

INTER-DISTRICT OPEN ENROLLMENT

(For students living outside the school district)

ADMINISTRATIVE REGULATIONS

- Applications for inter-district transfer must be submitted to the Superintendent's Office and must be on the official Tuscarawas Valley Local Open Enrollment Form. The application must be submitted each year for each student requesting inter-district transfer. Proof of residency must be provided with every initial application and every change of address in the form of a current utility bill or mortgage/lease agreement.
- Applications shall be considered annually on a first-come, first-serve basis, with an assurance that district students will not be displaced. Enrollment levels will determine annual approval (i.e., approval one year does not guarantee approval in the future).
- The number of openings in a particular program will be determined by optimum size for a particular program, classroom, school building, or grade level, which is the number of students that can be accommodated without increasing district expenditures for staff or equipment. However, students from other Ohio districts who have begun the program shall be allowed to complete the school year.
- Previously-enrolled open enrollment students will have preference over first-time applicants. Revocation of application or transfer back to the student's home school will be in reverse order of date received. However, no accepted student will be displaced once the school year begins should enrollment exceed the limits stated above.
- At the time of application, students will be informed of the prerequisites for each program or course of study in which enrollment is sought. Enrollment will not be approved for any student who has not met the established prerequisites established for district students.
- Open enrollment approval shall be subject to an agreement that transportation for the student be provided by the student or his/her parents to the school or to a scheduled in-district bus stop.
- Applicants from students who have an IEP shall not be considered if the district is not currently providing the services called for in the IEP. Enrollment limits per special education units shall not be exceeded.
- Applicants may also be rejected if the student has been suspended or expelled for ten (10) consecutive days or more during the semester of application or the preceding semester.
- Consideration of applications will not be based on academic, athletic, artistic, or extracurricular skills, nor on any requirement that the student be proficient in the English language.
- OHSAA Athletic Eligibility Guidelines will be in effect. Bylaw 4-7-8 states:
The Commissioner may rule a student eligible if legally and definitely released or assigned to a designated school by formal action of the Board of Education or similar governing body of the public or private school of the district of residence, whether a member school or not. Such students will not be declared eligible until a copy of the formal action is on file in the Association office and the Association declares the student eligible. If a student returns to the school in the district of residence, the student shall be ineligible for one year from date of enrollment. No more than one such release may be granted to an athlete.
- Admitted students are expected to adhere to district attendance and discipline policies. Violations may result in revocation of open enrollment status.
- Open enrollment applications will not be accepted once the school year begins, unless the applicant is currently attending Tuscarawas Valley Local Schools.
- Any falsification of information on the application form will render the application null and void.