

Purchasing & Food Service

Joseph Shamy, Director



Purchasing & Food Service Request for Quotation – PIZZA 2019-2020

Pizza specifications are below and are included in attached details. In light of recent deregulation of bread products in school lunch, our district is considering the advantages and disadvantages of making the switch from whole grain crust to plain crust pizza. Therefore please provide two separate quotes, one using 100% whole grain crust and one using regular pizza crust. If you prefer to only submit for one type of crust, you may do so and please specify your quote as such.

Where: Sylvania Schools, 7 Elementary Schools, 3 Junior High Schools, 2 High Schools, (2 Preschools, 1 Head Start Facility, and 1 Summer Camp Location on occasion) Quote also includes additional deliveries for school events catered by Sylvania Schools Special Function Catering.

Term: August 9, 2019 to August 8, 2020.

Billing: One invoice weekly including all locations and sent via email to ap@sylvaniaschools.org.

Delivery: Product will be delivered Monday through Friday on a predetermined schedule. There may be daily deliveries to two high schools. There will be deliveries on Fridays to seven elementary schools, three junior high schools and two high schools. Schools may have multiple daily deliveries to reflect serving times. The Head Start facility orders will be included in the elementary school delivery. There will be no standing orders.

What: Pizza products meeting the following specifications:

Freshly baked, ready to serve pizza

- 23 oz. 100% whole grain dough
- 14 oz. 100% mozzarella cheese
- 6 oz. sauce
- 2 oz./4 slices of pepperoni per pizza slice
- Sodium content under 400 mg per pizza slice
- 8 slices per pizza
- Cheese pizza will have an additional 2 oz. of cheese per slice to substitute for 2 oz. pepperoni

Approximate Volume: 700-800 pizzas per week

Please provide your bid no later than noon, July 29, 2019.

Direct all inquiries to: Sylvania Schools District, Joseph Shamy, Purchasing and Food Service Director, 419-824-8511, jshamy@sylvaniaschools.org.

REQUEST FOR QUOTATION Sylvania School District Pizza 2018-2019

On July 15, 2019 the Sylvania Schools District will receive bids for the distribution of pizza for the 2019-2020 school year. These bids will be accepted until noon, July 29, 2019. Award of bids will be based on lowest and best separate bidder.

- The successful bidder shall not sublet any portion of this contract in any fashion whatsoever without the expressed written consent of Sylvania School District.
- The cafeteria coordinator (or designee) must sign all delivery slips after the units have been received and checked into the cafeteria. Deliveries of products shall be made to the locations listed on the attachment on a schedule satisfactory to the individual cafeteria managers.
- If local demand imposes undue hardship on a vendor, he should contact the Joseph Shamy, Food Service Director. In cases of inclement weather, vendor must be in contact with Joseph Shamy for production/delivery instructions.
- Sales and use tax are not to be included in the bids. The Sylvania Schools District is a state education institution exempt by law from payment of such taxes.
- Since circumstances might prevent the District from taking advantage of a cash discount, we ask that you not include one as part of your bid. It cannot be considered in comparing prices. Prices will be fixed for the duration of the school year contract period, August 9, 2019 to August 20, 2020.
- All products must be produced under conditions that meet all requirements of the Ohio Department of Health. Some products must meet standards and specifications as established by the U.S. Department of Agriculture.
- At the time of delivery pizza shall be at least 140 degrees Fahrenheit.
- Failure to meet any of the above conditions may be cause for rejection of delivery and/or cancellation of contract.
- If second delivery in one day is required as a result of an error by the vendor, there shall be no delivery charge.
- Please include payment terms.
- All bids must conform to minimum federal and state of Ohio regulations with respect to bidding, discrimination, wage rates, conflict of interest, etc.

- Bids submitted shall impose no liability or obligation on Sylvania Schools and the right to accept or reject any or all bids or request future bid quotations is solely at the discretion of Sylvania Schools. Sylvania Schools reserves the right to consider all elements germane to determining the qualifications of the bidder and his agents or representatives. Any bid which is incomplete, conditional, obscure, or which contains irregularities of any kind may be rejected at the discretion of Sylvania Schools.

Address Bid to: jshamy@sylvaniaschools.org

or

Joseph Shamy
Purchasing and Food Service Director
Sylvania School District
7400 Cougar Lane
Sylvania, OH 43560

SCHOOL DISTRICT BUILDINGS The following fourteen Sylvania School District Buildings will be covered under this agreement:

1. Arbor Hills Junior High, 5334 Whiteford Road, Sylvania, Ohio 43560
2. Central Trail Elementary, 4321 Mitchaw Road, Sylvania, Ohio 43560
3. Highland Elementary, 7720 Erie Street, Sylvania, Ohio 43560
4. Hill View Elementary, 5425 Whiteford Road, Sylvania, Ohio 43560
5. Maplewood Elementary, 6769 Maplewood Avenue, Sylvania, Ohio 43560
6. McCord Junior High, 4304 McCord Road, Sylvania, Ohio 43560
7. Northview High School, 5403 Silica Drive, Sylvania, Ohio 43560
8. Southview High School, 7225 Sylvania Avenue, Sylvania, Ohio 43560
9. Stranahan Elementary School, 3840 Holland-Sylvania Road, Sylvania, Ohio 43560
10. Summer Camp location to be determined
11. Sylvan Elementary School, 4830 Wickford Drive East, Sylvania, Ohio 43560
12. Timberstone Junior High, 9000 Sylvania Avenue, Sylvania, Ohio 43560
13. Whiteford Elementary School, 4708 Whiteford Road, Toledo, Ohio 43623
14. Woodrow Preschool, 5900 Woodrow Drive, Sylvania, OH