BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS

MINUTES

of the Regular Meeting held on Wednesday, June 18, 2025, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present
Dennis Laba, President
John Abbott
Christa Bowling
Kathy Dillon
Trina Lorentz
Gerald Maar
Michael May
James Musshafen

Absent: R. Chuck Phillips

Staff Present
Thomas K. Putnam
Karen Brown
Steve Dawe
Ian Hildreth
Kelly Mutschler
Marijo Pearson
Steve Roland
Jill Slavny

Additional Staff: Lisa Bayer, Amanda Bianchi, Tina Bonfiglio, Colleen Bradfield, Jennifer Carlenius, Kathryn Carmina, Megan Carroll, Heather Case, Lyndsey Chenier, Kristen Conjerti, Sarah Davis, Krystal Eichas, Andrew Fowler, Toni Gagnier, Catherine Gartland, Samantha Giuliano, Christopher Gold, Alicia Granville, Kaitlyn Hoag, Mackenzie Hoven, Nicole Johnson, Michele Juzwiak, Maria Katsetos, Grace Keegan, Corinne Killenbeck (Young), Megan Knopp, Johanna Korn, Cory Lancer, Viki LeBeau, Katrina Martin, Maureen McAnany, Laura McNally, Sherri Micheli, Brittany Miller, Megan Miller, Cynthia Neil-Webster, Leigh Nenni, Natasha Newman, Lisa Palumbo, Nathaniel Parker, Hannah Parkes, Kirsten Payan, Amy Piatek, Melissa Pound, Emily Pukos, Regina Rollins, Jean Rowley, Lisa Ruestow, Marci Scally, Karrie Schauber, Sharon Seman, Paulette Semke, Karen Sesnie, Danielle Sieper, Kimberly Spagnola, Darcy Spinello, Mark Straub, Francesca Surace, Maria Tantillo, Lindsay Vinnik, Gabrielle Westcott, Tracy Wheater, Lori Williams, Paul Yockel

Guests: Rosalie Piatek, John Spagnola, Charles Vitue

1. The meeting was called to order by President Laba at 6:00 pm.

2. Pledge of Allegiance

3. Agenda Modification - there were no agenda modifications

4. Approval of Minutes
   Resolved: To Approve the Minutes of the May 14, 2025, Regular Meeting
   Moved by M. May, seconded by G. Maar; passed unanimously

5. Public Interaction – There were 9 speakers

6. Financial Reports
   1. Resolved: To Accept the Treasurer's Report as presented
      Moved by J. Abbott, seconded by K. Dillon; passed unanimously

2. Resolved: To Accept the Win Cap Reports as presented
Moved by M. May, seconded by G. Maarn; passed unanimously

7. Board Presentation –
1. Department for Exceptional Children Director Kerry Macko, Exceptional Children Supervisors Maria Katsetos and David Liesegang provided a Transitions Program overview to the board. The board asked questions and thanked Ms. Macko, Ms. Katsetos and Mr. Liesegang.

2. Kevin Rademacher and Stacy Welch of LaBella Associates provided the board with space information regarding Rochester Tech Park. The board asked questions and thanked Mr. Rademacher and Ms. Welch who left the meeting at 7:10 pm.

8. Audit Committee
The board discussed the 25-26 audit committee membership. Members will be appointed at the Reorganizational Meeting in July, 2025. A resolution to appoint members will be included on the July board meeting agenda

9. Old Business – There was no old business

10. New Business
1. Resolved: To Approve 2025-26 Fair Share Lease Template as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously;

2. Resolved: To Approve 2025-26 Preschool Classroom Lease Template as presented
Moved by K. Dillon, seconded by T. Lorentz; passed unanimously

3. Resolved: To Authorize Funding the Career Technical Education Equipment Reserve Fund up to $150,000

4. Resolved: To Authorize Funding the Teachers' Retirement Contribution Reserve Sub-Fund up to $50,000

5. Resolved: To Authorize Funding the Retirement Contribution Reserve Fund up to $1,500,000

6. Resolved: To Authorize Funding the Insurance Reserve Fund up to $400,000

7. Resolved: To Authorize Funding the Liability Reserve Fund up to $200,000
Items 10.3-10.7 were moved by J. Abbott, seconded by M. May; passed unanimously

8. Resolved: To Approve Spencerport Village Plaza, LLC First Amendment to Lease Agreement as presented
Moved by G. Maar, seconded by J. Musshafen; passed unanimously

9. Resolved: To Accept a Donation of Various Steele Pieces from Ramar Steele
Moved by M. May, seconded by K. Dillon; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by K. Dillon, seconded by G. Maar; passed unanimously

2. Be it so hereby resolved that the Board approves the Agreements between the District Superintendent and the following individuals for the period of July 1, 2025 – June 30, 2026:
   - Kelly Mutschler
   - Travis Sleight
   - Jennifer Talbot

Moved by J. Abbott, seconded by M. May; passed unanimously

12. Bids/Lease Purchases

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025 – 2026 fiscal year, for 3DUX Design, 3P Learning, 7 Mindsets Academy, A+ Educators (dba Woz ED Education), Abre.io, Accelerate Learning, Age of Learning, Inc, Aha Moments, Inc., American Reading, Amplify Education, Inc., Apple (Opt-in), Aperture Education, B.E. Publishing, Beable Education, BenchmarkEducation, BlocksCAD, Blocksi, Boddle Learning Inc., Boom Learning, Brain Pop, Branching Minds, Breakout EDU, Brisk Labs Corp., Canva US, Inc., Carahsoft, Carnegie Learning, CEED, Inc., Cengage Learning, Inc., CentralReach, LLC, CharmTech Labs, LLC, Classwork.com dba Work on Learning, Inc. CMS Neptune, Code.org, CodeCombat, CodeHS, Code Monkey, Coder Kids, Inc. DBA Ellipsis Education, Committee for Children, Cordance Operations dba Hapara, Coughlan Companies, dba Buncee, Curriculum Associates, Deeloh Technologies, Inc. (DBA Extempore), Defined Learning, Delta Math, Digital Respons-Ability, Discovery Education, Drone Sports Inc., DroneBlocks LLC, EBSCO, EdforTech Corp., EdforTech Alliance, EdTechLive dba LessonLoop, Edmentum, eDoctrina (Harris Solutions), EdPuzzle, Education Advanced, Educational Vistas, EduPlanet, eDynamic Holdings, LP, Electronic Gaming Federation, Elemetari LLC, EliteGamingLive, Encyclopedia Britannica, Inc., Ereflect Inc, eSpark Learning Inc., EverFi, ExploreLearning, Family Zone dba Linewize, Faria (Rubicon West, Inc.), Forward Education, Frontline Technologies Group, Genially, Grammar Flip, LLC, Great Minds PBC, Harris Computer Corp., HEC Software dba Reading Horizons, Hello World CS, High School Esports League Inc., Hiperware Labs, Hive Class, Inc., HMH Houghton Mifflin Harcourt Publishing Company, imagiLabs AB, Imagine Learning LLC, Immersed Games, Impero, Infobase Holdings, Instructional Empowerment Inc. dba Marzano Evaluation Center, Instructure, Intelitek Inc., iSafe, iStation (Imagination Station), IXL Learning, Just Right Reader, Kahoot! ASA, Khan Academy, Kialo GmbH, Kiddom, Kinems, Kira Learning, Koalluh, Inc. dba LitLab.ai, Kognity, US, Inc., Learn By Doing, Learnics, Learning A-Z, Learning Ally, Learning Explorer, Learning Innovation Catalyst Inc. (LINC), Learning Without Tears, Learning.com, Legends of Learning, LEGO Brand Retail, Inc. dba Lego Education, Lexia Learning Systems, Lightspeed Solutions LLC dba Lightspeed Systems, Liminex Inc. dba GoGuardian, Linkit, Local Impact, Logisoft, Mad-Learn, Maia Learning, Magic School, Inc., MakeMusic Inc., Makers Empire, Mango Languages, Mathspace Inc., McGraw Hill, Merlyn Mind Inc., Mind Education, MMI-CPR School Tech Repair, LLC dba K-12 Tech, Moby Max, MooZoom Education, Inc., Mosa Mack Science, Inc., Mr. Elmer, MusicFirst, Neuron Fuel dba Tynker, Newsela, NextWave Stem, No RedInk, Noiz Ivy, Inc. dba OYOclass.com, Notable dba Kami, NWEA, Passport for Good, Pearson, Performance Learning Systems dba PLS 3rd Learning, Platform Athletics, LLC, Play Vs Inc., PowerSchool Holdings, LLC dba PowerSchool Group LLC, ProSolve, LLC, Quaver, Quizizz Inc., Renaissance Learning, Rethink Autims dba

Rethink ED, REX K-12, Right Reason Technologies, Ripple Effects, Robo Wunderkind, Rocket Drones, Inc., SchoolAI, SchoolBinder DBA TeachBoost, SchooLinks, Scoir, Securly Inc., SeeSaw Learning, SkillStruck Inc., SkyOP, Small Factory Innovations, Smart Science Education, Springbay Studio Ltd., STEM SIMS, Suntex, Tech4Learning, TechRow, Tequipment, The Language Express, Thimble.io, Think Group Holdings, Inc. dba Frenalytics, Think Tech Solutions, TinkRworks, Inc., Tools For Schools, Unruly Studios Inc., UpSavvy, Vivi, LLC, Wakelet, Wallwisher, Inc. dba Padlet, Waterford, WeVideo, WhyMaker, William H. Sadlier, Inc., Work on Learning (dba Teachermade), World Book, Inc., World Wide Scholastic eSports Foundation (NASEF), XAP Corporation, Xello, XSel Labs, YouScience, LLC, zSpace Inc. and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1)to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Moved by G. Maar, seconded by J. Abbott; passed unanimously

13. Executive Officer's Report

Updates from Albany

- Next District Superintendent meeting with SED is next week (6/23-24)
- NYSED is in the process of reviewing leases that all 37 BOCES currently have. Focus is on approval process and student spaces.
- Major Life Event Exemptions – New regulation granting superintendent of schools the ability to exempt students from assessments due to major life events.

BOCES Updates

- End of the Year Celebrations
  - CTE Honors Ceremony – 5/21
  - Spencerport BOE Meeting with Mike May – 5/27
  - Educational Foundation Scholarship Reception – 5/29
  - Exceptional Children Moving On Ceremony – 6/9
  - Retiree Reception 6/10
  - CTE Recognition Ceremony 6/12

- Westside Academy Senior Celebration 6/16
- Kendall BOE Meeting with Christa Bowling 6/17
- Project Search Celebration 6/18
- Terry Taylor Talent/Art Show coming up 6/20
- Other events - County Executive Adam Bello's State of the County Address 6/11

- O&M Building Space Updates

- Your Voice, Our Future Survey
  - Total Respondents: 248
  - Next Steps
    - Launch climate and culture initiatives
    - Audit HR systems
    - Work to review, refresh, and release an updated BOCES 2 Strategic Plan (3-5 Year Plan).
    - Seek innovative ways to reinforce our role as a regional leader.
    - Embed a culture of belonging into every layer of our work.
    - Enhance communication throughout the organization

14. Committee Reports

1. District Operations Committee – John Abbott, Kathleen Dillon – no meeting in June

2. Legislative Committee – Kathleen Dillon, Dennis Laba – Regents Norwood and Hale were speakers at a Special Legislative Committee Meeting on June 4.

3. Information Exchange Committee – Jim Musshafen, Trina Lorentz - no meeting in June

15. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda

16. Other Items –

At 7:41pm, K. Dillon made a motion to adjourn the meeting to executive session to discuss the employment history of a particular person; seconded by J. Musshafen passed unanimously

Respectfully Submitted

Kelly Mutschler
Clerk of the Board

17. Executive Sesson

Members Present

Dennis Laba, President
John Abbott
Christa Bowling
Kathleen Dillon
Trina Lorentz
Gerald Maar
Michael May
James Musshafen

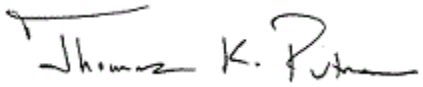
Others present: Thomas Putnam, Karen Brown, Steve Roland

At 9:45 pm, a motion was made by G. Maar, seconded by K. Dillon to come out of Executive Session; passed unanimously.

18. Adjournment

At 9:45 pm, a motion was made by J. Abbott, to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully submitted,



Thomas K. Putnam
District Superintendent, Clerk Pro Tem