

# School District of Borough of Brentwood

## March 11 & 18, 2024

The information listed below is a *summary* of action taken at the March 11, 2024 Agenda Planning Meetings and the March 18, 2024 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

# Board NOTES

**Dr. Amy M. Burch**  
Superintendent of Schools

*Board of School Directors*

**Robert Kircher, President**  
**Richard Briner, Vice President**  
**Donna Werner, Secretary**  
**Gary Topolosky, Asst. Secretary**

**Kristie Kraeuter**  
**Brian Rea**  
**David Schaap**  
**Jennifer George**  
**Antonia Focer-Brown**

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Next Month's Meetings

**Agenda**  
**Planning Meetings**  
**April 8, 2024 @ 7:00 PM**

**General Purpose Meeting**  
**April 15, 2024 @ 7:00 PM**

### March 11, 2024 Agenda Planning Meeting

- Mrs. Stephanie DeLuca presented the updated Chapter 339 Plan K-12 Comprehensive Counseling Plan.
- 1. The Board approved the contracts for the pool with Shiloh Industrial Contractors as follows: Pool Lining and Deck Flooring Construction in the amount of \$262,770.00; Pool Water Heater Construction in the amount of \$88,730; and Pool Filter Repairs in the amount of \$34,970.00.
- 2. The Board approved entering into an agreement as amended by the solicitor with Hillis-Carnes Engineering Associates for construction materials testing and inspection services.
- 3. The Board ratified a pilot program agreement with LinkIt! from March 5, 2024 through June 30, 2024, at no cost to the district.
- 4. A transportation contract was ratified with Professional Limousine Services for one student to Community Schools East beginning March 7, 2024 through April 29, 2024 at a cost of \$255/day.
- Informational Item: SHASDA Student Conference will be on Saturday, April 27, 2024, at 9:00 a.m.

### March 18, 2024 – General Purpose Meeting

- Dr. Jason Olexa presented the Targeted Support and Improvement (TSI) plan.
- 1. The minutes from the February 12, 2024 Agenda Planning Meeting, and the February 26, 2024 General Purpose Meeting were approved.
- 2. The Board approved the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the periods ending March 31, 2024; approved the bill payments for the period February 27, 2024 thru March 18, 2024; and acknowledged receipt of the bank letter.
- 3. The Board removed from the table the motion to approve the School District Financial Statements and Independent Auditor's Report for the year ending June 30, 2023 as prepared by Bielau, Tierney, Coon, and Company. The Board approved the Financial Statements and Independent Auditor's Report.
- 4. The Board approved the purchase fourteen Dell Latitude computers. The computers were quoted through the PEPPM contract and ESSER funding will be used.
- 5. The updated Health and Safety Plan was approved.
- 6. The Board approved an agreement with Assist Services.
- 7. The Board approved to post the following positions:
  - One district wide social worker position
  - One full-time school police officer (10 Months)
  - One assistant track coach
- 8. The Board accepted with regret, the resignation of Mrs. Jennifer Ditoro as the assistant track coach and authorized the Superintendent to post the position.
- 9. The Board hired Mrs. Dawn Ziegler as the assistant track coach.

10. The Allegheny Intermediate Unit (AIU) Program of Services Budget for 2024-2025 was approved.
11. The Board approved the submission of the Chapter 339 plan, as required by PDE.
12. The Board approved the Allegheny Intermediate Unit’s policies and procedures under the federal requirements of 34 CFR 300 as part of the IDEA Application for 2024-2025.
13. The IDEA-Part B Use of Funds Agreement for 2024-2025 was approved.
14. A settlement agreement between the District and a family was approved.
15. The Board approved to amend the agenda to add the word *agreement* in the motion to provide notice pursuant to Section 1073(b) of the Public School Code of 1949, as amended, that the Brentwood Borough Board of School Directors provide notice to Dr. Amy Burch that the Board intends to retain her for a further term of three (3) to five (5) years as District Superintendent. Such retention shall be reflected in a new employment between Dr. Burch and the District.
16. The Board approved the amended motion to provide notice pursuant to Section 1073(b) of the Public School Code of 1949, as amended, that the Brentwood Borough Board of School Directors provide notice to Dr. Amy Burch that the Board intends to retain her for a further term of three (3) to five (5) years as District Superintendent. Such retention shall be reflected in a new employment agreement between Dr. Burch and the District.

The April Board meeting dates are as follows:

April 8, 2024	Agenda Planning Meeting @ 7:00 pm in the Board Room
April 15, 2024	General Purpose Meeting @ 7:00 pm in the Board Room