five dollars (\$825.00) per year by June 30.

Teachers who mentor one (1) second/third-year teacher or resident educator shall receive a stipend of four hundred and fifty dollars (\$450.00) per year by June 30.

Teachers who mentor two (2) second/third -year teachers or resident educators shall receive a stipend of five hundred and eighty-five dollars (\$585.00) per year by June 30.

Teachers who mentor three (3) second/third -year teachers or resident educators shall receive a stipend of seven hundred and twenty dollars (\$720.00) per year by June 30.

Teachers who mentor four (4) second/third -year teachers or resident educators shall receive a stipend of eight hundred and fifty-five dollars (\$855.00) per year by June 30.

- 19.152 The Board reserves the right to seek out qualified external personnel to fill roles as mentors when the number of mentees in a given school year exceeds the number of qualified willing Association teachers.

19.16 Admission to Extracurricular Activities

Teachers are entitled to free admission for themselves and one guest to any extracurricular activity sponsored by the Board.

19.17 Project Lead the Way

Effective June 1, 2024, any teacher who is requested by the District to participate in an educational program provided and required by Project Lead the Way to become certified to teach a Project Lead the Way class in the District, shall, upon completion of the coursework, receive additional compensation of Four Hundred Dollars (\$400) for classes requiring a time commitment of forty (40) hours or less or Eight Hundred Dollars (\$800) for classes requiring a time commitment of over forty (40) hours. Time commitments are determined by Project Lead the Way registration materials.

ARTICLE XX

20.1 INSURANCES/DEATH BENEFITS

- 20.11 The teacher may choose to participate in an insurance plan(s) offered through the Allen County Schools Health Plan and/or Bath Board of Education.
- 20.12 A teacher who is eligible for hospitalization/major medical/dental insurance coverage, but voluntarily chooses to forfeit any insurance coverage shall receive an annual payment of Two Thousand Five Hundred Dollars (\$2,500) in lieu of the insurance.
- 20.121 Such payment shall be made annually with the first pay of December.
- 20.122 A teacher may choose to retain dental insurance provided they authorize payroll deduction of the total premium. If a teacher chooses to pay his/her full dental premium, he/she shall be eligible for payment under Article XX, Section 20.12.
- 20.123 To be eligible a teacher must notify the Treasurer in writing on or before the end of the open enrollment period as determined by the insurance consortium of his/her desire to exercise this insurance option. The payment shall be made on the basis of coverage in effect at the time of the November notification. This payment will be made on the first December pay of the following year.
- 20.124 This insurance option shall not apply to employees whose spouses are eligible for insurance coverage through the Allen County Schools Health Benefit plan if the plan adopts policies, rules and regulations requiring premium splitting between the two or more districts for which the spouses are working.
- 20.125 Teachers exercising the cash-in-lieu payment option will complete the Conditional Opt-Out Certification Form during open enrollment.
- 20.13 Part-time teachers selecting to participate shall have Board paid insurance premiums based on the pro-rated percentage of the employee's contracted work day. Those participating part-time teachers must pay their portion of the premium to the Treasurer's Office by the 25th of each month for the ensuing month's coverage.
- 20.14 A teacher shall be permitted to transfer the type of coverage (family/single) outside the enrollment period if their family status changes or their insurance coverage from a spouse is no longer available.
- 20.141 Such transfer of coverage shall be effective the date of the qualifying event. Employee has 30 calendar days to elect coverage.

20.15 Each covered teacher shall receive a copy of the benefit schedules and coverages upon written request to the Treasurer.

20.151 Each covered teacher shall be notified in writing when the insurance carrier changes any benefit schedules and/or coverages.

20.2 LIFE INSURANCE

20.21 Full-time employees shall receive life insurance in the amount of Forty-Five Thousand Dollars (\$45,000) (double indemnity) to age seventy (70), one hundred percent (100%) paid by the Board of Education. At age seventy (70) and above the benefits are as follows: Age seventy (70) - Fourteen Thousand Seven Hundred Dollars (\$14,700); Age seventy-five (75)- Nine Thousand Eight Hundred Dollars (\$9,800); Age eighty (80) - Six Thousand Six Hundred Fifty Dollars (\$6,650); Age eighty-five (85)- Four Thousand Five Hundred Fifty Dollars (\$4,550). Employees may purchase on their own additional life insurance up to Five Hundred Thousand Dollars (\$500,000) at the group rate. Part-time employees shall receive a Twenty Thousand Dollar (\$20,000) life insurance policy.

20.3 HOSPITALIZATION/ MAJOR MEDICAL/ DENTAL

20.31 A teacher who wishes to change or select insurance must do so by the end of the enrollment period as determined by the insurance consortium.

20.32 Dental Insurance

20.321 The Bath Board of Education will pay \$77.74 of the dental premium effective July 1, 2021) with any future dental premium increases being shared 50-50 between Board and Employee.

20.33 Health Insurance

20.331 The plans offered by the Allen County Schools Health Plan Consortium are the only plan options. Effective July 1, 2021, the Bath Board of Education will pay the following for health premiums:

MDHP - Single \$619.70; Family \$1,536.04

HDHP - Single \$561.42; Family \$1,390.76

Any future health premium increases will be shared 70% Board and 30% Employee. If a new plan option is added by the Consortium, the premium sharing will be negotiated. Effective January 1, 2012, the Board shall contribute \$625.00 (Single)/ \$1,250.00 (Family) annually to an employee's Health Saving Account (HSA) if he/she is enrolled in the HDHP plan. The employee must enroll during the open enrollment period and is responsible for establishing his/her HSA by February 15, or employee forfeits the Board HSA contribution. The HSA deposit will be processed with the first pay in March to the financial institute of the teacher's choice.

20.4 FLEX SPENDING ACCOUNT

- 20.41 Staff members represented by BEA who do not choose to participate in the Allen County Schools Health Benefit plan or accept payment under Article XX, Section 20.12 shall be eligible to place in a flex spending account an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500).
- 20.42 Staff members represented by the BEA enrolled in the health insurance plan may participate in the flex spending plan using their own funds through payroll deduction.
- 20.421 The employee may add funds, allowed by IRS rules, to the account, by payroll deduction. Those funds will be considered an IRS shelter. Funds must be used by December 31st annually with the unexpended funds being returned to the general fund.
- 20.422 Staff members represented by the BEA may use these funds towards dependent care and unreimbursed medical expenses. Employee payroll contributions for medical and dental insurance premiums may also be paid with pre-taxed dollars.
- 20.423 The minimum annual contribution to the medical spending account shall be One Hundred Twenty Dollars (\$120).
- 20.424 The maximum annual contribution to the medical spending account shall be per the IRS guidelines.
- 20.425 Staff represented by the BEA may put additional funds up to IRS limits into the dependent care account and health care premium plans.
- 20.43 The program will be administered by the Allen County Health Benefit Plan Supervisor. The yearly enrollment fee and the monthly processing charge will be paid by the Board.

20.5 EMPLOYEE DEATH BENEFIT

- 20.51 If a teacher of the Bath Local School District, Allen County, Ohio dies while under contract, the teacher's beneficiary or estate will receive from the Bath Local School District an amount of money at the employee's current per diem rate not to exceed twenty-five percent (25%) of unused accumulated sick leave days. No amount shall be paid under this benefit if death is caused directly or indirectly by:
- 20.511 suicide or intentionally self-inflicted injury, while sane or insane;
- 20.512 the teacher's commission of, or attempt to commit, an assault or any criminal offense;

20.513 intentional or unintentional use of drugs for non-medical purposes.

20.6 DURATION OF COVERAGE

20.61 Group insurance coverage shall become effective on the teacher's first day on the active payroll and shall continue, if the teacher has applied for and is eligible for coverage, to the end of the month in which the teacher's separation from employment is effective; provided, however, that teachers whose limited contracts are non-renewed shall continue with group insurance coverage so long as they are on the active payroll.

When a teacher resigns his/her employment for retirement purposes, his/her group insurance coverage shall terminate at midnight on the effective resignation date.

20.62 Insurance coverage shall continue in effect while a teacher is on paid leave. When a teacher is on an unpaid leave, the teacher may participate in group insurance coverage by paying the monthly premium to the Treasurer by the 25th of each month for the following month's coverage.

20.621 The Board shall pay up to three (3) month's premium for teachers approved for Family Leave. Such payment(s) shall not exceed three (3) months if accumulated sick leave is used as part of the Family Leave.

20.63 A teacher who is separated from employment and entitled to unemployment benefits may participate in the Allen County Schools Health Benefit Plan by paying, in full, the monthly premiums. Such payment must be made by the 25th of each month for the succeeding month. The maximum period for participation in the Allen County Health Benefit Plan shall be limited to the guidelines of the Ohio Revised Code under the "COBRA" status.

20.64 A teacher who chooses to exercise his/her option under Article XX, Section 20.12 or Section shall not be eligible for any insurance coverage until the next annual open enrollment period except as provided under Article XX, Section 20.41.

20.641 If a teacher exercises Article XX, Section 20.41 after the end of the open enrollment period as determined by the insurance consortium payments under Article XX, Section 20.12 shall be forfeited.

20.642 In addition, any board funds expended under Article XX, Section 20.4 shall be reimbursed to the Board through a payroll deduction.

ARTICLE XXI

21.1 SEVERANCEPAY

- 21.11 The Board of Education of the Bath Local School District shall pay severance pay to any retiring teacher who retires from active public service under the provisions of the appropriate public employees' retirement system.
- 21.111 “Retirement” herein shall be defined as actual retirement from public service with appropriate eligibility for retirement benefits under either the State Teachers Retirement System or the School Employees Retirement System.
- 21.12 The actual amount of severance pay payable to a retiring teacher shall be an amount equivalent to a per diem rate times one-fourth (1/4) of his/her accrued and unused sick leave days up to two hundred twenty-four (224) days. The maximum payment shall be fifty-six (56) days if the teacher fails to submit his/her notice of resignation for retirement purposes to the Superintendent by February 1 of the school year in which he/she plans to retire. The maximum payment shall be sixty-one (61) days if the teacher submits his/her notice of resignation for retirement purposes, effective the end of the regular school year, by February 1 of the school year in which he/she plans to retire.
- 21.121 In addition, any teacher who retires and is eligible for at least one day of regular severance pay, and who has at least twenty (20) years service to Bath Schools or twenty-five (25) years total active service to education shall receive a severance pay bonus of Five Hundred Dollars (\$500).
- 21.122 “Per diem rate” shall be defined as the daily rate paid a teacher exclusive of any extended service, extra-curricular pay, overtime, or other pay in excess of the actual salary amount payable to the employee.
- 21.13 Severance Pay shall be paid within sixty (60) calendar days after the effective date of retirement. The teacher will become eligible for these payments only after proper certification has been received from STRS by the Treasurer of the Board of Education indicating that retirement has been successfully instituted by the teacher.
- 21.14 Payment for a converted accumulated sick leave on this basis shall be considered a forfeiture of all sick leave accumulated by the teacher, and such payment shall only be made once to a teacher as a severance benefit.
- 21.15 Employees who have formally declared their intent to retire and die while still under contract shall be deemed as if retired. Severance pay shall be awarded to the beneficiary listed in the Board paid life insurance policy.

ARTICLE XXII

22.1 STATE TEACHERS RETIREMENT SYSTEM (STRS) PICK-UP

22.11 Consistent with the provisions of Internal Revenue Service Rulings 77-462, 81-35, and 81-36 effective for earnings after July 1, 1984, the Board shall pick-up each teacher's mandatory contributions to the State Teachers Retirement System of Ohio (STRS), provided that no teacher's total salary is increased by such pick-up nor is the Board's total contribution to STRS increased thereby.

22.12 The dollar amount to be designated as "pick-up" by the Board:

22.121 shall equal the then-current percentage amount of the teacher's mandatory STRS contribution;

22.122 shall be credited by STRS as employee contributions under authority of Ohio Attorney General Opinion 82-097;

22.123 shall be included in computing final average salary;

22.124 shall not be reported by the Board as subject to current federal and state income taxes;

22.125 shall be reported by the Board as subject to city income taxes;

22.126 shall not be included in calculation of a teacher's daily rate of pay for any purpose whatsoever, including making salary adjustments because of absence, calculating severance pay, or in reporting teacher authorized credit information to financial institutions.

22.13 Each teacher will be responsible for compliance with Internal Revenue Service salary exclusion allowance regulating with respect to the "pick-up" in combination with other tax deferred compensation plans.

ARTICLE XXIII

23.1 LEAVE OF ABSENCE

23.11 Sick Leave (PAID)

23.111 Advance of Sick Leave

23.1111 A maximum of five (5) days of sick leave which has not yet actually been earned shall be advanced to all teachers. The Treasurer shall automatically advance days as required for the absence of an employee which qualifies as sick leave.

23.112 Accumulation of Sick Leave

23.1121 Teachers will earn sick leave at the rate of one and one quarter (1-1/4) days sick leave per month which is fifteen (15) days annually. Such days shall be accumulative to a maximum of two hundred eighty (280) days.

23.113 Use of Sick Leave-Personal

23.1131 Teachers may use sick leave for absences due to personal illness, injury which requires medical attention, pregnancy, (mother may take at least six (6) calendar weeks after the birth of a child) or exposure to a contagious disease which could be communicated to other employees or to students.

23.114 Use of Sick Leave-Immediate Family

23.1141 Sick leave may also be used for illness or injury which requires medical attention to someone in the employee's immediate family. In this section, employee's immediate family is defined to include father, mother, father-in-law, mother-in-law, brother, sister, spouse, foster children, child or grandchild with a limit of three (3) days for the birth of a grandchild. Sick leave may also be used for any other relative living under the employee's roof

23.1142 This leave shall count towards the twelve (12) work weeks of leave required under Federal Family and Medical Leave Act of 1993.

23.1143 Teachers who work all of their regularly scheduled work days during a full semester and do not use any sick leave or personal leave shall receive a Two Hundred Dollar (\$200) incentive payment for that semester to be paid in the second pay period of January for first semester, or the second pay period of June for second semester. Professional Leave is excluded.

23.115 Use of Sick Leave – Adoption

23.1151 Sick leave may be -used for adoption of a child under six (6) months of age if as a condition of adoption a parent must be at home. The maximum benefit shall not exceed thirty (30) days. This leave shall count towards the twelve (12) work weeks of leave required under the Federal Family and Medical Leave Act of 1993.

23.116 Use of Sick Leave-Death in the Immediate Family

23.1161 Sick leave may also be used for death in the employee's immediate family. In this section immediate family is defined to include all relatives listed in Article XXIII, Section 23.114, plus grandmother, grandfather, grandchildren, brother-in-law, sister-in-law, son-in-law, daughter-in-law aunts, uncles, nieces, nephews, and foster children.

23.117 Limitations

23.1171 Teachers shall limit use of leave under Article XXIII, Sections 23.114 through 23.116 to only those days when absence from duty is required because of personal responsibilities and/or personal bereavement, with a maximum of three (3) days on all except child, spouse, or parents.

23.1172 All absence which qualifies for sick leave will be deducted from sick leave.

23.1173 All sick leave requests may be reviewed by the Superintendent to determine their eligibility.

23.1174 Sick leave may be used in full or half-day increments.

23.118 Requests

23.1181 Professional staff shall notify his/her immediate supervisor or designee of any absences as soon as possible so that appropriate arrangements can be made to secure a substitute. Except in emergency situations, lesson plans from the teaching staff must be available to the substitute.

23.1182 On the first day following the absence the teacher is required by Section 3319.141 O.R.C. to submit a leave request through the employee kiosk justifying the use of sick leave including the name and address of the attending physician if medical attention was required.

- 23.1183 Falsification of this leave request is grounds for suspension or termination of employment as provided in Section 3319.081 and 3319.16 O.R.C.
- 23.1184 Failure to submit this leave request within a timely fashion will result in an unauthorized absence and will result in a reduction in pay for the days in question until the leave request is properly submitted.

23.21 Sick Leave Bank

- 23.211 The Bath Board of Education shall establish a sick leave bank based on donated "sick leave days" for a teacher who has exhausted all accumulated paid leave, vacation, and personal days as a result of catastrophic illness or injury.
 - 23.2111 The term "catastrophic illness or injury" shall include only those illness or injuries which are calamitous in nature, constituting a great misfortune. The "catastrophic illness or injury" must be unusual, extraordinary, sudden, an unexpected manifestation of the forces of nature which cannot be prevented by human care, skill, or foresight.

23.212 Applications

- 23.2121 Applications for sick leave under Article XXIII, Section 23.21 must be submitted to the Superintendent of Schools. Applications will include, but not be limited to the following information:
 - 23.21211 the nature of the claimed catastrophic illness or injury;
 - 23.21212 physician(s) diagnosis and prognosis of the catastrophic illness or injury;
 - 23.21213 projected date of return to duty;
 - 23.21214 explanation of previous leave usage;
 - 23.21215 any other pertinent information the teacher may wish to submit to the Superintendent;
 - 23.21216 all information and reports relating to applications submitted under this Regulation will remain confidential.
 - 23.21217 the Superintendent's decision is final and non-grievable.

23.2122 Maximum of twenty (20) days of catastrophic illness or injury leave may be granted to a teacher upon his/her initial written request. The teacher may reapply for any catastrophic illness or injury leave beyond twenty (20) days. In no event will any teacher be granted a total of more than forty (40) days of catastrophic illness or injury leave.

23.2123 If an application is approved by the Superintendent, the affected teacher or his/her representative will assume the responsibility for solicitation of donations of unused sick leave. Donated sick leave will be deducted from a donating teacher's (donor's) accrued, unused account. Donations from a teacher must be in units of one (1) with a maximum of five (5) from one donor to one individual in one school year. The Treasurer will provide the necessary forms to be used to solicit donations. All completed donation forms will be submitted to the Superintendent for processing.

23.213 Sick Bank Limitations

23.2131 Sick Leave Bank cannot be used if the teacher has applied for and been granted disability retirement, except that up to ten (10) days of transferred sick leave can be used between the teacher's acceptance by STRS and the effective date of the disability retirement.

23.2132 No more days can be given than needed by the teacher to serve out one regular work year.

23.2134 The teacher who is using the donated Sick Leave Bank will not earn additional sick leave while receiving the donated leave days.

23.214 When a teacher utilizes six (6) consecutive sick leave days, upon return to work, the superintendent may request a physician's excuse for the absences within ten (10) business days. If the superintendent requests a physician's excuse, the teacher shall provide the written excuse within five (5) business days. Such information shall be provided in confidentiality.

23.31 Unpaid Leave (Deduct Days)

23.311 No unpaid leave days shall be taken in conjunction with personal days.

23.312 No unpaid leave days will be granted to an employee for personal vacation or to accompany a spouse on a business trip unless approved by the Superintendent. Any days approved will be deducted at 1/182nd of the requesting teacher's base salary. The Superintendent's decision is final.

23.313 Unpaid leave shall be granted for the birth, adoption, or care of a child once family leave benefits are exhausted, if requested in writing.

- 23.3131 Such leave shall be for the remainder of the first semester or the school year.
- 23.3132 Such requests must be made at least thirty (30) days prior to the beginning of the semester in which it is to be taken. Exception to the thirty (30) days advance notice shall be made in the case of an adoption of a child adopted within thirty (30) days prior to the start of the semester.
- 23.314 Unpaid leave may be granted to a teacher in the case of a bona fide emergency or scheduled event not connected with a holiday or vacation.

23.41 Family Leave

- 23.411 Unpaid family leave, requested in writing, shall be granted for the balance of any twelve (12) work weeks during a twelve (12) month period once accumulated paid sick leave has been exhausted. Such leave shall be granted for one or more of the following reasons:
 - 23.4111 because of the birth of a son or daughter;
 - 23.4112 because of the placement of a son or daughter with the employee for adoption or foster care;
 - 23.4113 to care for a spouse, son, daughter, or biological parent if the spouse, son, daughter, or parent has a serious health condition such as illness, injury, impairment, or physical or mental condition that involves in-patient care in a medical facility or continuing treatment by a health care provider; and
 - 23.41131 step-parents shall be included if the employee lived with them prior to eighteenth (18) birthday.
 - 23.4114 because of a serious health condition that makes the employee unable to perform the functions of his/her job.
- 23.412 Teachers requesting family leave for a serious medical condition that requires an intermittent or reduced schedule may be transferred temporarily to a comparable alternative position for which the employee qualifies that better accommodates the requested leave.
- 23.413 Teachers requesting family leave relating to the birth or adoption of a child shall be granted such leave after a mutually agreeable schedule is determined.

23.414 Teachers requesting family leave for a serious health condition for himself/herself or an eligible family member may take such leave intermittently or on a reduced schedule after a mutually agreeable schedule is determined.

23.415 The Board shall pay to maintain health insurance coverages provided under Article XX for the balance of the first twelve (12) weeks of family leave once accumulated sick leave has been exhausted.

23.51 Professional Leave

23.511 Requests for Leave

23.5111 Upon approval through the employee kiosk system by the administration, a teacher may attend professional meetings, conferences, or visitations which provide the opportunity to advance professionally. Teachers who attend such approved meetings or conferences shall be considered on duty without loss of salary or benefits. The approved leave shall not be deducted from sick leave or personal leave which has accrued to the teacher.

23.5112 Requests for professional leave shall be submitted through the employee kiosk which shall be made available to all teachers online. The teacher must submit a written request to the appropriate building principal at least ten (10) work days prior to the requested leave.

23.5113 After consideration, the immediate supervisor will forward the kiosk request to the Superintendent. However, when the absence of the immediate supervisor could cause untimely action on the leave request, the form may be submitted to the Superintendent.

23.5114 Exceptions to the ten (10) day advance notice requirement may be made if the teacher can show that he did not receive adequate advance notice of the opportunity.

23.5115 Kiosk professional leave requests must be filled out in complete detail. Incomplete requests will be returned to the teacher and will not be considered until they are completed and resubmitted.

23.512 Reimbursement Requests

23.5121 The Board shall reimburse the teacher for the reasonable necessary, and actual expenses of attending professional meetings, conferences, and visitations, subject to the following conditions:

- 23.5122 A school-owned vehicle must be used unless it is not available. Where a school owned vehicle is not available, the teacher will be reimbursed at the Board-adopted mileage reimbursement rate for travel in the teacher's own automobile, not to exceed a total of five hundred (500) miles of travel.
- 23.5123 The Board shall reimburse the cost of commercial carrier fare where such travel is appropriate and more economical than use of an automobile.
- 23.5124 The Board shall reimburse the cost of lodging and meals; meal reimbursement not to exceed Fifty Dollars (\$50.00) per day provided at least two (2) meals are required. Lodging reimbursement shall not exceed One Hundred Dollars (\$100.00) per night, unless approved by the Superintendent.
- 23.51241 The Superintendent may modify the above reimbursement schedule if presented evidence, in writing, that such a reimbursement for lodging exceed One Hundred Dollars (\$100.00).
- 23.5125 Reimbursement forms must be submitted to the Superintendent within thirty (30) days following the leave and must be accompanied by a typed report giving an evaluation of the meeting, conference, or visitation.
- 23.5126 If the Superintendent disapproves the leave solely for cost reasons, the teacher requesting the leave may take the requested leave, if approved otherwise, without loss of pay or benefits. In such circumstances, the Board of Education shall pay the approved and permit the teachers to pay the remainder.

23.61 Personal Leave

- 23.611 A teacher shall be granted three (3) days of leave per year, in order to take care of personal business which cannot be taken care of in off-duty hours without obtaining advance permission and without having to state any reasons other than personal business for the taking of such leave. Personal leave may be used in full or half-day increments
- 23.6111 Not more than a total of ten percent (10%) of the certified staff in any building may use personal leave on the same date. Approval of the application is on a first-come, first-served basis.

- 23.6112 Not More than a total of five percent (5%) of the certified staff in any building may use personal leave to extend a holiday or vacation period on the same date. Approval of the application is on a first-come, first-serve basis.
- 23.6113 No personal days may be taken during the first ten (10) work days of school or the last ten (10) days of school, without prior approval by the Superintendent of Schools, which shall not be unreasonably withheld for applications based on significant life events (for example, weddings of immediate family members as defined in Article 23.1141 and taking a child to college for move-in day) and when the request is based on a teacher's child participating in a project at the Allen County Junior Fair Show, i.e., exhibiting/showing and/or selling/auctioning an animal at the Allen County Fair ("the Allen County Fair Exception"). A teacher is limited to applying to use two (2) personal leave days for the Allen County Fair exception. The first ten (10) days of school are defined as the first teacher work day and the first nine (9) instructional days. The last ten (10) days of school are defined as the last nine (9) days of instruction plus one (1) teacher work day. School year ending dates are flexible due to weather conditions. Personal days may not be used for school year make-up days. Staff members shall be required to reveal the facts surrounding said circumstances when seeking the Superintendent's approval. The Superintendent's decision is final.
- 23.61131 End of the year *Response to Intervention* (RTI) meetings will be held during the last ten (10) days of the school year when feasible.
- 23.6114 A teacher will be paid at the rate of one-half (1/2) his daily rate, for any of the unused three days issued yearly. These three (3) days are issued yearly, paid if unused, and do not accumulate. This payment for unused days will be made in the second check in June.
- 23.6115 A teacher who uses a sick leave or personal leave day will forfeit the Two Hundred Dollar (\$200) attendance incentive pay offered in that semester (Article XXIII Section 23.1143)

23.71 Assault Leave

- 23.711 Teachers shall immediately report cases of assault suffered by them in connection with their employment to their principal or other immediate supervisor, who shall immediately report the incident to the police.
- 23.712 Such notification shall immediately be forwarded to the Superintendent who shall comply with any reasonable request from the teacher for information in the possession of the District relating to the incident or the

persons involved and shall act in appropriate ways as liaison between the teacher, police, and courts.

- 23.713 The Board will provide legal counsel to advise the teacher of his rights and obligations with respect to such assault.
- 23.714 The Superintendent shall promptly render all reasonable assistance to the teacher in connection with handling of the incident by law enforcement and judicial authorities.
- 23.715 Time lost by a teacher in connection with any incident mentioned in this Article shall not be charged against the teacher.
- 23.716 The teacher must file charges against the assailant and not drop such charges on his/her own to qualify for assault leave.

23.81 Sabbatical Leave

- 23.811 A teacher who has completed five (5) years of service for the Board may apply for a leave of absence in accordance with this Article for purposes of professional improvement.
- 23.812 Teachers requesting such leave must submit with their applications a detailed plan for professional growth, including the proposed course of study and its value to the applicant, pupils of the teacher, and the District generally.
- 23.813 The application and plan must be submitted by March 1 for the next school year.
- 23.814 The Board shall act on the application and notify the teacher of its action by April 30 or as soon thereafter as possible.
- 23.815 The Board may not approve sabbatical leaves for more than five percent (5%) of the bargaining unit for the same semester or school year. Applications shall be considered on a first-come basis. Applications may be approved for one (1) school year only.
- 23.816 A teacher on sabbatical leave may continue to participate in group insurance by paying the insurance premiums to the Treasurer on a timely basis. The Board shall pay a partial salary to a teacher on an approved sabbatical leave equal to but not to exceed the difference, if any, between the teacher's regular contract salary and the replacement teacher's salary.
- 23.817 The Board shall not grant a sabbatical leave to the same teacher more often than once in five (5) years of service to the District.

23.818 Within sixty (60) days after the expiration of the leave, the teacher must make a written report to the Superintendent detailing the use and accomplishments of the leave. If the leave was for graduate study, the teacher must also present to the Superintendent a copy of the college or university transcript. The teacher must teach in the District for at least one (1) year following expiration of the leave, unless the teacher has completed twenty-five (25) years of teaching service in Ohio prior to the beginning of the leave.

23.819 A teacher on an approved sabbatical leave shall not earn sick leave, personal leave or service credit on the salary increment while on leave. The leave shall not constitute a break in service and the teacher upon return shall resume the sick leave, personal leave, and service credit which the teacher had accumulated immediately prior to beginning the leave.

23.91 Religious Leave

23.911 Any employee whose religious affiliation requires the observance of holidays other than those scheduled in the school calendar shall be granted paid leave to honor such observance.

23.101 Jury Duty Leave

23.1011 The Board of Education shall pay teachers their regular compensation and the remuneration received for serving as a juror will be relinquished to the district.

23.111 Association Leave

23.1111 An aggregate total often (10) days may be used by the BEA bargaining unit for BEA, OEA, and/or NEA business.

23.1112 When available, the NEA/OBA shall fully reimburse the Board for the cost of classroom substitutes for any member serving as a state or national officer.

23.1113 At least ten (10) days advance notice to the Superintendent shall be given prior to use of Association Leave unless the exception is approved by the Superintendent.

ARTICLE XXIV

24.1 SHARED TEACHING

24.11 The Board of Education may establish Shared Teaching positions.

24.12 The Board shall bear pro-rated insurance costs for teachers participating in a Shared Teaching assignment.

ARTICLE XXV

25.1 PERSONNEL FILES

- 25.11 A personal file for each teacher shall consist of a folder to be maintained in the Central Administration Office. This folder shall be considered the only official file of recorded information on the teacher. All final summative evaluations for teachers as well as all head coaching evaluations will be placed in this personnel file.
- 25.111 Building administrators are not restricted or prevented from having files on teachers. If the building administrator thinks a matter should become a matter of official record, he may transfer any documentation to the official file.
- 25.12 A teacher shall have the right, upon request, to review his/her personnel file and, upon payment of a reasonable charge for copying, may have a copy of any document in the personnel file. A teacher may examine his personnel file only in the presence of the Superintendent or his designee and may not remove the file from the immediate office area.
- 25.13 Each document placed in the personnel file shall be dated and signed by the teacher and the person who created the document or who caused it to be placed in the file. The employee shall have the right to decline to sign the document with the Administrator noting such on the document with the Administrator's signature and date. A copy of the derogatory material, any letter of reprimand, or any document deemed a public record shall be given to the teacher before it is placed in his or her personnel file. The fact that the material in the file bears the teacher's signature does not indicate his or her disagreement or agreement with the contents of the material. Rather, it indicates that the teacher is aware of the document.
- 25.14 Teachers shall have the right to submit a written commentary or rebuttal to any material placed in the personnel file and such comment or rebuttal shall be attached to the item in the file.
- 25.15 The contents of a teacher's file shall only be revealed in accordance with Ohio law.
- 25.16 Written material will be removed from the personnel file if the teacher establishes that its content is false or has no basis in fact.
- 25.17 No anonymous materials shall be placed in a teacher's personnel file.

ARTICLE XXVI

26.1 PERSONAL FREEDOM

26.11 The personal life of a teacher shall not be part of the evaluation of a teacher's performance unless such activities create a negative teaching atmosphere. If such atmosphere is perceived by the administration, the Superintendent shall discuss the situation with the teacher before formal evaluation and the teacher shall be given an opportunity to correct the situation.

ARTICLE XXVII

27.1 VACANCIES AND TRANSFERS

27.11 Vacancies and Requested Transfers

- 27.111 This Article governs the filling of vacancies in regular teaching positions, the existence of such vacancies and the decision to fill vacancies being the Superintendent's exclusive determination. It is understood that the Superintendent reasonably may determine that there is no vacancy when a regular teacher is using paid leave or has been granted an unpaid leave of absence by the Board of Education.
- 27.112 The Board shall post all teaching, co-curricular and administrative vacancies throughout the school year in each building for a period of five (5) work days. Notice of vacancies occurring in the months of June, July, and August shall be sent to all employees by school e-mail.
- 27.1121 Teachers interested in transferring to another position for which they are certified either in the same building or another building should submit such interest in writing to the Superintendent no later than June 1 each year. All such transfer request shall be considered for any openings that occur during the months of June, July and August. Such transfer requests need to be submitted on an annual basis and will be considered active until May 30 of the subsequent school year.
- 27.113 The administration, with Board action where necessary, shall make the final decision on the filling of vacancies, giving consideration to applicants' experience, seniority and qualifications. Where two (2) or more applicants are deemed equally well qualified (as adjudged by the administration), the most senior shall be granted the position.
- 27.113 An applicant not placed in the position may request a conference with the Superintendent to discuss the decision to fill the vacancy.

27.12 Involuntary Transfers

- 27.121 A teacher will be notified in writing of any involuntary transfer or change in assignment for the next school year by August 1. The administration may transfer or change the assignment of a teacher after August 1 as circumstances warrant. Upon the teacher's request, the Superintendent shall meet with the teacher to discuss the transfer or reassignment.
- 27.122 No teacher shall be arbitrarily or capriciously transferred.

ARTICLE XXVIII

28.1 DRUG TESTING

28.11 General

28.111 All teachers shall be subject to an annual drug or alcohol test if such a testing program is instituted for all teachers.

28.1111 Testing shall be conducted prior to school or during the teacher conference period.

28.112 If a teacher is suspected to have a drug or alcohol problem, the Superintendent may require a urine or blood test to confirm or deny such a problem.

28.113 All costs for such drug or alcohol testing shall be borne by the Board.

28.114 The second copy of the drug test results shall be mailed directly to the staff member.

28.115 If a teacher tests positive, he/she shall be notified that he/she may take a second test from a different lab at Board's expense.

28.1151 Any testing shall be done at the testing lab or at a school site.

28.12 Rehabilitation

28.121 Any teacher represented by the BEA who tests positive for drugs shall participate in a drug abuse assistance or rehabilitation program approved by the Board of Education.

28.122 If any teacher fails to participate in such program, he/she shall be subject to discipline up to and including suspension without pay until he/she participates in are rehabilitation program or termination.

ARTICLE XXIX

29.1 OCCUPATIONAL SAFETY AND HEALTH

- 29.11 The Board and Association shall develop a mutually agreed internal safety and health "complaint procedure" which must be exhausted by the employee or the Association before filing a complaint with the state agency monitoring the Ohio Occupational Safety and Health regulations.
- 29.12 A teacher may exercise his/her right to refuse an imminent danger work assignment only after discussing the facts first with his/her immediate supervisor, and then exhausting the internal complaint procedure before going to the state agency monitoring the Ohio Occupational Safety and Health regulations.
- 29.121 Once a teacher files a complaint with this agency the administrator shall have the authority to involuntarily transfer the teacher to some other work assignment until the issue is resolved.
- 29.13 The grievance procedure shall be used to settle any claim by a teacher that he/she is being disciplined or discharged for exercising his/her rights under the Ohio Occupational Safety and Health Insurance regulations. Such decision shall be binding on all parties.

ARTICLE XXX

30.1 TUITION REIMBURSEMENT/EXCHANGE OF SERVICES AGREEMENT

- 30.11 Teachers who teach full-time shall be eligible for tuition reimbursement on a first-come, first-served basis in the amount of One Hundred Fifty Dollars (\$150.00) per quarter hour or Two Hundred Dollars (\$200.00) per semester hour, with an annual reimbursement per teacher of One Thousand Two Hundred Dollars (\$1,200.00) per fiscal year. The maximum annual appropriation for this purpose will be Ten Thousand Dollars (\$10,000.000) per fiscal year. Once the course is approved, the purchase order will be entered and the ten-thousand-dollar (\$10,000) allotment will be allocated on a first come, first-serve basis.
- 30.12 The Certified staff member must receive a passing grade of "B" or better to receive reimbursement. Online or correspondence courses will qualify for reimbursement under this Article if the courses are accredited through the Ohio Department of Higher Education and approved by the Superintendent for reimbursement.
- 30.13 Graduate courses may be taken through any university program accredited through the Ohio Department of Higher Education and approved by the Superintendent for reimbursement. The teacher must submit coursework information to the Superintendent prior to registering for the class. Tuition reimbursement will only be received for additional hours taken or degrees earned in education-related subjects including the field of Administration, or in the subject area of assignment or area of licensure/certification.
- 30.14 Only those teachers who have taught in the school system for one (1) full year shall be eligible to participate.
- 30.15 Teachers may submit an application to the Superintendent at any time. For purposes of reimbursement, the fiscal year will be June 1 through May 31. Reimbursement will be paid within thirty (30) days upon receipt of official transcript and proper documentation regarding tuition paid. A teacher leaving the District shall forfeit any reimbursement payment.

ARTICLE XXXI

31.1 LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

31.11 It is mutually agreed between the Bath Education Association and the Bath Local School Board of Education that the following shall constitute the provisions for the establishment of the Local Professional Development Committee (LPDC):

31.111 Structure

There shall be one (1) LPDC Consortium for the Spencerville, Perry and Bath Local School Districts, hereafter known as "SPEBA".

31.112 Committee

This committee shall consist of one (1) representative selected by the Teacher Education Association of each member district; and no less than two (2) administrators selected by the Superintendents of the member districts.

31.113 Terms of Office

31.1131 A Chairperson shall be elected by a majority vote of the members of the LPDC. This Chairperson shall serve a two (2) year term from September to September.

31.1132 A Secretary/Recorder shall be appointed or hired. This Secretary/Recorder shall serve a one (1) year term from September to September as an ex-officio member.

31.1133 Remaining members shall serve either two (2) or three (3) year terms from September to September initially, and two (2) year terms thereafter.

31.1134 All members may succeed themselves in new terms.

31.114 Vacancies

31.1141 If an Association vacancy exists, it shall be filled by the Association of that District.

31.1142 If an Administrative vacancy exists, it shall be filled by the Superintendents.

31.115 Removal

31.1151 The Association members on the LPDC shall be removed from the committee in accordance with procedures found within the Association's Constitution.

31.1152 The Administrative members on the LPDC shall be removed according to procedures established by the Superintendents.

32.116 Meetings and Remuneration

31.1161 The LPDC will schedule the meetings during the regular workday, which shall include a training session for LPDC members in early September each year. These meeting days are on a release time with no compensation to the member other than his/her regular daily pay. Members are allowed five (5) released days per year if needed.

31.1162 Meetings required in excess of those five (5) release days in order for the LPDC to complete its required business shall occur outside the regular work day, and members shall be compensated at a rate of Sixteen Dollars (\$16.00) per hour with a maximum often (10) hours for actual meeting time.

31.117 Training

31.1171 Each new LPDC member shall participate in professional development designed to prepare for his or her role within the LPDC.

31.1172 The LPDC member as a part of his/her Individual Professional Development Plan may legitimately use this professional development.

31.118 Collaboration

31.1181 The school district's LPDC will have the opportunity to work collaboratively with other districts to develop procedures, forms, and policies to create efficient and effective opportunities for professional development for educators within the districts.

31.119 LPDC Operational Guide

31.1191 Additional mechanics and procedures for the operation of the LPDC within the district will be created by the committee as necessary and communicated to all district educators.

31.1192 It is recognized that the district LPDC will operate according to law and that the committee does not have authority to alter any law affecting the certification or licensure of educators.

31.1110 Duration

31.11101 This Memorandum of Understanding and any related policies and procedures may be altered by mutual agreement within forty-five (45) days of its anniversary date each year.

ARTICLE XXXII

32.1 **BCII/FBI FEES (CRIMINAL BACKGROUND CHECKS)**

32.11 One background check (both BCII and FBI) will be paid for by the Board during the term of this Agreement, not to exceed Seventy-Five Dollars (\$75.00) per employee.

ARTICLE XXXIII

33.1 TEACHER EVALUATION PROCEDURE

Bath Local Schools will follow all Ohio Revised Code and Ohio Department of Education regulations regarding OTES including forms provided by the Ohio Department of Education. Areas that the Ohio Department permits local decisions, the BEA and the Board of Education will negotiate the permissive language.

33.2 Definitions: Definitions of terms used are provided in Appendix C.

33.3 Purpose: The purpose of the teacher evaluation is to use fair, objective, reasonable practices to:

33.31 Advance the professional learning and practice of teachers individually and collectively in the school district.

33.32 Inform instruction.

33.33 Assist teachers and administrators in identifying, implementing, and supporting best educational practices that will provide the greatest opportunity for student learning and growth.

33.4 Application:

33.41 A teacher evaluation procedure contained in this agreement applies to the following employees of the district:

33.411 Teachers working under a license issued under the Ohio Revised Code 3319.22, 3319.222, 3319.226 and who spend at least fifty percent (50%) of their time providing student instruction.

33.412 Teachers working under a professional or permanent certificate issued under section Ohio Revised Code 3319.222, as it existed prior to September 2003, and who spend at least fifty percent (50%) of their time providing student instruction.

33.42 The District shall not conduct an evaluation for any teacher who:

33.421 Was on leave for fifty percent (50%) or more of the school year.

33.422 Submitted notice of retirement, and such notice has been acted upon by the Board of Education, on or before December 1 of the school year in which they plan to retire.

33.423 Is a substitute teacher.

33.5 Standing Joint Committee for Teacher Evaluation

33.51 Committee Composition

- 33.511 The Association and the Board agree that if an agreement on the validity of HQSD cannot be reached between a teacher and administration, a committee will be established.
- 33.512 Committee members will be representative of all departments and specialty areas in each of the elementary, middle and high schools when possible.
- 33.513 All determinations regarding HQSD shall be subject to the final approval of a district administrator.

33.6 Evaluators

33.61 Qualifications and Assignment

- 33.611 Each evaluator shall be an employee of the Bath Local School District, employed under a full time contract pursuant to sections 3319.01 of R.C., must hold at least one (1) administrator certificate/license under section 3319.22 of R.C. and shall be credentialed at the time of any walk through, observation, or evaluation.
- 33.612 For all teachers, their evaluator shall be the teacher's immediate administrators.
- 33.613 In the event that a teacher performs work under more than one (1) administrator, only one (1) administrator shall be designated as the evaluating administrator.
- 33.614 Should an unforeseen emergency or circumstance arise, a new evaluator may be chosen in consultation with the teacher.

33.7 Orientation and Professional Development

33.71 Professional Development

- 33.711 The Board of Education shall meet the requirements of Ohio Revised Code 3319.112(A)(8)(9) to provide professional development to support the professional learning required by this agreement.
- 33.712 The Board of Education shall provide training on the components of the teacher evaluation procedure, including the calibration of evaluation ratings, the evaluation Standards of Ohio Educators, rubrics, tools, processes, methodology, and the use of Highly Qualified Student Data (HQSD).

33.713 Before beginning the evaluation process for any teacher, the assigned evaluator shall be required to have successfully completed the state-mandated evaluator credentialing or re-credentialing training and have passed said assessments.

33.714 Each teacher shall be given instructions on the purpose, mechanics, and dimensions of the evaluation procedure, including the teaching standards and rubrics on which the evaluation is based.

33.8 Evaluation Structure and Procedures

33.81 Schedule of Evaluation

33.811 No teacher shall be subject to more than one (1) evaluation cycle per school year.

33.812 The evaluation cycle shall be completed no later than May 1 and the teacher shall receive the final written report of the cycle, including the assigned evaluation rating, no later than May 10.

33.82 Criteria for Performance Assessment

33.821 A teacher's performance shall be based on the Ohio Educator Standards (or aligned standards) and rubrics for teaching and the criteria set forth in the evaluation instrument included as Appendix C of this contract.

33.822 A teacher may provide evidence to the credentialed evaluator to support and inform an accurate reflection on the Evaluation Factors being evaluated. All evidence presented shall be included in the report and will be considered in the evaluator's assessment of the teacher.

33.823 All monitoring or observation of the work performance of a teacher shall be conducted openly and with full knowledge of the teacher.

33.824 All results and conclusions of performance assessments shall be documented and supported by evidence collected by the evaluator.

33.825 No teacher performance information shall be collected by video or audio devices without the express, written consent of the teacher being evaluated unless the state mandates a shut-down and provides no OTES 2.0 relief.

33.826 The district will not use video/audio evidence submitted to the ODE by the Resident Educator as evidence to assess teaching performance.

33.827 No teacher shall be required to complete a self-assessment.

33.9 Observations

33.91 Schedule of Observations

- 33.911 The Board of Education shall perform two (2) announced, formal observations in a year in which the teacher is on an evaluation cycle. Each formal observation shall last a minimum of thirty (30) continuous minutes.
- 33.912 The Board of Education shall perform a minimum of three (3) announced, formal observations during the evaluation cycle in any school year in which the Board may wish to declare its intention not to re-employ a teacher under Ohio Revised Code 3319.11.
- 33.913 One announced, informal observation shall occur in a year in which a teacher is not on an evaluation cycle. Written documentation of the informal observation will be provided to the teacher. Upon request, a pre-observation conference and/or a post-observation conference regarding the informal observation may occur between the evaluator and the teacher.
- 33.914 For teachers not on an evaluation cycle, their evaluator may schedule a conference during the fourth quarter of the school year, but before May 1, to discuss Personal Growth Plans (PGP) and Highly Qualified Student Data (HQSD).
- 33.915 Teachers shall not receive a formal or informal observation on a day before or after the following: the administration of standardized testing, a holiday, any school break of more than two (2) consecutive work days, or any leave of absence of more than three (3) days.
- 33.916 A teacher may request a formal observation at any time in addition to those required by this procedure.
- 33.917 All formal and informal observations shall be announced.

33.92 Observation Conferences

- 33.921 Upon request, a pre-observation may occur between the evaluator and the teacher. At the pre-observation conference, the teacher may provide evidence for the work situation to be observed.
- 33.922 A post-observation conference shall be held after each formal observation. The post-observation conference shall take place not more than five (5) working days following the formal observation. Teachers shall be given the opportunity to provide evidence, which must be utilized to inform the evaluator's rating in all areas of the observation and shall include a discussion of the progress being made on the teacher's professional growth (PGP) or improvement plan (PIP).

- 33.923 The evaluator shall provide the teacher with copies of all written documentation including but not limited to notes, scripts, artifacts, and evidence collected during formal observations and walk throughs.

33.93 Walk Throughs

- 33.931 A walk through as a component of a full evaluation cycle is a formative assessment process that focuses on one of the following components which results in brief written notes or a summary:

- 33.9311 evidence of planning;
- 33.9312 lesson delivery;
- 33.9313 differentiation;
- 33.9314 resources;
- 33.9315 classroom environment;
- 33.9316 student engagement;
- 33.9317 assessment;
- 33.9318 any other component of the Standards of Ohio Educators and rubrics approved for teacher evaluation.

- 33.932 A walk through shall last no more than thirty (30) consecutive minutes in duration.

- 33.933 The teacher shall be provided a copy of the walk through form, including all scripted and anecdotal documents relative to the walk through, no later than five (5) work days following the walk through. A conference to discuss the walk through may be requested.

- 33.934 Teachers may request walk throughs at any time.

33.94 High Quality Student Data

- 33.941 Each evaluation shall contain no more than two (2) measures of high quality student data (HQSD). When applicable to the grade level or subject area taught by the teacher being evaluated. HQSD shall include the value-added progress dimension as one (1) source of HQSD.

- 33.942 No Evaluation Factor shall be impacted by student performance on a test or tests.

- 33.943 HQSD shall not be aggregated to provide “shared attribution” among teachers in a District, building, grade content area or other group.

33.95 Professional Growth and Improvement Plans

- 33.951 Teachers whose evaluation rating is Accomplished shall develop a self-directed plan for continuing professional growth.

- 33.952 Teachers whose evaluation rating is Skilled shall develop a professional growth plan collaboratively with his/her credentialed evaluator.
- 33.953 Teachers whose evaluation rating is Developing shall develop a professional growth plan with their assigned evaluator.
- 33.954 Teachers whose evaluation rating is Ineffective shall develop a personal improvement plan with their assigned evaluator.
- 33.955 The district shall provide teachers on a personal improvement plan with a mentor teacher who is not the credentialed evaluator. All interactions between the mentor and the teacher shall be regarded as confidential.
- 33.956 No professional growth plan will have more than one (1) achievable goal per evaluation cycle.

33.96 Mentor Teacher for Teachers on an Improvement Plan

- 33.961 The District shall provide teachers on an improvement plan with a mentor teacher who is not the credentialed evaluator. The mentor teacher shall be provided release time to allow for consultations and/or observations with the teacher.
- 33.962 Role of the teacher: The mentor teacher shall not have a formal evaluation role. The mentor's role is to support the growth of the teacher.

33.963 Protections:

- 33.9631 Other than a notation that a teacher provided additional service as a mentor teacher, the teacher's activities as a mentor teacher shall not be part of his/her evaluation.
- 33.9632 A mentor teacher shall not be requested or directed to make any recommendations regarding the continued employment of the teacher and/or advancement through the Resident Educator program.
- 33.9633 No mentor teacher shall be requested or directed to divulge information from the written documentation or confidential mentor/mentee discussions.
- 33.9634 No data collected through the Ohio Resident Educator or Mentor Program shall be used in the teacher performance evaluation rating or for high-stake employment decisions.
- 33.9635 If there are no volunteers from the bargaining unit who expresses interest for the position of mentor, the Superintendent shall direct a qualified bargaining unit member to the position for no more than one (1) year as mentor. Involuntary assignment by the

Superintendent shall occur not more than once every three (3) years for a specific bargaining unit member.

33.97 Finalization of Evaluation

- 33.971 Written report- before the evaluation cycle is final, and not later than May 10, a copy of the evaluation report shall be given to the teacher and a conference shall be held between the teacher and the evaluator.
- 33.972 The teacher shall have the right to make a written response and to have it attached prior to it being placed in the teacher's personnel file. A copy, signed by both parties, shall be provided to the teacher.
- 33.973 The summative evaluation rating will be based upon a preponderance of the evidence, assessed in a holistic manner, that is aligned to the Ohio Educator Standards. Only evidence gathered for the current school year may be used.
- 33.974 The evaluation report shall be signed by the evaluator and the teacher to verify notification to the teacher that the evaluation shall be placed on file. The teacher's signature shall not be construed as evidence that the teacher agrees with the contents of the evaluation report. Electronic signatures (e.g. a PIN) may be used.
- 33.975 Any teacher who receives an evaluation rating of “skilled” shall not be subject to another evaluation cycle until the second school year following that rating so long as the evaluator determines that the teacher is making progress on his/her Professional Growth Plan.
- 33.976 Any teacher who receives an evaluation rating of “accomplished” shall not be subject to another evaluation cycle until the third school year following the rating so long as the evaluator determines that the teacher is making progress on bis/her Professional Growth Plan.

33.98 Due Process

- 33.981 Teachers who disagree with and provide evidence that identifies errors with data sources, data collection or calculation, performance ratings¹ and/or the summative evaluation rating may address those concerns with their evaluator or another administrator.
- 33.982 A teacher shall be entitled to Association representation at any conference held during this procedure.
- 33.983 The Board of Education shall amend its evaluation policy to conform to the terms of this agreement.

33.99 GUIDANCE COUNSELORS AND SCHOOL NURSE

- 33.991 Guidance counselors will be evaluated in accordance with any requirement in effect pursuant to statute or the state department of education.
- 33.992 The evaluation process and timelines will be the same for guidance counselors and the school nurse as all other certificated/licensed employees evaluated under the Ohio Teacher Evaluation System.

ARTICLE XXXIV
(This Article is effective July 1, 2018)

34.1 INDEMNIFICATION OF EMPLOYER

The Union on behalf of itself and the OEA and NEA agrees to indemnify the employer for any cost or liability incurred as a result of the implementation and enforcement of this provision provided that:

- 1) The employer shall give a ten (10) day written notice of any claim made or action filed against the employer by a non-member for which indemnification may be claimed;
- 2) The Union shall reserve the right to designate co-counsel to represent and defend the employer;
- 3) The employer agrees to
 - a) give full and complete cooperation and assistance to the Union and its counsel at all levels of the proceeding,
 - b) permit the Union or its affiliates to intervene as a party if it so desires, and/or
 - c) to not oppose the Union or its affiliates' application to file briefs amicus curiae in the action;
- 4) The employer acted in good faith compliance with the fair share fee provision of this Contract; however, there shall be no indemnification of the employer if the employer intentionally or willfully fails to apply (except due to court order) or misapplies such fair share fee provision herein.

ARTICLE XXXV

35.1 COLLEGE CREDIT PLUS

35.11 For the 2024-2027 school years, the Board plans to designate, at its discretion and based on current needs and available resources, twenty thousand dollars (\$20,000) annually to pay for tuition (but not textbooks and supplies) for approved teachers to take courses for CCP credentialing (collectively, "the tuition payment program"), as approved through the plan approval process of the Ohio Department of Higher Education. If the Board chooses not to finance or to suspend the tuition payment program during this time period, the Board will notify the BEA.

To be considered for the tuition payment program, teachers must submit an application on the required form, in writing, to the high school principal. The Bath Administration, at its complete discretion, will select the successful applicant(s) ("teacher participants") and the educational institution and program in which such applicant(s) will participate. The Board will pay tuition for the selected teacher participants, up to a maximum of eighteen (18) hours per teacher participant at a maximum rate of five hundred dollars (\$500.00) per credit hour, upon submission of appropriate documentation to the high school principal.

35.12 If the teacher participant fails to complete and/or pass a course successfully or if the teacher withdraws from the educational program without completing the entire educational program, the teacher must immediately inform the high school principal of this fact and full repayment for Board costs associated with the program will become due immediately. Further, the teacher participant will not be eligible for any further payments under the tuition payment program by the Board. If payment is not made immediately to the Board by the teacher participant, the Board may withhold the amount due under this paragraph from the teacher's paycheck until full repayment is made to the Board. In its discretion, the Board may grant exceptions to this paragraph for circumstances beyond the teacher participant's control, such as changes in CCP credentialing requirements, changes in course offerings, accident or illness.

35.13 After completion of the educational program, the teacher participant is obligated to remain employed by the Board for a minimum period of five (5) years, or three (3) years if separation from employment is the result of the teacher participant's retirement. For this purpose, "year" is defined as at least

one hundred twenty (120) workdays on paid status within a particular school year. If the teacher participant fails to fulfill this commitment, the Board is entitled to recoup twenty percent (20%) of its tuition payments for each year of the five-year commitment not met. For example, if the teacher participant remains employed with the Board for only two (2) years, the Board will recoup sixty percent (60%) of its tuition costs. This repayment provision will be waived, however, if the commitment is unmet because of the teacher participant's death. A teacher participant's pay may be withheld until payment is made in full to the Board.

If the teacher participant's employment with the Board is terminated or the teacher is non-renewed by the Board (not including a Reduction In Force), either during his/her participation in the tuition payment program or after completion of the educational program, repayment will be required under the same conditions identified in Article 35.12 of this Agreement.

If the Board chooses to discontinue the tuition payment program during the term of this Agreement and a teacher participant then currently enrolled in an educational program pursuant to this Agreement chooses not to continue the educational program based on the Board's discontinuation of the payment program, the teacher participant will not be required to repay the Board for past tuition payments.

- 35.14 The Board retains total and complete discretion in selecting the teachers who will participate in the tuition payment program and the teachers who will teach CCP courses.
- 35.15 Teachers who teach CCP shall receive additional compensation of one hundred fifty dollars (\$150.00) per semester, per individual CCP class taught, up to a maximum of six hundred dollars (\$600.00) per semester. In order to be eligible for the payment, a teacher may not be absent from a CCP class more than six (6) times per semester, excluding professional development and personal days. The payment shall be paid in the last pay of the respective semester.
- 35.16 Any teacher who teaches a class that qualifies for CCP shall be afforded one (1) professional leave day per CCP affiliated college, per school year to attend college-required workshops or training and one (1) day to attend college-required workshops or training taking place during the summer. The teacher shall be paid his/her per diem rate of pay for the professional day or summer day, plus any other necessary and actual expenses as allowed under the Master Agreement.

35.17 If the teacher participant is not able to begin teaching CCP courses at Bath immediately upon plan approval due to regulations set forth by the Higher Learning Commission, credentialing must be achieved no later than eighteen (18) months from the first day of classes of the first funded course. Deadlines and processing details will be outlined in a separate document.

ARTICLE XXXVI

36.1 ACADEMIC DISTRESS

The parties agree to incorporate the provisions of ORC 3301.10 as if rewritten herein.

APPENDIX A-1

BATH LOCAL SCHOOL DISTRICT CERTIFIED SALARY SCHEDULE

2024-25 -- 4.00%

YEARS	BA	BA+15	BA+30	MA	MA+15	MA+30
0	\$42,818	\$43,674	\$44,745	\$47,100	\$48,491	\$47,956
	1.0000	1.0200	1.0450	1.1000	1.1325	1.1200
1	\$44,638	\$45,494	\$46,779	\$49,348	\$50,418	\$51,275
	1.0425	1.0625	1.0925	1.1525	1.1775	1.1975
2	\$46,458	\$47,314	\$48,813	\$51,596	\$52,880	\$53,737
	1.0850	1.1050	1.1400	1.2050	1.2350	1.2550
3	\$48,277	\$49,134	\$50,846	\$53,844	\$55,342	\$56,199
	1.1275	1.1475	1.1875	1.2575	1.2925	1.3125
4	\$50,097	\$50,953	\$52,880	\$56,092	\$57,804	\$58,661
	1.1700	1.1900	1.2350	1.3100	1.3500	1.3700
5	\$51,917	\$52,773	\$54,914	\$58,340	\$60,266	\$61,123
	1.2125	1.2325	1.2825	1.3625	1.4075	1.4275
6	\$53,737	\$54,593	\$56,948	\$60,587	\$62,728	\$63,585
	1.2550	1.2750	1.3300	1.4150	1.4650	1.4850
7	\$55,556	\$56,413	\$58,982	\$62,835	\$65,190	\$66,047
	1.2975	1.3175	1.3775	1.4675	1.5225	1.5425
8	\$57,376	\$58,232	\$61,016	\$65,083	\$67,652	\$68,509
	1.3400	1.3600	1.4250	1.5200	1.5800	1.6000
9	\$59,196	\$60,052	\$63,050	\$67,331	\$70,114	\$70,971
	1.3825	1.4025	1.4725	1.5725	1.6375	1.6575
10	\$61,016	\$61,872	\$65,083	\$69,579	\$72,577	\$73,433
	1.4250	1.4450	1.5200	1.6250	1.6950	1.7150
11	\$62,835	\$63,692	\$67,117	\$71,827	\$75,039	\$75,895
	1.4675	1.4875	1.5675	1.6775	1.7525	1.7725
12	\$64,655	\$65,512	\$69,151	\$74,075	\$77,501	\$78,357
	1.5100	1.5300	1.6150	1.7300	1.8100	1.8300
13	\$66,475	\$67,331	\$71,185	\$76,323	\$79,963	\$80,819
	1.5525	1.5725	1.6625	1.7825	1.8675	1.8875
14	\$66,946	\$67,802	\$71,694	\$76,888	\$80,455	\$80,819
	1.5635	1.5835	1.6744	1.7957	1.8790	1.8875
15	\$67,417	\$68,295	\$72,204	\$77,449	\$80,947	\$80,819
	1.5745	1.5950	1.6863	1.8088	1.8905	1.8875
16	\$67,867	\$68,723	\$72,714	\$78,010	\$81,440	\$80,819
	1.5850	1.6050	1.6982	1.8219	1.9020	1.8875
17	\$68,295	\$69,151	\$73,219	\$78,571	\$82,425	\$83,281
	1.5950	1.6150	1.7100	1.8350	1.9250	1.9450
18	\$68,659	\$69,515	\$73,626	\$79,021	\$82,917	\$83,281
	1.6035	1.6235	1.7195	1.8455	1.9365	1.9450
19	\$69,023	\$69,879	\$74,032	\$79,470	\$83,444	\$83,281
	1.6120	1.6320	1.7290	1.8560	1.9488	1.9450
20	\$69,387	\$70,243	\$74,439	\$79,920	\$83,945	\$83,281
	1.6205	1.6405	1.7385	1.8665	1.9605	1.9450
21	\$69,751	\$70,607	\$74,889	\$80,369	\$84,437	\$83,281
	1.6290	1.6490	1.7490	1.8770	1.9720	1.9450
22	\$70,114	\$70,971	\$75,253	\$80,819	\$84,887	\$86,706
	1.6375	1.6575	1.7575	1.8875	1.9825	2.025
23	\$70,234	\$71,091	\$75,373	\$80,939	\$85,007	\$86,706
	1.6403	1.6603	1.7603	1.8903	1.9853	2.025
24	\$70,354	\$71,211	\$75,492	\$81,059	\$85,126	\$86,706
	1.6431	1.6631	1.7631	1.8931	1.9881	2.025
25	\$70,474	\$71,331	\$75,612	\$81,179	\$85,246	\$86,706
	1.6459	1.6659	1.7659	1.8959	1.9909	2.025
26	\$70,594	\$71,450	\$75,732	\$81,299	\$85,366	\$86,706
	1.6487	1.6687	1.7687	1.8987	1.9937	2.025
27	\$70,710	\$71,566	\$75,848	\$81,414	\$85,482	\$88,402
	1.6514	1.6714	1.7714	1.9014	1.9964	2.0646

*Teachers qualifying for placement on the MA+30 column shall begin receiving pay on the MA+30 column in the first payroll of the 2027-2028 school year.

BATH LOCAL SCHOOL DISTRICT CERTIFIED SALARY SCHEDULE
2025-26 -- 4.00%

YEARS	BA	BA+15	BA+30	MA	MA+15	MA+30
0	\$44,531	\$45,422	\$46,535	\$48,984	\$50,431	\$49,875
	1.0000	1.0200	1.0450	1.1000	1.1325	1.1200
1	\$46,424	\$47,314	\$48,650	\$51,322	\$52,435	\$53,326
	1.0425	1.0625	1.0925	1.1525	1.1775	1.1075
2	\$48,316	\$49,207	\$50,765	\$53,660	\$54,996	\$55,886
	1.0850	1.1050	1.1400	1.2050	1.2350	1.2550
3	\$50,209	\$51,099	\$52,881	\$55,998	\$57,556	\$58,447
	1.1275	1.1475	1.1875	1.2575	1.2025	1.3125
4	\$52,101	\$52,992	\$54,996	\$58,336	\$60,117	\$61,007
	1.1700	1.1000	1.2350	1.3100	1.3500	1.3700
5	\$53,994	\$54,884	\$57,111	\$60,673	\$62,677	\$63,568
	1.2125	1.2325	1.2825	1.31125	1.4075	1.4275
6	\$55,886	\$56,777	\$59,226	\$63,011	\$65,238	\$66,129
	1.2550	1.2750	1.3300	1.4150	1.4650	1.4850
7	\$57,779	\$58,670	\$61,341	\$65,349	\$67,798	\$68,689
	1.2975	1.3175	1.3775	1.4675	1.5225	1.5425
8	\$59,672	\$60,562	\$63,457	\$67,687	\$70,359	\$71,250
	1.3400	1.3600	1.4250	1.5200	1.5800	1.15000
9	\$61,564	\$62,455	\$65,572	\$70,025	\$72,920	\$73,810
	1.3825	1.4025	1.4725	1.5725	1.0375	1,6575
10	\$63,457	\$64,347	\$67,687	\$72,363	\$75,480	\$76,371
	1.4250	1.4450	1.5200	1.0250	1.6950	1.7150
11	\$65,349	\$66,240	\$69,802	\$74,701	\$78,041	\$78,931
	1.4075	1.4875	1.5675	1.6775	1.7525	1.7725
12	\$67,242	\$68,132	\$71,918	\$77,039	\$80,601	\$81,492
	1.5100	1.5300	1.6150	1.7300	1.8100	1.8300
13	\$69,134	\$70,025	\$74,033	\$79,377	\$83,162	\$84,052
	1.5525	1.5725	1.6625	1.7825	1.8675	1.8875
14	\$69,624	\$70,515	\$74,563	\$79,964	\$83,674	\$84,052
	1.5035	1.5835	1.6744	1.7957	1.8790	1.8875
15	\$70,114	\$71,027	\$75,093	\$80,548	\$84,186	\$84,052
	1.5745	1.5950	1.6863	1.8088	1.8905	1.8875
16	\$70,582	\$71,472	\$75,623	\$81,131	\$84,698	\$84,052
	1.5850	1.6050	1.8982	1.8219	1,9020	1.8875
17	\$71,027	\$71,918	\$76,148	\$81,714	\$85,722	\$86,613
	1.5960	1,6150	1.7100	1.8350	1.9250	1.9450
18	\$71,405	\$72,296	\$76,571	\$82,182	\$86,234	\$86,613
	1.6035	1.6235	1.7105	1.8455	1.9365	1.0450
19	\$71,784	\$72,675	\$76,994	\$82,650	\$86,782	\$88,613
	1.6120	1.6320	1.7290	1.8560	1.-488	1.9450
20	\$72,162	\$73,053	\$77,417	\$83,117	\$87,303	\$86,613
	1.6205	1.6405	1.7385	1.8665	1.9e05	1.9450
21	\$72,541	\$73,432	\$77,885	\$83,585	\$87,815	\$86,613
	1.6200	1.6490	1.7490	1.8770	1.9720	1.9450
22	\$72,920	\$73,810	\$78,263	\$84,052	\$88,283	\$90,175
	1.6375	1.6575	1.7575	1.8875	1.9825	2.025
23	\$73,044	\$73,935	\$78,388	\$84,177	\$88,407	\$90,175
	1.6403	1.6603	1.7603	1.8903	1.8853	2.025
24	\$73,169	\$74,060	\$78,513	\$84,302	\$88,532	\$90,175
	1.6431	1.6631	1.7631	1.8831	1.0881	2.025
25	\$73,294	\$74,184	\$78,637	\$84,426	\$88,657	\$90,175
	1.6459	1.6659	1.7659	1.8959	1.9909	2.025
26	\$73,418	\$74,309	\$78,762	\$84,551	\$88,781	\$90,175
	1.6487	1.6087	1.7687	1.8987	1.9937	2.025
27	\$73,538	\$74,429	\$78,882	\$84,671	\$88,902	\$91,939
	1.0514	1.6714	1.7714	1.9014	1.9964	2.0646

*Teachers qualifying for placement on the MA+30 column shall begin receiving pay on the MA+30 column in the first payroll of the 2027-2028 school year.

BATH LOCAL SCHOOL DISTRICT CERTIFIED SALARY SCHEDULE

2026-27 -- 4.00%

YEARS	BA	BA+15	BA+30	MA	MA+15	MA+30
0	\$46,312	\$47,238	\$48,396	\$50,943	\$52,448	\$51,869
	1.0000	1.0200	1.0450	1.1000	1.1325	1.1200
1	\$48,280	\$49,207	\$50,596	\$53,375	\$54,532	\$55,459
	1.0425	1.0625	1.0925	1.1525	1.1775	1.1175
2	\$50,249	\$51,175	\$52,796	\$55,806	\$57,195	\$58,122
	1.0850	1.1060	1.1400	1.2050	1.2350	1.2550
3	\$52,217	\$53,143	\$54,996	\$58,237	\$59,858	\$80,785
	1.1275	1.1475	1.1875	1.2575	1,2g25	1.3125
4	\$54,185	\$55,111	\$57,195	\$80,669	\$62,521	\$63,447
	1.1700	1.1900	1.2350	1.3100	1.3500	1.3700
5	\$56,153	\$57,080	\$59,395	\$63,100	\$65,184	\$86,110
	1.2125	1.2325	1.2825	1.3625	1.4075	1.4275
6	\$58,122	\$59,048	\$61,595	\$65,531	\$67,847	\$68,773
	1.2550	1.2750	1.3300	1.4150	1.4650	1.4850
7	\$60,090	\$61,016	\$83,795	\$67,963	\$70,510	\$71,436
	1.2975	1.3175	1.3775	1.4675	1.5225	1.5425
8	\$62,058	\$82,984	\$65,995	\$70,394	\$73,173	\$74,099
	1.3400	1.3600	1.4250	1.5200	1.5800	1.8000
9	\$64,026	\$64,953	\$68,194	\$72,826	\$75,836	\$76,762
	1.3825	1.4025	1.4725	1.5725	1.6375	1.6575
10	\$65,995	\$66,921	\$70,394	\$75,257	\$78,499	\$79,425
	1.4260	1.4450	1,5200	1.6250	1.6gso	1.7150
11	\$67,963	\$68,889	\$72,594	\$77,688	\$81,162	\$82,088
	1.4675	1.4875	1.5675	1.6775	1.7525	1.7725
12	\$69,931	\$70,857	\$74,794	\$80,120	\$83,825	\$84,751
	1.5100	1.5300	1.6150	1.7300	1.8100	1.8300
13	\$71,899	\$72,826	\$76,994	\$82,551	\$86,488	\$87,414
	1.5525	1.5725	1.6625	1.7825	1.8675	1.8875
14	\$72,409	\$73,335	\$77,545	\$83,162	\$87,020	\$87,414
	1.5635	1.5635	1.8744	1.7957	1.8790	1.8875
15	\$72,918	\$73,868	\$78,096	\$83,769	\$87,553	\$87,414
	1.5745	1.5950	1.15863	1.8088	1.8905	1.8875
16	\$73,405	\$74,331	\$78,647	\$84,376	\$88,085	\$87,414
	1.5650	1,6050	1.6982	1.8219	1.0020	1.8875
17	\$73,868	\$74,794	\$79,194	\$84,983	\$89,151	\$90,077
	1.5950	1.6150	1.7100	1,8350	1.9250	1.9450
18	\$74,261	\$75,188	\$79,633	\$85,469	\$89,683	\$90,077
	1.6035	1.6235	1.7195	1.8455	1.0365	1.9450
19	\$74,655	\$75,581	\$80,073	\$85,955	\$90,253	\$90,077
	1.6120	1.6320	1.7290	1.8560	1.9488	1.9450
20	\$75,049	\$75,975	\$80,513	\$86,441	\$90.795	\$90,077
	1.6205	1.6405	1.7385	1.6665	1.9605	1.9450
21	\$75,442	\$76,368	\$81,000	\$86,928	\$91,327	\$90,077
	1.6200	1.6490	1.7490	1.8770	1.9720	1.9450
22	\$75,836	\$76,762	\$81,393	\$87,414	\$91,814	\$93,782
	1.6375	1.6575	1.7575	1.8875	1.9825	2.025
23	\$75,966	\$76,892	\$81,523	\$87,544	\$91,943	\$93,782
	1.6403	1.6603	1.7603	1.8003	1.9853	2.025
24	\$76,095	\$77,021	\$81,653	\$87,673	\$92,073	\$93,782
	1.15431	1.6631	1.7631	1.8931	1.9881	2.025
25	\$76,225	\$77,151	\$81,782	\$87,803	\$92,203	\$93,782
	1.6459	1.6659	1.7659	1.8959	1.9909	2.025
26	\$76,355	\$77,281	\$81,912	\$87,933	\$92,332	\$93,782
	1.6487	1.6687	1.7687	1.8987	1.9937	2.025
27	\$76,480	\$77,406	\$82,037	\$88,058	\$92,457	\$95,616
	1.6514	1.6714	1.7714	1.9014	1.98154	2.0648

*Teachers qualifying for placement on the MA+30 column shall begin receiving pay on the MA+30 column in the first payroll of the 2027-2028 school year.

**Supplemental Salary Schedule
2024-2025**

FY 2024 • 2025 \$42,818

APPENDIX B-1

Position	Level 0	Salary	Level 1	Salary	Level 2	Salary
Academic Quiz Bowl Team - H.S.	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Academic Quiz Bowl Team - H.S.	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Academic Quiz Bow Team - 7th/8th	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Academic Quiz Bowl Team - 6th	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Academic Quiz Bowl Team - 5th	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Continuous Progress Teacher	0.80%	\$343	1.00%	\$428	1.10%	\$471
Drug & Alcohol Awareness	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
DC Trip Coordinator	1.50%	\$642	2.00%	\$856	2.50%	\$1,070
Envirothon Advisor	1.00%	\$428	1.50%	\$642	2.00%	\$856
Mathcounts Advisor - MS	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
National Honor Society	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Interact Club Advisor	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Saturday School Monitor	9.50%	\$4,068	10.00%	\$4,282	11.50%	\$4,924
Musical Assistant	3.00%	\$1,285	4.00%	\$1,713	4.50%	\$1,927
Musical Accompanist	3.00%	\$1,285	4.00%	\$1,713	4.50%	\$1,927
Science Evening ADV - EL	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Science Fair M.S.	1.00%	\$428	2.00%	\$856	3.00%	\$1,285
Science Olympiad	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Student Council - H.S.	3.00%	\$1,285	4.00%	\$1,713	5.00%	\$2,141
Student Council - M.S.	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Subtotal 4110's All Year	46.80%	\$20,039	58.50%	\$25,049	70.10%	\$30,015
Yearbook Advisor (H.S)	11.00%	\$4,710	13.00%	\$5,566	15.00%	\$6,423
Newspaper Advisor (H.S)	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Subtotal 4600's All Year	15.00%	\$6,423	18.00%	\$7,707	21.00%	\$8,992
H.S. Vocal Music/W Musical	9.00%	\$3,854	10.00%	\$4,282	11.00%	\$4,710
H.S. Vocal Music/Without Musical	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Show Choir	3.00%	\$1,285	4.00%	\$1,713	5.00%	\$2,141
Jazz/Stage Band H.S.	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Drama Club (With Performance)	1.00%	\$428	1.50%	\$642	2.00%	\$856
Subtotal 4130 All Year	21.00%	\$8,992	25.00%	\$10,705	29.00%	\$12,417
Marching Band - Head	16.00%	\$6,851	18.00%	\$7,707	20.00%	\$8,564
Marching Band -Asst	11.00%	\$4,710	12.00%	\$5,138	13.00%	\$5,566
Marching Band -Asst (Summer/24)	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Flag Corps	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Subtotal 4130 Fall Payment	35.00%	\$14,986	39.50%	\$16,913	44.00%	\$18,840
PIT Band H.S.	1.00%	\$428	1.50%	\$642	2.00%	\$856
Subtotal 4130's Spring Payment	1.00%	\$428	1.50%	\$642	2.00%	\$856
Pep Band	2.00%	\$856	3.00%	\$1,285	4.00%	\$1,713

Supplemental Salary Schedule 2024-2025		FY 2024 - 2025		\$42,818		APPENDIX B-1	
Position	Level 0	Salary	Level 1	Salary	Level 2	Salary	
Subtotal 4130's Winter Payment	2.00%	\$856	3.00%	\$1,285	4.00%	\$1,713	
Athletic Trainer	21.00%	\$8,992	23.00%	\$9,848	25.00%	\$10,705	
Athletic Trainer - Asst	11.00%	\$4,710	13.00%	\$5,566	15.00%	\$6,423	
Athletic Director	21.00%	\$8,992	23.00%	\$9,848	25.00%	\$10,705	
Subtotal 4500's All Year	53.00%	\$22,694	59.00%	\$25,263	65.00%	\$27,832	
Strength/Conditioning Coach - Summer	3.00%	\$1,285	3.50%	\$1,499	4.00%	\$1,713	
Subtotal 4500's Fall (September)	3.00%	\$1,285	3.50%	\$1,499	4.00%	\$1,713	
Football - Head	16.00%	\$6,851	18.00%	\$7,707	20.00%	\$8,564	
Football -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football -Asst - 9th	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football - Asst - 9th	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Football - Asst - 8th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Football - Asst - 8th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Football - Asst - 7th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Football - Asst - 7th (Split)	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Football - Asst - 7th (Split)	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Volleyball - Head	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Volleyball - Asst - Varsity	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Volleyball - Asst - 9th	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425	
Volleyball -Asst - 8th	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569	
Volleyball -Asst - 7th	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569	
Cheerleader - Head - Football	5.00%	\$2,141	6.00%	\$2,569	7.00%	\$2,997	
Cheerleader - JV - Fall	1.75%	\$749	2.00%	\$856	2.25%	\$963	
Cheerleader - M.S. - Fall	1.75%	\$749	2.00%	\$856	2.25%	\$963	
Cross Country - Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Cross Country - Asst - HS	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569	
Cross Country- M.S.	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569	
Tennis - Girls - Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Soccer - Boys - Head	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Soccer - Boys - JV	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425	
Soccer - Girls - Head	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995	
Soccer - Girls - JV	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425	
Golf - Boys - Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Golf - Boys - Asst - HS	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569	
Golf- Girls - Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282	
Strength/Conditioning Coach - Fall	3.00%	\$1,285	3.50%	\$1,499	4.00%	\$1,713	
Faculty Manager - Fall	3.00%	\$1,285	4.00%	\$1,713	5.00%	\$2,141	
Subtotal 4500's Fall Payment	248.50%	\$106,403	291.50%	\$124,814	334.50%	\$143,226	

**Supplemental Salary Schedule
2024-2025**

FY 2024 • 2025 \$42,818

APPENDIX B-1

Position	Level 0	Salary	Level 1	Salary	Level 2	Salary
Basketball - Boys - Head	16.00%	\$6,851	18.00%	\$7,707	20.00%	\$8,564
Basketball - Boys -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Basketball - Boys - Asst - JV	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Basketball - Boys - Asst - 9th	9.00%	\$3,854	10.00%	\$4,282	11.00%	\$4,710
Basketball - Boys -Asst - 8th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Basketball - Boys -Asst - 7th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Basketball - Girls - Head	16.00%	\$6,851	18.00%	\$7,707	20-00%	\$8,564
Basketball - Girls -Asst - Varsity	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Basketball - Girls - Asst - JV	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Basketball - Girls - Asst - 9th	9.00%	\$3,854	10.00%	\$4,282	11.00%	\$4,710
Basketball - Girls - Asst - 8th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Basketball - Girls - Asst - 7th	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Bowling - Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Bowling Asst	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Cheerleader - Head - Basketball	5.00%	\$2,141	6.00%	\$2,569	7.00%	\$2,997
Cheerleader - JV - Winter	1.75%	\$749	2.00%	\$856	2.25%	\$963
Cheerleader - M.S. - Winter	1.75%	\$749	2.00%	\$856	2.25%	\$963
Swimming-Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Swimming - Asst - Varsity	3.00%	\$1,285	3.50%	\$1,499	4.00%	\$1,713
Wrestling Head	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Wrestling - Asst	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Wrestling - Asst	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Wrestling - Asst – M.S.	5.00%	\$2,141	6.00%	\$2,569	7.00%	\$2,997
Wrestling -Asst- M.S.	5.00%	\$2,141	6.00%	\$2,569	7.00%	\$2,997
Strength/Conditioning Coach - Winter	3.00%	\$1,285	3.50%	\$1,499	4.00%	\$1,713
Faculty Manager (Basketball)	3.00%	\$1,285	4.00%	\$1,713	5.00%	\$2,141
Subtotal 4500's Winter Payment	191.50%	\$81,996	222.00%	\$95,056	252.50%	\$108,115
Baseball - Head	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Baseball - Asst - Varsity	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Baseball - Asst - JV	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Baseball - Asst - 9th	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Baseball - Asst - 8th	4 00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Baseball - Asst - 7th	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Track- Head	12.00%	\$5,138	14.00%	\$5,995	16.00%	\$6,851
Track-Asst	7.00%	\$2,997	8.00%	\$3,425	9.00%	\$3,854
Track-Asst	7.00%	\$2,997	8.00%	\$3,425	9.00%	\$3,854
Track-Asst	7.00%	\$2,997	8-00%	\$3,425	9 00%	\$3,854
Track -Asst - M.S.	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Track -Asst - M.S.	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Track -Asst - M.S.	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569

Softball - Head	10.00%	\$4,282	12.00%	\$5,138	14.00%	\$5,995
Softball - Asst - Varsity	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Softball - Asst - JV	6.00%	\$2,569	7.00%	\$2,997	8.00%	\$3,425
Softball - Asst - 8th	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Softball - Asst - 7th	4.00%	\$1,713	5.00%	\$2,141	6.00%	\$2,569
Tennis - Boys - Head	8.00%	\$3,425	9.00%	\$3,854	10.00%	\$4,282
Strength/Conditioning Coach - Spring	3.00%	\$1,285	3.50%	\$1,499	4.00%	\$1,713
Safety/CPR Coordinator	2.00%	\$856	2.50%	\$1,070	3.00%	\$1,285
Subtotal 4500's Spring Payment	124.00%	\$53,094	147.00%	\$62,942	170.00%	\$72,791
GRAND TOTALS	740.80%	\$317,196	868.50%	\$371,874	996.10%	\$426,510

Extracurricular Supervisor \$25/hr with 2 hour minimum

Supplemental Salary Schedule 2025-2026		FY 2025 - 2026			\$44,531	APPENDIX B-2	
Position	Level 0	Salary	Level 1	Salary	Level 2	Salary	
Academic Quiz Bowl Team - H.S.	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Academic Quiz Bowl Team - H.S.	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Academic Quiz Bow Team - 7th/8th	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Academic Quiz Bowl Team - 6th	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Academic Quiz Bowl Team - 5th	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Continuous Progress Teacher	0.80%	\$356	1.00%	\$445	1.10%	\$490	
Drug & Alcohol Awareness	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
DC Trip Coordinator	1.50%	\$668	2.00%	\$891	2.50%	\$1,113	
Envirothon Advisor	1.00%	\$445	1.50%	\$668	2.00%	\$891	
Mathcounts Advisor - MS	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
National Honor Society	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Interact Club Advisor	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Saturday School Monitor	9.50%	\$4,230	10.00%	\$4,453	11.50%	\$5,121	
Musical Assistant	3.00%	\$1,336	4.00%	\$1,781	4.50%	\$2,004	
Musical Accompanist	3.00%	\$1,336	4.00%	\$1,781	4.50%	\$2,004	
Science Evening ADV - EL	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Science Fair M.S.	1.00%	\$445	2.00%	\$891	3.00%	\$1,336	
Science Olympiad	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Student Council - H.S.	3.00%	\$1,336	4.00%	\$1,781	5.00%	\$2,227	
Student Council - M.S.	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Subtotal 4110's All Year	46.80%	\$20,841	58.50%	\$26,051	70.10%	\$31,216	
Yearbook Advisor (H.S)	11.00%	\$4,898	13.00%	\$5,789	15.00%	\$6,680	
Newspaper Advisor (H.S)	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672	
Subtotal 4600's All Year	15.00%	\$6,680	18.00%	\$8,016	21.00%	\$9,352	
H.S. Vocal Music/W Musical	9.00%	\$4,008	10.00%	\$4,453	11.00%	\$4,898	
H.S. Vocal Music/Without Musical	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562	
Show Choir	3.00%	\$1,336	4.00%	\$1,781	5.00%	\$2,227	
Jazz/Stage Band H.S.	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Drama Club (With Performance)	1.00%	\$445	1.50%	\$668	2.00%	\$891	
Subtotal 4130 All Year	21.00%	\$9,352	25.00%	\$11,133	29.00%	\$12,914	
Marching Band - Head	16.00%	\$7,125	18.00%	\$8,016	20.00%	\$8,906	
Marching Band - Asst	11.00%	\$4,898	12.00%	\$5,344	13.00%	\$5,789	
Marching Band - Asst (Summer/25)	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336	
Flag Corps	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562	
Subtotal 4130 Fall Payment	35.00%	\$15,586	39.50%	\$17,590	44.00%	\$19,594	

PIT Band H.S.	1.00%	\$445	1.50%	\$668	2.00%	\$891
Subtotal 4130's Spring Payment	1.00%	\$445	1.50%	\$668	2.00%	\$891
Pep Band	2.00%	\$891	3.00%	\$1,336	4.00%	\$1,781

Supplemental Salary Schedule		FY 2025 - 2026		\$44,531		APPENDIX B-2
2025-2026						
Position	Level 0	Salary	Level 1	Salary	Level 2	Salary
Subtotal 4130's Winter Payment	2.00%	\$891	3.00%	\$1,336	4.00%	\$1,781
Athletic Trainer	21.00%	\$9,352	23.00%	\$10,242	25.00%	\$11,133
Athletic Trainer - Asst	11.00%	\$4,898	13.00%	\$5,789	15.00%	\$6,680
Athletic Director	21.00%	\$9,352	23.00%	\$10,242	25.00%	\$11,133
Subtotal 4500's All Year	53.00%	\$23,601	59.00%	\$26,273	65.00%	\$28,945
Strength/Conditioning Coach - Summer	3.00%	\$1,336	3.50%	\$1,559	4.00%	\$1,781
Subtotal 4500's Fall (September)	3.00%	\$1,336	3.50%	\$1,559	4.00%	\$1,781
Football - Head	16.00%	\$7,125	18.00%	\$8,016	20.00%	\$8,906
Football - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - 9th	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - 9th	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Football - Asst - 8th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Football - Asst - 8th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Football - Asst - 7th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Football - Asst - 7th (Split)	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Football - Asst - 7th (Split)	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Volleyball - Head	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Volleyball - Asst - Varsity	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Volleyball - Asst - 9th	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Volleyball - Asst - 8th	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Volleyball - Asst - 7th	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Cheerleader - Head - Football	5.00%	\$2,227	6.00%	\$2,672	7.00%	\$3,117
Cheerleader - JV - Fall	1.75%	\$779	2.00%	\$891	2.25%	\$1,002
Cheerleader - M.S. - Fall	1.75%	\$779	2.00%	\$891	2.25%	\$1,002
Cross Country - Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Cross Country - Asst - HS	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Cross Country - M.S.	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Tennis - Girls - Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Soccer - Boys - Head	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Soccer - Boys - JV	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562

Soccer - Girls - Head	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Soccer - Girls - JV	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Golf - Boys - Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Golf - Boys - Asst - HS	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Golf - Girls - Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Strength/Conditioning Coach - Fall	3.00%	\$1,336	3.50%	\$1,559	4.00%	\$1,781
Faculty Manager - Fall	3.00%	\$1,336	4.00%	\$1,781	5.00%	\$2,227
Subtotal 4500's Fall Payment	248.50%	\$110,660	291.50%	\$129,808	334.50%	\$148,956

Supplemental Salary Schedule 2025-2026		FY 2025 • 2026		\$44,531		APPENDIX B-2
Position	Level 0	Salary	Level 1	Salary	Level 2	Salary
Basketball - Boys - Head	16.00%	\$7,125	18.00%	\$8,016	20.00%	\$8,906
Basketball - Boys - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Basketball - Boys - Asst - JV	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Basketball - Boys - Asst - 9th	9.00%	\$4,008	10.00%	\$4,453	11.00%	\$4,898
Basketball - Boys - Asst - 8th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Basketball - Boys - Asst - 7th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Basketball - Girls - Head	16.00%	\$7,125	18.00%	\$8,016	20.00%	\$8,906
Basketball - Girls - Asst - Varsity	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Basketball - Girls - Asst - JV	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Basketball - Girls - Asst - 9th	9.00%	\$4,008	10.00%	\$4,453	11.00%	\$4,898
Basketball - Girls - Asst - 8th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Basketball - Girls - Asst - 7th	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Bowling – Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Bowling – Asst	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Cheerleader - Head - Basketball	5.00%	\$2,227	6.00%	\$2,672	7.00%	\$3,117
Cheerleader - JV - Winter	1.75%	\$779	2.00%	\$891	2.25%	\$1,002
Cheerleader - M.S. - Winter	1.75%	\$779	2.00%	\$891	2.25%	\$1,002
Swimming-Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Swimming - Asst - Varsity	3.00%	\$1,336	3.50%	\$1,559	4.00%	\$1,781
Wrestling Head	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Wrestling - Asst	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Wrestling - Asst	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Wrestling - Asst - M.S.	5.00%	\$2,227	6.00%	\$2,672	7.00%	\$3,117
Wrestling - Asst – M.S.	5.00%	\$2,227	6.00%	\$2,672	7.00%	\$3,117
Strength/Conditioning Coach - Winter	3.00%	\$1,336	3.50%	\$1,559	4.00%	\$1,781
Faculty Manager (Basketball)	3.00%	\$1,336	4.00%	\$1,781	5.00%	\$2,227
Subtotal 4500's Winter Payment	191.50%	\$85,277	222.00%	\$98,859	252.50%	\$112,441
Baseball - Head	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234
Baseball - Asst - Varsity	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Baseball -Asst - JV	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Baseball - Asst - 9th	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Baseball - Asst - 8th	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Baseball - Asst - 7th	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Track - Head	12.00%	\$5,344	14.00%	\$6,234	16.00%	\$7,125
Track - Asst	7.00%	\$3,117	8.00%	\$3,562	9.00%	\$4,008
Track - Asst	7.00%	\$3,117	8.00%	\$3,562	9.00%	\$4,008
Track - Asst	7.00%	\$3,117	8.00%	\$3,562	9.00%	\$4,008
Track - Asst - M.S.	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Track - Asst - M.S.	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Track - Asst - M.S.	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Softball - Head	10.00%	\$4,453	12.00%	\$5,344	14.00%	\$6,234

Softball - Asst - Varsity	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Softball - Asst - JV	6.00%	\$2,672	7.00%	\$3,117	8.00%	\$3,562
Softball -Asst - 8th	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Softball - Asst - 7th	4.00%	\$1,781	5.00%	\$2,227	6.00%	\$2,672
Tennis - Boys - Head	8.00%	\$3,562	9.00%	\$4,008	10.00%	\$4,453
Strength/Conditioning Coach - Spring	3.00%	\$1,336	3.50%	\$1,559	4.00%	\$1,781
Safety/CPR Coordinator	2.00%	\$891	2.50%	\$1,113	3.00%	\$1,336
Subtotal 4500's Spring Payment	124.00%	\$55,218	147.00%	\$65,461	170.00%	\$75,703
GRAND TOTALS	740.80%	\$329,886	868.50%	\$386,752	996.10%	\$443,573

Extracurricular Supervisor \$25/hr with 2 hour minimum

Supplemental Salary Schedule 2026-2027		FY 2026 • 2027		\$46,312		APPENDIX B-3	
Position	Level 0	Salary	Level 1	Salary	Level 2	Salary	
Academic Quiz Bowl Team - H.S.	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Academic Quiz Bowl Team - H.S.	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Academic Quiz Bow Team - 7th/8th	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Academic Quiz Bowl Team· 6th	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Academic Quiz Bowl Team - 5th	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Continuous Progress Teacher	0.80%	\$370	1.00%	\$463	1.10%	\$509	
Drug & Alcohol Awareness	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
DC Trip Coordinator	1.50%	\$695	2.00%	\$926	2.50%	\$1,158	
Envirothon Advisor	1.00%	\$463	1.50%	\$695	2.00%	\$926	
Mathcounts Advisor – M.S.	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
National Honor Society	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Interact Club Advisor	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Saturday School Monitor	9.50%	\$4,400	10.00%	\$4,631	11.50%	\$5,326	
Musical Assistant	3.00%	\$1,389	4.00%	\$1,852	4.50%	\$2,084	
Musical Accompanist	3.00%	\$1,389	4.00%	\$1,852	4.50%	\$2,084	
Science Evening ADV - EL	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Science Fair M.S.	1.00%	\$463	2.00%	\$926	3.00%	\$1,389	
Science Olympiad	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Student Council - H.S.	3.00%	\$1,389	4.00%	\$1,852	5.00%	\$2,316	
Student Council - M.S.	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Subtotal 4110's All Year	46.80%	\$21,674	58.50%	\$27,093	70.10%	\$32,465	
Yearbook Advisor (H.S.)	11.00%	\$5,094	13.00%	\$6,021	15.00%	\$6,947	
Newspaper Advisor (H.S.)	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779	
Subtotal 4600's All Year	15.00%	\$6,947	18.00%	\$8,336	21.00%	\$9,726	
H.S. Vocal Music/W Musical	9.00%	\$4,168	10.00%	\$4,631	11.00%	\$5,094	
H.S. Vocal Music/Without Musical	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705	
Show Choir	3.00%	\$1,389	4.00%	\$1,852	5.00%	\$2,316	
Jazz/Stage Band H.S.	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Drama Club (With Performance)	1.00%	\$463	1.50%	\$695	2.00%	\$926	
Subtotal 4130 All Year	21.00%	\$9,726	25.00%	\$11,578	29.00%	\$13,430	
Marching Band • Head	16.00%	\$7,410	18.00%	\$8,336	20.00%	\$9,262	
Marching Band • Asst	11.00%	\$5,094	12.00%	\$5,557	13.00%	\$6,021	
Marching Band• Asst (Summer/26)	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389	
Flag Corps	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705	
Subtotal 4130 Fall Payment	35.00%	\$16,209	39.50%	\$18,293	44.00%	\$20,377	
PIT Band H.S.	1.00%	\$463	1.50%	\$695	2.00%	\$926	

Subtotal 4130's Spring Payment	1.00%	\$463	1.50%	\$695	2.00%	\$926	
Pep Band	2.00%	\$926	3.00%	\$1,389	4.00%	\$1,852	

**Supplemental Salary Schedule
2026-2027**

FY 2026 - 2027

\$46,312

APPENDIX B-3

Position	Level 0	Salary	Level 1	Salary	Level 2	Salary
Subtotal 4130's Winter Payment	2.00%	\$926	3.00%	\$1,389	4.00%	\$1,852
Athletic Trainer	21.00%	\$9,726	23.00%	\$10,652	25.00%	\$11,578
Athletic Trainer - Asst	11.00%	\$5,094	13.00%	\$6,021	15.00%	\$6,947
Athletic Director	21.00%	\$9,726	23.00%	\$10,652	25.00%	\$11,578
Subtotal 4500's All Year	53.00%	\$24,545	59.00%	\$27,324	65.00%	\$30,103
Strength/Conditioning Coach - Summer	3.00%	\$1,389	3.50%	\$1,621	4.00%	\$1,852
Subtotal 4500's Fall (September)	3.00%	\$1,389	3.50%	\$1,621	4.00%	\$1,852
Football – Head	16.00%	\$7,410	18.00%	\$8,336	20.00%	\$9,262
Football – Asst – Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – 9th	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – 9th	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – 8th	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – 8th	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Football – Asst – 7th	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Football -Asst - 7th (Split)	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Football - Asst - 7th (Split)	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Volleyball - Head	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Volleyball – Asst -Varsity	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Volleyball - Asst - 9th	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Volleyball - Asst - 8th	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Volleyball - Asst - 7th	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Cheerleader – Head – Football	5.00%	\$2,316	6.00%	\$2,779	7.00%	\$3,242
Cheerleader – JV – Fall	1.75%	\$810	2.00%	\$926	2.25%	\$1,042
Cheerleader – M.S. – Fall	1.75%	\$810	2.00%	\$926	2.25%	\$1,042
Cross Country - Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Cross Country - Asst - HS	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Cross Country- M.S.	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Tennis - Girls - Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Soccer - Boys - Head	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Soccer - Boys - JV	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Soccer - Girls - Head	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Soccer - Girls - JV	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Golf - Boys - Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Golf- Boys - Asst - HS	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Golf - Girls - Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Strength/Conditioning Coach - Fall	3.00%	\$1,389	3.50%	\$1,621	4.00%	\$1,852
Faculty Manager - Fall	3.00%	\$1,389	4.00%	\$1,852	5.00%	\$2,316
Subtotal 4500's Fall Payment	248.50%	\$115,085	291.50%	\$134,999	334.50%	\$154,914

**Supplemental Salary Schedule
2026-2027**

FY 2026 • 2027 \$46,312

APPENDIX B-3

Position	Level 0	Salary	Level 1	Salary	Level 2	Salary
Basketball - Boys - Head	16.00%	\$7,410	18.00%	\$8,336	20.00%	\$9,262
Basketball - Boys - Asst - Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Basketball - Boys - Asst - JV	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Basketball - Boys - Asst - 9th	9.00%	\$4,168	10.00%	\$4,631	11.00%	\$5,094
Basketball - Boys - Asst - 8th	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Basketball - Boys - Asst - 7th	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Basketball - Girls - Head	16.00%	\$7,410	18.00%	\$8,336	20.00%	\$9,262
Basketball - Girls - Asst - Varsity	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Basketball - Girls - Asst - JV	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Basketball - Girls - Asst - 9th	9.00%	\$4,168	10.00%	\$4,631	11.00%	\$5,094
Basketball - Girls - Asst - 8th	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Basketball - Girls - Asst - 7th	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Bowling - Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Bowling - Asst	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Cheerleader - Head - Basketball	5.00%	\$2,316	6.00%	\$2,779	7.00%	\$3,242
Cheerleader - JV - Winter	1.75%	\$810	2.00%	\$926	2.25%	\$1,042
Cheerleader - M.S. - Winter	1.75%	\$810	2.00%	\$926	2.25%	\$1,042
Swimming-Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Swimming - Asst - Varsity	3.00%	\$1,389	3.50%	\$1,621	4.00%	\$1,852
Wrestling Head	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Wrestling -Asst	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Wrestling - Asst	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Wrestling - Asst - M.S.	5.00%	\$2,316	6.00%	\$2,779	7.00%	\$3,242
Wrestling - Asst - M.S.	5.00%	\$2,316	6.00%	\$2,779	7.00%	\$3,242
Strength/Conditioning Coach - Winter	3.00%	\$1,389	3.50%	\$1,621	4.00%	\$1,852
Faculty Manager (Basketball)	3.00%	\$1,389	4.00%	\$1,852	5.00%	\$2,316
Subtotal 4500's Winter Payment	191.50%	\$88,687	222.00%	\$102,813	252.50%	\$116,938
Baseball - Head	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Baseball - Asst - Varsity	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Baseball - Asst - JV	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Baseball - Asst - 9th	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Baseball - Asst - 8th	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Baseball - Asst - 7th	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Track - Head	12.00%	\$5,557	14.00%	\$6,484	16.00%	\$7,410
Track - Asst	7.00%	\$3,242	8.00%	\$3,705	9.00%	\$4,168
Track - Asst	7.00%	\$3,242	8.00%	\$3,705	9.00%	\$4,168
Track - Asst	7.00%	\$3,242	8.00%	\$3,705	9.00%	\$4,168
Track - Asst – M.S.	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Track-Asst - M.S.	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Track - Asst - M.S.	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779

Softball - Head	10.00%	\$4,631	12.00%	\$5,557	14.00%	\$6,484
Softball - Asst - Varsity	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Softball - Asst - JV	6.00%	\$2,779	7.00%	\$3,242	8.00%	\$3,705
Softball - Asst - 8th	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Softball - Asst - 7th	4.00%	\$1,852	5.00%	\$2,316	6.00%	\$2,779
Tennis - Boys - Head	8.00%	\$3,705	9.00%	\$4,168	10.00%	\$4,631
Strength/Conditioning Coach - Spring	3.00%	\$1,389	3.50%	\$1,621	4.00%	\$1,852
Safety/CPR Coordinator	2.00%	\$926	2.50%	\$1,158	3.00%	\$1,389
Subtotal 4500's Spring Payment	124.00%	\$57,427	147.00%	\$68,079	170.00%	\$78,730
GRAND TOTALS	740.80%	\$343,079	868.50%	\$402,220	996.10%	\$461,314

Extracurricular Supervisor \$25/hr with 2 hour minimum

DEFINITIONS

- A. **Credentialed Third Party Evaluator (CTFE):** A person who is employed by an entity other than the Board of Education and is contracted by the Board to conduct evaluations, who holds a license designated for being a Superintendent, Principal, Vocational Director, or Administrative Specialist in educational area issued under ORC 3319.22 and is properly credentialed to be an evaluator.
- B. **Evaluation Cycle:** The period from the establishment of a professional growth or improvement plan through the issuance of an evaluation rating, in the year in which an evaluation rating is required by this contract or ORC.
- C. **Evaluation Factors:** The walk throughs, observations, and other components required by ORC to be used in the teacher evaluation procedure.
- D. **Evaluation Framework:** The document created and approved by the ODE that establishes the Standards-Based evaluation of teachers in accordance with ORC 3319.11(A).
- E. **Evaluation Instruments:** The forms used by the teacher's evaluator. The approved evaluation instruments are attached to this agreement.
- F. **Evaluation Procedure:** The procedural requirements set forth in this agreement conform with and provide specificity to the statutory obligations established by ORC 3319.11 and 3319.112.
- G. **Evaluation Rating:** The final summative evaluation level that is assigned to a teacher based on the holistic review of all Evaluation Factors, observed during the Evaluation Cycle. The rating shall be “accomplished”) “skilled”, “developing”, or “ineffective”. The final rating shall not be weighted in such a way that one (1) domain or component of the evaluation system has a higher importance than another, except that any area marked N/A shall not negatively impact the evaluation rating.
- H. **Evidence:** Information collected by the evaluator and/or information provided to the credentialed evaluator by the teacher, to support and inform the accurate reflection of the Evaluation Factors. Examples include, but are not limited to, student information affecting educational progress, student interest or learning style surveys, newsletters, classroom rules, lesson plans, student portfolios, summative assessments, and student work samples.
- I. **High Quality Student Data (BQSD):** Quantitative information, derived from instruments(s) rigorously reviewed and approved by locally determined education experts, which provides evidence of student learning that can be directly attributed to the teacher being evaluated.
- J. **Improvement Plan:** A detailed, written plan collaboratively developed between the teacher and evaluator, utilized solely when a teacher receives an Evaluation Rating of Ineffective. The approved form for the Improvement Plan is attached to this agreement.
- K. **Ohio Evaluation Systems (OhioES):** The electronic system used by the District to report aggregate, summative teacher evaluation ratings to the Ohio Department of Education (ODE).
- L. **Ohio Teacher Evaluation Systems (OTES):** The teacher evaluation system required by ORC3319.11 and 3319.112.

- M. Poorly Performing Teacher:** A teacher who receives an evaluation rating of ineffective for a period of no less than two (2) out of the last three (3) years under OTES 2.0.
- N. Professional Growth Plan:** A written plan, self-directed or jointly developed between the teacher and the evaluator, designed for the sole purpose of continuing teacher growth focused on areas identified in the teacher's observations and/or evaluation. The approved form for the Professional Growth Plan is attached to this agreement.
- O. Teacher of Record:** A teacher who is:
 - a.** Responsible for assigning the grade to the student or is responsible for the daily instruction of a specific student; and,
 - b.** Required to have the proper certification and/or licensure to teach the subject/grade level for which he/she has been designated “teacher(s) of record”; and,
 - c.** Responsible for at least fifty percent (50%) of a student's scheduled and attended instructional time within a given subject or course.
- P. Teacher Performance:** The assessment of a teacher during the evaluation cycle, which is based upon the educator professional standards, and reported using the rubric attached to this agreement.
- Q. Experts in the Field:** Experts in the field include district administrators, credentialed evaluators, teachers, and teacher teams.
- R. Informal Observation:** An observation lasting at least thirty (30) minutes to be used for teachers not in a full evaluation cycle.

GRIEVANCE REPORT FORM
BATH LOCAL SCHOOL DISTRICT

LEVEL TWO

Building	Assignment	Name of Grievant(s)	Date Filed
----------	------------	---------------------	------------

A. Date of Incident Giving Rise to the Grievance: _____

B. An Informal Grievance was presented to: _____
and was not resolved.

C. 1. Statement of Grievance: _____

2. Section of Sections of Master Agreement claimed to be involved: _____

3. Relief Sought: _____

Signature of Grievant Date

D. Disposition by Principal: _____

Signature of Principal

The space limitations indicated above should, wherever needed, be supplemented by additional paper to be attached to this form.

**GRIEVANCE REPORT FORM
BATH LOCAL SCHOOL DISTRICT**

LEVEL THREE

Building	Assignment	Name of Grievant(s)	Date Filed
----------	------------	---------------------	------------

A. Date of Incident Giving Rise to the Grievance: _____

B. 1. Reason why grievance *is* now at Level Three: _____

2. Restatement of Grievance: _____

3. Relief Sought: _____

Signature of Grievant

Date

C. Superintendent: _____
Signature

Date Received

D. Disposition by Superintendent: _____

Signature of Superintendent

The space limitations indicated above should, wherever needed, be supplemented by additional paper to be attached to this form.

**GRIEVANCE REPORT FORM
BATH LOCAL SCHOOL DISTRICT**

LEVEL THREE

**FOR USE IN APPEALING A POLICY GRIEVANCE
TO THE BOARD OF EDUCATION**

Article IX Section 9.1424

Building	Assignment	Name of Grievant(s)	Date Filed
----------	------------	---------------------	------------

A. Date of Superintendent's Response: _____

B. Reason Why Grievance is Being Appealed to Board: _____

C. Restatement of Grievance: _____

D. Board Policy Claimed to be Involved: _____

E. Received by Treasurer: _____

Signature of Treasurer

Date

**GRIEVANCE REPORT FORM
BATH LOCAL SCHOOL DISTRICT**

LEVEL FOUR

Building	Assignment	Name of Grievant(s)	Date Filed
----------	------------	---------------------	------------

A. Date Submitted to Superintendent: _____

B. 1. Reason Why Grievance if Now at Level Four: _____

2. Restatement of Grievance: _____

3. Relief Sought: _____

C. Received by Chairman of Association:

Signature Date

D. Received by Superintendent:

Signature Date

The space limitations indicated above should, wherever needed, be supplemented by additional paper to be attached to this form.