

MINUTES
BOARD OF GOVERNORS REGULAR MEETING
The Academy of Tucson
September 23, 2019

Academy of Tucson HS Conference Room 10720 E. 22nd Street, Tucson, AZ 85748

- I. **Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 5:00 PM.
- II. **Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Mrs. Shari Stewart, Ms. Kathleen Friedman, Dr. George Sokol, Mr. Ivan English and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello.

- III. **Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.

- V. **Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on August 5, 2019. Dr. George Sokol moved and Mrs. Shari Stewart seconded. Motion carried unanimously.

- VI. **Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Ms. Kathleen Friedman moved and Dr. George Sokol seconded. Motion carried unanimously.

- VII. **Call to the Public/Oral and Written Petitions:** None.

- VIII. **ACTION ITEMS: Mr. Howard C. Stewart, Jr. requested a motion for the following items.**
 - a. Annual Financial Report: Mrs. Shari Stewart moved and Dr. George Sokol seconded. Motion to approve carried unanimously.
 - b. Academy of Tucson Board Meeting Schedule SY 2020: Mrs. Shari Stewart moved and Dr. George Sokol seconded. Motion to approve Board calendar SY 2020 carried unanimously.
 - c. Academy of Tucson: Parents Right to Know, Homeless Education Policy, Title 1 Parental Involvement Policy and School-Parent-Student Compact: Ms. Kathleen Friedman moved and seconded by Mrs. Shari Stewart. Approval carried unanimously.

Administrative Reports School

- IX. **Superintendent's Report: Mr. Jose Garcia**
 - a. Mr. Garcia discussed the move of our 5th graders back to the Elementary School for next year. Since we are having 2 classes for every grade Kinder to 4th grade, this would create space for

the 5th graders to return to this campus. They would be in Building 7. Mr. Howard C. Stewart, Jr. asked the Board to support a resolution, the concept of moving the 5th grade back to the Elementary School campus. Unanimously approved. Mr. Garcia and Mr. Hancock will schedule meetings for stakeholders for this move.

- b. Mr. Garcia discussed our social media, Facebook Page and Instagram page. Melissa Krueger will be hired to work this portion for the Academy.
- c. Mr. Garcia discussed the Title 1 grant and the School Safety Grant. We have received our first reimbursement from the state on our Title 1. The School Safety Grant is a \$20 million grant offered to all schools in Arizona. This grant allows SRO, counselors, social workers, campus monitor to be hired.
- d. Mr. Garcia discussed that Math professional development will continue for grades K-8.

X. Business Manger's Report: Ms. Bennie Gemello

- a. All accounts are up to date.
- b. All bank reconciliations have been completed.
- c. We have received initial payments for Title 1 and IDEA Basic Grants.
- d. Approved AFR will be uploaded to ADE on 9/24/19.
- e. We have not received the final audit reports from John C. Todd II but Jennifer Tewhill reported that this will be completed the week of 10/1/19. The debt service dispensation will be required from Hamlin Inc.
- f. Equalization payments from the State for the first two months had an overpayment of approximately \$42,000.00. This was based on our estimated student count. The payment for October should have the actual student count and the overpayment will be reflected evenly on the balance of the school year.
- g. Our student count as of 9/17/19 was 595.

XI. Consent Agenda: Motioned by Ms. Kathleen Friedman seconded by Dr. George Sokol. Motion carried unanimously.

- A. Expense Voucher #2 \$134,757.16
- B. Payroll Voucher #3 \$150,479.03
- C. Payroll Voucher #4 \$150,137.62
- D. Payroll Voucher #5 \$146,811.70

Board Members Remarks: Mr. Howard C. Stewart, Jr. asked Mr. Garcia what was the results of the visit from the Arizona Charter School Board (this was our 20 year). Mr. Garcia reported that the person who made the visit to our school was no longer working for the Board and did not upload our results. This has been corrected and we are good on all counts.

Ms. Kathleen Friedman provided Mr. Garcia literature on marketing ideas: 5 Marketing strategies for Schools in the Age of School Choice, Improve Communication and Optimize website with Community portals and Student Recruitment strategies for Charter Schools.

XIII. Adjournment: Mr. Howard C. Stewart, Jr. Adjourned the meeting at 6:30 PM. Next meeting November 4, 2019 at 5:00pm

September 24, 2019

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Bennie Gemello, Business Manager

Date Board Approved