



BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND SUPERVISORY DISTRICT COUNTIES OF MONROE AND ORLEANS

There will be a Regular Meeting of the Monroe 2-Orleans Board of Cooperative Educational Services on Wednesday, January 21, 2026, at 6:00 pm at the Richard E. TenHaken Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559

Anticipated Executive Session immediately following the regular board meeting

BOARD MEMBERS

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Christa Bowling
Kathleen Dillon

Gerald Maar
Michael May
Stephanie Merkley
James Musshafen
Xavier Williams - Student Board Member

AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Agenda Modification(s)
4. Approval of Minutes: December 17, 2025, Regular Meeting Minutes
5. S.H.I.N.E. Awards
6. Public Interaction
7. Board Presentation - CTE Program Highlight presented by Career and Technical Education Principal Jon Koeng
8. Financial Reports
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Reports
 3. Internal Claims Log
9. Old Business
10. New Business
 1. Annual Meeting, Board Member Elections Information
 2. Legislative Breakfast Attendance
11. Personnel and Staffing
 1. Resolution to Approve Personnel and Staffing Agenda
 2. Resolution to Create Positions
12. Bids/Lease Purchases
 1. Resolution to Accept Cooperative Health and Safety Supplies bid RFB-2142-25
 2. Resolution to Accept Cooperative Custodial Supplies RFB-2144-25

3. Resolution to Accept Capital Region BOCES COOPERATIVE BIDDING of DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA FOR USE IN SCHOOL LIBRARY SYSTEMS "DREAM CONSORTIUM" SCHOOL YEAR 2026-202713.

13. Student Board Member Report

14. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

15. Upcoming Meetings/Calendar Events

- Jan 19 Holiday BOCES Closed - Martin Luther King Jr. Day
- Jan 21 Noon MCSBA District Operations Strathallan
- 5:00 pm Audit Committee Meeting Board Room
- 6:00 pm Board Meeting ESC, PDC 3
- Feb 3 Noon MCSBA Legislative Committee Zoom
- Feb 7 8:00 am MCSBA Legislative Breakfast Country Club of Rochester
- Feb 10 Noon MCSBA Legislative Debrief Zoom
- 7:00 pm Churchville-Chili BOE Meeting CCCSD
- Feb 11 Noon MCSBA Information Exchange Strathallan
- 5:30 pm MCSBA Executive Committee Strathallan
- Feb 16 Holiday BOCES Closed
- Feb 16-20 Mid-Winter Recess, No School for Students
- Feb 19 Noon Board Officer Agenda Review TBD
- Feb 25 Noon MCSBA District Operations Strathallan
- 5:00 pm(tent) Diligent Community Presentation ESC Board Room
- 6:00 pm Board Meeting ESC, PDC 3

16. Other Items

17. Executive Session

18. Adjournment

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Agenda Modification(s)

4. Approval of Minutes: December 17, 2025, Regular Meeting Minutes

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, December 17, 2025, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President	Michael May
R. Charles Phillips, Vice President	James Musshafen
John Abbott	Xavier Williams
Christa Bowling	
Kathleen Dillon	

Absent: Gerald Maar, Stephanie Merkley

Staff Present

Thomas K. Putnam	Steve Roland
Karen Brown	Thomas Schulte
Steve Dawe	Jill Slavny
Ian Hildreth	Joseph Fantigrossi
Kelly Mutschler	Edward Mongold

Additional Administrators: Kerry Macko, Jon Koeng,

Guests:

Andy Fowler	Toni Gagnier	Jessica Weese
Joan Miller	Don Miller	Jeremy Miller
Corey Weese	Fagan Family	Chris Joyce
Linda K (not legible)	Rick Worner	Chris Gold
Heather Case	Christine Pursel	Gabby Milgate
Robert Hill	Alyssa Hill	Jake Hill
Debra Hill	Jennifer DeWitte	Peter DeWitte
Emily Match	Courtney Grey	Travis Sleight
Andrew Bewley	Laureen Hadeen	

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification –
4. Approval of Minutes
Resolved: To Approve the Minutes of the November 19, 2025, Regular Meeting
Moved by K. Dillon, seconded by C. Bowling; passed unanimously
5. S.H.I.N.E. Awards were presented by Jill Slavny, Kerry Macko, Steve Roland, Jon Koeng, and Edward Mongold to the following recipients:

Andy Bewley	Kate McElhaney
Lucy Fagan	Gabriella Milgate
Paula Green	Julie Moretti

Courtney Grey
Lauren Hadeen
Robert Hill
Chris Joyce
Caitlynnne Marczyk
Emily Match

Ashlea Petrella
Kristyn Sengillo
Julie Swiderski
Jessica Weese
Patty Zeiner

6. There was no public Interaction
7. Board Presentations Regional Community Schools Coordinator Dr. Joseph Fantigrossi gave an overview of the Community Schools CO-SER and Westside Academy Principal Edward Mongold and Lauren Hadeen provided a presentation about Delphi Partnership. The board asked questions, thanked the presenters who then left the meeting at 6:52 pm
8. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented
Moved J. Abbott, seconded by K. Dillon passed unanimously
 2. Resolved: To Accept the Win Cap Reports as presented
Moved by J. Musshafen, seconded by J. Abbott; passed unanimously
 3. Resolved: To Accept the Quarterly Extra Classroom Report
Moved by K. Dillon, seconded by C. Bowling; passed unanimously
9. Old Business –
 1. Resolved: To Approve the Revised 2025 District Wide School Safety Plan (S.A.V.E)
Moved by J. Abbott, seconded M. May; passed unanimously
 2. Board Clerk provided information from Diligent Community Webinar and price quote. *The board requested a presentation by the vendor*
10. New Business
 1. Resolved: To Waive the Second reading and Approve Policy #7111
Moved by M. May, seconded by J. Abbott; passed unanimously
 2. Resolved: To Approve the State Environmental Quality Review Act (SEQRA) for the 2025 Capital Project
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
 3. Resolved: To Approve 2025 Capital Project
Moved by C. Bowling, seconded by M, May; passed unanimously
 4. Resolved: To Accept Single Audit Report for Year Ended June 30, 2025
Moved by J. Abbot, seconded by J. Musshafen; passed unanimously
 5. Resolved: To Accept Extra Classroom Activity Funds Financial Report for Year Ended June 30, 2025
Moved by J. Musshafen, seconded by K. Dillion; passed unanimously
 6. Resolved: Accept Corrective Action Plan for the Year Ended June 30, 2025
Moved by J. Abbott, seconded by C. bowling; passed unanimously

7. Resolved: Accept a \$5,000.00 Donation from the Davison Foundation to be used for Scholarships for CTE Students in the Communication, Engineering or Nursing Fields

Moved by K. Dillon, seconded by C. Bowling; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda and Addendum as presented

Moved by J. Musshafen, seconded by K. Dillon; passed unanimously

12. Bids/Lease Purchases

- Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented

1. COOPERATIVE MULTIMEDIA AUDIO VISUAL EQUIPMENT

Bid #RFB-2141-25

PS Business Solutions	\$81,791.00
ABRZ International	\$13,340.00
Fusion Digital.	\$9,929.00

2. COOPERATIVE FOOD SERVICE EQUIPMENT REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2154-26

(refrigerated)

#1 Award: Monroe Piping and Sheet Metal, LLC	\$7,880.00
#2 Award: Pipitone Enterprises	\$8,270.00

(non-refrigerated)

#1 Award: Monroe Piping and Sheet Metal, LLC	\$12,480.00
#2 Award: WOLF Mechanical Service, LLC	\$13,980.00

3. COOPERATIVE BUILDING SUPPLIES

Bid #RFB-2155-26

Cooper Electric Supply, LLC.	\$2,922.50
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4. COOPERATIVE ELECTRICAL REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2156-26

Ferguson Electric, Inc.	\$32,533.82
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5. COOPERATIVE PLUMBING REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2157-26

#1 Award Winner: Monroe Piping & Sheet Metal, LLC	\$11,130.00
#2 Award Winner: WYCO Mechanical LLC	\$12,270.00

6. COOPERATIVE HVAC REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2158-26

#1 Award: Monroe Piping & Sheet Metal LLC	\$103,050.00
#2 Award: Pipitone Enterprises, LLC	\$103,050.00

7. COOPERATIVE ELECTRICITY SUPPLY

Bid #RFB-2166-25

Energy Cooperative of America

1408 Sweet Home Rd. Ste. 8, Amherst, NY14228

Weighted Price Adder: \$0.0173011

Items 12.1-12.7 were moved together by M. May, seconded by J. Abbott; passed unanimously

13. Student Board Member Report

- Several CTE students volunteered with the Toys for Tots event
- SkillsUSA students are gearing up for local competitions
- SkillsUSA fundraiser vendor and craft show is March 21, 2026, at WEMOCO

14. Executive Officer's Report

Albany Updates:

- NY Inspires & Portrait of a Graduate
 - BOCES 2 has joined all 37 BOCES in attending a professional learning consortium spearheaded by Ulster BOCES
 - SED & BOCES are working together to focus on best practices
- Interim DS – Genesee Valley BOCES
- WFL DS – Vacancy as of 2/22026

Local Updates:

- Early College Access (New Coser)
 - 6 districts have expressed interest in joining the Coser
 - Awaiting finalized aid formula from SED
 - We anticipate aid ratio will mirror the updated CTE aid ration
 - Up to 40k this year, then 50k, then 60k
 - Aid will be on teacher salary (not including benefits)
- Celebration & Positivity
- SEPTO Holiday Celebration
- ECLC Preschool *Delivery of Books from Board Appreciation Week*

15. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda

16. Other Items

17. Executive Session

At 7:10 pm, M. May made a motion to adjourn the meeting to executive session to discuss matters related to a proposed lease of real property, as disclosure at this time would substantially affect the value of the property; seconded by J. Musshafen; passed unanimously

Respectfully Submitted,



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba, President
R. Charles Phillips, VP
John Abbott
Christa Bowling
Kathleen Dillon

Michael May

James Musshafen

Others present:

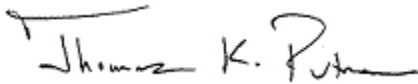
Thomas Putnam, Steve Roland

At 8:30 pm, a motion was made by J. Abbott, seconded by M. May to come out of Executive Session; passed unanimously.

18. Adjournment

At 8:31 pm, a motion was made by C. Phillips, to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Thomas K. Putnam". The signature is fluid and cursive, with a prominent initial "T" and a long, sweeping underline.

Thomas K. Putnam
District Superintendent, Clerk Pro Tem

5. S.H.I.N.E. Awards

6. Public Interaction

7. Board Presentation – CTE Program Highlight presented by Career and Technical Education Principal Jon Koeng



2025-2026

CTE Update

Monroe 2-Orleans BOCES
Date



Career and Technical Education

An overview of program offerings:

- 21 State Approved
- 5 Intro and Foundation
- 1 New Visions



State Approved Programs

- Advanced Manufacturing
- Auto Body & Collision Repair
- Automotive Technology
- Baking
- Careers in Agriculture
- Carpentry
- Child & Family Development
- Computer Technology
- Cosmetology
- Criminal Justice
- Culinary Arts
- Dental Assisting
- Digital & Visual Communication
- Exercise Science
- Heavy Equipment Operations & Maintenance
- HVAC/Plumbing
- Medical Lab Assisting and Phlebotomy
- Nurse Assisting & Health Careers
- Outdoor Power Sports
- Residential & Commercial Electrical
- Welding



Intro and Foundation

Life & Careers

Food Service

Building & Ground Maintenance

Intro to Transportation Trades

Intro to Construction Trades

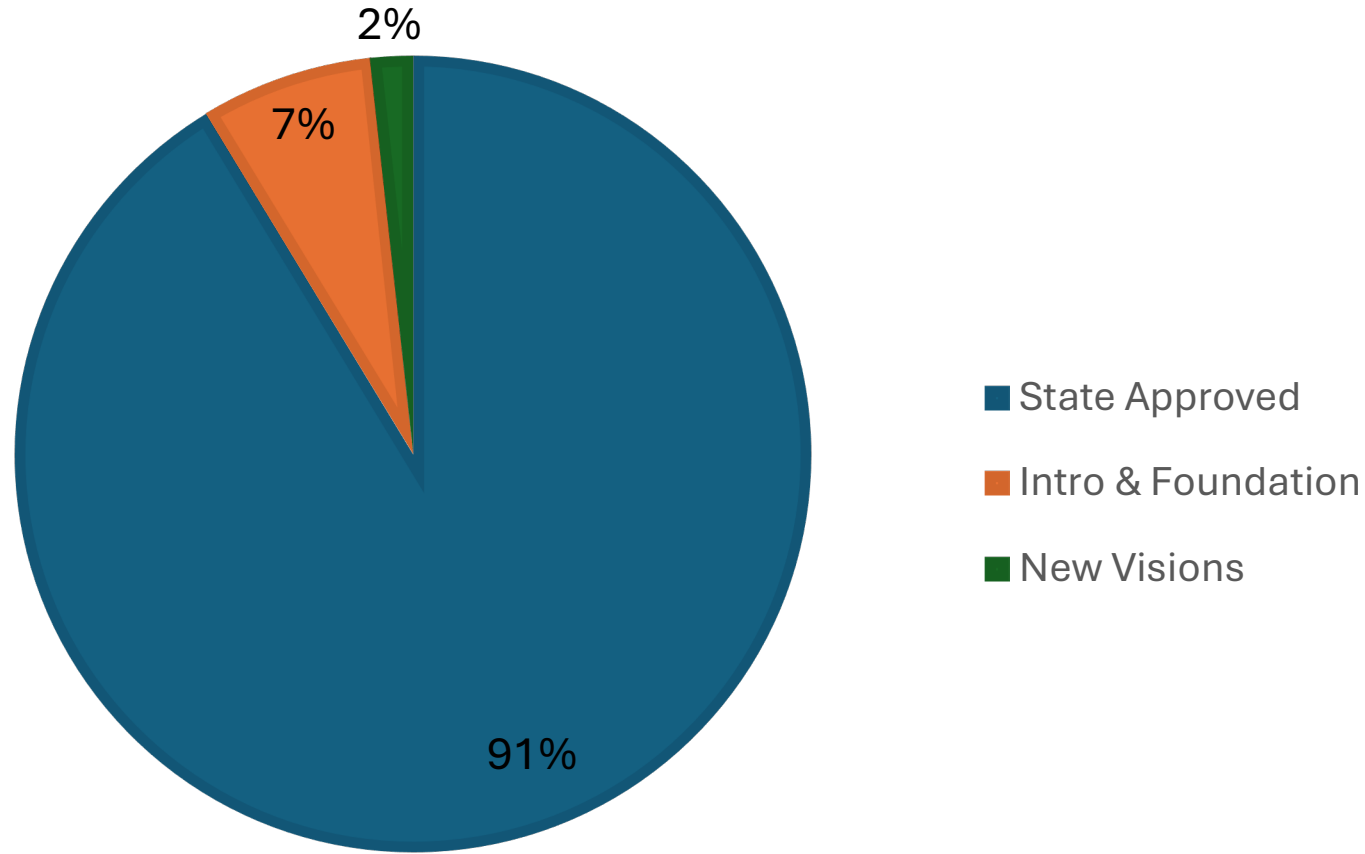


New Visions

Health Careers

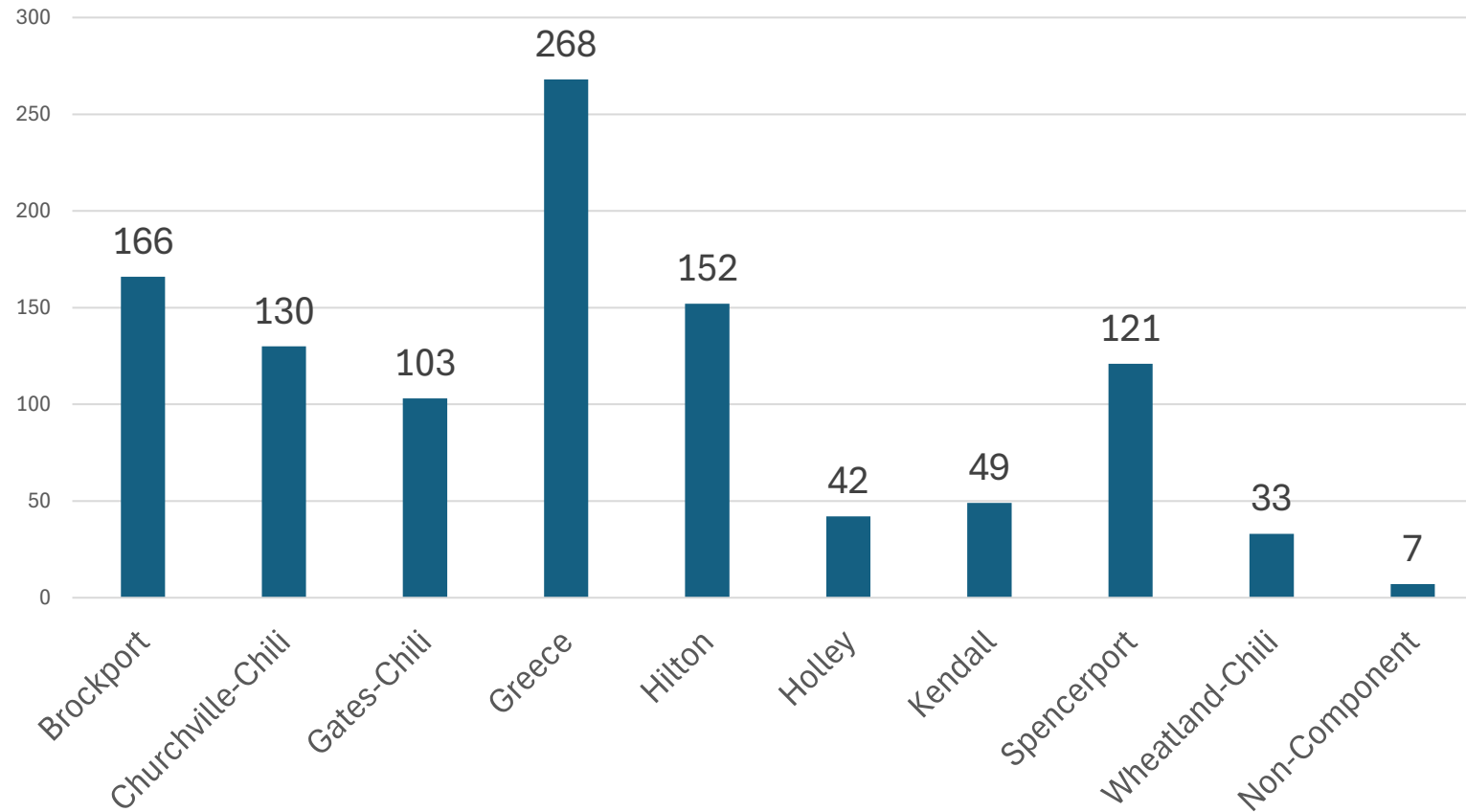


Program Enrollment Summary





District Enrollment Summary





September 2025 Waiting Lists

Program	Enrolled	Waitlisted		Program	Enrolled	Waitlisted
Nurse Asst. (4)	40	48		Exercise Science	16	4
Welding	38	42		Baking	20	3
Electrical (2)	45	32		Carpentry (3)	60	2
Heavy Equipment (2)	34	17		Criminal Justice (2)	44	2
HVAC (2)	40	15		Med Lab	18	2
Cosmetology (3)	72	14		Child/Family	24	1
Auto Body	16	9		Dental Asst.	20	1



Strengths of CTE



Technical

Academic

Career
Readiness

Monroe 2-Orleans BOCES

CTE Update

January 2026 • Slide 9

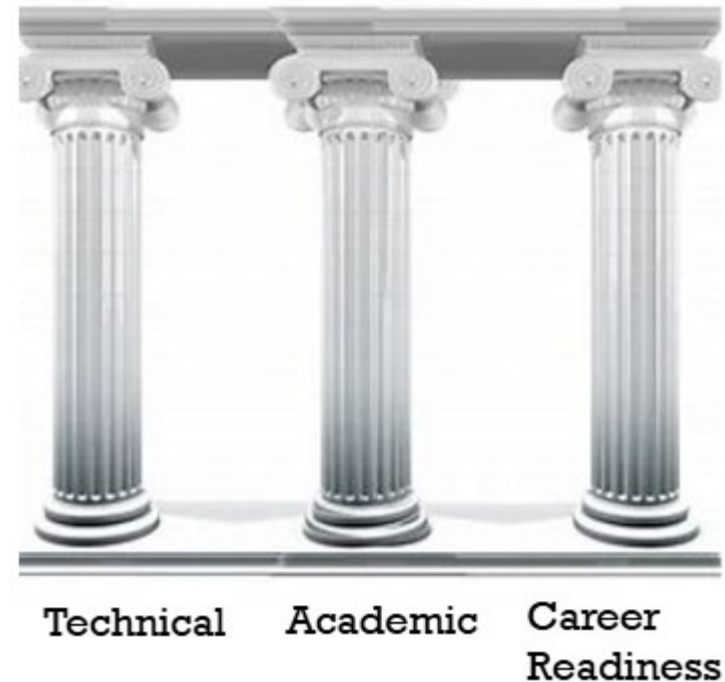




Strengths of CTE

Work Related Skills:

- Welcoming Environment/Community Building
- Communication
- Collaboration
- Flexibility and Adaptability
- Initiative and Self-Direction
- Productivity and Accountability
- Leadership and Responsibility
- Critical Thinking and Problem Solving
- Reflection



Challenges

How to increase capacity to address waiting lists...

- Space limitations
- Hiring industry experts as teachers
- More kids = more needs/more supports/more space/more resources





Moving Forward

Focus on quality instruction for all students:

- Professional development through coaching
- Increasing student supports

Addressing waiting lists:

- Support for additional instructional space
- Expansion of existing programs
- Additional programs – Local & State Approved

8. Financial Reports

1. Resolution to Accept Treasurer's Report
2. Resolution to Accept WinCap Reports
3. Internal Claims Log

Monroe 2 - Orleans BOCES

Treasurer's Report

Period Ending November 30, 2025

BEGINNING CASH ON HAND

RECEIPTS:

Interest Earned
Charges for Services
Non-Contract Services
Collected for Other Funds
State, Federal and Local Aid
Transfers from Other Funds
Miscellaneous Funds

TOTAL RECEIPTS

DISBURSEMENTS

Payroll and Benefits
Warrants
Transfers to Other Funds
Miscellaneous Disbursements

TOTAL DISBURSEMENTS

ENDING CASH ON HAND:

GENERAL FUND		SPECIAL AID FUND	
	33,398,892.81		906,348.59
	64,534.13	177.59	
	9,450,390.97	293,838.35	
	28,563.12	-	
	-	-	
	61,623.86	2,547,826.12	
	2,792,126.49	-	
	141,397.94	-	
	12,538,636.51	2,841,842.06	2,841,842.06
	3,497,823.73	900.00	
	9,584,704.08	85,245.39	
	-	2,792,126.49	
	964.79	647.65	
	13,083,492.60	2,878,919.53	(2,878,919.53)
	32,854,036.72		869,271.12
GENERAL FUND CHECKING	12,347,454.95	SPECIAL AID CHKG - CHASE	869,271.12
GENERAL FUND CLASS	14,495,202.93	SPECIAL AID CHKG - M&T	-
PAYROLL CHECKING	120,308.80		
DENTAL/FSA ACCOUNT CASH	177,345.16		
GENERAL FUND CD	1,044,097.28		
CASH- LIABILITY RESERVE	676,555.55		
CASH- UNEMPLOYMENT RES	248,161.22		
CASH- CTE RESERVE	136,811.96		
CASH - INSURANCE RESERVE	644,659.19		
TREASURY INVESTMENTS	2,963,439.68		
	32,854,036.72		869,271.12

BEGINNING CASH ON HAND**RECEIPTS:**

Interest Earned
Component Contributions
Transfers from Other funds
Donations
Miscellaneous Funds

TOTAL RECEIPTS**DISBURSEMENTS**

Warrants
Scholarships
Transfers to Other Funds
Miscellaneous Disbursements

TOTAL DISBURSEMENTS**ENDING CASH ON HAND:****MISC SPECIAL REVENUE**

329,232.63

328.09

-

-

-

-

328.09

328.09

-

-

-

-

-

-

329,560.72

B4 SCIENCE 254,186.29
GIFT FUND SAVINGS 75,374.43
329,560.72

CAPITAL FUND

5,555,102.42

16,525.76

-

-

-

-

16,525.76

16,525.76

37,837.78

-

-

-

37,837.78

(37,837.78)

5,533,790.40

CAPITAL FUND CHECKING 289,290.98
CAPITAL FUND INVESTMENTS 5,244,499.42
5,533,790.40

----- CUSTODIAL FUNDS -----					
	Rochester Area School Health Plan I	Rochester Area School Health Plan II	Rochester Area School Workers' Comp Plan	Wayne Finger Lakes Workers' Comp Plan	TOTAL CUSTODIAL
BEGINNING CASH ON HAND	20,003,755.61	129,931,432.73	46,613,205.77	225,284.71	196,773,678.82
RECEIPTS:					
Interest Earned	20,526.04	165,590.38	144,735.50	-	
Contributions	1,407,996.79	30,829,112.30	442,463.00	-	
Miscellaneous Funds	130,126.90	-	403.35	7,100.65	
TOTAL RECEIPTS	1,558,649.73	30,994,702.68	587,601.85	7,100.65	33,148,054.91
DISBURSEMENTS					
Claims	1,683,720.69	30,139,253.41	327,478.11	243,471.87	
Admin and Other Disbursements	93,833.55	778,232.94	-	-	
TOTAL DISBURSEMENTS	1,777,554.24	30,917,486.35	327,478.11	243,471.87	(33,265,990.57)
ENDING CASH ON HAND:	19,784,851.10	130,008,649.06	46,873,329.51	(11,086.51)	196,655,743.16
RASHP I CHECKING	3,220,125.85				3,220,125.85
RASHP I SAVINGS / INVESTMENTS	8,327,021.32				8,327,021.32
RASHP II CHECKING		12,387,719.29			12,387,719.29
RASHP II SAVINGS / INVESTMENTS		66,350,043.55			66,350,043.55
RASWC CHECKING			3,332,588.65		3,332,588.65
RASWC SAVINGS / INVESTMENTS			26,020,941.35		26,020,941.35
WFL WC CHECKING				(11,086.51)	(11,086.51)
TREASURY INVESTMENTS	8,237,703.93	51,270,886.22	17,519,799.51		77,028,389.66
TOTAL CASH	19,784,851.10	130,008,649.06	46,873,329.51	(11,086.51)	196,655,743.16

Collateral Analysis	M&T Bank	Five Star Bank	Chase Bank
Bank Totals	22,507,397.95	81,862,331.44	11,794,635.53
<i>Collateral:</i>			
FDIC	500,000.00	250,000.00	250,000.00
Additional FDIC through CD Option	-	62,047,859.36	-
Collateral held by Bank	-	-	13,065,653.25
Collateral held by Third Party	22,433,302.80	20,184,573.04	-
	22,933,302.80	82,482,432.40	13,315,653.25
Over / (Under) Collateralized	425,904.85	620,100.96	1,521,017.72

Treasurer's Notes:

Note that WFL BOCES reimbursed us for the November workers comp claims late - it was received on December 1st.

This is to certify that I have received these balances:

Kelly Mertschen
District Clerk

11/5/2025
Date

J. R. R.
Assistant Superintendent for Finance and Operations

11/5/26
Date

Jon Halbot
Treasurer

12/22/25
Date

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2025

Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,469,952.00	60,000.00	1,529,952.00	759,291.22	741,869.45	28,791.33
200 EQUIPMENT		18,750.00	111,657.88	130,407.88	108,300.00	3,357.88	18,750.00
300 SUPPLIES		17,050.00	3,200.00	20,250.00	8,023.23	11,401.62	825.15
400 CONTRACTUAL		525,092.00	356,657.19	881,749.19	426,658.07	373,133.51	81,957.61
470 Rental of Facilities		2,760,820.00	0.00	2,760,820.00	1,262,270.90	780,961.07	717,588.03
700 INTEREST ON REVENUE NOTES		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
800 EMPLOYEE BENEFITS		798,626.00	-6,700.00	791,926.00	322,220.58	363,397.87	106,307.55
899 Oth Post Retirement Benft		5,738,618.00	-104,500.00	5,634,118.00	1,859,006.92	0.00	3,775,111.08
910 TRANSFER TO CAPITAL FUND		1,093,058.00	0.00	1,093,058.00	1,093,058.00	0.00	0.00
950 TRANSFER FROM O & M		83,628.00	0.00	83,628.00	83,628.00	0.00	0.00
960 TRANSFER CHARGE		302,096.00	738.00	302,834.00	302,834.00	0.00	0.00
Subtotal of 0 Administration		12,812,690.00	421,053.07	13,233,743.07	6,225,290.92	2,274,121.40	4,734,330.75
1 Career Education							
100 SALARIES		6,278,948.00	-112,012.81	6,166,935.19	2,237,426.13	3,729,111.72	200,397.34
200 EQUIPMENT		185,000.00	89,152.35	274,152.35	204,146.52	51,075.08	18,930.75
300 SUPPLIES		542,025.00	139,961.20	681,986.20	378,088.67	173,825.49	130,072.04
400 CONTRACTUAL		562,750.00	107,982.50	670,732.50	331,393.69	228,534.27	110,804.54
800 EMPLOYEE BENEFITS		3,292,534.00	-244,888.22	3,047,645.78	1,095,317.57	1,737,567.90	214,760.31
950 TRANSFER FROM O & M		1,789,794.00	0.00	1,789,794.00	1,789,794.00	0.00	0.00
960 TRANSFER CHARGE		669,565.00	44,181.62	713,746.62	713,746.62	0.00	0.00
990 TRANS CREDs FR OTHER FUND		-1,000.00	0.00	-1,000.00	-1,000.00	0.00	0.00
Subtotal of 1 Career Education		13,319,616.00	24,376.64	13,343,992.64	6,748,913.20	5,920,114.46	674,964.98
2 Special Education							
100 SALARIES		6,245,075.00	56,250.10	6,301,325.10	1,962,034.84	3,490,584.30	848,705.96
200 EQUIPMENT		76,108.00	56,619.23	132,727.23	72,195.94	3,363.92	57,167.37
300 SUPPLIES		67,823.00	18,806.15	86,629.15	23,135.18	28,920.38	34,573.59
400 CONTRACTUAL		1,908,040.96	-1,304,302.39	603,738.57	19,888.98	117,603.93	466,245.66
490 SCH DIST AND OTHER BOCES		7,630,599.52	2,293,455.80	9,924,055.32	4,746,289.83	0.00	5,177,765.49
800 EMPLOYEE BENEFITS		3,874,704.00	150,378.25	4,025,082.25	3,546,721.69	275,502.70	202,857.86
950 TRANSFER FROM O & M		710,478.00	0.00	710,478.00	710,478.00	0.00	0.00
960 TRANSFER CHARGE		17,596,420.00	9,176.03	17,605,596.03	17,605,596.03	0.00	0.00
970 TR CREDs FR SERVICE PROGR		0.00	-9,794.16	-9,794.16	-9,794.16	0.00	0.00
Subtotal of 2 Special Education		38,109,248.48	1,270,589.01	39,379,837.49	28,676,546.33	3,915,975.23	6,787,315.93
3 Itinerent Services							
100 SALARIES		10,448,626.00	-1,058,340.20	9,390,285.80	3,154,747.39	5,773,440.37	462,098.04
200 EQUIPMENT		183,280.00	-9,541.15	173,738.85	57,849.37	59,700.73	56,188.75
300 SUPPLIES		62,387.00	8,350.85	70,737.85	13,868.60	18,226.57	38,642.68
400 CONTRACTUAL		689,872.00	1,016,726.21	1,706,598.21	410,858.32	811,124.24	484,615.65
490 SCH DIST AND OTHER BOCES		29,715.35	52,542.57	82,257.92	18,931.33	0.00	63,326.59

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2025

Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
800 EMPLOYEE BENEFITS		5,901,950.00	-625,688.92	5,276,261.08	4,245,099.66	497,692.10	533,469.32
950 TRANSFER FROM O & M		5,456.00	0.00	5,456.00	5,456.00	0.00	0.00
960 TRANSFER CHARGE		2,041,372.00	1,188.00	2,042,560.00	2,042,560.00	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-11,100,802.00	0.00	-11,100,802.00	-11,100,802.00	0.00	0.00
Subtotal of 3 Itinerent Services		8,261,856.35	-614,762.64	7,647,093.71	-1,151,431.33	7,160,184.01	1,638,341.03
4 General Instruction							
100 SALARIES		2,341,247.00	-14,614.24	2,326,632.76	1,473,806.31	707,316.92	145,509.53
200 EQUIPMENT		6,000.00	-1,200.00	4,800.00	-281.79	0.00	5,081.79
300 SUPPLIES		14,655.00	2,014.54	16,669.54	11,596.50	3,570.33	1,502.71
400 CONTRACTUAL		624,881.38	89,285.17	714,166.55	319,819.62	109,071.67	285,275.26
490 SCH DIST AND OTHER BOCES		627,702.79	411,439.99	1,039,142.78	413,668.20	0.00	625,474.58
800 EMPLOYEE BENEFITS		903,931.00	-5,585.03	898,345.97	413,044.90	311,233.38	174,067.69
950 TRANSFER FROM O & M		189,699.00	0.00	189,699.00	189,699.00	0.00	0.00
960 TRANSFER CHARGE		251,299.00	5,123.10	256,422.10	256,422.10	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-51,095.00	0.00	-51,095.00	-51,095.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-2,835.00	0.00	-2,835.00	-2,410.00	0.00	-425.00
Subtotal of 4 General Instruction		4,905,485.17	486,463.53	5,391,948.70	3,024,269.84	1,131,192.30	1,236,486.56
5 Instruction Support							
100 SALARIES		6,656,618.00	92,155.00	6,748,773.00	2,731,551.23	3,436,854.35	580,367.42
200 EQUIPMENT		5,809,974.00	1,564,058.37	7,374,032.37	1,947,259.49	162,724.91	5,264,047.97
300 SUPPLIES		928,724.00	147,627.83	1,076,351.83	517,733.75	124,018.46	434,599.62
400 CONTRACTUAL		11,014,763.00	1,069,065.31	12,083,828.31	6,320,932.97	3,591,214.71	2,171,680.63
490 SCH DIST AND OTHER BOCES		999,850.16	405,665.99	1,405,516.15	778,914.31	0.00	626,601.84
800 EMPLOYEE BENEFITS		3,355,411.00	29,017.64	3,384,428.64	1,754,430.37	1,452,809.11	177,189.16
950 TRANSFER FROM O & M		1,058,191.00	0.00	1,058,191.00	1,058,191.00	0.00	0.00
960 TRANSFER CHARGE		1,385,943.00	8,173.50	1,394,116.50	1,394,116.50	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-3,435,920.00	-73,290.21	-3,509,210.21	-3,509,210.21	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-56,141.00	0.00	-56,141.00	-43,887.00	0.00	-12,254.00
Subtotal of 5 Instruction Support		27,717,413.16	3,242,473.43	30,959,886.59	12,950,032.41	8,767,621.54	9,242,232.64
6 Other Services							
100 SALARIES		2,719,347.00	-74,603.00	2,644,744.00	1,331,180.95	1,327,458.25	-13,895.20
200 EQUIPMENT		455,406.00	547,054.68	1,002,460.68	791,945.23	11,697.94	198,817.51
300 SUPPLIES		36,393.00	-21,490.17	14,902.83	4,221.35	6,221.89	4,459.59
400 CONTRACTUAL		4,239,758.70	147,075.01	4,386,833.71	1,957,364.06	1,627,278.24	802,191.41
490 SCH DIST AND OTHER BOCES		4,168,353.89	8,349,468.49	12,517,822.38	10,090,526.64	0.00	2,427,295.74
800 EMPLOYEE BENEFITS		1,276,289.00	-19,172.00	1,257,117.00	563,141.73	718,543.74	-24,568.47
950 TRANSFER FROM O & M		151,412.00	0.00	151,412.00	151,412.00	0.00	0.00
960 TRANSFER CHARGE		146,520.00	100.00	146,620.00	146,620.00	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-2,323,275.00	149,262.00	-2,174,013.00	-2,174,013.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-93,305.00	4,914.00	-88,391.00	-77,343.00	0.00	-11,048.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2025

Fiscal Year: 2026

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 6 Other Services		10,776,899.59	9,082,609.01	19,859,508.60	12,785,055.96	3,691,200.06	3,383,252.58
7 Undefined							
100 SALARIES		5,296,110.00	92,511.70	5,388,621.70	2,379,125.63	2,336,922.12	672,573.95
200 EQUIPMENT		110,175.00	25,156.00	135,331.00	28,254.82	71,544.56	35,531.62
300 SUPPLIES		257,563.00	29,443.00	287,006.00	114,975.24	106,638.77	65,391.99
400 CONTRACTUAL		2,318,718.00	217,935.00	2,536,653.00	1,121,074.21	913,617.31	501,961.48
490 SCH DIST AND OTHER BOCES		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
800 EMPLOYEE BENEFITS		2,718,888.00	-225,273.82	2,493,614.18	-3,995,385.32	6,510,299.02	-21,299.52
950 TRANSFER FROM O & M		739,518.00	0.00	739,518.00	739,518.00	0.00	0.00
960 TRANSFER CHARGE		1,811,204.00	14,729.12	1,825,933.12	1,825,933.12	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-12,021,503.00	-149,587.00	-12,171,090.00	-12,171,090.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-1,232,673.00	-4,914.00	-1,237,587.00	-1,222,618.00	0.00	-14,969.00
Subtotal of 7 Undefined		0.00	0.00	0.00	-11,180,212.30	9,939,021.78	1,241,190.52
Total GENERAL FUND		115,903,208.75	13,912,802.05	129,816,010.80	58,078,465.03	42,799,430.78	28,938,114.99

MONROE 2 - ORLEANS BOCES

Revenue Status Report As Of: 12/31/2025

Fiscal Year: 2026

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
0 Administration			12,812,690.00	421,053.07	13,233,743.07	8,540,311.57	4,548,814.58	276,436.15
1 Career Education			13,319,616.00	27,633.14	13,347,249.14	7,779,401.08	5,603,380.96	55,909.54
2 Special Education			38,109,248.48	1,370,467.46	39,479,715.94	21,670,679.22	17,758,344.82	7,844.37
3 Itinerent Services			8,261,856.35	-251,580.20	8,010,276.15	4,541,172.67	3,493,632.69	24,564.91
4 General Instruction			4,905,485.17	584,371.47	5,489,856.64	3,649,168.09	2,010,728.81	171,666.95
5 Instruction Support			27,717,413.16	3,258,219.68	30,975,632.84	20,184,501.80	10,080,339.62	58,225.12
6 Other Services			10,776,899.59	9,136,098.65	19,912,998.24	14,000,460.89	5,332,036.45	25,249.60
Total GENERAL FUND			115,903,208.75	14,546,263.27	130,449,472.02	80,365,695.32	48,827,277.93	619,896.64

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

9. Old Business

10. New Business

1. Annual Meeting, Board Member Elections Information
2. Legislative Breakfast Attendance

11. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

11. Personnel and Staffing
 2. Resolution to Create Position

Be it so hereby resolved that the following positions be created:

- | | |
|---------|--|
| 1.0 FTE | Transportation Coordinator, 12 months/year |
| 1.0 FTE | Supervisor, Adult Education High School Equivalency Program, 12 months/year |
| 1.0 FTE | Supervisor, Adult Education English for Speakers of Other Languages Program,
12 months/year |

12. Bids/Lease Purchases

1. Resolution to Accept Cooperative Health and Safety Supplies bid RFB-2142-25
2. Resolution to Accept Cooperative Custodial Supplies RFB-2144-25
3. Resolution to Accept Capital Region BOCES COOPERATIVE BIDDING of DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA FOR USE IN SCHOOL LIBRARY SYSTEMS "DREAM CONSORTIUM" SCHOOL YEAR 2026-202713.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE CUSTODIAL SUPPLIES

Bid# RFB-2144-25 was opened on November 12, 2025, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Dobmeier Janitor Supply	\$14,992.38
Interboro Packaging	\$937.00
WB Mason Company	\$135.18
Pyramid School Products	\$55.68

Bids obtained: 87 Bids returned: 15

Bid Analysis

The bid for Cooperative Custodial Supplies has been recommended for award on a line-by-line basis to the lowest responsive and responsible bidders who met all the required specifications. The bid for Cooperative Custodial Supplies will be used by Monroe 2 BOCES.

Funds to be provided from the 2025-2026 and 2026-2027 all programs' budgets.

January 7, 2026.
Date



Director of Procurement

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE HEALTH AND SAFETY SUPPLIES

Bid# RFB-2142-25 was opened on November 12, 2025, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Henry Schein	\$2171.72
Unipak Corp.	\$930.80
Pyramid School Products	\$887.28
Medco Supply	\$647.57
School Health Corp	\$436.86
Staples/Quill	\$390.00
Interboro Packaging Corp.	\$28.20

Bids obtained: 68 Bids returned: 10

Bid Analysis

The bid for Cooperative Health & Safety Supplies has been recommended for award on a line-by-line basis to the lowest responsive and responsible bidders who met all the required specifications. The bid for Cooperative Health & Safety Supplies will be used by Monroe 2 BOCES.

Funds to be provided from the 2025-2026 and 2026-2027 all programs' budgets.

January 7, 2026,
Date



Director of Procurement

BOARD RESOLUTION

**COOPERATIVE BIDDING
of
DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA
FOR USE IN SCHOOL LIBRARY SYSTEMS
“DREAM CONSORTIUM”**

SCHOOL YEAR 2026-2027

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS,

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

CERTIFICATION OF BOARD CLERK

I, _____, Clerk of the Board of

_____ (BOCES/ SLS)

hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on

(Date of Meeting)

Authorized Signature

Date



School Library Systems
Capital Region BOCES
900 Watervliet-Shaker Road
Albany, NY 12205
annesley.gersztoff@neric.org

BILL TO
Please fill in your own address

DATE
1/5/26

DESCRIPTION	AMOUNT
2026-2027 DREAM Consortium Membership*	\$1,144.00
<i>*In accordance with Capital Region BOCES BOE Policy 6254 a 6.5% administrative assessment will be charged for all services furnished to other BOCES, school districts belonging to other BOCES, and other organizations and municipalities. In addition, an administrative assessment of 8.1% will be charged to all independent school districts and non-public schools.</i>	TOTAL \$1,144.00

13. Student Board Member Report

14. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

15. Upcoming Meetings/Calendar Events
16. Other Items
17. Executive Session – *to discuss matters regarding collective negotiations*
18. Adjournment