

# School District of Borough of Brentwood

## April 8 & 15, 2024

The information listed below is a *summary* of action taken at the April 8, 2024 Agenda Planning Meeting and the April 15, 2024 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

### *Board of School Directors*

**Robert Kircher, President**  
**Richard Briner, Vice President**  
**Donna Werner, Secretary**  
**Gary Topolosky, Asst. Secretary**

**Kristie Kraeuter**  
**Brian Rea**  
**David Schaap**  
**Jennifer George**  
**Antonia Focer-Brown**

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### Next Month's Meetings

**Agenda Planning Meeting**  
**May 13, 2024 @ 7:00 PM**

**General Purpose Meeting**  
**May 20, 2024 @ 7:00 PM**

### April 8, 2024 – Agenda Planning Meeting

1. The additions to the substitute list were approved.
2. The Board approved Mr. Jonathan McCurdy as a track and field volunteer.
3. Ms. Rebecca Dirling was hired as the assistant track coach.

### April 15, 2024 – General Purpose Meeting

- HHSDR provided updates to the elementary building project.
  - Dr. Winiarski and Dr. Burch presented changes to the life skills program and the English as a Second Language program.
1. The minutes from the March 11, 2024, Agenda Planning Meeting and the March 18, 2024, General Purpose Meeting were approved.
  2. The Board approved the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending March 31, 2024; approved bill payments for the period March 19 thru April 15, 2024; and the Board acknowledged receipt of the bank letter.
  3. The Board approved to commit \$2,100,000 of the June 30, 2023 fund balance as follows: \$1,500,000 transfer to the Capital Reserve Fund and \$600,000 for technology needs; and authorized the Business Manager to transfer the committed fund balance of \$1,500,000 to the Capital Reserve Fund.
  4. The Board adopted the following policies: 204 Attendance, and 815 Acceptable Use of Internet, Computers, and Network Resources.
  5. The Board approved teacher/adult chaperones and student counselors for Camp Kon-O-Kwee 2024 (May 1-3, 2024). The Superintendent was given authorization to hire additional Camp Kon-O-Kwee counselors and chaperones as needed with ratification at the May Board meeting.
  6. The Board approved to expand the life skills program to the Middle High School beginning in the 2024-2025 school year.
  7. The Board approved to transfer the elementary English as a Second Language services to Moore Elementary beginning in the 2024-2025 school year.
  8. An agreement with ArbiterSports was approved.
  9. The Board approved ratifying the intermittent FMLA leave for Mrs. Megan Williams.
  10. The Board accepted with regret the resignation of Mrs. Margaret Kelly for the purpose of retirement and authorized the superintendent to post the position.
  11. The Board accepted with regret the resignation of Mrs. Deborah Nicklaus for the purpose of retirement and authorized the superintendent to post the position.
  12. The Board accepted with regret the resignation of Ms. Kristen Bonner, and authorized the superintendent to post the position.

13. Mrs. Whitney Reynolds was appointed to serve as school counselor mentor position.
14. The Board approved summer hours for Mrs. Maureen Anderson and Ms. Katy Montgomery for career planning and sophomore parent meetings.
15. The Board accepted with regret the resignations of Mrs. Kate Klien and Mr. Rick Huffman, as the ticket manager and authorize the superintendent to post the position.
16. The Board approved summer hours to be equally divided between the middle school and high school counselors, Mrs. Whitney Reynolds and Ms. Katy Montgomery.
17. The Board approved ratifying the FMLA leave for Mrs. Beverly Hoebler starting on April 5, 2024.
18. Mr. Sidney White was approved as a football volunteer.
19. The Board accepted with regret the resignation of Ms. Kristen Bonner from the Head Middle School Basketball coach and the High School Assistant Track and Field coach position and authorize the superintendent to post for both positions.
20. The Board approved the superintendent to post for a life skills teacher position.
21. The Nutrition Group agreement for the 2024-2025 school year was approved.
22. The Board approved Mrs. Kristin Cramer, Dr. Ian Shortt, and Dr. Amy Burch to attend the Project Zero Conference to be held in Cambridge, Massachusetts June 24-June 28, 2024.
23. The Board approved the new job description for a school social worker.

The May Board meeting dates are as follows:

Monday, May 13, 2024	Agenda Planning Meeting @ 7 pm in the Board Room
Monday, May 20, 2024	General Purpose Meeting @ 7 pm in the Board Room

