


# Howing An Assignment

- Click on Menu icon 
- Click on GradeSheet under Features Menu

View Classes by Student

Copy Gradesheet Settings From Previous Year  Current Classes  All Classes

Mass Edit Class Nicknames

101 - ORBIT 1 ELEMENTARY SCHOOL

<p><b>Math I</b> MTHFOI / 0001 Period 1</p> <p>YR - Year 06/27/20 - 06/29/20</p> <p>MTWRF Math Math</p>	<p><b>Eng I</b> ENGF0I / 0001 Period 2</p> <p>YR - Year 06/27/20 - 06/29/20</p> <p>MTWRF English English English</p>	<p><b>PhysEd I</b> PHYFOI / 0001 Period 3</p> <p>YR - Year 06/27/20 - 06/29/20</p> <p>MTWRF Physical Education Physical Education</p>	<p><b>Science I</b> SCIF0I / 0001 Period 4</p> <p>YR - Year 06/27/20 - 06/29/20</p> <p>MTWRF Science Science Science</p>	<p><b>Art I</b> ARTFOI / 0001 Period 7</p> <p>YR - Year 06/27/20 - 06/29/20</p> <p>MTWRF Art Art Art</p>
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**Social Studies I**  
SOCEFOI / 0001  
Period 8

YR - Year  
06/27/20 - 06/29/20

MTWRF  
Social Studies  
Social Studies  
Social Studies

- Click on one of your courses.

Indicators	Student Name	Grade	Student Number	Attendance Tue 7/2
1	Abbott, Andrew	01	3600004	
2	Abbott, Angela	01	3600003	
3	Barnes, Rachel	01	3600005	
4	Carpenter, Karen	01	3600006	
5	Everett, Edward	01	3600007	
6	Kath, William	01	3600002	
7	Smith, Lucas	01	3600001	

Enter Scoring Mode

**+** Add Assignment

Legend Settings More

- Click Add Assignment.

### Add Assignment

Enter Assignment Details

- Save & Add Attachment
- Save & Select Questions From Bank
- Save & Add New Question
- Save & Clone
- Save & Add Another
- Save & Enter Scores
- Save
- Cancel

Course Code ENGFOI	Class Description Eng I	Section 0001	Section Length YR	Start Date 06/27/20	End Date 06/29/20	Primary Display Period 2
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#### ASSIGNMENT DETAILS

\*Assigned Date 07/02/20 Tuesday

\*Due Date 07/02/20 Tuesday

\*Category HMWK Homework

\*Assignment Name Chapter 10

Assignment Description

Use Grade Mark Scoring

\*Max Score 100.00

\*Weight 1.00

Score Display Type Score (unweighted)

Online Assignment

Assigned To  All Students  
 Student Groups

- Click in the field boxes that you want to add info to.
- The fields that have \* next to them are required.

# Add Assignment

Enter Assignment Details

- Save & Add Attachment
- Save & Select Questions From Bank
- Save & Add New Question
- Save & Clone
- Save & Add Another
- Save & Enter Scores
- Save
- Cancel

Course Code ENGFOI	Class Description Eng I	Section 0001	Section Length YR	Start Date 06/27/20	End Date 06/29/20	Primary Display Period 2
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\*Weight 100

Score Display Type

Online Assignment

Assigned To  All Students  
 Student Groups

## MTSS DETAILS

Track MTSS Data

### CLASSES TO SYNC TO

Sync To Class	Class Description	Course Code	Section	Start Date	End Date	Primary Display Period	Days	Entity Code
<input checked="" type="checkbox"/>	Math I	MTHFOI	0001	06/27/20	06/29/20	1	MTWRF	101
<input type="checkbox"/>	PhysEd I	PHYFOI	0001	06/27/20	06/29/20	3	MTWRF	101
<input type="checkbox"/>	Science I	SCIFOI	0001	06/27/20	06/29/20	4	MTWRF	101
<input type="checkbox"/>	Art I	ARTFOI	0001	06/27/20	06/29/20	7	MTWRF	101
<input type="checkbox"/>	Social Studies I	SOCFOI	0001	06/27/20	06/29/20	8	MTWRF	101

Click on the checkbox next to the course you would like the assignment to sync to.

- Click Save when finished.

SKYWARD 20 - 20 (Current) Eng I - Section 0001 - Yr - Period 2 ▾  
 GRADEBOOK : GRADESHEET ☆  
 Gradebook Class List > Gradesheet > Gradesheet

Indicators	Student Name	Grade	Student Number	Attendance Tue 1/2
1 ▼ ① ②	Abbott, Andrew	01	3600004	
2 ▼ ① ②	Abbott, Angela	01	3600003	
3 ▼ ① ②	Barnes, Rachel	01	3600005	
4 ▼ ① ②	Carpenter, Karen	01	3600006	
5 ▼ ① ②	Everett, Edward	01	3600007	
6 ▼ ① ②	Keith, William	01	3600002	
7 ▼ ① ②	Smith, Lucas	01	3600001	

MT 1  
 Chapter 10  
 1/2/20  
 100.00

Enter Scoring Mode + Add Assignment Legend Settings More ▾

Class List Print Screen Compress Dock New Window

- To score the assignment, click on Enter Scoring Mode at the right side of the screen.

- When the Enter Scoring option is selected, the button will turn into Exit Scoring Mode. Click this option when grades have been entered.