

# LINQ ONLINE ORDERING

ONLINE MEAL  
ORDERING



## USER GUIDE



Upper Arlington  
City Schools

Go to  
[onlineordering.linq.com](https://onlineordering.linq.com)

**ONLINE MEAL ORDERING**



SCAN OR GO TO [onlineordering.linq.com](https://onlineordering.linq.com)

LINQ

Sign In With Your Sign In Name

Sign in name

Password

[FORGOT YOUR PASSWORD?](#)

SIGN IN

DON'T HAVE AN ACCOUNT? [SIGN UP NOW](#)



Sign In With Your Sign In Name

Sign in name

Password

[FORGOT YOUR PASSWORD?](#)

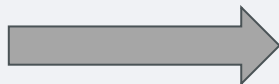
SIGN IN

DON'T HAVE AN ACCOUNT? [SIGN UP NOW](#)

**Click on sign up now**



**Enter your  
email address**



LINQ

### Signup for Meal Ordering

Verification is necessary. Please click Send button.

Email

SEND VERIFICATION CODE

First Name

Last Name

New Password

Confirm New Password

CREATE

CANCEL





### Signup for Meal Ordering

Verification is necessary. Please click Send button.

example@gmail.com

SEND VERIFICATION CODE

First Name

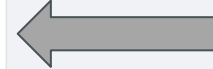
Last Name

New Password

Confirm New Password

CREATE

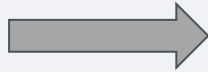
CANCEL



**Click on “send  
verification code”**

An email will be sent to you titled, “Microsoft on behalf of onlineordering”.  
Be sure to check your spam mail!

**Input the code  
provided via email**



LINQ

Signup for Meal Ordering

Verification code has been sent to your inbox. Please copy it to the input box below.

example@gmail.com

Verification code

VERIFY CODE

SEND NEW CODE

First Name

Last Name

New Password

Confirm New Password

CREATE

CANCEL



**Then click  
“verify code”**



### Signup for Meal Ordering

E-mail address verified. You can now continue.

example39521@gmail.com

First Name

Last Name

New Password

Confirm New Password

CREATE

CANCEL

**Fill in all  
the fields**

**Then click "create"**

Welcome Jack



ADD A CHILD



**Select  
"Add a child"**

Welcome Jack



ADD A CHILD

## ADD A STUDENT

Input your child's unique Student ID Number to add your child to your account. This number can be found on your child's schedule or report card. If you are unable to obtain this number please contact your School District.

School District

Upper Arlington Schools

Student ID

111111

Last Name

Smith

ADD

CANCEL



Select School District in drop down box

Enter your student's ID number

Enter your student's last name

Click "ADD"

Welcome Jack

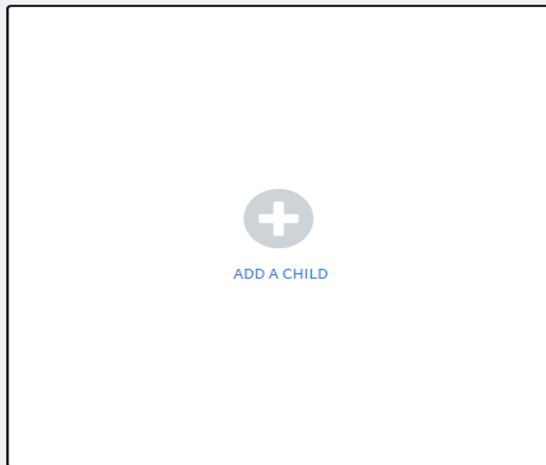
**test student**  
ID #: 111111  


MEALS BALANCE (as of Oct 07 10:18 am)  
\$0.00

BREAKFAST ORDERED (Oct 05 - Oct 09)

LUNCH ORDERED (Oct 05 - Oct 09)

[ADD TO BALANCE](#) [ORDER MEALS](#)

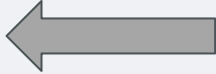


Select "order meals"

test student | Balance: \$0.00

BREAKFAST

LUNCH



Select "lunch"



Orders are due by 08:45 AM on the day of.

12 Mon

13 Tue

14 Wed

15 Thu

Menus have not been published for this week. Please check back regularly for menu updates.

test student | Balance: \$0.00

BREAKFAST

LUNCH



Oct 19 - Oct 23



Orders are due by 08:45 AM on the day of.



19 Mon

20 Tue

21 Wed

22 Thu

23 Fri

## ENTREES

Select the entree  
choice for day  
that you would  
like to order  
lunch



Fresh Baked Whole Grain Cheese Pizza

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Golden Bear Fun Lunch

\$0.00



All Beef Hot Dog

\$0.00



Fresh Baked Whole Grain Cheese Pizza

\$0.00



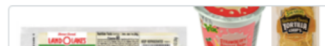
Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



Golden Bear Fun Lunch

\$0.00



Golden Bear Fun Lunch

\$0.00





test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

20 Tue

21 Wed

22 Thu

ENTREES

After selecting the entrée:  
\*select fruits and vegetables  
(you must select at least 1)  
\*select milk

Click “Add to order”



LUNCH ENTREE

## Fresh Baked Whole Grain Cheese Pizza

\$0.00

Whole grain crust pizza topped with a blend of mozzarella, parmesan, provolone and white cheddar cheeses

[View Ingredients](#)

[View Nutritional Information](#)

SPECIAL MEAL ACCOMMODATIONS



FRUIT

Watermelon

Applesauce Cup

VEGETABLE

Side Salad w/ Romaine

Red Pepper Hummus

MILK

1% White Milk

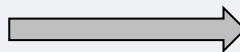
Non Fat Chocolate Milk

ADD TO ORDER

BREAKFAST

LUNCH

You can choose meals for the entire month by clicking through the weeks



Oct 19 - Oct 23



Orders are due by 08:45 AM on the day of.



19 Mon

20 Tue

21 Wed

22 Thu

23 Fri

ENTREES

Each day needs to be entered as one day at a time (Add to cart and then order for next day)



Fresh Baked Whole Grain Cheese Pizza

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Golden Bear Fun Lunch

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



All Beef Hot Dog

\$0.00



Golden Bear Fun Lunch

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Fresh Baked Whole Grain Cheese Pizza

\$0.00



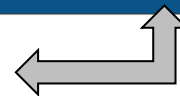
Golden Bear Fun Lunch

\$0.00



test student | Balance: \$0.00

When you're done, click on the cart



BREAKFAST

LUNCH



Oct 19 - Oct 23



Orders are due by 08:45 AM on the day of.



19 Mon

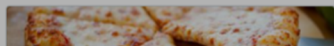
20 Tue

21 Wed

22 Thu

23 Fri

ENTREES



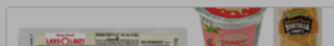
Fresh Baked Whole Grain Cheese Pizza

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



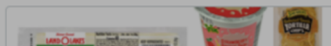
Golden Bear Fun Lunch

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



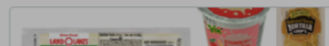
Cobb Salad w/ WG Dinner Roll

\$0.00



All Beef Hot Dog

\$0.00



Golden Bear Fun Lunch

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Fresh Baked Whole Grain Cheese Pizza

\$0.00



Golden Bear Fun Lunch

\$0.00



test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

20 Tue

21 Wed

22 Thu

ENTREES

Fresh Baked Whole Grain Cheese Pizza

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Golden Bear Fun Lunch

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



Cobb Salad w/ WG Dinner

\$0.00

All Beef Hot Dog

\$0.00

Golden Bear Fun Lunch

\$0.00

test's Cart | 3 items



Total: \$0.00

20 Tue

LUNCH

Fresh Baked Whole Grain Cheese Pizza

\$0.00



21 Wed

LUNCH

General Tso's Chicken w/ Brown Rice

\$0.00



22 Thu

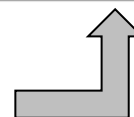
LUNCH

Cobb Salad w/ WG Dinner Roll

\$0.00



You have the  
option of  
deleting an  
order if you  
have changed  
your mind



CONTINUE ORDERING

CHECKOUT

test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

20 Tue

21 Wed

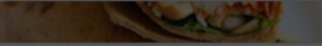
22 Thu

ENTREES



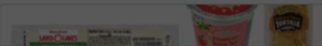
Fresh Baked Whole Grain Cheese Pizza

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



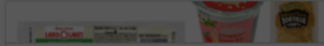
Golden Bear Fun Lunch

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



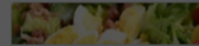
Golden Bear Fun Lunch

\$0.00



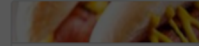
Cobb Salad w/ WG Dinner Roll

\$0.00



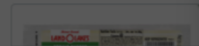
Cobb Salad w/ WG Dinner

\$0.00



All Beef Hot Dog

\$0.00



Golden Bear Fun Lunch

\$0.00

test's Cart | 3 items



Total: \$0.00

20 Tue

LUNCH

Fresh Baked Whole Grain Cheese Pizza

\$0.00



21 Wed

LUNCH

General Tso's Chicken w/ Brown Rice

\$0.00



22 Thu

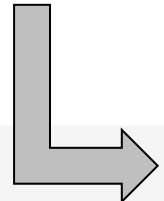
LUNCH

Cobb Salad w/ WG Dinner Roll

\$0.00



When your cart is complete, select "check out"



CONTINUE ORDERING

CHECKOUT

test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

20 Tue

21 Wed

22 Thu

ENTREES



Fresh Baked Whole Grain Cheese Pizza

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Golden Bear Fun Lunch

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



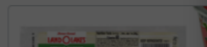
Cobb Salad w/ WG Dinner Roll

\$0.00



All Beef Hot Dog

\$0.00



Golden Bear Fun Lunch

\$0.00

## Pickup Locations

Choose a pickup location for your order

20 Tue

Lunch Pickup Location



21 Wed

Lunch Pickup Location



22 Thu

Lunch Pickup Location



Select a pickup location for each meal that you ordered

This is where your student's meal will be delivered/picked up.

BACK TO ORDER

PLACE ORDER

test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

22 Thu

## HYBRID - ELEMENTARY

The location for delivery  
would be the student's  
homeroom

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Golden Bear Fun Lunch

\$0.00



\$0.00



Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



All Beef Hot Dog

\$0.00

Golden Bear Fun Lunch

### Pickup Locations



Choose a pickup location for your order

School Site Pickup Locations

Bell 202

Blair 118

Blake 104

Coplin 212

Giles 210

Hamilton 120

Jentgen 214

Kernen 208

Mabry 224

Miller 122

Nocera 218

Oberlin 124

Pilutti 108

Santilli 114

Scott 206

Trausch 116

Williams 220

BACK TO ORDER

PLACE ORDER

test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

22 Thu

## HYBRID - SECONDARY

The location for delivery  
would be the student's  
2<sup>ND</sup> or 6<sup>th</sup> period class  
depending on the  
day/schedule

### Pickup Locations

Choose a pickup location for your order

School Site Pickup Locations

Bell 202

Blair 118

Blake 104

Coplin 212

Giles 210

Hamilton 120

Jentgen 214

Kernen 208

Mabry 224

Miller 122

Nocera 218

Oberlin 124

Pilutti 108

Santilli 114

Scott 206

Tausch 116

Williams 220

BACK TO ORDER

PLACE ORDER



**ENHANCED DISTANCE  
LEARNING, REMOTE OR  
ONLINE ACADEMY –  
Elementary & Secondary**

**The location would be  
the “building” the  
student’s meals would be  
picked up**

## Pickup Locations

Choose a pickup location for your order

Room 247

School Site Pickup Locations

Room 248

Room 249

Varsity Gym

WARL

West Cafe A

West Cafe B

West Cafe C

West Cafe D

District Wide Pickup Locations

Barrington (Off of Andover Road right past the first cross walk)

Greensview (Parking lot right outside main school entrance)

Hastings (Outside first set of doors after entering the parking lot)

Jones (Doors off of Coventry by stadium)

Tremont (Tent along the parent pickup line in parking lot)

UAHS (Mount Holyoke parking lot near service doors - by awning)

Wickliffe (Parking lot right outside main school entrance)

Windermere (In front of building outside main doors)

test student | Balance: \$0.00

BREAKFAST

LUNCH

Orders are due by 08:45 AM on the day of.

19 Mon

20 Tue

21 Wed

22 Thu

ENTREES

Fresh Baked Whole Grain Cheese Pizza

\$0.00



Crispy Chicken Bacon Ranch Wrap

\$0.00



Golden Bear Fun Lunch

\$0.00



General Tso's Chicken w/ Brown Rice

\$0.00



Golden Bear Fun Lunch

\$0.00



Cobb Salad w/ WG Dinner Roll

\$0.00



Cobb Salad w/ WG Dinner

\$0.00

All Beef Hot Dog

\$0.00

Golden Bear Fun Lunch

\$0.00

## Pickup Locations

Choose a pickup location for your order

20 Tue

Lunch Pickup Location

Bell 202

21 Wed

Lunch Pickup Location

Bell 202

22 Thu

Lunch Pickup Location

Bell 202

Once you've  
selected a  
pickup location  
for all meals,  
click on "Place  
Order"

BACK TO ORDER

PLACE ORDER

test student | Balance: \$0.00

#### Thank You for Placing an Order

Total \$0.00

Your order was successfully submitted. An email confirmation will be sent to example39521@gmail.com.

#### 20 Tue

Lunch

Fresh Baked Whole Grain Cheese Pizza | Watermelon | Red Pepper Hummus | Non Fat Chocolate Milk

\$0.00  
Bell 202

#### 21 Wed

Lunch

General Tso's Chicken w/ Brown Rice | Non Fat Chocolate Milk | Fresh Grapes | Baby Carrots

\$0.00  
Bell 202

#### 22 Thu

Lunch

Cobb Salad w/ WG Dinner Roll | Fresh Orange | Potato Starz | Non Fat Chocolate Milk

\$0.00  
Bell 202



Keep your balance full

Updates to your balance will be reflected tomorrow. If you would like to add funds to your account, please select "add to balance" to be redirected to your payment center.

ADD TO BALANCE

**Once you've completed your order, you will be directed to an order confirmation page.**

**You will also receive an order confirmation via email**

test student | Balance: \$0.00

Thank You for Placing an Order

Total \$0.00

Your order was successfully submitted. An email confirmation will be sent to example39521@gmail.com.

**20 Tue**

Lunch

Fresh Baked Whole Grain Cheese Pizza | Watermelon | Red Pepper Hummus | Non Fat Chocolate Milk

\$0.00

Bell 202

**21 Wed**

Lunch

General Tso's Chicken w/ Brown Rice | Non Fat Chocolate Milk | Fresh Grapes | Baby Carrots

\$0.00

Bell 202

**22 Thu**

Lunch

Cobb Salad w/ WG Dinner Roll | Fresh Orange | Potato Starz | Non Fat Chocolate Milk

\$0.00

Bell 202



Keep your balance full

Updates to your balance will be reflected tomorrow. If you would like to add funds to your account, please select "add to balance" to be redirected to your payment center.

ADD TO BALANCE



**If you'd like to  
add to your  
balance, simply  
click on  
"Add to Balance"**



It's EZ... just sign up, and get started!

create an account >

Existing SPS EZpay users  
login here

 Secured connection

Please sign in:

Your email

Your password



☐ Remember me

sign in >

[Forgot password?](#)

SPS EZpay links: [About Us](#) | [Contact Us](#) | [Privacy Policy](#) | [Terms of Use](#)

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# FAQ'S

**\*Can I order for more than one day?**

*Yes, you can order multiple days for each student.*

**\*Do I need to place separate orders for each student?**

*Yes, you will need to checkout the cart for each student before placing an order for another student.*

**\*Where do I find information about menus, pickup times and locations, online ordering links etc...?**

*The [Nutritional Services](#) web page will have all of this information and any updates that may occur with learning model transitions.*