

Senior Class Graduation Checklist

****TENTATIVE PLAN approved by Erie County
Health Department on 5/5/20**

Subject to change pending any new state orders

Graduation

Wednesday, June 3rd (Graduates ONLY) &

Saturday, June 6th (Families Included)

10:00 AM @ Stadium each date

****Social Distancing MUST be followed through all activities by all participants including family members!! This means keep 6 feet apart from everyone. Feel free to wear a mask and gloves if you choose.**

A decision will be made at 7:00 a.m. each day whether graduation will be held or rescheduled due to weather. An all call will be put out either way. We will be videotaping all activities in order to provide these memories for every senior.

- **Wednesday, June 3rd at 10:00 AM**
 - **Graduation Part 1 (Graduates ONLY; NO family members permitted):** At stadium weather permitting. Make-up dates will be Thursday, June 4th and Friday, June 5th both at 10:00 AM. Please be on time. **Always maintain social distancing.**

****Bring bottled water with you. It could get hot being in the sun for awhile.**

Directions: Park in student parking lot by 9:45 AM and remain in your vehicle until directed by staff to get out to line up one student at a time keeping social

distancing. Staff will lead seniors to stadium for a short rehearsal followed by videotaping commencement minus walking across the stage.

****Bring your cap and gown.** Ladies need to wear white dress and dress shoes (colors will show through white gown). Gentlemen need to wear black/dark shoes, black dress pants, collared shirts and ties. Ladies may need to bring pins to hold their caps in place and possibly hairspray. ***You must wear shoes. No jeans or flip flops are permitted.*** Those inappropriately dressed will not be permitted to participate in the ceremony. **Cords** will be handed out once in our seats at the stadium.

– **Senior Pictures** will be taken. Dress the same as you will on graduation day due to consistency of video being produced.

– **Senior Lunch** will follow keeping social distancing.

– ****NOTE - No restrooms** will be available due to safety concerns. Plan accordingly.

- **Saturday, June 6th at 10:00 AM**

- **Graduation Part 2 (Families included with social distancing):** At stadium weather permitting. Make-up date will be Sunday, June 7th at 12:00 PM.

- **Family participant rules:** Seniors can have 9 or fewer family members they would like to participate. However, each family must remain 6 ft. apart while outside of the vehicles.

- **Directions:**

- Seniors and their families will park in the student parking lot by 9:30 AM. Remain in your vehicle. When directed, family group will be asked to exit their vehicle(s) and will be led to the stadium keeping each group 6 ft. apart. If your family has a handicapped person(s), please inform the staff member calling for your group. The vehicle with the handicapped family member will be directed to the stadium. They should remain in the vehicle. When directed, handicapped family member(s) will exit their vehicle and move toward the track together as a family. Please do not delay as we have 77 graduates and their families to get through this very time consuming activity.
- Senior and family members will be directed to walk around the track toward table with diploma cover for family photo and video while the senior is announced. They will then take the victory lap together around the track keeping social distancing.
- Prior to departing the stadium, graduates will be handed their senior packet that will include their diploma. Family will exit the

stadium up the ramp at west end of stadium and back to their vehicles.

- ****NOTE - No restrooms will be available due to safety concerns. Plan accordingly.**

**Fully edited video of graduation ceremony will be provided to each graduate at a later date.

If you do not pass all needed requirements, you will not go through graduation.

- **May 29, 2020** If you owe money or materials to the school, this needs to be taken care of by the end of the day on May 29, 2020 to be able to graduate. No diplomas will be available, nor will you walk with the class at graduation until all obligations are met.
- Expected Conduct: We expect you to conduct yourselves with CLASS and DIGNITY. We do not expect you to make loud, rude noises other graduates are being announced: CLASS and DIGNITY. This includes following the rules of social distancing. We do not want to take a chance of graduation being cancelled because someone was not properly social distancing.
- The diploma that you are issued is the ONLY diploma you will receive. Copies are not made so it is suggested that you put it where you will be able to find it. You will receive a blank diploma folder at the graduation ceremony and the printed diploma will be in your graduation folder which you will receive as you exit the stadium.
- Prior to exiting the stadium, you will receive your graduation folder. In this folder will be your printed diploma, information on any scholarships you received, any certificates and a letter from the principal. Please be sure to write a thank you note to the individuals noted on the scholarship letter.
- All scholarship awards will be announced at graduation as long as you email Mrs. Cullen by MAY 26th. Any scholarships after that date will not be read at the graduation ceremony.
- Make sure that you check the spelling of your name on our records and make any changes.
- Check emails and respond ASAP to all requests for photos, quotes, and other information needed for newspaper and video information.
- Inform Mrs. Lott where to send your final transcript.