

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, May 14, 2025, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President

R. Charles Phillips, Vice-President

Kathy Dillon

Trina Lorentz

Gerald Maar

Michael May

James Musshafen

Absent: John Abbott, Christa Bowling

Staff Present

Karen Brown

Ian Hildreth

Marijo Pearson

Linda Rice

Steve Roland

Thomas Schulte

Jill Slavny

Lynda VanCoske

Guests: Lisa Bayer, Amy Piatek, Francesca Surace, Danielle Sleper, Mackenzie Hoven, Paul Yockel, Krystal Eichas, Toni Gagnier, Karrie Schaubert, Michele Juzwiak, Chris Gold, Kaylen O'Brien, Megan Knopp, Christine Pisaturo-Pursel, Amy Glass, Emma Glass, Katie Carmina

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - there were no agenda modifications
4. Approval of Minutes
Resolved: To Approve the Minutes of the April 23, 2025, Regular Meeting
Moved by G. Maar, seconded by J. Musshafen; passed unanimously
5. Public Interaction
6. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented
Moved by K. Dillon, seconded by G. Maar; passed unanimously
 2. Resolved: To Accept the Win Cap Reports as presented
Moved by M. May, seconded by K. Dillon; passed unanimously
7. Board Presentation – BOCES 4 Science Director Steve Montemarano and Lisa Zezner provided a program and budget update to the board.
8. Old Business – There was no old business
9. New Business
 1. Resolved: To Waive the Second Reading and Approve Various Annual Policies

Moved by M. May, seconded by K. Dillon; passed unanimously; Lynda VanCoske then left the meeting.

2. Resolved: To Adopt 2025-2026 Proposed Adopted Budget
Moved by G. Maar, seconded by M. May; passed unanimously
3. Resolved: To Approve Chili Paul Complex, LLC Lease Extension
Moved by M. May, seconded by J. Musshafen; passed unanimously
4. Resolved: To Approve 2025-2026 Chemical Hygiene Plan
Moved by G. Maar, seconded by K. Dillon; passed unanimously
5. Resolved: To Accept Donation of Various Tools and Instruments by Mr. Robert Ranaletta
Moved by M. May, seconded by T. Lorentz; passed unanimously

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by G. Maar, seconded by T. Lorentz; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Capital Project Bids

General Trades Contract #01

Kircher Construction

3090 Mt. Morris Geneseo Rd. Mount Morris NY 14510

Total Base Bid: \$1,219,000

Total Proposed Contract Amount: \$1,219,000

Mechanical Contract #02

Pipitone Enterprises, LLC 25 East Buffalo Street

PO BOX 354

Churchville NY 14428

Total Base Bid: \$1,265,000

Total Proposed Contract Amount: \$1,265,000

Electrical Contract #03

Erie Electric

56 Locust Hill Drive Rochester, NY 14618

Total Base Bid: \$ 583,000

Total Proposed Contract Amount: \$ 583,000

Plumbing Contract #104

Thurston Dudek 291 David Parkway

Ontario NY 14519

Total Base Bid: \$ 147,800

Total Proposed Contract Amount: \$ 147,800

Total Proposed Contracts Awarded: \$3,214,800

2. COOPERATIVE PEST CONTROL SERVICES
Bid #RFB-2125-25

Optimum Pest Pros LLC. \$12,000.00

3. COOPERATIVE SCHOOL LUNCH PAPER AND PLASTIC SUPPLIES
Bid# RFB-2108-25

Imperial Bag Paper Co. LLC \$256.42
(Regional Distributors)

4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025-2026 fiscal year for Air Tutors, BookNook Inc., Brainfuse Inc., Connections Education LLC dba Pearson Virtual Schools, Desire2 Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focal Point, Focus Care, Fuel Education, Fullmind Education, Imagine Learning, Instructure, Kaltura, MGRM Pinnacle, My VR Spot, Panapto, Paper Education America, PowerSchool, Remind 101 Inc., Right Reason, Spider Learning, Tutor Me Education, Varsity Tutors for Schools, and,

WHEREAS, The Monroe 2 – Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 – Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 – Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2 – Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Items 11.1-11.4 were moved together by J. Musshafen; seconded by K. Dillon; passed unanimously

12. Executive Officer's Report

District Superintendent Tom Putnam was not in attendance and the board was provided updates in a memo on May 9, 2025. Those updates included:

- BOCES 2 hosted the Regional ACT Work Ready Communities Educator Summit in our PD Center on April 24th.
- April 25 – Dr. Putnam met with our Related Services Department Chairs.
- Jon Koeng and Dr. Putnam attended the ACT Community Champions Event to celebrate

businesses that partner with school districts and BOCES. (May 2)

- Attended the amazing Spring Dinner Dance hosted by Exceptional Children on May 2nd.
- On May 7th Dr. Putnam met with our teacher union reps from across BOCES 2
- On May 6 and 7 we hosted focus groups for members of Exceptional Children and CTE to gain insight into our potential construction project at RTP. These meetings were led by designers from LaBella, our architecture firm.
- BOCES 2 hosted the annual Outstanding Senior Recognition Dinner here in our PD center. This event celebrates an outstanding senior from every high school within Monroe 1, Monroe 2, and the RCSD. Students attended with 2 family members and celebrated with their district's superintendent.
- On May 8th BOCES 2 staff members attended the GVASCD Award Banquet where incredible people were honored ... including our very own John Abbott.

13. Committee Reports

1. District Operations Committee – John Abbott, Kathleen Dillon
2. Legislative Committee – Kathleen Dillon, Dennis Laba
3. Information Exchange Committee – Jim Musshafen, Trina Lorentz

14. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda

15. Other Items –

At 6:39 pm, K. Dillon made a motion to adjourn the meeting to executive session to discuss bargaining unit contract negotiations; seconded by G. Maar passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

16. Executive Session

Members Present

Dennis Laba, President
R. Charles Phillips, Vice- President
Kathleen Dillon
Christa Bowling

Trina Lorentz
Gerald Maar
Michael May
James Musshafen

Others present: Karen Brown, Steve Roland

At 7:02pm, a motion was made by K. Dillon, seconded by M. May to come out of Executive Session; passed unanimously.

Be it so hereby resolved that:

1. The Board approves a salary increase of 4.5% for the Classified Staff for the period of July 1, 2025 – June 30, 2026;

2. The Board approves the following changes to Classified Staff health insurance:
Staff hired prior to July 1, 2010:
Effective January 1, 2026: Blue Point 2 Value with a staff contribution rate of 13%
Staff hired July 1, 2010 or after:
Effective January 1, 2026: Blue Point 2 Value with a staff contribution rate of 19%;
3. The Board approves a salary increase of 3.0% for those tutors who worked between 200 and 549 hours during the 2024-2025 school year.

Moved by C. Phillips; seconded by G. Maar; motion carried 6 – 1.

17. Adjournment

At 7:03 pm, a motion was made by K. Dillon, to adjourn the meeting, seconded by C. Phillips; passed unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Steve Roland", is written over the typed name.

Steve Roland, Assistant Superintendent for Finance and Operation., Clerk Pro Tem