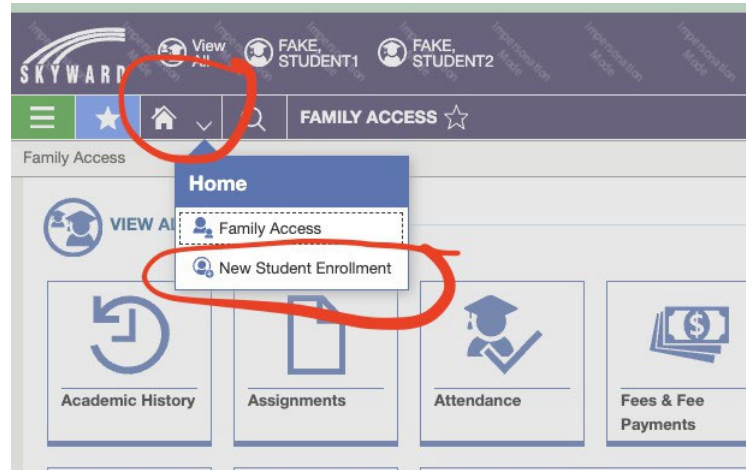


Current Brentwood Borough School District Families Enrolling A New Student

1. Log in to the [Family Access](#) portal (please click on the words Family Access)
2. Click on the down arrow next to the House and choose New Student Enrollment



3. Click on the New Student Enrollment tile.



4. Carefully read all instructions on the Instruction screen. Click Start to begin the registration process.
5. Click Start to begin completing the online forms. Please complete all steps carefully, pay close attention to how you entered your information.
6. Once you have completed all steps, click on Complete & Review at the top of the final required step. You can modify any information by clicking on the  icon at the right of the screen beside the step.
7. When you have finished reviewing the information entered for each step, check the box next to "I confirm that all of the above information is correct to the best of my ability."
8. You will see a screen thanking you for submitting the form. You can click Return to Dashboard beneath the message to return to the home screen.
9. You have completed the new student enrollment for your student and will receive an email once the application has been approved.