MONROE 2-ORLEANS BOARD OF COOPERATIVE EDUCATIONAL SERVICES

ANNUAL MEETING AGENDA

Wednesday, April 9, 2025

1.	1. Call the Meeting to Order and Welcoming Comments.	Board President Dennis Laba
2.	2. Approval of 2024 Minutes	Board President Dennis Laba
3.	3. Annual Meeting Program District Su	perintendent Thomas K. Putnam, Ed.D.
4.	4. Introduction of CandidatesDistrict Su	perintendent Thomas K. Putnam, Ed.D.
	Gerald Maar Dennis Laba Brockport Gates Chili	Stephanie Merkley Holley 4
5.	5. Review of BOCES Services and Tentative Budget	Assistant Superintendent for Finance & Operations Steve Roland
	Questions and Ans	wers
6.	6. Adjournment	Board President Dennis Laba

BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND SUPERVISORY DISTRICT COUNTIES OF MONROE AND ORLEANS

MINUTES

of the Annual Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on April 10, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present

Dennis Laba, President
R. Charles Phillips
Gerald Maar
John Abbott
Michael May
Cindy Dawson
Heather Pyke
Kathleen Dillon

Staff Present

Jo Anne Antonacci
Karen Brown
Stephen Dawe
Shawna Gareau-Kurtz
Ian Hildreth
Kerry Macko
Steve Montemarano
Kelly Mutschler
Marijo Pearson
Steve Roland
Tom Schulte
Jill Slavny

Districts Present:

	•			
Brockport CSD	Churchville-Chili CSD	Gates Chili CSD	Greece CSD	Hilton CSD
Sean Bruno	Lori Orologio	Christopher Dailey	Kathleen Graupman	Casey Kosiorek
Terry Carbone	Michelle Aloi	Katie Coffee	Bill Maloney	Mark Hillberger
Kathy Robertson	Alycia Nagle	Katie Davis	Terry Melore	Ed Mascadri
Lynn Carragher	Cheryl Repass	Kerri Keyes	Romeo Colille	Nancy Pickering
Jerilee Gulino	Giulio Bosco	Frank Muscato	Terry Melore	Stephanie Sloan
Ryan Lanigan	Matt Damaral	Christine Richards	Jeremy Smalline	Ned Dale
Jill Reichart	Nicole Livingston-Neal	Tanya Srbinovski	•	Adam Geist
Darrin Winkley	Amy Wilson	•		Kristen Paoloni
_	-			Kristine Price
Holley CSD	Kendall CSD	Spencerport CSD	Wheatland-Chili CSD	
Brian Bartalo	Nicholas Picardo	Ty Zinkiewich	Lynda Quick	
Sal DeLuca	Rachel Frisken	Gary Bracken	Cindy Dawson	

Brian Bartalo Sal DeLuca Anne Smith Anne Winkley Sharon Zacher

Nicholas Picardo Rachel Frisken Lisa Levett Christopher Nasella Adam Tatar

Gary Bracken David Gibbardo Megan Sarkis Lori Stone Jamie Lissow Rick Wood

Lynda Quick Cindy Dawson Shanna Frasser James Musshafen Courtney Panek Kim Snyder Jessica Jackson Daniel Murrau Mary Vito Camille Zitz

Guests: Christa Bowling, Candidate for Monroe 2-Orleans BOCES Board, Kendall CSD Amy Thomas, Executive Director, Monroe County School Boards Association

Dennis Laba, President of the Board of Cooperative Educational Services, called the meeting to order at 6:31 p.m. He then led the group in the Pledge of Allegiance.

President Laba asked for a motion to approve the minutes of the Monroe 2-Orleans BOCES Annual Meeting from April 6, 2023.

Motion by K. Dillon, seconded by B. Maloney; passed unanimously

District Superintendent Jo Anne Antonacci made welcoming remarks and a presentation of the History of BOCES from its beginning in 1955. This will be Mrs. Antonacci's final annual meeting as she will be retiring in August of 2024.

BOCES Board President Dennis Laba introduced the candidates for BOCES 2 board vacancies: Hilton (John Abbott), Kendall (Christa Bowling), Spencerport (Michael May) and Wheatland-Chili (Jim Musshafen). Component school district board members will vote for BOCES 2 board candidates at a regularly scheduled Board of Education meeting later in April at each component district. Candidates from Hilton, Kendall and Spencerport will be elected to serve a three-year term on the BOCES 2 board the beginning on July 1, 2024 and ending June 20, 2027. The candidate from Wheatland-Chili will be elected to complete the remaining two years of a term vacated April 25, 2024, and ending June 30, 2026.

Steve Roland reviewed BOCES 2 Services and Tentative Budget and took questions from component board members. Mr. Roland thanked the CTE participating programs and staff from the O&M and Security teams.

At 7:00 p.m., President Laba ended the annual meeting by asking for a motion to adjourn. *Motion by C. Phillips, seconded by J. Abbott; passed unanimously*

Respectfully submitted,

elly Mutschler

Kelly Mutschler Clerk of the Board

NOTICE OF MONROE 2-ORLEANS BOCES ANNUAL MEETING

Please take notice that the Monroe 2-Orleans BOCES will hold the annual meeting of the members of the boards of education of its component school districts on Wednesday, April 9, 2025, at 6:00 p.m. in the Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559. The BOCES will present its tentative administrative, capital and program budgets for 2025-26 to the members of the boards of education of component school districts in attendance at such annual meeting, for their review. The following are summaries of the tentative administrative, capital and program budgets. The amounts stated in the program budgets are based on current estimates and may be subject to change. Copies of the complete tentative administrative, capital and program budgets will be available for inspection by the public between the hours of 8:30 a.m. and 4 p.m. in the Board Clerk's office, 3599 Big Ridge Road, Spencerport, NY 14559 commencing on April 1, 2025.



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEWYORK

Commissioner of Education President of the University of the State of New York 89 Washington Avenue, Room 111 Albany, New York 12234 E-mail: commissioner@nysed.gov Twitter:@NYSEDNews Tel: (518) 474-5844

February 2025

Dear Members of the Cooperative Boards of New York State:

In every corner of our state, students, families, and educators look to our public education system as a source of opportunity, stability, and promise. At a time when education is at the center of national and state conversations, one thing remains clear—our collective responsibility to provide every student with a high-quality education that prepares them for future success.

As we navigate the opportunities and challenges ahead, the New York State Education Department (NYSED) remains steadfast in its commitment to upholding the principles of equity, opportunity, and access for all students. This commitment is not just an aspiration—it is a responsibility enshrined in state law, ensuring that every student, regardless of background, has the support and resources necessary to achieve their full potential.

New York's Boards of Cooperative Educational Services (BOCES) stand at the forefront of this mission. They are not only critical partners in implementing the State's education priorities, including transforming education in our state by implementing the recommendations of the Blue Ribbon Commission on Graduation Measures, what we call "New York Inspires," but are also as essential drivers of workforce development, ensuring that students are prepared to meet the demands of an evolving economy. As I travel the state visiting many BOCES, I see firsthand how you are accomplishing this critical work through pioneering regional collaborations that expand access to advanced coursework, integrating K-12 education with higher learning through early college opportunities, and preparing students for meaningful careers through career and technical education (CTE).

In recognition of this, NYSED's legislative and budget priorities include \$53.8 million to increase the salary limit for BOCES aid, enabling more students to access CTE programs that lead to high-demand careers. Additionally, expanding dual enrollment remains a priority as we work with our partners in state government to propose a College in High School Opportunity Fund supporting Smart Scholars, P-TECH, and locally designed programs that will allow more students to earn college credit with academic and counseling support. NYSED also recently published a first of its kind BOCES Early College Access Cooperative Service Agreement (CO-SER) to partner with higher education to increase early college opportunities, especially for students who would otherwise not be able to afford it.

The success of New York's students depends on the continued partnership between NYSED, the Board of Regents, BOCES, school districts, and community stakeholders. In the words of author Ryunosuke Satoro, "individually, we are one drop. Together, we are an ocean."

Best wishes for a continued successful and transformative year ahead.

Sincerely

Betty A. Rosa

Commissioner





Thomas K. Putnam, Ed.D., District Superintendent

Tel: (585) 352-2410 Fax: (585) 352-2442

April 9, 2025

Dear Component Board Members, Superintendents, and Guests,

Welcome to the Monroe 2-Orleans BOCES Annual Meeting. This is my first time being a part of this event, one of many firsts for me as a new district superintendent.

Over these first few months on the job, I have been reminded of what it must be like for a student entering a new school for the first time. Like that child, I learned there are caring and talented people around to help guide me through new experiences. That includes developing the 2025-26 budget we will outline for you tonight.

The 2025-26 BOCES proposed budget book has been developed based on December service requests and includes more than 100 offerings from instruction to operations. Our team has focused on providing a wide variety of opportunities for districts. As always, we strive to work collaboratively to provide innovative solutions while maintaining discipline with regard to cost-effectiveness.

This year there are three BOCES board seats to be filled: Brockport, Gates Chili and Holley. Candidate profiles are included in this booklet.

We are proud to continue to our tradition of Career and Technical Education students preparing and serving food, greeting guests and assisting with parking and security. I am personally excited to see our students showcase the skills they have developed in our programs. Students are at the core of everything we do and we are fortunate to have the opportunity to interact with them during our Annual Meeting dinner.

Respectfully yours,

Thomas K. Putnam, Ed.D.

District Superintendent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND SUPERVISORY DISTRICT MONROE AND ORLEANS COUNTIES

Dennis Laba, President (Gates Chili) R. Charles Phillips, Vice President (Greece)

Gerald Maar (Brockport) Kathleen Dillon (Churchville-Chili) John Abbott (Hilton) Trina Lorentz (Holley) Christa Bowling (Kendall) Michael May (Spencerport) James Musshafen (Wheatland-Chili)

Thoams K. Putnam, Ed.D., District Superintendent

COMPONENT SCHOOL DISTRICTS

BROCKPORT CENTRAL

Robert Lewis, **President**David Howlett, **Vice President**Terry Ann Carbone
Jeffrey Harradine
Kevin Parmele
David Stroup
Michael Turbeville
Sean Bruno, Superintendent

CHURCHVILLE-CHILI CENTRAL

Kathleen Dillon, **President**Steve Hogan, **Vice President**Thomas Albano
Michalle Aloi
Kevin Johnson
Alycia Nagle
Colleen Parker
Jonathan Payne
Amy Wilson

Dr. Carmine Peluso, Superintendent

GATES CHILI CENTRAL

Katie Coffee, President

Dr. Christine Richards, Vice President

Katie Davis
Michelle Jennings
Kerri Keyes
Nicole Littlewood
Robert Long
Frank Muscato
Tanya Srbinovski
Christopher Dailey, Superintendent

GREECE CENTRAL

Sean McCabe, **President**Tracey Farmer, **Vice President**Mark Buonaugurio
Todd Butler
Megan Ferra
Mary Lyke
William Maloney
Terry Melore
Jordan Stenzel
Jeremy Smalline, Superintendent

HILTON CENTRAL

Mark Hilburger, **President**Stephanie Sloan, **Vice President**Kaylee Bennett
Therese Flannery
Ed Mascadri
Nancy Pickering
Kristine Price
Dr. Casey Kosiorek, Superintendent

HOLLEY CENTRAL

Anne Winkley, **President**Trina Lorentz, **Vice President**Joseph Flanagan
Stephanie Merkley
Jennifer Reisman
Jessica Sniatecki
Tracy Van Ameron
Karri Schiavone, Superintendent

KENDALL CENTRAL

Rachel Fisken, **President**Lisa Levett, **Vice President**Colleen Dorney
Bryan Hardenbrook
David Warren
Nicholas Picardo, Superintendent

SPENCERPORT CENTRAL

Lori Stone, **President**Megan Sarkis, **Vice President**Leah Brown
David Gibbardo
Marsha Hinman
Michael Miceli
Jonathan Schallmo
Ty Zinkiewich, Superintendent

WHEATLAND-CHILI CENTRAL

James Musshafen, **President**Shanna Fraser, **Vice President**Gregory Berl
Adria Callery
Stephanie Ely
Courtney Panek
Heather Woerner
Lynda Quick, Esq., Superintendent

PROFILES OF CANDIDATES FOR VACANCY ON THE MONROE 2-ORLEANS BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD

Dennis Laba

423 Upper Valley Road, Rochester, NY 14624

Representing the Gates Chili Central School District
Member since 2002 and current President, Monroe 2-Orleans BOCES Board

Retired Senior Technician from Eastman Kodak Company Former member (15 years) of the Gates Chili Board of Education

Gerald Maar

7590 Fourth Section Road, Brockport, NY 14420

Representing the Brockport Central School District Member since 2005, Monroe 2-Orleans BOCES Board

Retired Health/Safety Administrator at Delphi, Inc.
Former Brockport Board of Education member (25 years), past Vice President (9 years), and Past President (5 years)

Stephanie Merkley

4858 Holley-Byron Road, Holley, NY 14470

Representing the Holley Central School District

Assembly Supervisor at Liberty Pumps in Bergen, NY Member of the Holley CSD Board of Education for 1 year

2025-2026 PROPOSED ADMINISTRATIVE and CAPITAL/FACILITY BUDGET

Description	2024-2025 Adopted Budget	2025-2026 Proposed Budget	Percent Variance from Prior Year
Professional Salaries	\$542,874	\$558,903	3.0%
Non-professional Salaries	\$844,405	\$911,048	7.9%
Equipment	\$17,550	\$18,750	6.8%
Supplies	\$16,000	\$17,050	6.6%
Contractual/Conference/Training	\$441,725	\$530,092	20.0%
Health Insurance	\$480,405	\$554,046	15.3%
FICA/Medicare	\$93,524	\$99,848	6.8%
Retirement	\$125,845	\$115,633	-8.1%
Internal Services	\$364,139	\$385,724	5.9%
Retiree Benefits	\$5,907,346	\$5,767,719	-2.4%
Budget Total	\$8,833,813	\$8, 95 8,813	1.4%
Capital Project	\$1,042,000	\$1,093,058	4.9%
Rental of Facilities	\$2,511,205	\$2,760,820	9.9%
Budget, Capital and Facility Total	\$12,387,018	\$12,812,691	3.4%
Other Revenue			
Less Interest/Indirect Revenue	-\$22,500	-\$30,000	
Less Administrative Charge Revenue	-\$650,000	-\$665,000	
Less Designated Fund Balance	\$0	\$0	
Less Current Year Facilities Aid	<u>-\$1,936,868</u>	<u>-\$2,088,973</u>	
Net Administrative and Capital/Fac. Budget	\$9,777,650	\$10,028,718	2.6%

Professional Salaries - Includes the salaries of the District Superintendent, Assistant Superintendents, Assistant Business Official, Purchasing Agent and Attorney.

Non-professional Salaries - Includes the salaries for the Treasurer, clerical and accounting personnel.

Equipment - Includes technology hardware upgrades to support the BOCES 2 financial systems.

Supplies - Includes office supplies and software and supplies to support the BOCES 2 financial systems.

Contractual/Conference/Training - Includes costs for legal support, financial systems support, personal property inventory, membership dues, postage, conferences, workshops and staff development.

Health Insurance - Includes health, dental, vision and life insurance. Also included are workers' compensation insurance, employee assistance program and disability insurance.

FICA/Medicare - Includes both the social security and Medicare tax on wages.

Retirement - Includes both the teachers and employee retirement system costs of current administration employees.

Internal Services - Includes internal charges for the following services: labor relations, staff development, community relations, operations and maintenance, printing, equipment repair, distance learning, microfilming, computing support, occupational health, web recruitment and cooperative bidding.

Retiree Benefits - Includes all costs associated with retiree insurance programs and supplemental costs to the retirement systems.

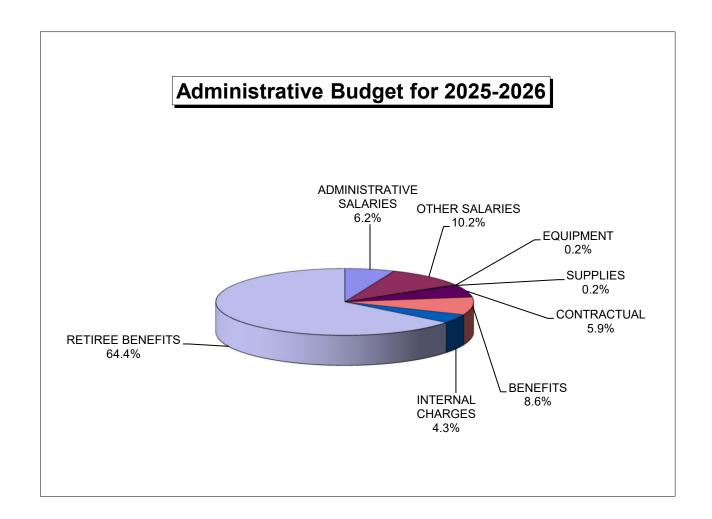
Capital Project - Includes costs associated with BOCES wide construction and renovation projects.

Rental of Facilities - Includes rental costs for the Communication and Technology Services, BOCES 4 Science, Westside Academy, Special Education and associated programs.

Interest/Indirect Revenue - Includes revenue received from interest earned on available funds and for administrative support for the programs.

Administrative Charge - The cross contract charge for administrative support of programs that are purchased by non-component districts.

CATEGORY	AMOUNT	PERCENT	
ADMINISTRATIVE SALARIES	\$ 558,903	6.2%	
OTHER SALARIES	\$ 911,048	10.2%	
EQUIPMENT	\$ 18,750	0.2%	
SUPPLIES	\$ 17,050	0.2%	
CONTRACTUAL	\$ 530,092	5.9%	
BENEFITS	\$ 769,527	8.6%	
INTERNAL CHARGES	\$ 385,724	4.3%	
RETIREE BENEFITS	\$ 5,767,719	64.4%	
TOTAL	\$ 8,958,813		



STAFFING ANALYSIS

	2023-24	2024-25	% Difference	2025-26 % Difference
Administrative/Supervisory	3.07	3.04	-1.0%	3.06 0.7%
Clerical/Support	12.50	13.85	10.8%	14.30 3.2%
Total	15.57	16.89	8.5%	17.36 2.8%

2025/26 Summary of Administrative and Capital/Facility Charges

		2024/25	2025/26	
District		Central Admin	Central Admin	% Diff
				75 2 111
Brockport		\$282,862	\$313,310	10.8%
Churchville-Chili		\$370,379	\$404,189	9.1%
Gates Chili		\$349,506	\$386,744	10.7%
Greece		\$954,729	\$1,033,243	8.2%
Hilton		\$397,616	\$424,069	6.7%
Holley		\$86,300	\$95,951	11.2%
Kendall		\$65,614	\$68,667	4.7%
Spencerport		\$334,717	\$365,647	9.2%
Wheatland-Chili	Totals	<u>\$62,245</u> \$2,903,967	\$69,275 \$3,161,094	11.3% 8.9 %
	100010	\$2,500,50 .	\$6,101,651	0.370
		2024/25	2025/26	
District		Retirees	Retirees	% Diff
Brockport		\$512,093	\$505,753	-1.2%
Churchville-Chili		\$670,534	\$652,453	-2.7%
Gates Chili		\$632,745	\$624,291	-1.3%
Greece		\$1,728,442	\$1,667,888	-3.5%
Hilton		\$719,845	\$684,543	-4.9%
Holley		\$156,238	\$154,886	-0.9%
Kendall		\$118,788	\$110,843	-6.7%
Spencerport		\$605,972	\$590,236	-2.6%
Wheatland-Chili		<u>\$112,688</u>	<u>\$111,826</u>	<u>-0.8%</u>
	Totals	\$5,257,346	\$5,102,719	-2.9%
		2024/25	2025/26	
		Facilities /	Facilities /	
District		Capital Fund	Capital Fund	% Diff
		-	-	
Brockport		\$157,755	\$173,737	10.1%
Churchville-Chili		\$200,799	\$223,425	11.3%
Gates Chili		\$213,964	\$236,413	10.5%
Greece		\$525,859	\$565,736	7.6%
Hilton		\$212,816	\$229,600	7.9%
Holley		\$44,325	\$49,268	11.2%
Kendall		\$35,743	\$38,137	6.7%
Spencerport		\$185,518	\$203,398	9.6%
Wheatland-Chili		<u>\$39,559</u>	<u>\$45,191</u>	<u>14.2%</u>
	Totals	\$1,616,338	\$1,764,905	9.2%
		2024/25	2025/26	
		Combined	Combined	
District		Charges	Charges	% Diff
			Ī	
Brockport		\$952,711	\$992,800	4.2%
Churchville-Chili		\$1,241,712	\$1,280,067	3.1%
Gates Chili		\$1,196,215	\$1,247,448	4.3%
Greece		\$3,209,030	\$3,266,868	1.8%
Hilton		\$1,330,278	\$1,338,212	0.6%
Holley		\$286,862	\$300,104 \$347,647	4.6%
Kendall		\$220,145	\$217,647	-1.1%
Spencerport		\$1,126,206 \$214,401	\$1,159,280 \$226,202	2.9%
Wheatland-Chili		<u>\$214,491</u>	<u>\$226,292</u>	<u>5.5%</u>
	Totals	\$9,777,650	\$10,028,718	2.6%

SUMMARY of the PROPOSED ADMINISTRATIVE and CAPITAL/FACILITY BUDGET

Summary Description	2025-2026 Budget
Personnel Salaries	\$1,469,951
Equipment	\$18,750
Supplies	\$17,050
Contractual Expenses	\$530,092
Benefits	\$6,537,246
Internal Services	\$385,724
Total	\$8,958,813
Capital Projects Fund	\$1,093,058
Rental of Facilities	\$2,760,820
Total Capital Project and Rental of Facilities Budget	\$3,853,878
Total Administrative and Capital Project/Rental of Facilities Budget	\$12,812,691

DISTRICT SUPERINTENDENT REIMBURSABLE EXPENSES FOR 2023-2024 AND PROPOSED REIMBURSABLE EXPENSES FOR 2025-2026

		2025-2026
	2023-2024	PROPOSED
ACCOUNT DESCRIPTION	EXPENDITURES	BUDGET
Contractual	\$12,575	\$15,070
Travel-Local	\$181	\$500
Consultant Travel	\$0	\$2,200
Conference/Training	\$12,061	\$16,500

Contractual Expenses - Includes expenses for lodging, postage, memberships and superintendent searches.

Travel-Local - Includes expenses for local reimbursable travel, parking and tolls.

Consultant Travel - Includes expenses for travel for the State Education Department.

Conference/Training - Includes expenses for travel, meals, lodging, registration, parking and associated costs for professional conferences and training.

COMPENSATION OF THE DISTRICT SUPERINTENDENT OF SCHOOLS

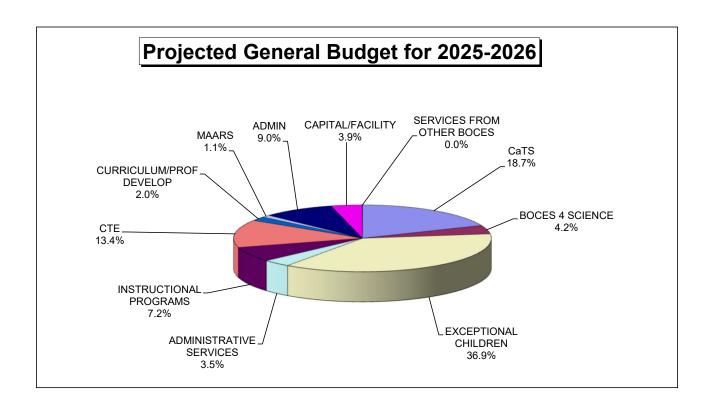
BOCES Salary Annualized Benefits*	\$164,751 \$78,926
State Salary	\$43,499

*Benefits include health, dental, vision, life, workers' comp., and disability insurance. Also included in this category are mandatory expenses associated with retirement.

Monroe 2 - Orleans BOCES Proposed 2025-2026 Program Budgets Based on December 1, 2024 Service Requests

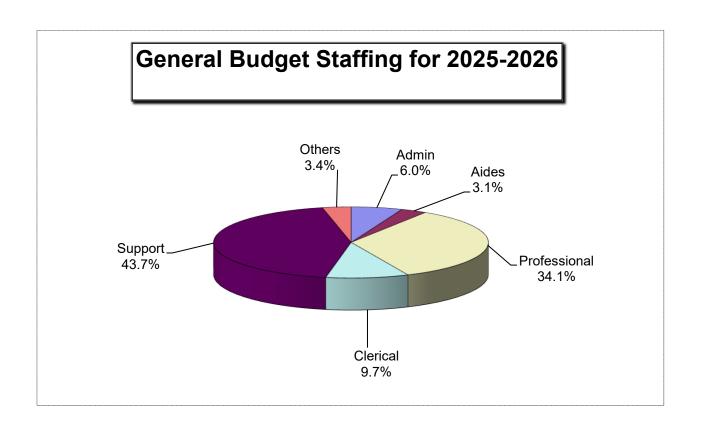
<u>Program</u>	Proposed <u>Budget</u>
BOCES 4 Science	\$4,131,817
Career and Technical Education (CTE)	\$13,291,181
Communication & Technology Services (CaTS)	\$18,565,813
Exceptional Children	\$36,575,029
General Support Services	\$13,672,490
Services from Other BOCES	<u>\$33,193</u>
Subtotal of Proposed Budgets	\$86,269,523
Administration (Board and Central Services)	\$8,958,813
Capital (Lease Costs and Capital Projects)	<u>\$3,853,878</u>
Total Proposed Appropriations	\$99,082,214

CATEGORY	AMOUNT	PERCENT
CaTS	\$ 18,565,813	18.7%
BOCES 4 SCIENCE	\$ 4,131,817	4.2%
EXCEPTIONAL CHILDREN	\$ 36,575,029	36.9%
ADMINISTRATIVE SERVICES	\$ 3,473,335	3.5%
INSTRUCTIONAL PROGRAMS	\$ 7,151,846	7.2%
CTE	\$ 13,291,181	13.4%
CURRICULUM/PROF DEVELOP	\$ 2,001,287	2.0%
MAARS	\$ 1,046,022	1.1%
ADMIN	\$ 8,958,813	9.0%
CAPITAL/FACILITY	\$ 3,853,878	3.9%
SERVICES FROM OTHER BOCES	\$ 33,193	0.0%
TOTAL	\$ 99,082,214	



STAFFING ANALYSIS

	2024-2025	2025-2026	% Difference
Administrative/Supervisory	39.15	39.46	0.8%
Aides	18.00	20.00	11.1%
Professional	238.84	222.76	-6.7%
Clerical/Support	61.94	63.49	2.5%
Support	305.55	285.30	-6.6%
Other	25.15	21.95	-12.7%
Total	688.63	652.96	-5.2%



	<u>2025-2026</u>	% of Budget
Admin	39.46	6.0%
Aides	20.00	3.1%
Professional	222.76	34.1%
Clerical	63.49	9.7%
Support	285.30	43.7%
Others	21.95	3.4%
Total	652.96	•