

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, May 15, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

R. Charles Phillips, Vice President
Trina Lorentz
Gerald Maar

Michael May
Jame Musshafen
Heather Pyke

Staff Present

Jo Anne Antonacci
Karen Brown
Stephen Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Michelle Ryan
Tom Schulte

Presenters: Shawna Gareau-Kurtz, Lori Banning, Devon Woodward

Guests: Melanie Dickson

1. The meeting was called to order by Vice-President Phillips at 6:00 pm. Vice-President Phillips administered the oath of office to newly elected Board Member, James Musshafen, representing Wheatland-Chili CSD to complete the term vacated by Cindy Dawson which expires on June 30, 2026.
2. Pledge of Allegiance
3. Agenda Modification - Walk-in items added at 9.1 and 10.5
4. Approval of Minutes
Resolved: To Approve the Minutes of the April 17, 2024, Regular Meeting
Moved by M. May, seconded by G. Maar; passed unanimously
5. There was no public interaction.
6. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented
Moved by G. Maar, seconded by H. Pyke; passed unanimously
 2. Resolved: To Accept the WinCap Reports as presented
Moved by G. Maar, seconded by J. Musshafen; passed unanimously
7. Audit Committee Update
 1. Resolved: To Approve the 2024-25 Audit Committee Members
This resolution was tabled until the next meeting, June 12, 2024

8. Board Presentation – Center for Workforce Development Director Shawna Gareau-Kurtz together with two staff members, Lori Banning and Devon Woodward shared a student spotlight video presentation with the board. The board asked questions and thanked Ms. Gareau and the CWD teachers. Ms. Gareau-Kurtz, Ms. Banning and Mr. Woodward left the meeting at 6:00 pm.

9. Old Business

1. BE IT RESOLVED: That the Monroe 2-Orleans BOCES Board authorizes a one-time exception to the scheduling requirement of the Reorganizational Meeting Policy #1438. The Board will hold the 2024 Reorganizational Meeting on July 22, 2024, at noon at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559.

Moved by M. May, seconded by T. Lorentz; passed unanimously

10. New Business

1. Resolved: To Waive the Second Reading and Approve Various Policies for Annual Review as presented

Moved by M. May, seconded by G. Maar; passed unanimously

2. Resolved: To Adopt 2024-2025 Proposed Adopted Budget

Moved by G. Maar, seconded by J. Musshafen; passed unanimously.

3. Resolved: To Approve 2024 Lease Template – Summer Programs

Moved by H. Pyke, seconded by M. May; passed unanimously

4. Resolved: To Approve 2024-25 Chemical Hygiene Plan

Moved by H. Pyke, seconded by T. Lorentz; passed unanimously

5. Resolved: To Accept Donation of 60 Dell 7070 Desktop Computers from NYS Unified Court System, Appellate Division

Moved by H. Pyke, seconded by M. May; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented

Moved by G. Maar, seconded by H. Pyke; passed unanimously

12. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE PEST CONTROL BID

Bid #RFB-2088-24

Exodus Exterminating

\$12,240.00

2. Authorizing Resolution Equipment Lease-Purchase For the benefit of Greece CSD

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County ("BOCES 2"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase,

acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2's mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES's ongoing service programs; to wit, the Lessor anticipates entering into a contract with Greece Central School District (the "District") relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the "Lessor"), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the "Agreements") are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2's best financial interest to acquire the Equipment for the benefit of the District because:

it provides an opportunity to use the equipment without committing to the full costs of purchase; and

after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2's educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the

execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a "qualified tax exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

3. ERIE 1 Distance Learning State Wide Licensing Agreement FY 2024-25

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024-2025 fiscal year for Air Tutors, BookNook Inc., Brainfuse Inc., Desire to Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focal Point, Focus Care, Fuel Education, Imagine Learning, Instructure, iTutor.com, Kaltura, MGRM Pinnacle, My VR Spot, Panapto, Paper Education America, Pearson, PowerSchool, Remind 101 Inc., Right Reason, Spider Learning, Tutor Me Education, Varsity Tutors for Schools,

WHEREAS, The Monroe 2 - Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 - Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees to

assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2- Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

4. ERIE 1 Instructional Technology State Wide Licensing Agreements FY 2024-25

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 - 2025 fiscal year, for 3DUX Design, 7 Mindsets Academy, A+ Educators (dba Woz ED Education), Abre.io, Accelerate Learning, Age of Learning, Inc, American Reading, Amplify Education, Inc., Apple (Opt-in), B.E. Publishing, Beable Education, BlocksCAD, Blocksi, Bloom Learning, Boddle Learning Inc, Brain Pop, Branching Minds, Breakout EDU, Canva US, Inc., Carahsoft, Carnegie Learning, Cengage Learning, Inc., CharmTech Labs, LLC, Classcraft Studio, CMS Neptune, Code.org, CodeCombat, CodeHS, Code Monkey, Coder Kids, Inc. DBA Ellipsis Education, Committee for Children, Cordance Operations dba Hapara, Coughlan Companies, dba Buncee, Curriculum Associates, Defined Learning, Dell Advanced Learning Partnerships Firm, Delta Math, Desmos, Digital Teaching Tools, Discovery Education, Drone Sports Inc., DroneBlocks LLC, Dropbox, EBSCO, EdforTech, Edmentum, eDoctrina, EdPuzzle, Education Advanced, Educational Vistas, EduPlanet, eDynamic Holdings, LP, Electronic Gaming Federation, Elemetari LLC, EliteGamingLive, Empower U, Encyclopedia Britannica, Inc., Ereflect Inc, eSpark, EverFi, ExploreLearning, Family Zone dba Linewize, Flipgrid Inc at Microsoft, Forward Education, Frontline Technologies Group, Genially, Grammar Flip, LLC, Great Minds PBC, HEC Software dba Reading Horizons, Hello World CS, High School Esports League Inc, Hiperware Labs, Hive Class, Inc., Houghton Mifflin Harcourt Publishing Company, imagiLabs AB, Imagine Learning, Immersed Games, Impero, Infobase Holding, Instructure, Instructional Empowerment Inc dba Marzano Evaluation, Intelitek Inc., Isafe, iStation, IXL Learning, Kahoot! ASA, Khan Academy, Kiddom, Kinems, Kira Learning, Kognity, US, Inc., Learnics, Learning.com, Learning A-Z, Learning Ally, Learning Without Tears, Legends of Learning, LEGO Brand Retail, Inc. dba Lego Education, Lexia Learning Systems, Lightspeed Solutions LLC dba Lightspeed Systems, Liminex Inc. dba GoGuardian, Linkit, Local Impact, Logisoft, Mad-Learn, Maia Learning, Makers Empire, Mango Languages, Mathspace Inc., McGraw Hill, Mind Education, MMI-CPR School Tech Repair, LLC dba K-12 Tech, Moby Max, MooZoom Education, Inc., Mr. Elmer, MusicFirst, NASEF, Nearpod, Neuron Fuel dba Tynker, Newsela, NextWave Stem, No RedInk, Notable, NWEA, Passport for Good, Pearson, Performance Learning Systems dba PLS 3rd Learning, Play Vs Inc., PowerSchool, ProSolve, LLC, Quaver, Quizizz Inc., Renaissance Learning, Rethink Autims dba Rethink ED, REX K-12, Right Reason Technologies, Ripple Effects, Robo Wunderkind, Rocket Drones, Inc., Rubicon West, Inc., SAVVAS, SchoolAI, SchoolBinder DBA TeachBoost, SchoolLinks, Scoir, SeeSaw Learning, SkillStruck AI, SkyOP, Small Factory Innovations, Smart Science Education, STEM SIMS, Suntex, Tech4Learning, TechRow, Tequipment, The Language Express, Thimble.io, Think Tech Solutions, Tools For Schools, Unruly Studios Inc., UpSavvy, VIVI, LLC, Wakelet,

Wallwisher, Inc. dba Padlet, Waterford, WeVideo, WhyMaker, World Book, Inc., XAP Corporation, Xello, XSel Labs, zSpace Inc.

and,

WHEREAS, The Monroe 2 - Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 - Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Items 12.1-4 Moved by M. May, seconded by T. Lorentz; passed unanimously

13. Executive Officer's Report

The Mid-West JMT covered the May Regents meeting on May 5-6, 2024. District Superintendent meeting is May 20-21, 2024.

The 29th Annual Michael C. O'Laughlin Outstanding Senior Recognition Dinner was held on May 8, 2024, at East High School. East High's CTE culinary students prepared dinner for 39 seniors, their guests and the superintendents. The guest speaker was 2015 Churchville-Chili graduate and former WEMOCO student, Rob Moore. Rob spoke of how his time at WEMOCO helped him find his path and he now owns his own business, Moore Renovation. The Carpentry students will be making him a plaque as thanks for taking time to share his story with the seniors.

The 2024 New York State SkillsUSA Leadership and Skills Championships took place at the New York State Fairgrounds in Syracuse from April 24-26. BOCES 2 Career and Technical Education was represented by more than 80 students as competitors, delegates and event workers. Twenty-five BOCES 2 CTE students competed for 11 medals in the championship competitions and one student was voted a 2024-25 state officer. Board member Michael May attended the competition and spoke highly of the event and gave kudos to staff and students.

Congratulations to the 2024 Roberts Wesleyan University BELL program graduates who participated in the Spring Commencement ceremony on May 11, 2024. District Superintendent Antonacci attended their project presentations, which were very well done, with Exceptional Children Director Kerry Macko. Roberts Wesleyan president, Dr. Rupert A.

Hayles Jr., expressed an interest in expanding the partnership with Roberts Wesleyan to provide more opportunities for students.

14. Committee Reports

1. Labor Relations Committee - J. Abbott, K. Dillon - no report
2. Legislative Committee - K. Dillon - no report
3. Information Exchange - D. Laba - Superintendents Jo Anne Antonacci and Dan White presented; Topic - Superintendent Search Process.

15. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

16. Other Items - There were no other items

17. At 6:41 pm a motion was made by M. May to adjourn to executive session; seconded by H. Pyke; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

R. Charles Phillips
Trina Lorentz
Gerald Maar

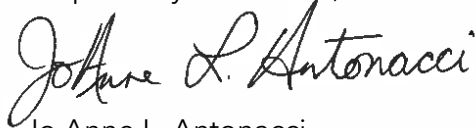
Michael May
James Musshafen
Heather Pyke

At 7:04 pm a motion was made by G. Maar, seconded by J. Musshafen to come out of Executive Session; passed unanimously.

18. Adjournment

At 7:04 pm a motion was made by H. Pyke to adjourn the meeting, seconded by T. Lorentz, passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem