

MINUTES
BOARD OF GOVERNORS REGULAR MEETING
The Academy of Tucson
January 6, 2020

Academy of Tucson HS Conference Room 10720 E. 22nd Street, Tucson, AZ 85748

- I. **Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 5:01 PM.
- II. **Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Mrs. Shari Stewart, Ms. Kathleen Friedman, Dr. George Sokol, Mr. Ivan English and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello.

- III. **Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.

- IV. **Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on November 4, 2019. Mrs. Sharon Stewart moved Dr. George Sokol seconded. Motion carried unanimously.

- V. **Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Dr. George Sokol moved and Mr. Ivan English seconded. Motion carried unanimously.

- VI. **Call to the Public/Oral and Written Petitions:** None.

- VII. **ACTION ITEMS: Mr. Howard C. Stewart, Jr. requested a motion for the following items.**
 - A. Approval: Move 5th Grade Class back to the Elementary School Site. Mr. Jose Garcia has submitted documentation to the Arizona Charter Board for the 5th Grade class's move back to the Elementary School Site for School Year 2020-2021. No problems with parents and teachers. Classrooms are available to house the classes. Mr. Howard C. Stewart, Jr. requested a motion to approve. Ms. Kathleen Friedman moved and Mrs. Sharon Stewart seconded. Motion carried unanimously.
 - B. Approval: Whistleblower Protection Policy. Mr. Jose Garcia created the policy to meet one of the requirements of our Due Diligence for our refinancing of our Bond. Reviewed and discussion by the Board. Mr. Howard C. Stewart Jr. requested a motion to approve. Dr. George Sokol moved and Mr. Ivan English seconded. Motion carried unanimously.

Administrative Reports School

A. Superintendent's Report: Mr. Jose Garcia

- i. Winter break scheduled from December 20, 2019 through January 3, 2020. High School grounds were cleaned up.
- ii. Middle School Language/Arts teacher resigned and last day is January 17, 2020. Replacement will be ongoing with a Substitute teacher in the interim.
- iii. Received a list of "Due Diligence List" from our lawyer. There are 63 items on the list including Corporate documents and Financial documents.
- iv. Discussion of ways we are advertising the Academy. Mr. Garcia indicated that we are using social media, handled by Mrs. Melissa Krueger. Post cards, television spots, radio spots, Bus advertisement, and word of mouth.

B. Business Manger's Report: Ms. Bennie Gemello

- i. All accounts are up to date.
- ii. All bank reconciliations have been completed.
- iii. Our auditor has uploaded our audit to the Arizona Dept . of Education. We received communication from Ms. Andrea Leder of the Arizona State Board for Charter Schools indication that: "Based on the fiscal year 2019 audit, the charter holder received a rating of "Good Standing." Therefore, the charter holder meets the Board's financial performance expectations." Audit copies are available to the Board.
- iv. The population report as of 12/31/19 is 592.
- v. The tax credit receipts were mailed out on January 3, 2020. Tax credits can still be received and credited for fiscal year 2019 through April 15, 2020.

XI. Consent Agenda: Motioned by Dr. George Sokol seconded by Mr. Ivan English. Motion carried unanimously.

- A. Expense Voucher #5 \$89,363.87
- B. Expense Voucher #6 \$ 84,964.97
- C. Payroll Voucher #9 \$148,880.08
- D. Payroll Voucher #10 \$146,992.27
- E. Payroll Voucher #11 \$194,891.10
- F. Payroll Voucher #12 \$149,309.87

X. Board Members Remarks: None

XII. Adjournment: Mr. Howard C. Stewart, Jr. adjourned the meeting at 6:30 PM. Next meeting March 2, 2020 at 5:00pm

January 6, 2020

-

Bennie Gemello, Business Manager

Date Board Approved