

Thank you for your interest in our preschool program! The online system we use for registration/enrollment is secure and allows the district to verify all student demographic, emergency, and medical information for your child before the beginning of the school year. You will also be able to electronically sign for permissions and policies assigned by the school district.

Please take action to complete your child's registration as soon as possible. Until all forms have been submitted, your child's registration will be considered "incomplete."

## **Registration Checklist**

- Child's Birth Certificate
- Parent/Guardian Driver's License or State Issued ID Card
- Proof of Residency TWO forms must be provided
  - One proof of residency
    must be: a signed lease
    (with tenant and landlord
    signatures) or a
    mortgage statement
  - The second must be a current utility bill (electric, gas, or water)



## **Create a FinalForms Account**

- Visit https://summitescoh.finalforms.com to get started.
- Locate the parent icon and click "new account".
- You will receive an email prompting you to confirm and complete your registration.
- Click "confirm your account" within the email.
- Complete registration process.



## **Complete & Submit Forms**

- Complete all necessary forms online.
- Submit when done.



## **Submit Required Documents**

 You must upload all required documents to FinalForms or bring them to 420 Washington Ave, Cuyahoga Falls, OH 44221.

Questions? Call 330-945-5600 ext. 511259