BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS

MINUTES

of the Regular Meeting held on Wednesday, October 16, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President
Christa Bowling
Kathleen Dillon
Trina Lorentz
Gerald Maar
Michael May
James Musshafen

Absent: J. Abbott, C. Phillips

Staff Present

Thomas K. Putnam
Karen Brown
Amanda Dedie
Kelly Mutschler
Marijo Pearson
Steve Roland
Tom Schulte
Jill Slavny
Richard White

1. The meeting was called to order by President Laba at 6:00 pm.

2. Pledge of Allegiance

3. Agenda Modification
   Resolved: To Approve Agenda Modification Adding Item 11.3
   Moved by M. May, seconded by G. Maar; passed unanimously

4. Approval of Minutes
   Resolved: To Approve the Minutes of the September 18, 2024, Regular Meeting
   Moved by G. Maar, seconded by K. Dillon; passed unanimously

5. There was no public interaction.

6. Financial Reports
   1. Resolved: To Accept the Treasurer's Report as presented
      Moved by K. Dillon, seconded by G. Maar; passed unanimously

   2. Resolved: To Accept the Win Cap Reports as presented
      Moved by K. Dillon, seconded by T. Lorentz; passed unanimously

7. Board Presentation – Tom Zuber of Mengel, Metzger, Barr, CPA reviewed the 2023-24 Audit with the board. Mr. Zuber left the meeting at 6:10 pm

   1. Resolved: To Accept the Audit Report entitled Basic Financial Statement for year ended June 30, 2024
      Moved by G. Maar; seconded by K. Dillon; passed unanimously

2. Resolved: To Accept the Management Letter for the year ended June 30, 2024
Moved by K. Dillon; seconded by G. Maar; passed unanimously

3. Resolved: To Accept Corrective Action Plan for the Year Ended June 30, 2024 (Mengel, Metzer, Barr & Co)
Moved by G. Maar; seconded by K. Dillon; passed unanimously

8. Old Business There was no old business

9. Recognition of Board Members – Dr. Putnam presented each board member with a copy of the book In Our Classroom, How We Learn and Play in Our Own Way, by Diana Schuda, illustrated by Ahmad Sabadunya. The book was chosen by Preschool Supervisor Heather Malone and will be housed in the Preschool classrooms. The nine copies have a commemorative sticker recognizing each board member on the inside cover. Treats were provided by Chef Tom Noto's CTE students.

10. New Business

1. Resolved: Approve 2024 Regional Summer School Lease Amendments for Greece CSD and Hilton CSD
Moved by K. Dillon, seconded by G. Maar; passed unanimously

2. Resolved: Approve 2024 Extended School Year Lease Amendment for Spencerport
Moved by M. May, seconded by G. Maar; passed unanimously

3. Resolved: To Accept Donation of Kubodo l2550 Tractor from David J. Izzo
Moved by K. Dillon, seconded by G. Maar; passed unanimously

4. Resolved: To Accept Donation of Wooden Bookshelves from the Sisters of Saint Joseph of Rochester Mother House
Moved by M. May, seconded by K. Dillon; passed unanimously

5. Tom Schulte provided a report on the 2024 Regional Summer School and Extended School Year programs.

6. Resolved: To Accept Transfer of Ownership of 2014 Cadillac SRX VIN# 3GFNEE34ES571772 from Monroe Community College

7. Resolved: To Accept Transfer of Ownership of 2016 Chevrolet Traverse VIN# 1GNKVHKD6GJ325997 from Monroe Community College

Items 10.6 and 10.7 were moved together by K. Dillon, seconded by G. Maar; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by K. Dillon, seconded by T. Lorentz; passed unanimously

2. Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the United Public Service Employees Union, Operations, Maintenance and Security Bargaining Unit, for the period of July 1, 2024 – June 30, 2027, as presented.
Moved by K. Dillon, seconded by G. Maar; passed unanimously

3. Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Monroe 2-Orleans BOCES United Professionals Bargaining Unit, for the period of July 1, 2024 – June 30, 2027, as presented.

Moved by K. Dillon, seconded by T. Lorentz; passed unanimously

12. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

Moved by K. Dillon, seconded by G. Maar; passed unanimously

PRINT SHOP SUPPLIES	**Bid #RFB-2100-24**
Central Ink	$47,746.00
Mark Andy Print Products	$14,454.20
G.E. Richards Graphic Supplies	$6,646.46

COOPERATIVE FINE PAPER	**Bid# RFB-2099-24**
WB Mason	$550,815.48
Economy Paper Co.	$350,781.62
Lindenmeyr-Munroe	$99,614.30
Veritiv Operating Corp.	$57,396.00
Quill	$13,246.89
Check-O-Matic	$8,381.80
Head to Heels	$3,695.38

13. Committee Reports

1. District Operations Committee – John Abbott, Kathleen Dillon
   Topic – Healthcare and increased costs

2. Legislative Committee – Kathleen Dillon, Dennis Laba
   Topic – Position paper, subcommittee was formed and has met

3. Information Exchange Committee – Jim Musshafen, Trina Lorentz
   Topic – Cornell Cooperative Extension, included reference to Monroe 2-Orleans BOCES and Springdale Farm program

14. Executive Officer's Report

1. Albany DS Report

Regionalization

- Districts completing Regionalization Survey in the NYSED Portal (currently due 12/6)
- District Superintendents are tasked with hosting Regionalization meetings with component districts
- District Superintendents must submit outcomes in writing

NYS Blue Ribbon Commission on Graduation Measures

- Four key transformations presented in June 2024:
  - Adopting the NYS Portrait of a Graduate
  - Redefining credits
  - Sunsetting diploma assessment requirements
  - Moving to one diploma

2. Local Updates

ACT for Education

- Marketing the positives of working for school districts
- Building partnerships with the Chamber of Commerce
- Celebrating Community Champions Event

Transition Updates

- Tour and information gathering at Ridgecrest Academy
- Tour and information gathering at CWD
- Tour and information gathering at Springdale Farms
- Presentation to Hilton BOE

15. Upcoming Meetings/Calendar Events – the various meetings for the month were listed in the agenda

16. Other Items

Kathy Dillon mentioned that the NYSSBA Annual Meeting voting took place and resolutions supported were emailed to members. Dr. Putnam provided a Space Committee Update

17. At 6:46 pm G. Maar made a motion to adjourn to executive session to discuss the employment history of a particular person; seconded by M. May; passed unanimously

Respectfully Submitted

Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
Christa Bowling
Kathleen Dillon
Trina Lorentz
Gerald Maar
Michale May
Jim Musshafen

Others Present: Thomas K. Putnam, Karen Brown, Marijo Pearson, Steven Roland, Thomas Schulte, Jill Slavny

At 7:05 pm a motion was made by M. May, seconded by G. Maar to come out of Executive Session; passed unanimously.

18. Adjournment

At 7:06 pm a motion was made by M. May to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully Submitted,

Thomas K. Putnam
Clerk Pro Tem