

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, December 18, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Kathleen Dillon
Christa Bowling

Trina Lorentz
Gerald Maar
Michael May
James Musshafen

Staff Present

Thomas K. Putnam
Karen Brown
Steve Dawe
Ian Hildreth

Kelly Mutschler
Marijo Pearson
Steve Roland
Tom Schulte
Jill Slavný

Guests: Katie Carmina, Kate Jackson

1. The meeting was called to order by President Laba at 6:02 pm.
2. Pledge of Allegiance
3. Agenda Modification - Agenda Item 11.5 will not be walked in and will be brought to the board at a future meeting
4. Approval of Minutes
Resolved: To Approve the Minutes of the November 20, 2024, Regular Meeting
Moved by K. Dillon, seconded by G. Maar; passed unanimously
5. There was no public interaction.
6. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
 2. Resolved: To Accept the Win Cap Reports as presented
Moved by G. Maar, seconded by J. Musshafen; passed unanimously
7. Board Presentation – Safety and Security Coordinator Doug Comanzo provided the board with the annual security update. The board asked questions and thanked Mr. Comanzo who then left the meeting at 6:25 pm.
8. Old Business There was no old business

9. New Business

1. Resolved: Accept Single Audit Report for Year Ended June 30, 2024
Moved by J. Abbott, seconded by G. Maar; passed unanimously
2. Resolved: To Accept \$5,000.00 Donation from the Donald F. and Maxine D. Davison Foundation
Moved by C. Phillips, seconded by J. Musshafen; passed unanimously
3. The Scholarship review practice was reviewed for new board members. Christa Bowling and Dennis Laba volunteered to review scholarship applications for 2025

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

Bids 12.1-4 were moved together by M. May, seconded by G. Maar; passed unanimously

1. COOPERATIVE MULTIMEDIA AUDIO VISUAL EQUIPMENT

Bid #RFB-2101-24

The Smart Guys	\$19,719.00
Fusion Digital.	\$12,490.00
Blumm USA	\$9,567.00

2. COOPERATIVE ELECTRIC SUPPLY

Bid #RFB-2120-25

Energy Cooperative of America	Actual Usage
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3. COOPERATIVE BUILDING SUPPLIES

Bid #RFB-2115-25

Cooper Friedman Electric Supply Co.	\$2,852.50
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4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for Kialo GmbH, 3P Learning, Carnegie Learning, Deeloh Technologies (dba Extempore), EdforTech Alliance, Khan Academy, Inc, Learning Explorer, Inc., MakeMusic, Inc., McGraw-Hill, Merlyn Mind, Inc.(CDWG), Mosa Mack Science, Inc., Study.com, Tequipment, Working on Learning (dba TeacherMade), Brisk Labs Corp, Age of Learning, Inc, Benchmark Education Company, LLC, CharmTech Labs, Edmentum, Harris Computer Corp, Houghton Mifflin Harcourt, Imagination Station (dba Istation), Just Right Reader, Learning A-Z, Lexia Learning Systems, MobyMax Education, Nearpod, LLC, Newsela, Reading Horizons, Renaissance Learning, William H. Sadlier, Inc.
and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

12. Executive Officer's Report

1. **Albany DS Report**

- Payback to districts for the purchase of electric buses will be reduced from 12 years to 8 years
- The regionalization survey is now optional for districts. Districts not completing the survey will still be included in feedback/planning meetings.

2. **Local Updates**

- The December 18 Space meeting has been cancelled
- The O & M Building has a completion target of Spring 2026
- A tour of the RTP space is being scheduled for early January

13. Committee Reports

1. District Operations Committee – John Abbott, Kathleen Dillon
Topic – Electric buses, representatives from RG&E were present for the discussion
2. Legislative Committee – Kathleen Dillon, Dennis Laba
Topic – Zoom meetings with legislative aides, preparation for the February 2025 legislative breakfast
3. Information Exchange Committee – Jim Musshafen, Trina Lorentz
Topic – Presentation on the Blue Ribbon Commission and Regionalization

14. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda

15. Other Items - none

16. At 6:45 pm C. Phillips made a motion to adjourn the meeting to executive session to discuss the employment history of a particular person; seconded by G. Maar; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Christa Bowling

Trina Lorentz
Gerald Maar
Michael May
James Musshafen

Others present: Thomas K. Putnam, Karen Brown, Marijo Pearson, Steve Roland, Thomas Schulte, Jill Slavny

At 7:10pm, a motion was made by M. May, seconded by G. Maar to come out of Executive Session; passed unanimously.

17. Adjournment

At 7:10pm, a motion was made by M. May to adjourn the meeting, seconded by G. Maar , passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas K. Putnam". The signature is written in a cursive, flowing style.

Thomas K. Putnam, Ed.D.
Clerk Pro Tem