

ONEVIEW Parent Portal

Information and directions for utilizing our online parent portal link: **OneView**

OneView location: On our website (www.antwerpschools.org)

In the "**Parent**" tab and also in the "**Quick Links**" tab.

OneView serves as a location for parents to complete or update forms with respect to information such as change of address, email and phone numbers, and acknowledgement/approval of school requirements. In addition, OneView is the location that parents may complete the registration process for new students to our district.

If you have an account, simply login and click the "Submit and View Online Forms" button and complete/update the **Student Demographics & Emergency Medical Authorization Form (EMA)**, and **Transportation Form**, then click the "Save and Submit to District" button. You will need to complete this process for each child in your household. It is very important that parents with a child participating in Middle and/or High School extra-curricular programs complete the process prior to August 1st due to Part Seven of the EMA form needing completed prior to student participation in our fall programs.

If your child is new to the district or you do not have an existing account, click on "Create A New Account". After creating your account, you will be directed to a screen that requests Personal and Account Access Information. Complete these sections, then select the "Register & Begin" button. You will be directed to a screen to confirm information already provided and/or provide updated information. When completed, click the "Save and Submit" button. Next, click the "Submit and View Online Forms" button and complete/update the **Student Demographics & Emergency Medical Authorization Form**, and **Transportation Form**, then click the "Save and Submit to District" button.

If you have questions, please contact our district office at 419-258-5421.

Thanks in advance for your assistance,

Martin A. Miller; Antwerp Local Schools Superintendent