SPECIAL EDUCATION TIMELINES: A QUICK REFERENCE GUIDE FOR FAMILIES

REQUEST FOR INITIAL EVALUATION
Either a parent / guardian OR a public agency may initiate a request for an evaluation to determine if the student is a child with a disability.

Within 30 calendar days of the request for evaluation, the district of residence must do one of the following:

- Obtain parental consent for an initial evaluation OR
- Provide prior written notice (commonly referred to as a PWN or a PR-01) stating that the district will not conduct an evaluation and outlining their reasons why

GUARDIAN GIVES CONSENT FOR EVALUATION
The evaluation must be conducted within 60 calendar days of receiving parental consent.

IF A DISABILITY IS PRESENT, AN IEP IS DEVELOPED
Within 30 calendar days of the ETR meeting, an Individualized Education Program (IEP) must be developed and presented to the parent / guardian.

PROGRESS MONITORING
All students receiving specially designed instruction via an IEP should have progress towards their IEP goals reported to the parent/guardian AT LEAST once time grades are issued to the general student population.

Additional Timelines:

The school district must reevaluate the student at least triennially (every 3 years), OR:

- if the parent or teacher requests a reevaluation
- in order to make a change in disability category

The school district must review the IEP at least annually (once per calendar year), but a parent or other IEP team member may request additional review at any time.