



Vaccinations:

- Vaccines remain our best protection against COVID-19. If you have not chosen to be vaccinated, you are encouraged to obtain one. If you need assistance finding a vaccine clinic near you, contact Tracie Collins, Assistant Director of HR.

Face Coverings:

- Mandatory for all ESC employees
 - These expectations will be effective in all “common areas” such as hallways and training rooms. It will not apply in private offices/classrooms where individuals are working alone. This applies to employees and visitors.
- Students in ESC programs are encouraged, but not required, to wear face coverings in a classroom setting.
- Students are required to wear face coverings when being transported in a school or ESC vehicle (federal mandate).
- The ESC will continue to monitor the Center for Disease Control (CDC), Ohio Department of Health (ODH) and Summit County Public Health (SCPH) guidance and/or orders for future decisions on masks.

Physical Distancing:

- Stay at least 3 feet apart from other employees and guests; extend to 6 feet whenever possible

Handwashing and Sanitizing:

- Handwashing and sanitizing of surfaces will be emphasized throughout the day.
 - Hand sanitizer will remain in classrooms and hallways throughout the Summit ESC building and its programs.
 - Shared areas and high-touch surfaces should be sanitized several times throughout the day.

If Exposed to COVID-19 and/or Experiencing COVID Symptoms:

- Contact Tracie Collins, Assistant Director of HR, to notify her of your exposure/symptoms. She will guide you on next steps per the current CDC, ODH and SCPH guidance. Since this guidance is continually changing, details are not listed on this document.