

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, August 21, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President	Trina Lorentz
R. Charles Phillips, Vice President	Gerald Maar
Christa Bowling	Michael May
Kathleen Dillon	

Absent: John Abbott, James Musshafen

Staff Present

Jo Anne Antonacci	Kelly Mutschler
Karen Brown	Marijo Pearson
Stephen Dawe	Steve Roland
Ian Hildreth	Tom Schulte
Kerry Macko	Jill Slavnny

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - None
4. Approval of Minutes
Resolved: To Approve the Minutes of the July 22, 2024, Re-organizational/Regular Meeting
Moved by C. Phillips, seconded by G. Maar; passed unanimously
5. There was no public interaction.
6. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented
Moved by K. Dillon, seconded by C. Phillips; passed unanimously
 2. Resolved: To Accept the WinCap Reports as presented
Moved by G. Maar, seconded by K. Dillon; passed unanimously
7. Audit Committee Update
 1. Resolved: To Accept the July 22, 2024 Audit Committee Meeting Minutes
Moved by M. May, seconded by G. Maar; passed unanimously
8. Board Presentation – Department of Exceptional Children Director Kerry Macko provided the board with an overview of the department's programs and highlights. Ms. Macko left the meeting at 6:24 pm.
9. Old Business
Resolved: To Approve the 2024-25 District-Wide School Safety Plan (S.A.V.E.)
Moved by G. Maar, seconded by K. Dillon; passed unanimously

10. New Business

1. Resolved: To Waive the 2nd Reading and Approve Policy Series 6000
Moved by M. May, seconded by G. Maar; passed unanimously
2. Resolved: To Waive the 2nd Reading and Approve Policy #3211 – Organizational Chart
Moved by M. May, seconded by G. Maar; passed unanimously
3. Resolved: To Approve CTE Equipment Reserve Fund Contribution of \$ 150,000
4. Resolved: To Approve Insurance Reserve Fund Contribution of \$ 300,000
5. Resolved: To Approve Liability Reserve Fund Contribution of \$ 100,000
6. Resolved: To Approve Retirement Contribution Reserve Fund Contribution of \$1,300,000
Items 10.3-6 were moved by M. May, seconded by G. Maar; passed unanimously
7. Resolved: To Designate _____ as Voting Delegate and _____ as Alternate for New York State School Board Association (NYSSBA) Convention
Moved by K. Dillon, seconded by T. Lorentz; passed unanimously
8. Resolved: To Approve 2024-25 Professional Learning Plan
Moved by G. Maar, seconded by C. Bowling; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by K. Dillon, seconded by G. Maar; passed unanimously
2. Resolved: To Approve Agreement between School District Claims Auditor and District Superintendent for the period of August 19, 2024 – June 30, 2025
Moved by K. Dillon, seconded by G. Maar; passed unanimously
3. Be it so hereby resolved that the following position be created:
1.0 FTE CTE Facilities Utilization Assistant, 12 months/year
Moved by G. Maar, seconded by K. Dillon; passed unanimously
4. Resolved: That the Board approve the following substitute/per diem/hourly pay rates effective July 1, 2024:

- Cleaner substitute	\$15.25/hour
- Clerical substitute	\$17.00/hour
- Clerical substitute who is a BOCES 2 retiree subbing in a non-similar position	\$20.00/hour
- Clerical substitute who is a BOCES 2 retiree subbing in a similar position	Hourly rate retired at, capped at \$30.00/hour
- College Co-op student	\$20.00/hour
- Interpreter substitute	\$32.45/hour
- Job Training Specialist substitute	\$18.25/hour
- Job Training Specialist substitute who is a BOCES 2 retiree	\$20.00/hour
- Paraprofessional substitute	\$18.25/hour

- Paraprofessional substitute \$20.00/hour
- who is a BOCES 2 retiree
- Registered Nurse substitute \$40.00/hour
- Security Worker substitute \$18.00 - \$25.00/hour
- Student Helper \$15.00/hour
- Teacher substitute per diem
 - Uncertified teacher \$145/day; \$175 after 40 days
 - Certified teacher \$160/day; \$185 after 40 days
 - Teacher Immersion Fellows \$115/day
- Tutor \$35.00/hour

Moved by G. Maar, seconded by K. Dillon; passed unanimously

5. WHEREAS, the BOCES Board has been provided evidence that the following individuals have completed training which meets the requirements of 8 NYCRR 30-2.10 and the Monroe 2-Orleans BOCES 2024-2025 State-approved Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the District Superintendent, the following individuals be certified as a Lead Evaluator of teachers:

- Nicole Bell
- Jon Koeng
- Ryan Maier
- Edward Mongold

Moved by G. Maar, seconded by K. Dillon; passed unanimously

12. Resolved: To Approve the Following Appointments for the 2024-25 School Year:
 - Internal Claims Auditor Vicki Amoroso \$ 33.50/hr
 - Medicaid Compliance Officer Philp Ortolani no additional compensation

Moved by G. Maar, seconded by K. Dillon; passed unanimously

13. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

Moved by G. Maar, seconded by K. Dillon; passed unanimously

1. Cleaning Services for Large Grease Traps
RFB #2096-25 A
Mr. Rooter Plumbing: \$9,955.83
2. Daily Cleaning Services
RFB #2097-25
Snappie Cleaning Services DBA ACS: \$27,360.00
3. Deep Cleaning Services
RFB# 2098-25
Cleantec Services: \$24, 333.60
4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for Aperture Education, LLC, and

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

14. Executive Officer's Report

Opening Day is September 3, 2024. Doors open at 7:45 am. The formal program will begin at 8:30 am. Board members are invited to participate. Incoming District Superintendent Tom Putnam will begin the school year welcoming staff back that morning.

The Greece Board of Education recognized DS Jo Anne Antonacci at their August board meeting for her contributions to the Greece community, students, and families.

New staff orientation will take place August 21-27 in the Professional Development Center.

Board President Dennis Laba took this opportunity during the board meeting to recognize that this meeting would be District Superintendent Jo Anne Antonacci's last board meeting. Together with the rest of the board members present, President Laba thanked Mrs. Antonacci for her 47 years of service to Monroe 2-Orleans BOCES and for her leadership, commitment, and vision in her role as District Superintendent for the past fourteen and a half years.

15. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda

16. Other Items -There were no other items

17. At 6:49 pm a motion was made by M. May to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
Christa Bowling
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May

Others Present: Jo Anne Antonacci, Karen Brown, Tom Schulte, Jill Slavny.

At 7:01 pm, Ms. Brown, Mr. Schulte and Ms. Slavny left executive session.

At 7:57 pm a motion was made by K. Dillon, seconded by G. Maar to come out of Executive Session; passed unanimously.

MOTIONS OUT OF EXECUTIVE SESSION

Resolved: To Approve the 2023-24 Monroe 2-Orleans BOCES building-level emergency response plans for:

- 2024-25 BOCES 4 Science, 771 Elmgrove Rd, Gates, NY 14624
- 2024-25 CaTS Comm and Tech Service Center, 3625 Buffalo Road, Gates, NY
- 2024-25 CMC Warehouse, 35 Turner Drive, Spencerport, NY
- 2024-25 Educational Services Center, 3599 Big Ridge Road, Spencerport, NY
- 2024-25 Ridgecrest, 3625 Buffalo Road, Gates, NY
- 2024-25 Rochester Tech Park, 160 Wallace Way, Gates, NY
- 2024-25 Springdale Farms, 696 Colby Street, Spencerport, NY
- 2024-25 Transitions (Paul Rd) 849 Paul Rd Rochester NY
- 2024-25 Village Plaza 16-18-20 Slayton Ave Spencerport NY
- 2024-25 WEMOCO 3589 Big Ridge Rd. Spencerport NY
- 2024-25 Westside Academy 3555 Buffalo Road, Gates, NY
- 2024-25 Westview, 3635 Buffalo Road, Gates, NY

Moved by M. May, seconded by G. Maar; Passed unanimously

18. Adjournment

At 7:58 pm a motion was made by C. Phillips to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully Submitted,


Jo Anne L. Antonacci
Clerk Pro Tem