



**BATH LOCAL SCHOOL DISTRICT
FACILITY USE AGREEMENT**

Group / Organization Name _____

Contact Name _____ Phone # _____

Address _____

City _____ State _____ Zip _____

Email _____

Facility Rented _____

Date(s) of Contract _____ Start & End Time _____

Estimated Custodial Fee: _____ Estimated Facility Fee: _____

Will lights/sound be needed for the event? _____

A. For Profit Groups, Groups not in district and Other Schools

Charge the rental fee and 100% of custodial time (overtime, with retirement and Medicare)

B. Bath Nonprofit Groups and Bath Religious Organizations – etc. (Travel teams with 1-49% Bath athletes)

No rental fee - \$25/hr custodian fee and \$20/hr cook fee

C. Board approved Support Groups/Bath Boosters/Bath Parent Groups/Bath Coaches and (Travel Teams with 50-100% Bath athletes) and groups that directly support Bath Programs

No rental fee-no custodial fee

Fees for security/police will be charged at 100%

Bath Local Schools

Approved by: _____
Principal / Athletic Director / Superintendent Date

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| <p>For Office Use Only: <u> </u> Date (Initials)</p> <p>Check with Band, Choir and Athletic Director (if applicable) _____ ()</p> <p>Notify Maintenance Supervisor RE: Lights / Sound (if applicable) _____ ()</p> <p>Enter into Cal _____ ()</p> <p>Notify Maintenance Supervisor _____ ()</p> <p>Copy to Superintendent _____ ()</p> <p>Liability Insurance _____ ()</p> |
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BATH LOCAL SCHOOL DISTRICT FACILITY USE AGREEMENT (cont'd)

1. If security personnel are needed, it shall be the responsibility of the organization/group renting or using the building as part thereof to arrange to have such service provided at the lessee's expense.
2. All property belonging to the District shall not be altered in any way or be removed. The maintenance supervisor/building principal/athletic director shall notify the Superintendent of any property damage.
3. The sound and light system shall be operated by board staff/personnel.
4. Outside equipment, devices or displays shall not be attached to and/or erected within the schools without prior approval of the maintenance supervisor. All equipment utilized (props, scenery, electric equipment, sound equipment, kitchen equipment, etc.) shall be approved by the maintenance supervisor.
5. Immediately contact the building principal/maintenance supervisor/athletic director should any problem arise during the use of the building.
6. School or youth organizations using the building or grounds must be supervised by an adequate number of adult sponsors to assure proper care and use of school property.
7. The event shall not infringe upon or interfere with the regular program of the school.
8. All organizations must provide proof of \$1 million in liability insurance prior to renting facility.
9. The building principal/maintenance supervisor/athletic director reserve the right to reject any applicant upon just cause.
10. No smoking, alcohol, intoxicants, drugs or controlled substance, improper language or conduct at any time in school buildings or on school premises, or any activity forbidden on school property.
11. No food or drink is allowed in auditorium or auditorium Lobby.
12. School buildings are closed when school is cancelled due to weather conditions. The building principal/maintenance supervisor/athletic director reserves the right to cancel or limit the use of school facilities due to calamitous conditions. The building principal/maintenance supervisor/athletic director reserve the right to make adjustments in charges or rules when circumstances warrant.
13. Failure to comply with all rules and regulations as outlined above shall be just cause to terminate agreement and/or just cause to refuse rental to any individual, group or organization.

Youth Sports Organizations

It is the responsibility of the renting group/organization to have the appropriate sports safety training and certification on file for their coaches with their organization. Signing below indicates that you have complied with all training/certification requirements.

Signature of Individual Responsible for Legal and Financial Liability

Date

Legal/Financial Liability

The group/organization renting will assume the cost of any and all vandalism or property destruction that is the direct result of their neglect, misconduct, or other conditions, including spectators, pertaining to the use of Bath Local School District facilities. The group/organization must have liability insurance for the event, which will contain a "Hold Harmless" clause in favor of Bath Board of Education and its employees. The group/organization agrees to "indemnify and hold harmless Bath Local Board of Education and their agents, and employees shall be held free from all liability, claims, demands, damages, or costs, for, or arising out of building/equipment rental and/or use whether it be caused by the negligence of indemnifier, Bath Local School Board of Education, or either party's agents or employees or otherwise."

Signature of Individual Responsible for Legal and Financial Liability

Date