

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, September 18, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Christa Bowling
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May
James Musshafen

Staff Present

Thomas K. Putnam
Karen Brown
Stephen Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Tom Schulte
Jill Slavny

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - None
4. Approval of Minutes
 1. Resolved: To Approve the Minutes of the August 21, 2024, Regular Meeting
Moved by K. Dillon, seconded by C. Phillips; passed unanimously
 2. Resolved: To Approve the Minutes of the September 12, 2024, Special Meeting
Moved by M. May, seconded by K. Dillon; passed unanimously
5. There was no public interaction.
6. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented
Moved by K. Dillon, seconded by G. Maar; passed unanimously
 2. Resolved: To Accept the Win Cap Reports as presented
Moved by K. Dillon, seconded by G. Maar; passed unanimously
7. Board Presentation – Assistant Superintendent for Human Resources Karen Brown provided the board with an annual update. The board asked questions and thanked Ms. Brown for her presentation. Director of Operations and Maintenance Travis Sleight provided the board with an annual update. The board asked questions and thanked Mr. Sleight who then left the meeting at 6:29 pm
8. Old Business There was no old business

9. New Business

1. Resolved: To Waive the 2nd Reading and Approve Policy Series 7000
Moved by M. May, seconded by G. Maar; passed unanimously

2. WHEREAS, the Board of the Monroe 2-Orleans BOCES is entering into certain construction contracts (collectively "Contracts") in connection with its 2023 Capital Improvement Project (the "Project"); and

WHEREAS, the Board believes that, for purposes of efficiency and economy, the District Superintendent or the Assistant Superintendent for Finance and Operations should be authorized to approve any change to the Contracts in the amount up to and including Twenty-Five Thousand Dollars (\$25,000), changes of Twenty-Five Thousand and One Dollars to Fifty Thousand Dollars (\$25,001 - \$50,000) in consultation with the Board Officers; and changes in excess of Fifty Thousand Dollars (\$50,000) by the District Superintendent only after attempting to canvass all Board members; and

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

Pursuant to the provisions of the New York State Education Law, the Board is authorized to, and by this Resolution does hereby authorize, the District Superintendent or the Assistant Superintendent for Finance and Operations to approve any changes to the Contracts in the amount of Twenty-Five Thousand Dollars (\$25,000) or less, changes of Twenty-Five Thousand and One Dollars to Fifty Thousand Dollars (\$25,001 - \$50,000) in consultation with the Board Officers; and changes in excess of Fifty Thousand Dollars (\$50,000) by the District Superintendent only after attempting to canvass all Board members, unless, after a good faith review of the proposed change(s), that the change(s) would constitute a material alteration of the Contracts.

Moved by G. Maar, seconded by K. Dillon; passed unanimously

3. Assistant Superintendent for Instructional Programs Tom Schulte provided the board with an annual update on School Safety and the Educational Climate. The board asked questions and thanked Mr. Schulte for the update
4. The Board reviewed the New York State School Boards Association proposed resolutions and executive cabinet feedback on NYSSBA's support of those resolutions. The resolutions will be voted on ahead of the annual convention in October. Kathy Dillon is the board voting delegate.

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by G. Maar, seconded by K. Dillon; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:
Moved by J. Abbott, seconded by G. Maar; passed unanimously

1. COOPERATIVE AUDIO-VISUAL EQUIPMENT INSTALLATION SERVICE
Bid #RFB-2114-25
The Smart Guys \$86,625.00

12. Committee Reports

1. District Operations Committee – John Abbott, Kathleen Dillon
Greece CSD administrators presented on the process of developing and implementing a personal electronic device policy.
2. Legislative Committee – Kathleen Dillon, Dennis Laba
Reviewed the plan for 24-25 meetings with legislators
3. Information Exchange Committee – Jim Musshafen, Trina Lorentz
MCSBA Executive Director Amy Thomas presented an overview of the MCSBA services and reviewed required training for new board members

13. Executive Officer's Report

District Superintendent Thomas Putnam will be attending the DS meeting on September 30, 2024, in Brooklyn. District Superintendents will have the opportunity to visit NYC public schools.

Regionalization surveys are being conducted with school districts.

There has been an increase in noncredible threats to school districts and BOCES. Safety and Security Coordinator Doug Comanzo and Communications Manager Steve Dawe are in regular contact with the DS.

The Space Committee met this week to review potential sites.

14. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda
15. Other Items -There were no other items
16. At 6:50 pm J. Abbott made a motion to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Christa Bowling
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michale May
Jim Musshafen

Others Present: Thomas K. Putnam, Karen Brown, Marijo Pearson, Steven Roland, Thomas Schulte, Jill Slavny

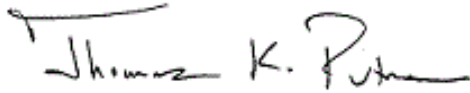
At 7:00 pm, Ms. Brown, Dr. Pearson, Mr. Roland, Mr. Schulte, and Ms. Slavny left the executive session.

At 7:32 pm a motion was made by K. Dillon, seconded by T. Lorentz to come out of Executive Session; passed unanimously.

18. Adjournment

At 7:33 pm a motion was made by C. Phillips to adjourn the meeting, seconded by M. May; passed unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Thomas K. Putnam". The signature is written in a cursive, flowing style.

Thomas K. Putnam
Clerk Pro Tem