

Reports to Assist in Verifying Special Education Data:

Last Updated: 4/24/25

Description: In preparation for the certification of special education reporting, various reports exist in Frontline, Level 0, Level 1 (aka: WNYRIC Regional DW Reports), and the PD Data System that can assist in verifying data and its movement through SIRS.

Special Education Department Tools

Frontline:

Frontline contains several reports that can be used to review data and it is recommended that the SPED personnel run and review prior to indicating extracts is ready for upload to Level 0. These reports should be reviewed on a regular basis.

Letters & Reports area contains State Reports for October Snapshot Year-End Snapshot, SPP Indicator 11, SPP Indicator 12, PD 8, and VR16:

- Inclusion
- Exception
- Exclusion
- VR 16 (*stand-alone report*)

Maintenance area contains SIRS Data Verification Extracts for:

- Year-End Snapshot
- Events Extract
- Indicator 7 Assessment Fact Extract Verification
- Type of Disability Extract

PD Data System:

The user must have SEDDAS credentials to access the PD Data System. Reports in this system should be reviewed by the SPED department early in the process to allow time for additional uploads to Level 0 if data is missing or inaccurate.

- Inclusion report for each VR listed
- Potential students for each VR listed

DDC/Data Warehouse Tools

Level 0:

Check the No Enrollment Report in Level 0 to make sure the student's data hasn't been accidentally Purged: **Reports > SE Events (or SE Snapshot or Assessment) > NO Enrollment Rpt**

Warning Report: Program Fact > [PS3115: Possibly missing Spec Ed EOY snapshot record for this Preschool Student with a Disability \(5786\)](#)

Level 1 (WNYRIC aka Regional DW Reports):

The Data Quality Report Card can be used to check the number of records uploaded:

- **Verification Reports > Data Quality Report Card**
 - [Special Education Events > Reasonableness](#)
 - [Special Education Events > L1C Errors](#)
 - [Special Education Snapshot > End of Year Special Education Snapshot Reasonableness](#)
 - [Special Education Snapshot > Special Education Snapshot Record and Missing Enrollment](#)

Additional Level 1 verification reports:

- **Verification Reports > 9) NYSSA and Special Education >**
 - [Special Ed EVENTS Student List](#)
 - [Special Ed SNAPSHOT Student List](#)
 - [Special Ed SNAPSHOT Summary Report](#)
 - [Special Ed SNAPSHOT Verification Report](#)

If you have uploaded the Snapshot, Events, or COSF Assessment data to Level 0, but students aren't showing on the POTENTIAL Students in the PD Data system, check if the data has incurred an error when trying to migrate from Level 1 to Level 2:

- **Verification Reports > L1C Error Report**