

WEST SHORE SCHOOL DISTRICT

Board Meeting Public Comment Request

District students, parents, residents, taxpayers, partners, and community groups are eligible to share their comments with the Board. If you have an item to bring to the Board's attention, complete this form and submit it prior to the start of the meeting. Forms returned after the meeting has begun will be shared with the Board; however, individuals will not have the opportunity to speak publicly unless it is on a new agenda item added by the Board. As a reminder, meetings are livestreamed and available on the District website.

For Use During (select one): ☐ Board Meeting ☐ Curriculum Committee ☐ Facilities Committee
☐ Finance Committee ☐ Policy Committee ☐ Transportation Committee

Today's Date _____

Full Name _____ ☐ I am a West Shore Student

Home Address _____

Organization/Group/Business (if applicable) _____

School Attending (if student) _____ Grade _____

I wish to comment on the following ☐ Business Item ☐ General Item

The Board or Administration may respond to comments at their discretion. Please consider providing an email address and/or phone number below to facilitate additional discussion following the meeting.

Email Address _____ Daytime Phone Number _____

ACCEPTANCE OF GUIDELINES FOR PUBLIC PARTICIPATION

The Board and Administration values public comments and participation; however, to ensure meetings are conducted efficiently and in an orderly manner, individuals appearing before the Board are expected to follow these guidelines:

- In person public comments will be timed and limited to four (4) minutes. If speaking as part of a group who shares the same interest, please consider selecting a spokesperson.
- If you wish to distribute documents to the Board, provide them to the Board Secretary or Committee Administrator with this form. Submission of the documents will be noted in the minutes.
- Comments are to be shared from the podium and directed to the entire Board, not one individual Board member, Administration, staff member, or the audience.
- Speakers are expected to observe proper decorum.
- Parents may share their own child's name, but are asked not to mention other children by name.

☐ I have read the above guidelines and agree to adhere to them when making public comments.