



## Sinclair Community College CCP Steps and Deadlines

All students intending to earn college credit and are enrolled in a college credit plus class offered at Sinclair Community College or on the Bellbrook High School campus **must complete all steps** outlined below in order to receive CCP credit. By applying, you confirm that you are enrolling in a college credit plus class for college credit. You acknowledge that you understand that this course, and the grade earned, will appear on both your high school transcript and college permanent records. If you fail the course, you will be held responsible for paying the cost of the class. You will be responsible for requesting an official transcript from the CCP college to be sent to your future college.

### Sinclair Community College courses currently offered at BHS include:

<u>BHS COURSE TITLE</u>	<u>COLLEGE COURSE #</u>
Supply Chain Management	MAN 2159
Spanish 3	SPA 1101
Spanish 4 - Honors	SPA 1102
Spanish 5 - Honor	SPA 2201 & SPA 2202

- ☐ **Step 1:** Watch the CCP Parent Information Presentation at <http://www.sugarcreek.k12.oh.us/CollegeCreditPlus.aspx>. At the completion of the video you will be provided a code.
- ☐ **Step 2:** Complete the [Intent to Participate Google Form](#) by **April 1st!** You will need the code provided in the CCP Parent Information Presentation. No late forms will be accepted.
- ☐ **Step 3:** Apply online! Complete the application at <https://sinclair.edu/academics/ccp/get-started>. You must provide your Social Security Number to submit the application. The college will notify you about acceptance with either an email or mailed letter. Fall Semester Application Deadline: May 1st.
- ☐ **Step 4:** Students must meet college requirements to enroll for credit. Each university sets their own requirements for admission. You will have to take the college placement test unless you have adequate ACT/SAT scores.
  - CCP State Eligibility Requirements:
    - Next Generation Accuplacer Write Placer - 5
    - ACT: English – 18; Math – 22
    - SAT: Reading – 480; Mathematics – 530
  - You will be responsible for scheduling a placement test at one of the Sinclair locations. Visit <https://www.sinclair.edu/admissions/office/testing/testing-hours-and-locations/> for information on remote placement testing, if available, or how to schedule an appointment.
  - Visit [www.accuplacer.collegeboard.org/students](http://www.accuplacer.collegeboard.org/students) for test information and sample questions.
  - Students with a learning disability, medical condition, sensory impairment, psychological condition (including ADD/ADHD) or have an IEP or 504 in high school, should contact the Office of Accessibility for help with completing placement testing by calling 937-512-5113.
- ☐ **Step 5:** If taking classes at Sinclair Community College, you must schedule and attend a CCP New Student Orientation. The CCP New Student Orientation gets you up to speed on college life; and you can become acquainted with campus resources and technology that you will use as a Sinclair student. CCP New Student Orientation is a must. It includes meeting with your CCP advisor, registering for classes, receiving your class



schedule to get familiar with the campus. Students will receive information about the orientation after they have been accepted.

□ **Step 6:** Any students taking classes at Sinclair Community College must meet with Mrs. Scohy to review schedule before August 6th. Email [khريس.scohy@bss.k12.oh.us](mailto:khريس.scohy@bss.k12.oh.us) to schedule an appointment time.

**All steps must be complete by August 6th to be enrolled in the CCP course.**

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