

# Purchasing Investigations Supply Kits

## Investigations Supply Kit Subtotal

1. Locate the BOCES 4 Science Investigations Supply Kit Title(s) that you are ordering.
2. Enter the number of requested supply kits.
3. Multiply the quantity by the supply kit cost and enter in Line Total box.
4. Add all of the Line Totals to get the Investigations Supply Kit Subtotal.

## Additional Charges

5. Districts that are not Monroe 2-Orleans, Monroe One, Genesee Valley or Wayne-Finger Lakes BOCES components: Calculate administrative and shipping charges based on the Investigations Supply Kit Subtotal, entering the calculations on the respective lines.

Investigations Supply Kit Title (Level)	Supply Kit Quantity	Cost Per Supply Kit	Line Total
Circle of Life (Elementary) <b>1</b>	<b>2</b> 5	x \$108	<b>3</b> \$540
Cloud in a Bottle (Elementary)	5	x \$298	\$1,490
<b>Investigations Supply Kit Subtotal</b> <b>4</b>			<b>\$2,030</b>
<b>Additional Charges for Non-Component Districts</b> <i>(Districts outside Monroe 2-Orleans, Monroe One, Genesee Valley or Wayne-Finger Lakes BOCES)</i>		Administrative Charge	5.2% of subtotal <b>5</b> \$105.56
		Shipping Charge	13% of subtotal \$527.80
<b>Purchase Total</b> <b>6</b>			<b>\$2,663.36</b>

## Purchase Total

6. Add the Investigations Supply Kit Subtotal with any additional charges from step 5, if applicable, to get the Purchase Total.

*Note: Investigations Supply Kits are a purchase and are not eligible for BOCES state aid.*

# 2025-26 Investigations Supply Kit Purchase Form

District \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Order Contact Name \_\_\_\_\_

Contact Title \_\_\_\_\_

Email \_\_\_\_\_

Affiliated BOCES \_\_\_\_\_

- Cross contracts must be submitted by districts outside Monroe 2-Orleans and Monroe One BOCES through the district business office.
- There are no additional fees (administrative or shipping) for Monroe 2-Orleans, Monroe One, Genesee Valley or Wayne-Finger Lakes BOCES districts.

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Investigations Supply Kit Title (Level)	Supply Kit Quantity	Cost Per Supply Kit	Line Total
Circle of Life (Elementary)		x \$108	
Cloud in a Bottle (Elementary)		x \$298	
Light It Up (Elementary)		x \$651	
What's in the Bag? (Elementary)		x \$236	
All Mixed Up (Intermediate)		x \$267	
Cool It! (Intermediate)		x \$246	
It's Alive? (Intermediate)		x \$523	
<b>Investigations Supply Kit Subtotal</b>			
<b>Additional Charges for Non-Component Districts</b> <i>(Districts outside Monroe 2-Orleans, Monroe One, Genesee Valley or Wayne-Finger Lakes BOCES)</i>		Administrative Charge	5.2% of subtotal
		Shipping Charge	13% of subtotal
<b>Purchase Total</b>			



Submit completed forms in one of three easy ways:



Mail

BOCES 4 Science  
Attn: Gina Vaccarella  
771 Elmgrove Road  
RTP Building 2  
Rochester, NY 14624



Fax

585-352-1157



Email

[gvaccare@boces4science.org](mailto:gvaccare@boces4science.org)



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