

# Wayne School of Engineering



Home of the “Titans”  
Student/Parent Handbook  
2021-2022

700 N. Herman St.  
Goldsboro, NC 27530  
Phone: (919) 734-0070 Fax: (919) 734-0072  
Website: [www.waynecountyschools.org/wayneschoolofengineering\\_home.aspx](http://www.waynecountyschools.org/wayneschoolofengineering_home.aspx)

Principal: Dr. Gary Hales

# Wayne School of Engineering

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Welcome Students and Parents,

I would like to take this opportunity to officially welcome you to Wayne School of Engineering (WSE) for the 2021-2022 school year. After the past year and a half, we are very excited about returning to school under more normal conditions, and we are excited to usher in another group of wonderful young people from across our county.

The honors curriculum is designed to give students the skills and drive necessary to compete in this 21<sup>st</sup> century global society. Students focus on 21<sup>st</sup> century skills in all courses taken at WSE, as students are required to demonstrate written, oral, and technological skills in all classes.

Parents are welcome as we want this school to be a comfortable place where learning and understanding are of the utmost importance. As you are aware, it takes all involved to make student academic success a priority, so I pledge my support in making sure that WSE students are offered a rigorous and relevant course load that prepares them for the future ahead. I would like to take this opportunity to encourage you to join our Parent/Teacher Organization (PTO) and become an active member, so that together, we can continue to grow a positive school culture in which parents and staff work together.

Communication is very important to us, and the teachers are committed to providing support to you in this academic environment. Please feel free to contact them as needed as they will contact you. Open lines of communication are very important to us and will help us better serve each student and parent.

At Wayne School of Engineering, positive, helpful customer service is a priority, so if there is ever a question(s), please feel free to drop by the school or call so that your question(s) may be answered.

Sincerely,

*Gary Hales*

Dr. Gary Hales  
Principal

## **WAYNE SCHOOL OF ENGINEERING MISSION STATEMENT**

Wayne School of Engineering will provide a caring, supportive environment with rigorous inquiry based academics, focusing on real-world applications to produce citizens ready to achieve success in the 21<sup>st</sup> century.

### **Vision**

Wayne School of Engineering students will possess the necessary character traits and academic skills to achieve responsible citizenship, college readiness, and success in the 21<sup>st</sup> century.

### **Beliefs**

We Believe:

- All students will achieve academically without tracking.
- College preparedness is for all students.
- Communication through collaboration is vital.
- Relevant subject matter breeds global habits of mind.
- Education includes opportunities and experiences beyond the classroom.
- A nurturing environment enhances the educational experience.

### **PLEDGE OF ALLEGIANCE**

I pledge allegiance to the flag  
Of the United States of America,  
And to the Republic for which it stands,  
One Nation under God, indivisible,  
with liberty and justice for all.

### **THE STAR-SPANGLED BANNER**

**Frances Scott Key, 1814**

Oh, say, can you see, by the dawn's early light,  
What so proudly we hailed at the twilight's last gleaming,  
Whose broad stripes and bright stars,  
thro' the perilous fight,  
O'er the ramparts we watched, were so gallantly streaming?  
And the rockets' red glare, the bombs bursting in air, Gave proof thro' the night  
That our flag was still there. Oh, say, does that star-spangled banner yet wave  
O'er the land of the free and the home of the brave?

### **SCHEDULE**

Wayne School of Engineering (WSE) will operate under a different time and calendar schedule from the traditional high schools. The student day will run from 10:30 a.m. to 4:30 p.m. The first day of school is August 6, 2021, and the last day of school is May 23, 2022.

**Wayne School of Engineering does not participate in Wayne County Public Schools' early release days. These days will operate as regular school days for WSE.**

**School Colors: Columbia Blue, Black, and Silver  
School Mascot: Titans**

## IMPORTANT DATES

Progress Report Dates:

1 <sup>st</sup> Semester 1 <sup>st</sup> Nine Weeks	2 <sup>nd</sup> Nine Weeks	2 <sup>nd</sup> Semester 1 <sup>st</sup> Nine Weeks	2 <sup>nd</sup> Nine Weeks
August 26, 2021	November 2, 2021	January 25, 2022	April 1, 2022
September 17, 2021	November 23, 2021	February 16, 2022	May 2, 2022

Report Cards will be sent home with students after each nine-week grading period.

### **Grade Level Projects- High School Students Only (Due to Covid-19, projects will be classroom based)**

At Wayne School of Engineering, we feel that community based opportunities are extremely important to the success of our students. This helps add relevance to the curriculum and guide student interest towards future career fields which ultimately leads to a higher motivation to succeed.

Volunteerism and Internships are required components at Wayne School of Engineering. These requirements need to be completed during the summer leading into and/or during a student's upcoming year. A prescribed number of hours must be completed in order to meet graduation requirements; students must complete a product for each grade level project; students must also conduct research and write reflections about the experience.

Information about each grade level project can be found by visiting the website, <https://gradelevelprojects.weebly.com/>.

Important Dates: (Expos are on hold at this time)

Senior Presentations-

Freshmen/Sophomore/Junior Expo-

**\*Failure to complete and present projects results in students not being promoted to the next grade level and/or graduating.**

### **Post-Secondary Partners**

We also feel at Wayne School of Engineering that post-secondary educational partners are extremely beneficial to our students. While enrolled in WSE, it is our goal that each student will complete at least 15 hours of college course work to meet graduation requirements. This can be done if a student takes one class per semester, including summer sessions as a high school student. Tuition and books are paid for as long as the student is enrolled at WSE.

**\*We do not supply books for summer courses.**

**\* Students must maintain adequate academic progress and maintain good behavior each semester to be eligible for college classes.**

**\* In order to qualify for a 5<sup>th</sup> year, students must have successfully obtained at least 30 credit hours at Wayne Community College by end of senior year.**

### **TRANSPORTATION**

Transportation will be provided to and from school, and buses will be shared with Wayne Early/Middle College High School. Measures have been put into place to ensure that your students get home in a timely manner.

### **Checking out Students**

We encourage parents to check students out between class changes to help limit classroom interruptions. Also, due to classroom interruptions, **we strongly encourage you not to pick students up after 4:00 p.m. unless prior approval has been received from the principal.**

### **CHANGING CLASSES**

Five minutes is the time allowed to change classes. Students are expected to be in their classrooms on time as tardies will be kept by teachers.

#### **Tardy Policy:**

3 unexcused tardies= Warning/parent notification

4 unexcused tardies= 1 day ISS

5 unexcused tardies= 1 day OSS

6 and beyond= additional days of OSS

Behavior in the hallways should represent you, your parents, and Wayne School of Engineering in a positive manner.

### **\*ATHLETICS**

Wayne School of Engineering students in grades 9-12 have the opportunity to participate in athletics at Goldsboro High School. Students in grades 6-8 have the opportunity to participate in athletics at Wayne School of Engineering Middle School.

**Scholastic Requirements for Athletics:** A student must pass a minimum of three (3) subjects during the preceding semester to be eligible to participate in any extra-curricular activity beyond the regular school day, which includes athletics. **\*An additional WSE requirement for student athletes is that students must maintain a minimum grade of 70 in all classes to participate; if a student falls below a grade of 70 at any time and in any class, they will be removed from competition until the grade(s) improves.** Example: To participate in spring sports, a student must pass three of four classes from the fall semester.

**Attendance for Athletes:** A student must be present one half of a school day in order to participate in athletic events or practice. To be eligible to participate in extracurricular activities, students must be in attendance 85% of the previous semester.

### **CLUBS AND ORGANIZATIONS PARTICIPATION RULES**

**Scholastic Requirements:** A student must maintain adequate academic progress during the preceding semester to be eligible to participate in any extra-curricular activity beyond the regular school day (ex. athletic teams, cheerleading, marching bands, contests, art shows, etc.) The additional grade requirement for athletics also applies to clubs, organizations, and scholastic competitions.

**Participation During Suspension from School:** Students will not be allowed to participate in any extra-curricular activity during the time of suspension or be allowed on the school grounds during the time of suspension. This includes all day in In-School Suspension.

**Attendance/Discipline Expectations for Participating in Extra-Curricular Activities:** Students must be present for one half day in order to participate in extracurricular activities such as plays, games, concerts, pageants, etc. Students taking part in extracurricular athletics, clubs, and activities must be in good standing with the school based on discipline and attendance. Students with discipline referrals must be approved by the administrative staff before taking part in club meetings, sports, or extracurricular club/group activities. Students with excessive absences (more than 6 per semester) from a class/or for the school day will not be allowed to participate in any club meeting or function where the student is representing Wayne School of Engineering.

### **SCHOOL SAFETY AND SECURITY**

School safety and security is something that we take very seriously. Students cannot learn if they do not feel safe at school. Measures have been put into place to ensure a secure, safe environment.

- Movement around the GHS campus has been limited to WISH center, cafeteria and media center.
- Access Cards are provided to staff to limit accessibility to school.
- Security cameras are in place which allows us to see visitors before entering the school.
- Access to a qualified and competent school resource officer.

### **NON-NEGOTIABLES**

The non-negotiables are school expectations that will be used to help us build a positive support system instead of a traditional “do not” system, which contributes to a negative environment. Non-negotiables will be for all to follow, not just students. The items listed below are student-created and are items that we will follow. This document will help to keep everyone focused on our true goal of academic and personal success.

#### **As students we will:**

- ❖ Respect the unique qualities of our classmates and teachers.

- ❖ Be considerate of others' feelings and their personal space. We will be willing to help each other in any way possible.
- ❖ Respect ourselves by being prepared to learn by having needed materials, listening and following directions.
- ❖ Show respect to ourselves and our teachers by completing homework assignments.
- ❖ Handle conflict in a mature way. Respect ourselves and others by not fighting or bullying.
- ❖ Realize that this building and technology equipment is for our benefit; therefore, we will take care of the building and everything in it.
- ❖ Understand that drugs will prevent us from being all that we can be. We will respect ourselves by not tolerating the use of drugs.

### **BOTTLES, CANS, FOOD CONTAINERS**

Students are not allowed to bring bottles, cans, cartons, glasses or any other food/drink containers in the school building unless it is part of a school lunch. These items should be kept properly in a school lunch bag. School lunches are to be consumed only in the cafeteria or in the picnic area or will be confiscated and disposed of immediately. Discarded wrappers and containers distract from the beauty of the school.

**\*Only bottled water is allowed in building.**

**\*\*Food is not to be purchased and brought to students during school day.**

**\*\*\*No fast food drinks or food is to be brought into the building during the school day. It must be discarded before entering the building.**

### **COMPREHENSIVE COUNSELING PROGRAM**

The counseling program at Wayne School of Engineering is a comprehensive program that is based around the ASCA model (American School Counselor Association). The counselor's responsibilities include:

- Provide individual counseling for students with personal problems
- Provide assistance with scheduling of classes for students
- Administer and interpret interest inventories and aptitude tests for career counseling
- Assist students with college applications
- Have family conferences regarding behavior and academic issues
- Assist students in planning for college and work roles
- Supervise in the giving of tests such as EOCs, writing tests, etc.
- Respond to crises
- Provide group counseling for personal concerns
- Provide group guidance for developmental concerns such as vocational guidance, occupational guidance and interpersonal relationships
- Provide prevention programs on such things as sexually transmitted diseases, drugs, and suicide
- Consult with teachers, administrators, and other professionals regarding student concerns and developmental issues
- Perform needs assessments to determine what programs are most needed by students and teachers
- Evaluate programs they conduct
- Sit on special education teams and assist in the development of individual education plans for students with special needs

### **ACADEMICS**

Wayne School of Engineering offers students an honors curriculum with a concentration in science, technology, engineering and mathematics (STEM). This STEM focus helps students "make sense of the world" and also provides them with attributes necessary to be successful in the 21<sup>st</sup> century.

### **End of Course/End of Grade Test**

**All students must take North Carolina End-Of-Course, End-Of-Grade, and CTE exams mandated by the State Department of Public Instruction policy.**

Although Wayne School of Engineering is a non-traditional school, students will take the North Carolina End of Course/Grade Tests required by the state. Our goal is not to teach the test but to teach our students how to think

critically and problem solve. High School students will take new summative assessments; these include Math I, English II and Biology. Middle School students will take EOGs associated with each specific grade level.

### **Project-Based Learning/Inquiry**

Project-Based Learning/Inquiry are the preferred instructional methods utilized at Wayne School of Engineering. These instructional models allows for student-centered learning. It also allows us the ability to place more relevant real world application into the academic course work of which students will be engaged.

These instructional models require teachers to collaborate in creating cross-curricular lessons, which helps to shift teachers away from an isolated teaching environment to one of collaboration. Teachers are able to build relationships that ultimately benefit instruction and student learning, and it models the collaborative behavior students are expected to follow.

### **North Carolina Virtual Public School**

North Carolina Virtual Public School (NCVPS) is an online school community that will serve K-12 public school students throughout the state of North Carolina. Beginning in June of 2007, NCVPS will provide courses for students who want access to learning opportunities in addition to the courses currently offered at their school.

Because they are taught online, courses may be completed at school, at home or other settings where a computer and Internet connection that meet the requirements are located. The first offerings are aimed primarily at high school students, but some middle school students will be allowed to take high school courses. NCVPS courses are offered free of charge to public school students.

### **Learning Outcomes**

In addition to the academic curriculum, we believe that students should concentrate attention to specific learning outcomes centered on 21<sup>st</sup> century skills. These skills are:

- ◆ Information and Communication Technology Literacy
- ◆ Critical Thinking/ Problem Solving
- ◆ Communication
- ◆ Collaboration
- ◆ Global Awareness
- ◆ Citizenship
- ◆ Self Management

Students will practice and be assessed on these particular skills as they relate to assignments within their classes.

### **Common Planning**

Teachers at Wayne School of Engineering all share a common planning time from 9:15-10:00 each morning. This collaboration allows teachers the opportunity to build relationships, to share best practices, to discuss student issues and growth, and to build capacity through teacher leadership.

### **Literacy**

Literacy is a key component to raising student achievement to optimum levels, and English is not the only class in which students should be reading and writing. Student understanding of subject matter is tied directly to understanding of vocabulary and content. Therefore, Wayne School of Engineering places an enormous amount of energy incorporating literacy into all classes and activities.

### **Teacher Websites**

Each teacher keeps an updated website for their classes to help keep you informed about assignments, in class and out. This teacher developed and maintained webpage may offer helpful links to websites which extend the classroom beyond the school.

### **FEES, FINES, AND OTHER MONEY OWED**

The following procedure will be used for collection when students owe money, etc. to the school:

- The school will not release report cards. Progress reports will be issued if necessary.
- The student will not be allowed to participate in the commencement exercises.
- The school will not release the diploma or certificate until all fines are cleared.

- The teacher or sponsor will notify the parents.
- Fees may be collected for damages to books, equipment, property, etc. at the determination of school officials.

**LUNCH**

Wayne School of Engineering is now a participate in Community Eligibility Provision (CEP) for the 2021-22 school year. CEP is a key provision of The Healthy, Hunger Free Kids Act (HHFKA) authorized by Congress in 2010. CEP allows districts the opportunity to serve breakfast and lunch meals at no cost to all enrolled students without the burden of collecting household student meal applications. CEP is available to all schools within an LEA, a group of schools or individual schools that meet USDA requirements.

A student who has accumulated cafeteria fees in the past are still responsible for submitting payment for past due breakfast/lunch student meal charges. Mrs. Coley can assist you with this process and payment.

**GRADUATION STANDARDS**

**Future Ready Core (Class of 2025 and beyond)**

- Minimum 28 credits, which includes 22 credits (state) and 6 additional credits (local)
- Completion of grade level projects (Students must complete each year to be promoted)
- Completion of senior project
- 4 credits of English
- 4 credits of Math
- 3 credits of Science
- 4 credits of Social Studies
- 2 credits in same foreign language (if attending college)
- 1 credit Health/PE
- 6 elective credits

\*Graduating students are required to pay a \$25 senior fee.

***Class of 2021-2024 Only-Minimum of 26 credits with a reduction to 4 elective credits***

**STUDENT AREAS DURING LUNCH**

High school students and 8<sup>th</sup> grade students are allowed to be in the front of the cafeteria and side of the cafeteria to eat lunch. All students are to keep the cafeteria tidy and dispose of all trash. **Students are not allowed to go into the building during lunch unless accompanied by a staff member.**

**PERSONAL PROPERTY**

Always keep your valuables in your possession or make sure that they are turned over to someone for safe keeping. **The school cannot be responsible for pocketbooks or other valuables left in desks, on shelves, in cafeteria, etc. REMEMBER: ALL PEOPLE ARE NOT HONEST, SO DO NOT TAKE A CHANCE. Theft should be reported immediately to your teacher or to an administrator.**

**SCHOOL DAILY TIME SCHEDULE**

The school day is from 10:30-4:30. To be counted present, students must attend class for 60 minutes of the given period. The time schedule is as follows:

**Daily Schedule**

10:30-11:50	1 <sup>st</sup> period		
11:55-1:10	2 <sup>nd</sup> period		
1:40-3:05	3 <sup>rd</sup> Period	1:10-1:40	Middle School Lunch
1:15-3:05	3 <sup>rd</sup> Period	1:40-2:10	High School Lunch
3:10-4:30	4 <sup>th</sup> Period		



### **Two Hour Delay Schedule**

12:30-1:10	1st Period		
1:40-2:40	2nd Period	1:10-1:40	Middle School Lunch
1:15-2:40	2nd Period	1:40-2:10	High School Lunch
2:45-3:35	3rd Period		
3:40-4:30	4th Period		

### **Advisory Schedule**

10:30-11:30	1st period		
11:35-12:05	Advisory		
12:10-1:10	2nd period		
1:40-3:05	3rd Period	1:10-1:40	Middle School Lunch
1:15-3:05	3rd Period	1:40-2:10	High School Lunch
3:10-4:30	4th Period		

### **Advisory**

All students at WSE are assigned faculty advisors. Students will meet with their advisors every Wednesday from 11:35-12:05 to address and discuss relevant issues. For students in grades 9-12, this will also be a time to receive assistance with grade-level projects (Currently on hold).

### **TRANSCRIPTS**

A Student may request an official transcript in the counseling office by completing a request form. There is a charge of \$1.00 for each transcript. A two-day advanced notice is requested.

### **VEHICLES**

Students may use private transportation to travel to and from school. All students will be required to observe the posted speed limit, drive in a safe manner, enter and exit the student driveway, and park in a designated area. Students will not be allowed to go to vehicles during the school day without permission from the principal. Students who go to their vehicle without permission are subject to disciplinary action from the administration. **STUDENTS MUST FOLLOW WAYNE COUNTY BOARD OF EDUCATION POLICY 6325 AND WAYNE SCHOOL OF ENGINEERING RULES AND REGULATIONS OR THEY MAY LOSE THEIR PRIVILEGE TO DRIVE TO SCHOOL.** Forms may be obtained from the office. All vehicles are subject to search based on Wayne County Board of Education policy. To receive your parking permit, return completed paperwork and pay the \$20 registration fee to Mrs. Fontine.

**\*All students will park in the lot near the cafeteria.**

**\*\* Parking at the park may result in car being towed from premises.**

**\*\*\*Parking violations may result in \$5 fine and/or towing of vehicle.**

### **Vehicle Registration:**

All vehicles must be registered and display a current and proper parking permit which shall be placed on the rear view mirror. The Principal will register all vehicles and issue parking permits upon the receipt of a \$20.00 fee and a completed registration form. The school does not assume any responsibility for loss or damage to vehicles in the parking lot. The school has the right to search the contents of any vehicles on the school campus at any time necessary. Students will be assigned the same numbered parking spaces as parking permit numbers. Students are not to park anywhere except in their assigned spaces.

### **LOST AND FOUND**

At the end of the school year, items that have not been claimed in Lost and Found will be discarded.

### **PRINTING FEES**

Due to the extreme costs of printing, we will no longer be able to print student work for free. There will be a small charge associated with each page printed.

- Black and white-\$0.10 for each page printed
- Color-\$0.25 for each printed page

**NOTES:**

**“INSERT Wayne School of Engineering CALENDAR HERE”**