

## ENROLLMENT INSTRUCTIONS

Download this packet to your computer (phones and tablets not recommended). Once all information has been entered, please email the packet to [stacysavage@wcps.org](mailto:stacysavage@wcps.org) along with the additional documents required for enrollment (see below). Your packet will be reviewed by a school counselor and you will receive an email confirmation with further instructions. Digital signatures are accepted, however we must verify your the identity in person. We look forward to meeting with you soon! -CBA HS Counseling Department

## DOCUMENTS REQUIRED FOR ENROLLMENT

- ☐ 2 proofs of address in the assigned school district (ex: driver's license, utility bill, rent/tax receipt, military ID)
- ☐ Immunization records
- ☐ Physical/Health Assessment (required for students enrolling in a NC public school for the first time)
- ☐ Student birth certificate
- ☐ Report card/transcript listing all courses & grades up to the point of withdrawal from the previous school
- ☐ Official withdrawal form from previous school
- ☐ Photo ID of the parent/legal guardian
- ☐ Proof of custody (if applicable)

## FREQUENTLY ASKED QUESTIONS

### Who can enroll my child?

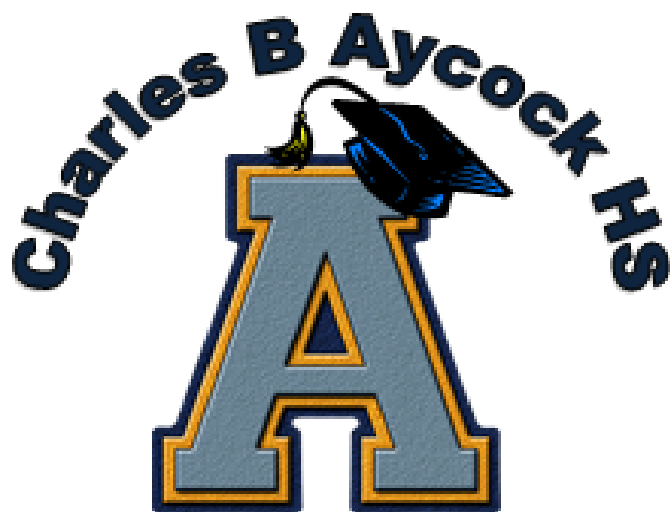
The parent/ legal guardian **MUST** accompany the student to enroll. NC law requires children under age 18 be enrolled by a legal parent or guardian. The student must live with the legal parent/ guardian in the assigned school district.

### Who is a legal parent/guardian?

A legal guardian is one who has been designated by the courts. Family members, relatives or friends cannot enroll a student unless proof of custody is presented (i.e. court order, adoption). The "power of attorney" or other forms of notarized statements **DO NOT** meet the requirement for enrolling a student in Wayne County Public Schools.

### What if I am NOT the legal guardian?

Please contact the WCPS Central Services at 919-731-5900 and ask to speak with Denise Banks regarding your unique situation prior to your enrollment appointment.



**Counseling Services**

**919.242.3400**

### STUDENT INFORMATION

Legal Last Name		Legal First Name		Legal Middle Name	Preferred Name
Birthdate (MM/DD/YYYY) ____/____/____	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male		Which category best describes the student's race? <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> White		
Is the student Hispanic or Latino? <input type="checkbox"/> Yes <input type="checkbox"/> No		Check all that apply: <input type="checkbox"/> Severe allergies/health conditions <input type="checkbox"/> Medication taken at school <input type="checkbox"/> None			
With whom does the student reside? (Name and Relationship)					
Student's Home Address (no PO Box #)					
City	State <b>NC</b>	Zip Code		Enrolling School <b>Charles B. Aycock HS</b>	

### FAMILY INFORMATION

<b>Parent 1:</b> <input type="checkbox"/> Biological Mother <input type="checkbox"/> Biological Father <input type="checkbox"/> Living <input type="checkbox"/> Deceased (skip to next section) Name appears on birth certificate <input type="checkbox"/> Yes <input type="checkbox"/> No					
Last Name, First Name		Employer/Squadron		Email Address	
Address/City/Zip Code <input type="checkbox"/> Unknown					
Home Phone		Cell Phone		Work Phone	
				Migrant Worker <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Parent 2:</b> <input type="checkbox"/> Biological Mother <input type="checkbox"/> Biological Father <input type="checkbox"/> Living <input type="checkbox"/> Deceased (skip to next section) Name appears on birth certificate <input type="checkbox"/> Yes <input type="checkbox"/> No					
Last Name, First Name		Employer/Squadron		Email Address	
Address/City/Zip Code <input type="checkbox"/> Unknown					
Home Phone		Cell Phone		Work Phone	
				Migrant Worker <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> <b>Stepmother</b> <input type="checkbox"/> <b>Stepfather</b> <input type="checkbox"/> <b>Legal Guardian</b> (official court documentation required)					
Last Name, First Name		Employer/Squadron		Email Address	
Address/City/Zip Code <input type="checkbox"/> Unknown					
Home Phone		Cell Phone		Work Phone	
				Migrant Worker <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> <b>Stepmother</b> <input type="checkbox"/> <b>Stepfather</b> <input type="checkbox"/> <b>Legal Guardian</b> (official court documentation required)					
Last Name, First Name		Employer/Squadron		Email Address	
Address/City/Zip Code <input type="checkbox"/> Unknown					
Home Phone		Cell Phone		Work Phone	
				Migrant Worker <input type="checkbox"/> Yes <input type="checkbox"/> No	

### FAMILY INFORMATION (continued)

Please list any siblings currently attending a Wayne County Public School.

Name	Grade	School
Name	Grade	School
Name	Grade	School
Name	Grade	School

### MILITARY CONNECTION

Is your family military connected? Does the student have a parent/stepparent/sibling/guardian residing in the same household in the active or reserve components, including retired, of the Army, Air Force, Coast Guard, Marine Corps, Navy or National Guard? ☐ Yes ☐ No

If "YES", please complete the following:

Name	Relationship to Student	Rank	Branch of Service	Status (active duty, reserve, retired, etc)
Name	Relationship to Student	Rank	Branch of Service	Status (active duty, reserve, retired, etc)
Name	Relationship to Student	Rank	Branch of Service	Status (active duty, reserve, retired, etc)

### EMERGENCY CONTACT INFORMATION (other than parents/ stepparents/ guardians)

I authorize the following to be contacted in an emergency. No other contact with the student will be allowed unless sign out/pick up is indicated below.

Last Name, First Name	Relationship to child:	Can this person sign the child out of school? <input type="checkbox"/> Yes <input type="checkbox"/> No
Home Phone	Cell Phone	Work Phone
Last Name, First Name	Relationship to child:	Can this person sign the child out of school? <input type="checkbox"/> Yes <input type="checkbox"/> No
Home Phone	Cell Phone	Work Phone
Last Name, First Name	Relationship to child:	Can this person sign the child out of school? <input type="checkbox"/> Yes <input type="checkbox"/> No
Home Phone	Cell Phone	Work Phone

### SCHOOL INFORMATION/ACADEMIC PLACEMENT

Previous school name & location:	Last date of attendance at previous school:	Current grade level:
Is the student identified as AIG (Academically/Intellectually Gifted)? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does the student have a 504 Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the student have a current IEP, receive Special Education services or receive other extra help? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the student ever attended a NC Public School? <input type="checkbox"/> Yes <input type="checkbox"/> No If "YES", name of school(s): _____		
Has the student ever attended a Wayne County Public School? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## RESIDENCY INFORMATION

Please check all that apply:

- ☐ The student lives with a parent/legal guardian in a permanent residence owned or leased by the parent/legal guardian.
- ☐ Sharing housing with others due to a loss of home, economic burden or hardship, and other similar reasons
- ☐ Temporarily living in a motel, hotel, or camping ground due to lack of adequate accommodations
- ☐ Living in a car, park, public space, abandoned building, substandard housing, or similar
- ☐ Staying in a shelter
- ☐ Student is in legal custody of social services or awaiting foster care placement
- ☐ Student is with an adult that is not a parent or legal guardian
- ☐ Unknown nighttime residence
- ☐ Living in a migrant camp
- ☐ Student is alone without an adult.
- ☐ Displaced due to natural disaster or pandemic

## CHILD CUSTODY VERIFICATION

Are there any custody issues involving the student of which the school needs to be aware? ☐Yes ☐No

Have custody papers been presented to the school? ☐Yes ☐No *(a copy of the court order must be on file with the school)*

**Note:** By law, if parent name is on the child's birth certificate, then parent has equal rights to custody of the child unless a court order is in effect that indicates otherwise. The parent cited as primary or residential custodian of any child is required to provide a copy of this court order to remain on file at the school. In the absence of a custody order, the parent(s) noted on the child's birth certificate may have contact with the child on school property.

## DISCIPLINE STATUS

Is the student currently under a term of suspension or expulsion from attendance at the previous school? ☐Yes ☐No

Has this student been convicted of a felony?

☐Yes ☐No

If yes, what was the conviction?

## FERPA

Schools use directory information to publish items such as yearbooks, honor roll, newsletters, and graduation announcements. This also includes information about opportunities for scholarship programs and colleges to be sent to you. Directory information may include student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports. A school may disclose directory information to third parties, for non-commercial use only. Schools will never sell information to third parties for commercial purposes. Directory information will only be used for official purposes and to colleges and universities if you so choose.

Do you grant permission to allow directory information to be shared for non-commercial purposes? ☐Yes ☐No

Do you grant permission for your student's contact information to be provided to the US Military for the sole purpose of informing students of potential career opportunities? ☐Yes ☐No

Do you grant permission to share information with NC Public and Private Colleges? ☐Yes ☐No

In order to inform you and your student about educational and scholarship opportunities, NC public and private colleges may request from the Department of Public Instruction your student's contact information (name, home address, home phone number).

Do you grant permission to share contact information with North Carolina public and private colleges and universities? ☐Yes ☐No

During the junior year of high school, students take the state-administered nationally-recognized college readiness assessment currently the ACT. Do you grant permission to share your student's ACT scores with colleges and universities? ☐Yes ☐No The highest score available will be shared.

## PARENT SIGNATURE/ DATE

*I verify that information provided in this pre-enrollment packet is true and accurate.*

Signature:

Date:

## OFFICE USE ONLY

Student ID #

Enrollment Date

Grade

## DIRECTIONS:

1. Parents/guardians of all new students (including preschool and Kindergarten) should complete this form at the time of enrollment and record all information requested. Please provide interpreting services whenever necessary.
2. Ensure that all questions on the form are completed. Determine which ESL Program staff will review the responses, interview the parent as necessary, and observe the student to determine the home language. If the parent lists more than one language other than English, the review must determine which one is the child's home language for data collection purposes and document it on this form.
3. If it is determined that a student's home language is other than English, administer the English language proficiency test. Follow your protocol to collect and document the student's scores.
4. Place the **original form** in the student's cumulative folder.

## STUDENT INFORMATION

First Name:	Last Name:		Today's Date:
Country of Birth:	Date first enrolled in any U.S. school: (Private or Public, but not PreK)	Has the student left the U.S. for a school year(s) since initial entry into a U.S. school?  <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Birth:
Current School: Charles B. Aycock HS	School Enrollment Date:		Current Grade:

## QUESTIONS FOR PARENTS/GUARDIANS

## PARENT/GUARDIAN RESPONSES

What is the first language the student learned to speak?	
What language does the student speak most often?	
What language is most often spoken in the home?	

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

\*\*\*\*\*For Office Use Only\*\*\*\*\*

Staff Member Reviewing this Survey: \_\_\_\_\_

## DETERMINATION

What is the student's home language?	Language:
If the language is other than English, the English language proficiency test should be administered. Administer the English Language Proficiency Test?	Check: <input type="checkbox"/> Yes or <input type="checkbox"/> No

***If it is determined that English is the primary language, a copy of the Home Language Survey with supporting documentation must be forwarded to the Title III Facilitator.***

## Transportation Request Form

### INSTRUCTIONS

This form must be completed in order for your child to be assigned to a school bus. Students must be eligible for transportation to receive services. Please contact the school's Assistant Principal regarding bus questions. ALLOW 48 HOURS FOR BUS ASSIGNMENT.

#### Will your student(s) need bus transportation?

☐ Yes ☐ No (If no, you do not need to complete this form)

Name of School

Charles B. Aycock HS

Student Name

PowerSchool#

DOB

Teacher

Student Name

PowerSchool#

DOB

Teacher

Student Name

PowerSchool#

DOB

Teacher

Student Name

PowerSchool#

DOB

Teacher

My child will ride the bus to/from home residence as listed below. AM \_\_\_\_\_ PM \_\_\_\_\_ Both \_\_\_\_\_

Address (911 street address)

City

Parent Home Phone

Parent Cell Phone

### PARENT NAME/SIGNATURE

Printed Name:

Signature:

### ALTERNATE LOCATION

*Only complete this portion if your child will have an alternate location for pick up and drop off. Must be within same district.*

My child will ride the bus to/from an alternate location. AM \_\_\_\_\_ PM \_\_\_\_\_ Both \_\_\_\_\_

AM Stop Location:

PM Stop Location:

Name & Relation of Person at Alternate Address (daycare, babysitter, etc):

### OFFICE USE ONLY

AM Bus Number

Stop Location

Time (am)

PM Bus Number

Stop Location

Time (pm)



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

WWW.NCPUBLICSCHOOLS.ORG



## Occupational Survey

Student Name : \_\_\_\_\_  
Last Name First Name

School: Charles B. Aycock HS Grade: \_\_\_\_\_

The Migrant Education Program, through the North Carolina Department of Public Instruction, provides support and instructional services to children and families who have moved in the past three years and who have done agriculture or fishing work. We appreciate your help in determining if your children or relatives qualify to receive services in this program. Please answer the following questions and return the survey to the school.

1. Have you or someone in your family worked in any of the following areas below in the last three years?

☐ No

☐ Yes (Select all that apply and continue to question number 2)

2. Have you or your family moved to another school district or to another city or county in the last three years?

☐ No

☐ Yes



Work in the harvest of fruits and vegetables, tobacco, sweet potatoes, nuts, cotton, or in agricultural farms, ranches, fields, and vineyards

☐

Working in a fruit or vegetable cannery or in a fruit or vegetable packing plant

☐

Working in a dairy

☐

Working in a fishery or on a shrimp or catfish farm

☐

Working in a slaughter house (chicken, cow, or pig)

☐

Working on a poultry or hog farm

☐

Working in a plant nursery or orchard; growing or harvesting trees

☐

Other similar work in agriculture, please explain:

3. How long ago did you arrive to this county? Month \_\_\_\_\_ Year \_\_\_\_\_

4. Parent(s)' Name(s) \_\_\_\_\_

5. What is your current address?

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

6. Phone Number(s): \_\_\_\_\_

### FEDERAL PROGRAM MONITORING & SUPPORT DIVISION

6351 Mail Service Center, Raleigh, North Carolina 27699-6351 | (919) 807-3957 | Fax (919) 807-3968

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

This form is required **ONLY** if this is the first NC public school enrollment for the student.  
This form must be signed by a health care provider.



**PUBLIC SCHOOLS OF NORTH CAROLINA**

State Board of Education | Department of Public Instruction

January 2016rev

## NORTH CAROLINA HEALTH ASSESSMENT TRANSMITTAL FORM

This form and the information on this form will be maintained on file in the school attended by the student named herein  
and is confidential and not a public record.

(Approved by North Carolina Department of Public Instruction and Department of Health and Human Services)

### PARENT to COMPLETE THIS SECTION

**Student Name:**

(Last)

(First)

(Middle)

**Birthdate (M/D/YYYY):**

**School Name:**

**Home Address:**

**City:**

**State:**

**County:**

**Parent Information: Name of Parent, Guardian, or person standing in loco parentis:**

**Telephone(s)**

Home:

Work:

Cell Phone:

**Health Concerns to be shared with authorized persons (school administrators, teachers, and other school personnel who require such information to perform their assigned duties):**

### HEALTH CARE PROVIDER TO COMPLETE THIS SECTION

**Medications prescribed for student:**

**Student's allergies, type, and response required:**

**Special diet instructions:**

**Health-related recommendations to enhance the student's school performance:**

**Vision screening information:**

Passed vision screening: ☐ Yes ☐ No

Concerns related to student's vision:



Public Health  
HEALTH AND HUMAN SERVICES





January 2016rev

**Hearing screening information:**

Passed hearing screening: ☐ Yes ☐ No

Concerns related to student's hearing:

**Recommendations, concerns, or needs related to student's health and required school follow-up:**

**School follow-up needed:** ☐ Yes ☐ No

**Medical Provider Comments:**

**Please attach other applicable school health forms:**

Immunization record attached: ☐

School medication authorization form attached: ☐

Diabetes care plan attached: ☐

Asthma action plan attached: ☐

Health care plans for other conditions attached: ☐

**Health Care Professional's Certification**

I certify that I performed, on the student named above, a health assessment in accordance with G.S. 130A-440(b) that included a medical history and physical examination with screening for vision and hearing, and if appropriate, testing for anemia and tuberculosis. I certify that the information on this form is accurate and complete to the best of my knowledge.

Name:

Title:

Signature: \_\_\_\_\_

Date (m/d/yyyy):

Date of Exam (if Different):

Practice/Clinic Name:

Practice/Clinic Address:

Practice/Clinic City:

State:

Zip:

Phone:

Fax:

Provider Stamp Here:



# CBA HS New Student Course Registration Form

## 2022-23

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Current Grade: ☐ 9<sup>th</sup> ☐ 10<sup>th</sup> ☐ 11<sup>th</sup> ☐ 12<sup>th</sup>

**Directions:** Choose 10 classes. You will be scheduled for 8 classes (4 each semester).

Academic courses (English, Math, Science, History) are guaranteed. Elective courses are scheduled based on availability, class size and conflicts.

Course Type	Course Name	Course Level
English		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Math		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Science		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
History		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Health/PE or Elective		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Elective		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Elective		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Elective		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Elective Alternate (9th-11th only)		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP
Elective Alternate (9th-11th only)		<input type="checkbox"/> Standard <input type="checkbox"/> Honors <input type="checkbox"/> AP

**We'd like to get to know you! Please answer the following questions.**

	YES	NO
Are you interested in taking online courses?	<input type="checkbox"/>	<input type="checkbox"/>
Are you graduating mid-year in December? (seniors only)	<input type="checkbox"/>	<input type="checkbox"/>
Are you interested in late arrival and/or early release? (seniors only)	<input type="checkbox"/>	<input type="checkbox"/>
Are you interested in taking college classes while in HS? (juniors & seniors only)	<input type="checkbox"/>	<input type="checkbox"/>
Do you have an IEP or 504 Plan?	<input type="checkbox"/>	<input type="checkbox"/>
Is English your primary language?	<input type="checkbox"/>	<input type="checkbox"/>

Schedule changes are allowed the first 3 days of each semester.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

# 2022-23 Course List

## CHARLES B. AYCOCK HIGH SCHOOL

All courses are 1 semester/1 credit unless otherwise noted.

“S”= Standard, “H”= Honors, “AP”= Advanced Placement

ENGLISH	LEVEL	GRADE	PREREQUISITE
<b>Graduation requirement: 4 English Credits</b>			
English I	S, H	9	
English II	S, H	10	English I (S or H)
English III	S, H	11	English II (S or H)
English III Honors + AP English Language & Comp	H+AP	11	Must enroll in both courses concurrently. Students will earn 2 credits (1 Honors and 1 AP).
English IV	S, H	12	English III
English IV Honors + AP English Literature & Comp	H+AP	12	Must enroll in both courses concurrently. Students will earn 2 credits (1 Honors and 1 AP).
Journalism/ Yearbook I, II, III, IV	S, H	10-12	Application required. Contact Mr. Coggins (room #206/ edwardcoggins@wcps.org)

MATH	LEVEL	GRADE	PREREQUISITE
<b>Graduation requirement: 4 Math Credits</b>			
Foundations of NC Math I*	S	9-12	Level I, II, III on NC 8 <sup>th</sup> grade Math EOG
NC Math I	S	9-12	Foundations of Math I
NC Math I	H	9-12	Level IV or V on NC 8th grade Math EOG
NC Math II	S, H	9-12	Math I (Math II in 9 <sup>th</sup> grade- “H” only)
NC Math III	S, H	10-12	Math II (S or H)
NC Math IV*	S	11-12	Math III
Pre-Calculus*	H	10-12	Math III H
Introduction to Derivatives + AP Calculus AB	H+AP	11-12	Pre-Calculus or MAT 171 & 172. Must enroll in both courses concurrently. Students will earn 2 credits (1 Honors and 1 AP).
<i>*Course accepted as a 4<sup>th</sup> math credit for graduation.</i>			

SCIENCE	LEVEL	GRADE	PREREQUISITE
<b>Graduation requirement: 3 Science credits</b>			
Earth/Environmental Science	S, H	9-12	
Physical Science	S	9-12	
Biology	S, H	10-12	
Biology II Honors + AP Biology	H+AP	10-12	Biology, Chemistry. Must enroll in both courses concurrently. Students will earn 2 credits (1 Honors and 1 AP).
Chemistry	H	10-12	Enrolled in/ completed Math II recommended
Physics	H	10-12	Enrolled in/ completed NC Math IV or Pre-Cal
Anatomy and Physiology	H	10-12	Biology & Chemistry

HISTORY		LEVEL	GRADE	PREREQUISITE
Graduation requirement: 4 History credits				
	World History	S, H	9-12	
	Civic Literacy	S, H	10-12	World History (S or H)
	American History	S, H	11-12	Founding Principles of the US and NC: Civic Literacy
	Economics & Personal Finance	S, H	11-12	Founding Principles of the US and NC: Civic Literacy
	Psychology	H	10-12	
	<del>AP World History</del>	AP	9-12	
	<del>AP US History</del>	AP	11-12	
	AP Human Geography	AP	10-12	World History H
	AP Psychology	AP	11-12	

PHYSICAL EDUCATION		LEVEL	GRADE	PREREQUISITE
Graduation requirement: 1 Health/PE credit				
	Health/PE	S	9	This course is required for graduation.
	Weightlifting Fall	S	9-12	Select course code #60612X0
	Weightlifting Spring	S	9-12	Select course code #60612X03

FOREIGN LANGUAGE		LEVEL	GRADE	PREREQUISITE
	English as a 2 <sup>nd</sup> Language (Beg)	S	9-12	Instructor approval. Placement only.
	English as a 2 <sup>nd</sup> Language (Adv)	S	9-12	Instructor approval. Placement only.
	French I, II	S	9-12	
	Spanish I, II	S	9-12	
	Spanish III, IV	H	10-12	
	<del>Spanish Heritage I</del>	S	9-12	Must be a fluent Spanish speaker
	<del>Spanish Heritage II</del>	H	9-12	Spanish I Heritage

CULTURAL ARTS				
<b>B</b> =Beginner/Level I Standard <b>I</b> =Intermediate/ Level II Standard <b>P</b> =Proficient/Level III Honors <b>A</b> =Advanced/Level IV Honors				
	Band-Percussion (B, I, P, A)	S, H	9-12	Auditions (contact Mrs. Crawford: daniellehoffer@wcps.org)
	Concert Band (B, I, P, A)	S, H	9-12	Previous band experience or audition
	Flag Guard	S	9-12	Auditions (contact Mrs. Crawford: daniellehoffer@wcps.org)
	Marching Band (B, I, P, A)	S, H	9-12	Previous band experience or audition
	Music Specialization (B, I, P, A)	S, H	9-12	Auditions (contact Mrs. Crawford: daniellehoffer@wcps.org)
	Music Appreciation	S	9-12	
	<del>Theater Arts (B, I, P, A)</del>	S, H	9-12	
	Visual Art (B, I, P, A)	S, H	9-12	Instructor approval required for Proficient/ Advanced levels
	<del>Vocal Music (B, I, P, A)</del>	S, H	9-12	

AGRICULTURE		LEVEL	GRADE	PREREQUISITE
	Agricultural Mechanics I	S	9-12	
	Agricultural Mechanics II	H	10-12	Agricultural Mechanics I
	Animal Science I	S	9-12	
	Animal Science II Food/Animals	H	10-12	Animal Science I
	Horticulture I	S	9-12	
	Horticulture II	H	10-12	Horticulture I
	CTE Advanced Studies AGNR	S	11-12	CTE instructor approval.

BUSINESS		LEVEL	GRADE	PREREQUISITE
	<del>Accounting I*</del>	S, H	10-12	
	<del>Accounting II*</del>	H	10-12	Accounting I
	<del>Adobe Visual Design I</del>	H	9-12	
	<del>Adobe Visual Design II</del>	H	10-12	Adobe Visual Design I
	<del>Adobe Digital Design I</del>	S	9-12	
	Computer Science I	H	9-12	
	Computer Science II	H	10-12	Computer Science I
	AP Computer Science*	AP	9-12	Computer Science I
	<i>*Course accepted as a 4<sup>th</sup> math credit for graduation.</i>			

MARKETING		LEVEL	GRADE	PREREQUISITE
	Entrepreneurship I	H	9-12	
	Entrepreneurship II	H	10-12	Entrepreneurship I
	Hospitality & Tourism	S,H	10-12	Mktg or Princ. of Bus, or Sports Mktg I
	Marketing I	S, H	9-12	
	Sports & Event Marketing I	S,H	9-12	
	Sports & Event Marketing II	H	10-12	Sports & Entertainment Mktg. I

FAMILY & CONSUMER SCI		LEVEL	GRADE	PREREQUISITE
	Apparel & Textiles I*	S	9-12	
	Apparel & Textiles II*	S	10-12	Apparel I
	Counseling & Mental Health I	S	10-12	
	Counseling & Mental Health II	S	10-12	Counseling & Mental Health I
	Foods & Nutrition I	S	10-12	
	Foods & Nutrition II	S, H	11-12	Foods & Nutrition I
	Interior Design Fundamentals	S, H	9 -12	
	Interior Design Studio	H	11-12	Interior Design Fundamentals
	<i>*Course accepted as a 4<sup>th</sup> math credit for graduation.</i>			

HEALTH OCCUPATIONS		LEVEL	GRADE	PREREQUISITE
	Foundations of Health Science	S	9-12	
	Health Science I	S, H	10-12	
	Health Science II	H	11-12	Proficient exam score in Health Science I

TRADE & INDUSTRY		LEVEL	GRADE	PREREQUISITE
	Automotive Service Fundamentals	S	9-10	
	Automotive Service I	S	10-12	Auto Service Fundamentals
	Automotive Service II	H	11-12	Auto I
	Automotive Service III	H	11-12	Auto II
	PLTW Intro to Engineering*	AP	9-12	Technology, Engineering & Design recommended
	PLTW Civil Engineering & Architecture*	AP	10-12	Intro to Engineering
	Technology, Engineering & Design	S	9-12	
	Technological Design	S	10-12	Technology, Engineering & Design
<b>*Course accepted as a 4<sup>th</sup> math credit for graduation.</b>				

## ARMY JROTC

Hair must be groomed in accordance with military standards for ROTC courses. Uniform required once per week.

	Army JROTC LET 1 Alpha/ Bravo	S	9-12	
	Army JROTC LET 2 Alpha/ Bravo	S	10-12	Army JROTC LET 1 Alpha/ Bravo
	Army JROTC LET 3 Alpha/ Bravo	S	11-12	Army JROTC LET 2 Alpha/ Bravo
	Army JROTC LET 4 Alpha/ Bravo	H	12	Army JROTC LET 3 Alpha/ Bravo

## OTHER ELECTIVES

	Resource High School	S	9-12	IEP required. Placement only.
	<del>Success 101</del>	S	9-12	

## COLLEGE & CAREER PROMISE (CCP)

11<sup>th</sup>/12<sup>th</sup> grade students are eligible for the CCP (dual-enrollment) program earning tuition-free college credit while in high school. Interested students can request an application by contacting their school counselor.

## NC VIRTUAL PUBLIC SCHOOL (NCVPS)

NCVPS provides free online courses to NC public high school students. Academic, elective, standard, honors and AP courses are available. Forms to request an online class are available in the counseling office. More info at [ncvps.org](http://ncvps.org).

## LATE ARRIVAL/ EARLY OUT

This is an option for seniors who do not need elective courses to complete their graduation requirements. College admissions offices **may not favor** Late Arrival/Early Out upon review of an applicant's transcript. Late Arrival/Early Out is NOT a class OR a CREDIT! Students cannot have "Early Out" between two classes. Parent approval required.

## CAREER and COLLEGE READINESS GRADUATE (CCRG)

Any NC high school student with an **unweighted GPA between 2.2 and 2.799** at the end of the junior year is required to take CCRG Math and/or English content in their senior year unless they meet one or more of the exemptions below. Students needing this requirement will be placed in the appropriate course(s) by their school counselor.

SAT Reading Score= 480

SAT Math Score= 530

ACT English Score= 18

ACT Math Score= 22

ACT Reading Score= 22

AP Lit/Comp Score= 3 or higher

AP Calculus Score= 3 or higher

AP Lang/ Comp Score= 3 or higher

NC Math III EOC= Level IV or V

MAT 110, 121, 143, 152 or 171= C or higher

ENG 110 or 111= C or higher

H = Holiday  
 AL = Annual Leave (built-in)  
 WD = Teacher Workday  
 DWD = Designated Workday  
 ED = Early Dismissal

First / Last Day

# WAYNE COUNTY PUBLIC SCHOOLS

## 2022-2023 SCHOOL CALENDAR

### FINAL TRADITIONAL

JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	WD	WD	DWD	DWD	DWD	20
21	DWD	DWD	DWD	DWD	WD	27
28	29	30	31			

SEPTEMBER						
				1	2	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	ED	29	30	

OCTOBER						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	WD	22
23	24	25	ED	27	28	29
30	31					

NOVEMBER						
		1	2	3	4	5
6	7	8	9	10	H	12
13	14	15	16	17	18	19
20	21	22	AL	H	H	26
27	28	29	ED			

DECEMBER						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	ED	AL	H	24
25	H	H	AL	AL	AL	31

JULY  
 July 4.....Holiday

AUGUST  
 Aug. 15-16, 26.....Teacher Workdays  
 Aug. 17-19, 22-25.....Designated Workdays  
 Aug. 23.....Open House for Elementary Schools  
 Aug. 24.....Open House for Middle/High Schools  
 Aug. 29.....First Day for Students

SEPTEMBER  
 Sept. 5.....Holiday  
 Sept. 28.....Early Dismissal

OCTOBER  
 Oct. 20.....End of 1st Grading Period  
 Oct. 21.....Teacher Workday  
 Oct. 26.....Early Dismissal  
 Oct. 28.....Report Card Distribution (K-12)

NOVEMBER  
 Nov. 11.....Holiday  
 Nov. 23.....Annual Leave  
 Nov. 24-25.....Holidays  
 Nov. 30.....Early Dismissal

DECEMBER  
 Dec. 21.....Early Dismissal  
 Dec. 21.....End of 2nd Grading Period  
 Dec. 22.....Annual Leave  
 Dec. 23, 26-27.....Holidays  
 Dec. 28-30.....Annual Leave

JANUARY  
 Jan. 2.....Holiday  
 Jan. 3.....Designated Workday  
 Jan. 6.....Report Card Distribution (K-12)  
 Jan. 16.....Holiday  
 Jan. 25.....Early Dismissal

FEBRUARY  
 Feb. 15.....Early Dismissal  
 Feb. 20.....Teacher Workday

MARCH  
 Mar. 17.....End of 3rd Grading Period  
 Mar. 20.....Teacher Workday  
 Mar. 24.....Report Card Distribution (K-12)  
 Mar. 29.....Early Dismissal

APRIL  
 Apr. 7.....Holiday  
 Apr. 10-14.....Annual Leave  
 Apr. 26.....Early Dismissal

MAY  
 May 29.....Holiday

JUNE  
 June 7.....Last Day of School/Early Dismissal  
 K-12 Report Cards Distributed (or as determined by individual school)  
 June 8-9.....Designated Workday  
 Graduation.....As Determined by Each School

Students do not report to school on holidays, annual leave days, teacher workdays, or closed days.

#### BOARD OF EDUCATION MEETINGS

JANUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
1	H	DWD	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	23	24	ED	26	27	28
29	30	31				

FEBRUARY						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	ED	16	17	18
19	WD	21	22	23	24	25
26	27	28				

MARCH						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	WD	21	22	23	24	25
26	27	28	ED	30	31	

APRIL						
						1
2	3	4	5	6	H	8
9	AL	AL	AL	AL	AL	15
16	17	18	19	20	21	22
23	24	25	ED	27	28	29
30						

MAY						
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			

JUNE						
				1	2	3
4	5	6	ED	DWD	DWD	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

\*Make-up days will occur on the first available Workday or Closed Day, or as designated by the Superintendent.

## OUR MISSION

All Wayne County Public Schools holds high expectations for all students by collaborating with parents and the community to provide individualized support.

## INCLEMENT WEATHER POLICY/SchoolMessenger INSTANT Messaging SYSTEM

The Wayne County Public School System may make the decision to close early or cancel school when weather conditions make driving hazardous. Using the SchoolMessenger system, decisions will be communicated to parents/guardians as soon as possible. Announcements regarding inclement weather and how it is affecting the schedule of Wayne County Public Schools can also be accessed by visiting [www.waynecountyschools.org](http://www.waynecountyschools.org) or tuning to the following stations:

**Radio Stations:** WGBR-1150 AM; WPMC-730 AM; Q97.7 FM  
**Television Stations:** Channels 5, 7, 9, 11, 14, 17, WCEA 18 (Time Warner Cable)

If no announcement is made, schools will operate on a normal schedule. Weather conditions sometimes become unfavorable during the day after children have arrived at school. If early dismissal is necessary, the SchoolMessenger system will be used to notify parents electronically according to the method they are registered for. Local radio and TV stations will also make the announcement. Working parents are advised to make arrangements for childcare on days when schools must be dismissed early. **Please do not call** schools, the central administrative office, or the news media. We will communicate closings and early dismissals as quickly as possible. Our primary concern is the safety of children. **Parents are encouraged to keep their contact information up-to-date for the SchoolMessenger instant messaging system.**

## Kindergarten Information

During the first four days of the school year, kindergarten students will attend school on a staggered schedule with one-fourth of the students in the kindergarten class attending each day. All students in the kindergarten class will attend on the fifth day of school.

## SCHOOLS/PHONE NUMBERS

Brogden Middle	919-705-6010	North Drive Elementary	919-731-5950
Brogden Primary	919-705-6020	Northeast Elementary	919-705-6030
Carver Elementary	919-658-7330	Northwest Elementary	919-242-3419
Carver Heights	919-731-7222	Norwayne Middle	919-242-3414
Charles B. Aycock High	919-242-3400	Rosewood Elementary	919-705-6040
Dillard Middle	919-580-9360	Rosewood High	919-705-6050
Eastern Wayne Elementary	919-751-7130	Rosewood Middle	919-736-5050
Eastern Wayne High	919-751-7120	School Street Early Learning Center	919-731-5960
Eastern Wayne Middle	919-751-7110	Southern Wayne High	919-705-6060
Edgewood Community Dev.	919-731-5970	Spring Creek Elementary	919-751-7155
Fremont STARS	919-242-3410	Spring Creek High	919-751-7160
Goldsboro High	919-731-5930	Spring Creek Middle	919-751-7125
Grantham	919-689-5000	Tommy's Road Elementary	919-736-5040
Grantham Middle	919-689-9999	Wayne Early/Middle College High School	919-739-7070
Greenwood Middle	919-751-7100	Wayne Middle/High School Academy	919-580-3609
Meadow Lane Elementary	919-751-7150	Wayne School of Engineering	919-734-0070
Mount Olive Middle	919-658-7320		

## BOARD OF EDUCATION

2001 E. Royall Avenue  
Goldsboro, NC 27534  
919-731-5900

Dr. David A. Lewis, Superintendent

District 1	Mr. Don Christopher West	District 5	Mr. Craig Foucht
District 2	Mr. H. Len Henderson	District 6	Mr. D. Wade Leatham
District 3	Ms. Patricia A. Burden	At Large	Mr. J. Tommy Sanders III
District 4	Mrs. Jennifer S. Strickland		



**Wayne County Public Schools**  
**Technology/Internet Responsible Use Agreement**  
**School Year: 2022-23**

Student's Full Name (please print): \_\_\_\_\_

I have read (or it has been read to me), understand, and will abide by the Wayne County Public Schools Technology Responsible Use Policy 3225 (attached). I understand that should I commit any violation of this policy, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. I further understand that should I be issued a WCPS email account and/or other online tools, that I will use them appropriately and in accordance with Policy 3225.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**PARENT/GUARDIAN**

(If the student is under the age of 18, a parent/guardian must also read and sign this agreement.)

As the parent or guardian of this student, I have read the Wayne County Public Schools Technology Responsible use (3225) and Internet Safety Policy (3228). I understand that the use of the Internet and technology resources is a standard part of the instructional process and is considered the same as using a textbook or any other resource to enhance or deliver instruction. Furthermore, I understand that my child may be issued a WCPS email account, access to social learning networks, and/or given access to other specific online content in order to support the instructional process as is age and/or grade level appropriate. I further understand that access to the Internet and the use of school owned technology resources is intended for educational purposes only. I also recognize that even though Wayne County Public Schools uses appropriate Internet filtering software, it is impossible to restrict access to all inappropriate materials, and I will not hold the school system responsible if my child accesses or acquires such materials on the network. I accept responsibility for my child's compliance with the Responsible Use Policy. I give my consent for school district personnel to monitor my child's school issued email account as well as my child's internet activity on school owned computers and the school network.

Parent or Guardian name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**This form must be returned to your child's school in order for your child to access school owned network resources.**

Adopted: August 4, 2008; Revised: July 11, 2011; Revised: July 9, 2012; Revised: August 12, 2013; Revised: June 2, 2014

**School:** Charles B. Aycock High School

**Student:** \_\_\_\_\_

### Wayne County Public Schools Authorization to Release Students

In an effort to ensure the safety of all students, the Wayne County Public Schools will adhere to the following procedure before releasing students to any person appearing at a school requesting permission to take a student from the school.

1. The person requesting permission to take a student from the school must report to the principal's office, or in a high school, a designated assistant principal's office.
2. The person must present photo identification.
3. The person must be listed as having the authority to take the student from the school as specified by the custodial parent or guardian on AR 4210, page 2.
4. The student will be sent to the office and must visually identify the person making the request.
5. When all conditions have been met, the student will be released by the office to the person making the request.
6. High school students may be released from school with a note from the custodial parent or guardian only after the attendance office has verified the note with the parent or guardian through direct or telephone contact.
7. A student will be released to either biological parent in the absence of a copy of a Court Order. In such cases where a Court Order has been provided, the directives in the Court Order will be followed.

**The school is authorized to release my child to the following individuals (please print first and last names).** Include parent's names, the names of any, and all individuals who may take your child from school, as the school will not release your child to anyone not listed. This list of authorized individuals may be updated at any time by the child's custodial parent or guardian by requesting the change through the principal's office.

First Name	Last Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daytime Telephone Number

# Wayne County Public Schools

## Policy 4300- Code of Student Conduct

### Student (Grades 3-12)

I verify that I have read Policy 4300- Code of Student Conduct (attached) and that I am aware that other policies related to student discipline and a safe and orderly environment are available for me to review on the WCPS district website. I may request a printed copy of a policy if I do not have access to policies online.

Student Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

School: Charles B. Aycock HS

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Parent (PreK- Grade 12)

I verify that I have read Policy 4300- Code of Student Conduct (attached) and that I am aware that other policies related to student discipline and a safe and orderly environment are available for me to review on the WCPS district website. I may request a printed copy of a policy if I do not have access to policies online.

Parent Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Wayne County Public Schools**  
**Student Health Form**

This form must be filled out in hard copy.  
You will be given the form when you arrive to the school.

## **Policy Code: 3225 Technology Responsible Use**

The Board provides its students and staff access to a variety of technological resources. These resources provide opportunities to enhance learning and improve communication within the school community and with the larger global community. Through the school system's technological resources, users can observe events as they occur around the world, interact with others on a variety of subjects, and acquire access to current and in-depth information.

The Board intends that students and employees benefit from these resources while remaining within the bounds of safe, legal and responsible use. Accordingly, the Board establishes this policy to govern student and employee use of school system technological resources. This policy applies regardless of whether such use occurs on or off school system property, and it applies to all school system technological resources, including but not limited to computer networks and connections, the resources, tools and learning environments made available by or on the networks, and all devices that connect to those networks.

### **A. Expectations for Use of School Technological Resources**

The use of school system technological resources, including access to the Internet, is a privilege, not a right. Individual users of the school system's technological resources are responsible for their behavior and communications when using those resources. Responsible use of school system technological resources is use that is ethical, respectful, academically honest and supportive of student learning. Each user has the responsibility to respect others in the school community and on the Internet. Users are expected to abide by the generally accepted rules of network etiquette. General student and employee behavior standards, including those prescribed in applicable Board policies, the Code of Student Conduct and other regulations and school rules, apply to use of the Internet and other school technological resources.

In addition, anyone who uses school system computers or electronic devices or who accesses the school network or the Internet using school system resources must comply with the additional rules for responsible use listed in Section B, below. These rules are intended to clarify expectations for conduct but should not be construed as all-inclusive.

Before using the Internet, all students must be trained about appropriate online behavior as provided in policy 3228, Internet Safety.

All students and employees must be informed annually of the requirements of this policy and the methods by which they may obtain a copy of this policy. Before using school system technological resources, students and employees must sign a statement indicating that they understand and will strictly comply with these requirements and acknowledging awareness that the school system uses monitoring systems to monitor and detect inappropriate use of technological resources. Failure to adhere to these requirements will result in disciplinary action, including revocation of user privileges. Willful misuse may result in disciplinary action and/or criminal prosecution under applicable state and federal law.

### **B. Rules for Use of School Technological Resources**

1. School system technological resources are provided for school-related purposes only. Acceptable uses of such technological resources are limited to responsible, efficient and legal activities that support learning and teaching. Use of school system technological resources for commercial gain or profit is prohibited. Student personal use of school system technological resources for amusement or entertainment is also prohibited. Because some incidental and occasional personal use by employees is inevitable, the

Board permits infrequent and brief personal use by employees so long as it occurs on personal time, does not interfere with school system business and is not otherwise prohibited by board policy or procedure.

2. Under no circumstance may software purchased by the school system be copied for personal use.

3. Students and employees must comply with all applicable laws, including those relating to copyrights and trademarks, confidential information, and public records. Any use that violates state or federal law is strictly prohibited. Plagiarism of Internet resources will be treated in the same manner as any other incidents of plagiarism, as stated in the Code of Student Conduct.

4. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally viewing, accessing, downloading, storing, printing or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages or other material that is obscene, defamatory, profane, pornographic, harassing, abusive or considered to be harmful to minors.

5. The use of anonymous proxies to circumvent content filtering is prohibited.

6. Users may not install or use any Internet-based file sharing program designed to facilitate sharing of copyrighted material.

7. Users of technological resources may not send electronic communications fraudulently (i.e., by misrepresenting the identity of the sender).

8. Users must respect the privacy of others. When using e-mail, chat rooms, blogs or other forms of electronic communication, students must not reveal personal identifying information, or information that is private or confidential, such as the home address or telephone number, credit or checking account information or social security number of themselves or fellow students. For further information regarding what constitutes personal identifying information, see policy 4705, Confidentiality of Personal Identifying Information. In addition, school employees must not disclose on school system websites or web pages or elsewhere on the Internet any personally identifiable, private or confidential information concerning students (including names, addresses or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA) or policy 4700, Student Records. Users also may not forward or post personal communications without the author's prior consent.

9. Users may not intentionally or negligently damage computers, computer systems, electronic devices, software, computer networks or data of any user connected to school system technological resources. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses.

10. Users may not create or introduce games, network communications programs or any foreign program or software onto any school system computer, electronic device or network without the express permission of the technology director or other Superintendent designee.

11. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful

access to other computers, computer systems or accounts.

12. Users are prohibited from using another individual's ID or password for any technological resource without permission from the individual. Students must also have permission from the teacher or other school official.

13. Users may not read, alter, change, block, execute or delete files or communications belonging to another user without the owner's express prior permission.

14. Employees shall not use passwords or user IDs for any data system (e.g., the state student information and instructional improvement system applications, timekeeping software, etc.) for an unauthorized or improper purpose.

15. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access.

16. Teachers shall make reasonable efforts to supervise students' use of the Internet during instructional time.

17. Views may be expressed on the Internet or other technological resources as representing the view of the school system or part of the school system only with prior approval by the superintendent or designee.

### **C. Restricted Material on the Internet**

The Internet and electronic communications offer fluid environments in which students may access or be exposed to materials and information from diverse and rapidly changing sources, including some that may be harmful to students. The Board recognizes that it is impossible to predict with certainty what information on the Internet students may access or obtain. Nevertheless, school system personnel shall take reasonable precautions to prevent students from accessing material and information that is obscene, pornographic or otherwise harmful to minors, including violence, nudity, or graphic language that does not serve a legitimate pedagogical purpose. The Superintendent shall ensure that technology protection measures are used as provided in policy 3228, Internet Safety, and are disabled or minimized only when permitted by law and board policy. The Board is not responsible for the content accessed by users who connect to the Internet via their personal mobile device (e.g., 3G, 4G service).

### **D. Parental Notification**

The Board recognizes that the use of the Internet and technology resources is a standard part of the instructional process and is considered the same as using a textbook or any other resource to enhance or deliver instruction. The Board also recognizes that parents of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. Accordingly, the student's parent must be made aware of the possibility that the student could obtain access to inappropriate material while engaged in use of the Internet. The parent and student must consent to monitoring of the student's Internet activity and e-mail communication by school personnel.

In addition, in accordance with the Board's goals and visions for technology, students may require accounts in third party systems for delivery of curriculum designed to assist students in mastering content and educational goals.

Parental notification of the aforementioned items is transmitted via AR 3225 on an annual basis.

## **E. Privacy**

Students, employees, visitors, and other users have no expectation of privacy in anything they create, store, send, delete, receive, or display when using the school system's network, devices, Internet access, email system, or other technological resources owned or issued by the school system, whether the resources are used at school or elsewhere, and even if the use is for personal purposes. Users should not assume that files or communications created, transmitted, or displayed using school system technological resources or stored on servers or on the storage mediums of individual devices will be private. The school system may, without notice (1) monitor, track, and/or log network access, communications, and use; (2) monitor and allocate files server space; and (3) access, review, copy, store, delete, or disclose the content of all user files, regardless of medium, the content of electronic mailboxes, and system outputs, such as printouts, for any lawful purpose. Such purposes may include, but are not limited to, maintaining system integrity, security, or functionality, ensuring compliance with board policy and applicable laws and regulations, protecting the school system from liability, and complying with public records requests. School system personnel shall monitor online activities of individuals who access the Internet via a school-owned device.

By using the school system's network, Internet access, email system, devices, or other technological resources, individuals consent to have that use monitored by authorized school system personnel as described in this policy.

## **F. Use of Personal Technology on School System Property**

Each principal may establish rules for his or her school site as to whether and how personal technology devices (including, but not limited to smart phones, tablets, laptops, etc.) may be used on campus. Students' devices are governed also by policy 4318, Use of Wireless Communication Devices. The school system assumes no responsibility for personal technology devices brought to school.

## **G. Personal Websites & Social Media**

The Superintendent may use any means available to request the removal of personal websites that substantially disrupt the school environment or that utilize school system or individual school names, logos or trademarks without permission.

### **1. Students**

Though school personnel generally do not monitor students' Internet activity conducted on non-school system devices during non-school hours, when the student's online behavior has a direct and immediate effect on school safety or maintaining order and discipline in the schools, the student may be disciplined in accordance with board policy (see the student behavior policies in the 4300 series).

### **2. Employees**

Employees' personal websites, personal social media, and/or professional social media are subject to policy 7335, Employee Use of Social Media, and policy 7310, Staff-Student Relations.

### **3. Volunteers**

Volunteers are to maintain an appropriate relationship with students at all times. Volunteers are encouraged to block students from viewing personal information on



volunteer personal websites or online networking profiles in order to prevent the possibility that students could view materials that are not age-appropriate. An individual volunteer's relationship with the school system may be terminated if the volunteer engages in inappropriate online interaction with students.

Legal References: [U.S. Const. amend. I](#); Children's Internet Protection Act, [47 U.S.C. 254](#)(h)(5); Electronic Communications Privacy Act, [18 U.S.C. 2510-2522](#); Family Educational Rights and Privacy Act, [20 U.S.C. 1232g](#); [17 U.S.C. 101](#) *et seq.*; [20 U.S.C. 7131](#); [G.S. 115C-325](#)(e) (applicable to career status teachers), [-325.4](#) (applicable to non-career status teachers)

Adopted: August 30, 1999; Revised; September 8, 2003; Revised: June 02, 2008; Revised: July 6, 2010; Revised: July 9, 2012; Revised: August 12, 2013; Revised: June 2, 2014; Revised: December 1, 2014; Revised: May 2, 2016; Revised: February 6, 2017; Revised May 2, 2022

### **Wayne County Schools**

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## Policy Code: 4300 Code of Student Conduct

All students shall comply with the Code of Student Conduct of the Wayne County Public School System, state and federal laws, school board policies, and local school rules governing student behavior and conduct. This code applies to any student who is on school property, who is in attendance at school or at any school-sponsored activity, or whose conduct at any time, place, or cyberspace, on or off campus, has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operation of the schools or the safety of individuals in the school environment.

### A. STUDENT EXPECTATION

Students are expected to be familiar with all rules of behavior in the Code of Student Conduct. Students are to assist in promoting a safe and orderly school environment and are encouraged to report to school authorities any serious violation of the Code of Student Conduct.

### B. RANGE OF INTERVENTIONS, SUPPORT, AND DISCIPLINARY ACTIONS

Violation of Board policies, the Code of Student Conduct, regulations issued by the individual school, or North Carolina General Statutes may result in some level of disciplinary action. Teachers and principals are encouraged to utilize a variety of behavioral interventions and disciplinary consequences to accomplish a positive change in student behavior. When a student violates the Code of Conduct and a behavioral intervention or in-school discipline consequence is imposed, the school will attempt to notify the parent. For out of school suspensions the administration will provide notice to parents as required in Board Policy.

Most behavioral interventions and disciplinary consequences can occur with the student remaining in school. Examples of in-school interventions include but are not limited to: behavior contract, peer mediation, in-school suspension, conflict resolution, detention, restitution, loss of privileges, and school or community service. If the principal deems it appropriate to require a student to stay after school for detention for a disciplinary reason, the principal may authorize such detention provided the parent or guardian has received at least one day's notice and has agreed to assume responsibility for transportation home.

When, after considering potential mitigating and aggravating factors, the school principal determines a student's behavior warrants an out-of-school suspension, the principal may impose a short-term suspension (10 days or less) or, for more serious violations of the Code of Conduct, may recommend a long-term suspension (greater than 10 days), a 365-day suspension or expulsion, to the extent permitted by law and this policy. The Superintendent must approve any suspensions of greater than 10 days. The Board of Education must approve any expulsion from school based on a recommendation of both the principal and the Superintendent. Under state law, if a student in grades K-12 brings a firearm on to school property, the student shall be subject to a 365-day suspension from school.

Policies may be modified on a case-by-case basis to conform to the "Policies Governing Services for Student with Disabilities".

The Student Code of Conduct rules are leveled, indicating the severity of violation and type of consequence as follows:

**Level I** - Level I rule violations should generally result in in-school interventions in lieu of out of school suspensions. In cases where a student refuses to participate in the in-school interventions or engages in persistent violations of a Level One rule, or where there are

other aggravating circumstances the principal may impose a short-term suspension that shall not exceed three school days (two school days for truancy or tardiness). A Level One rule violation shall not result in a long-term suspension; however, principals may increase the short-term suspension up to ten day school days based upon a consideration of the student's intent, disciplinary and academic history, the potential benefits to the student of alternatives to suspension, and other aggravating factors regarding the severity of the violation and/or safety concerns which may warrant up to a ten-day suspension.

**Level II** - Level II rule violations involve more serious misconduct that may warrant a short-term suspension that shall not generally exceed five school days. Principals may increase the short-term suspension up to ten school days and/or may recommend a long-term suspension based upon a consideration of the student's intent, disciplinary and academic history, the potential benefits to the student of alternatives to suspension, and other aggravating factors regarding the severity of the violation and/or safety concerns which may warrant the recommendation of long-term suspension.

**Level III** - Level III rule violations are more severe in nature and support long-term suspension. The principal may recommend a short-term suspension (10 days or less) based on mitigating factors.

**Level IV** - Level IV rule violations compromise the safety and welfare of students and *staff* and require a suspension under NC General Statutes.

**Level V** - Level V allows for expulsion of a student, as provided by state statute, for a violation of the Code of Conduct, if the student is fourteen (14) years of age or older and the student's behavior indicates that his/her continued presence in school constitutes a clear threat to the safety of other students or employees and the Board determines there is no appropriate alternative education program. Additionally, any student who is a registered sex *offender* under [Article 27A of Chapter 14 of the North Carolina General Statutes](#) may be expelled.

## C. RULES OF CONDUCT

### Level I Behavior Violations

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- Consequences for violations include in-school interventions, restorative interventions, or short-term suspension.
  - Repeated or severe incidents of Level 1 violations may be considered Level 2 violations or higher.
  - Administrators have the responsibility to consider each incident individually and may assign different consequences consistent with Board policy. Aggravating or mitigating factors may affect the assignment of consequences.
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**I-1 Noncompliance** - Students shall comply with all directions of school personnel or volunteers who are authorized to give such directions.

**I-2 Disrespect** - Students shall exhibit appropriate respect towards school personnel and volunteers.

**I-3 School/Class Attendance** - Being tardy to class, skipping class/school, leaving campus without permission, or being in an unauthorized area is prohibited. *Out of school suspension should be used as a last resort as a consequence for violation of this rule and shall not exceed two days.*

**I-4 Inappropriate Language** - Cursing or use of vulgar, profane, or obscene language is prohibited.

**I-5 Inappropriate Dress** - Students are expected to adhere to standards of dress and appearance that are compatible with an *effective* learning environment. All students must follow Policy 4305, Standard Dress Code. In addition, students attending schools that have adopted a higher standard dress code as permitted under Policy 4305 will be expected to follow the standards adopted by the school the student attends. All students will refrain from wearing or displaying any clothing or items prohibited by Policy 4328, Gang-Related Activity. If a student's dress or appearance is such that it constitutes a threat to the health or safety of others, distracts the attention of other students or staff from their work, or otherwise violates the applicable dress code, the principal or principal's designee may require the student to change his or her dress or appearance. Before receiving disciplinary consequences, a student who is not in compliance with this policy will be given a reasonable period of time to make adjustments so that he or she will be in compliance.

**I-6 Electronic Devices** - No student shall use, display, transmit or have in the "on" position on school property any wireless communication device or personal entertainment device, except as permitted and in compliance with Policy 4318, Use of Wireless Communication Devices. Consequences for violation shall include those set forth in the Policy 4318.

**I-7 Trespassing** - No student shall be on the campus of any school except the one to which the student is assigned without the knowledge and consent of the officials of that school.

Students who remain at school after the close of the school day or come onto school ground when school is not in session without permission, unless attending a school sponsored or permitted event, will be considered trespassers. If the student does not leave when instructed to do so, he/she may be prosecuted. A student under suspension from school is trespassing if he/she appears on the property of any school or at any school sponsored activity during the suspension period without the express permission of the principal.

**I-8 Tobacco** - No student shall possess or use any tobacco product as set forth in Policy 4320, Tobacco Products-Students.

**I-9 Gambling** - Students shall not participate in any unauthorized games of chance in which money or items of value may be won or lost.

**I-10 Misconduct on School Vehicle** - School transportation service is a privilege, not a right. Students at all times while riding a school bus or other school vehicle shall observe the directives of the school bus driver. The following conduct or violation of any other rule of the Code of Student Conduct while on the school bus or other school vehicle is specifically prohibited:

1. Delaying the bus schedule,
2. Getting off at an unauthorized stop,
3. Failing to observe established safety rules and regulations, and

4. Willfully trespassing upon a school bus.

### Level II Behavior Violations

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- Consequences for violations may range from restorative interventions to short-term suspension that generally should not exceed five school days.
  - Repeated or severe incidents of Level 2 violations may be considered Level 3 violations or higher.
  - Administrators have the responsibility of considering each incident individually and may assign different consequences consistent with Board policy. Aggravating or mitigating factors may affect the assignment of consequences.
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**II-1 Integrity** – All students must comply with Policy 4310, Integrity and Civility and Policy 3225, Technology Responsible Use. Any student who engages in or attempts to engage in cheating, plagiarism, falsification, violation of software copyright laws, or violation of computer access shall be subject to disciplinary action.

**II-2 Inappropriate Literature, Illustrations and Images** - The possession of literature, illustrations, or other writings or images which significantly disrupt the educational process, or which are obscene, is prohibited.

**II-3 Violation of Computer Access**- No student shall engage in conduct prohibited by Policy 3225, Technology Responsible Use.

**II-4 Class/Activity Disturbance** - Any physical or verbal disturbance which occurs within the school environment and which interrupts or interferes with teaching or the orderly conduct of class/school activities is prohibited.

**II-5 School Disturbance** - No student shall, by use of passive resistance, noise, threat, fear, intimidation, coercion, force, violence, or any other form of conduct, cause the disruption of any lawful function, mission, or process of the school.

**II-6 School Transportation Disturbance** - Any physical or verbal disturbance which occurs on a school transportation vehicle and which interrupts or interferes with the safe and orderly operation of the vehicle is prohibited.

**II-7 Disruptive Protest** - No student on school property or on property adjacent thereto shall engage in any protest, march, picket, sit-in, boycott, walkout, or other activity which has as its purpose the disruption of any lawful function, mission, or process of the school, or in fact creates such a disruption.

**II-8 False Fire Alarm** - No student shall set off, attempt to set off, or aid and abet anyone in giving a false fire alarm. No student shall interfere with or damage any part of a fire alarm, fire detection, smoke detection, fire extinguishing system, or emergency escape system.

**II-9 Fire Setting/Incendiary Material** - The possession of any incendiary material (including but not limited to matches, lighters, or lighter fluid) or the use of any material reasonably likely to result in a fire on school property is prohibited.

**II-10 Property Damage** - No student shall intentionally damage or attempt to damage or deface school property, or personal property (See, Policy 4330, Theft, Trespass and Damage to Property).

**II-11 Theft** - No student shall steal, attempt to steal, or knowingly be in possession of stolen property (See, Policy 4330, Theft, Trespass and Damage to Property).

**II-12 Extortion** - No student shall attempt to extort money, personal property, or personal services.

**II-13 Indecent Exposure/Sexual Behavior** - No student shall engage in behavior which is indecent, overly affectionate, or of a sexual nature.

**II-14 Harassment/Bullying** - No student shall engage in conduct prohibited by Policies 1710, Prohibition Against Discrimination, Harassment and Bullying and 4331, Assaults, Threats and Harassment.

**II-15 Sexual Harassment** - No student shall engage in conduct prohibited by Policy 1710, Prohibition Against Discrimination, Harassment and Bullying.

**II-16 Threat/False Threat** - No student shall make any threat through written or verbal language, sign, or conduct which conveys a serious expression of intent to cause harm or violence as provided in Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety.

**II-17 Physical Aggression/Fighting** - Physical aggression or fighting toward students and other people is prohibited. A student who is attacked may use reasonable force in self-defense, but only to the extent necessary to get free from the attack and notify proper school authorities. A student who exceeds reasonable force may be disciplined even though someone else provoked the fight.

No student shall engage in fighting or physical aggression towards others, including but not limited to:

- a. Choking, hitting, slapping, shoving, scratching, spitting, biting, blocking the passage of, or throwing objects at another person in an aggressive, confrontational or dangerous manner.
- b. Taking any action or making comments or writing messages that might reasonably be expected to result in a fight or physical aggression.

**II-18 Failure to Report Firearm** - Any student who has knowledge that another student possesses or intends to bring a firearm on any school campus or to any school activity shall report this information to school or law enforcement authorities immediately.

Failure to do so is a Level II violation.

**II-19 Hazing** – No students shall engage in hazing, or bet any other student in the commission of this offense. As provide by [N.C. Gen. Stat. § 14-35](#), hazing is defined as follows: “to subject another student to physical injury as part of an initiation, or as a prerequisite to membership, into any organized school group, including any society, athletic team, fraternity or sorority, or other similar group.

**II-20 Search and Seizure** - A student's refusal to permit searches and seizures as provided in

Policy 4342, Student Searches, is prohibited.

**II-21 Aiding and Abetting** - No student shall aid or abet another student in violating any rule in the Code of Student Conduct or any other school policy, rule, regulation, statute or law.

### **Level III Behavior Violations**

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- Consequences for violations short-term suspension, assignment to an alternative learning program, and long term suspension.
  - Administrators have the responsibility of considering each incident individually and may assign different consequences consistent with Board policy. Aggravating or mitigating factors may affect the assignment of consequences.
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#### **III-1 Narcotics, Alcoholic Beverages, Controlled Substances, Chemicals, and Drug Paraphernalia**

No student shall possess, use, sell, deliver, manufacture, or be under the influence of any substance prohibited by Policy 4325, Drugs and Alcohol.

**III-2 Gang and Gang-Related Activity** - The Wayne County Board of Education believes that gangs and gang-related activities pose a serious safety threat to students and staff members of the Wayne County Public School System and can significantly disrupt the educational environment. Students are prohibited from participating in any gang or gang-related activity as set forth in Policy 4328, Gang-Related Activity.

When a student's first infraction involves only the wearing of gang-related attire, the student shall receive a warning and be allowed to immediately change or remove the attire as an alternative to disciplinary action.

**III-3 Weapons/Dangerous Instruments/Substances** – Pursuant to Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety, no student shall possess, handle, use or transmit, whether concealed or open, any weapon or any other instrument or substance that reasonably looks like a weapon or could be used as a weapon. This does not apply to any student who finds a weapon or dangerous instrument /substances on school property or receives it from another person on school property and who immediately reports the weapon or dangerous instrument/substances to school or law enforcement authorities. Weapons include, but are not limited to, those instruments defined in Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety. For weapons that are "firearms" or "destructive device," Level IV applies.

**III-4 Assault on a Student** – No student shall cause or attempt to cause serious physical injury to another student. For the purposes of this policy "serious physical injury" shall refer to any significant or aggravated bodily injury, including but not limited to broken bone(s), loss or chipping of teeth, loss or impairment of vision, loss of consciousness, internal injuries, scarring or other disfigurement, significant bleeding, lacerations resulting in sutures, significant bruising, severe or prolonged pain, any injury requiring hospitalization for any period of time, and/or any injury resulting in medical treatment beyond simple first aid procedures (See, Policy 4331, Assaults, Threats and Harassment).

**III-5 Assault on School Personnel or Other Adult** - No student shall cause or attempt to

cause physical injury to any school employee or other adult (See, Policy 4331, Assaults, Threats and Harassment).

*Note: If a teacher is assaulted or injured by a student and as a result the student is reassigned to alternative education services, long-term suspended, or expelled, the student shall not be returned to that teacher's classroom unless the teacher consents.*

**III-6 Assault Involving Weapon/Dangerous Instrument/Substances** - No student shall assault **another** using a weapon, dangerous instrument, or dangerous substances (See, Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety).

*Note: For violations involving "firearms" or "destructive devices," Level IV applies.*

**III-7 Bomb Threat** –Students must comply with Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety.

**III-8 Bomb Threat: Aiding/Abetting** - Students must comply with Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety.

**III-9 Acts of Terror** - Students are prohibited from making a terrorist threat or perpetrating a terrorist hoax and may not knowingly or willfully cause, encourage or aid another student to make a terrorist threat or perpetuate a hoax as set forth in Policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety.

#### **Level IV Behavior Violations**

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- Mandatory 365-day suspension in accordance with the N.C. General Statutes
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**IV-1 Firearm/Destructive Device K-12** - Any student in grades K-12 shall be suspended for 365 calendar days for bringing a firearm or destructive device as provided by Policy 4333, Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety.

#### **Level V Behavior Violations**

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- Consequence for Level 5 violation is expulsion (applies only to students age 14 or older).
  - A student may be expelled if it is determined that his/her continued presence in school constitutes a clear threat to the safety of other students or employees and the Board determines that there is no appropriate alternative education program.
  - Any student who is a registered sex offender under [N.C. Gen. Stat. § 14-208.18](#) may be expelled.
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A student fourteen (14) years of age or older may be expelled for a violation of this Code of Conduct if the Board determines the student's behavior indicates that the student's continued presence in the school constitutes a clear threat to the safety of other students or employees, and that there is no appropriate alternative educational program. Additionally, any student who is a registered sex offender under [Article 27A of the North Carolina General Statutes](#) may be



expelled.

Legal References: [Article 27A of Chapter 14 of the N.C. Gen. Stat.](#); [N.C. Gen. Stat. 115C-390.1, -390.2](#)

Adopted: August 1, 2011; Revised: December 16, 2019; Revised: October 5, 2020

## **Wayne County Schools**

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