



Brentwood Borough School District

ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

Facilities

The District will continue to follow the guidance outlined by the CDC, PDE, DOH and the ACHD. Custodial and maintenance staff will be trained on best practices and methods for sanitation, disinfecting, cleanliness, and ventilation protocols. Filters will continue to be replaced as defined in the preventative maintenance schedule. Increasing the circulation of outdoor air will be encouraged when doing so does not pose a safety risk.

This work will be supervised by the Director of Facilities and reports will be made to the District's Pandemic Team. All products will meet OSHA and CDC requirements. The Director of Facilities will monitor the custodians and maintenance work and review documents to ensure that frequent cleaning is taking place.

Physical Distancing

The District will continue to implement physical distancing protocols to the greatest extent possible without altering the instructional or common areas. Proper hygiene will be encouraged. Special classes and electives (Art, Music, Physical Education, Media Literacy), sports, extracurricular activities will follow PDE, DOH and ACHD mandates. This includes limiting the use of shared equipment.

Monitoring Health

Parents and families will be encouraged to keep ill children at home until the symptoms improve. Families are expected to perform a symptom screening BEFORE sending their children to school. Symptoms associated with COVID-19, include fever, headache, chills, body aches, congestion, shortness of breath, fatigue, loss of taste or smell, and diarrhea. The District will continue to track cases within the District and will post the numbers on the (COVID-19 page) of the District website. The 2021-2022 Health and Safety Plan will also be posted to the website and any updates will be approved by the Board.

The District will also follow mandates released by PDE, DOH, ACHD, and/or the CDC.

The CDC updated recommendations on 7-9-2021. This information has been reviewed. PDE began to update their website on 7-8-2021 and this information has been reviewed as well.

2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The District converted to one to one devices in the 2020-2021 school year. The school families were surveyed to confirm that families had reliable access to the Internet. The families that did not have reliable Internet we assigned a mobile hotspot to be used to complete schoolwork only. In addition, Canvas, a learning management system was purchased for the professional and support staff to use to deliver the curriculum. The District will ensure continuity of services by monitoring the data collected through various assessments such as DIBELS, NWEA/MAPS, PASS, and teacher observation. If the District is required to close due to the number of positive cases, the students and staff will transition the next school day to online learning through Canvas. Students will also be able to access food services as outlined by state and federal regulations.

3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
 - a. Universal and correct wearing of [masks](#);
 - b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
 - c. [Handwashing and respiratory etiquette](#);
 - d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
 - e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
 - f. [Diagnostic](#) and screening testing;
 - g. Efforts to provide COVID-19 [vaccinations to school communities](#);
 - h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
 - i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Plan Initial Approval and Revisions

Original Date- 7-12-2021

Revision number 1: 8-16-2021

Revision number 2: 8-23-2021

Revision number 3: 9-7-2021

Revision number 4: 10-18-2021

Revision number 5: 12-13-2021

Revision number 6: 1-10-2022

Health and Safety Plan Summary: Brentwood Borough

Initial Effective Date: 7/13/2021

Date of Last Review: 7/12/2021, 8/9/2021, 8/23/2021, 9/10/2021, 10/18/2021, 12/13/2021; 1/10/2022

Date of Last Revision: 7/12/2021, 8/16/2021, 8/23/2021, 9/7/2021, 10/18/2021, 12/13/2021 1/10/2022

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>a. Universal and correct wearing of masks;</p> <p>https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html</p> <p>https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/Pages/default.aspx</p> <p>Order as of September 7, 2021</p> <p>https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Order%20of%20the%20Acting%20Secretary%20Directing%20Face%20Coverings%20in%20Schools.pdf</p> <p>12-13-2021-The District will require masks if Allegheny County is in the high or substantial range as reported by the ACHD.</p>	<p>As per Federal mandate, masking is required on school buses regardless of transmission rates. Masking is not required outdoors. Written requests from medical professionals will be considered if one of the following applies (if wearing a face covering either cause a medical condition, or exacerbate an existing one, including mental</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>1/10/2022- Allegheny County remains in the high range as reported by the ACHD.</p>	<p>health condition or a disability. Universal and correct mask wearing will be communicated and reinforced. Masking is required during indoor athletic and extracurricular events. Athletes may be exempt from wearing a mask during active competition. The District will continue to require masks if Allegheny County remains in the High or Substantial range as listed reported through the ACHD. The lifting of the state issued mandate will not impact the mask requirement.</p>
<p>b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);</p>	<p>Classrooms will be staged to promote physical distancing to the greatest extent possible without altering the instructional or common space. In areas with non-fixed seating, remove desks striving for distancing to the greatest extent possible without altering instructional programming.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>c. Handwashing and respiratory etiquette;</p>	<p>Proper hygiene posters are posted throughout the school facilities. District staff continue to teach proper handwashing and respiratory etiquette.</p> <p>This includes washing with soapy water for at least 20 seconds, especially after going to the bathroom, eating, blowing your nose, coughing, or sneezing. Hand sanitizer that contains at least 60% alcohol is also permissible.</p>
<p>d. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<p>District custodial and maintenance staff will continue to be trained on new equipment and the proper techniques for cleaning classrooms and large spaces.</p> <p>As the District replaces broken HVAC equipment, the new equipment is specified to contain equipment known to clean and filter the air.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p> <p>Update 10/18/2021</p> <p>https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/RespondingtoCases/Pages/default.aspx</p>	<p>The District's Pandemic Team will remain intact and will collaborate with the ACHD to determine the process for contact tracing, isolation, and quarantine.</p> <p>District staff will visually monitor for symptoms and students will be referred to the nurse's office for isolation and treatment, as required. The PA DOH and the ACHD will be consulted for recommendations about infection control if a positive case is suspected.</p> <p>The nurse's office will be restricted and cleaned as per the guidelines.</p> <p>Families will be notified, and the student will be asked to follow the guidelines established by the ACHD and the DOH.</p> <p>The district will return the responsibility of contact tracing to</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>the ACHD as of January 17, 2022.</p> <p>The district will keep the mask mandate in place if the ACHD reports the county in High or Substantial range. The lifting of the mask mandate will not impact the mask requirement.</p>
<p>f. Diagnostic and screening testing;</p> <p>Test to Stay Program DOH as of 12-2021</p> <p>https://www.health.pa.gov/topics/disease/coronavirus/Pages/Test-to-Stay.aspx</p> <p>1-10-2022 Testing Options</p> <p>As of 1-6-2022, the test to stay program is not designed to address the needs of the school district. There is discussion of meeting with Ginko Bioworks to reconsider the individual testing of symptomatic students.</p>	<p>The Test to Stay program has been announced. The district will reconsider participating in January. Multiple conditions must be met for a district to be eligible for the new program. Additional details will be secured for the January Board meetings.</p>
<p>g. Efforts to provide vaccinations to school communities;</p> <p>1-10-2021- A vaccination clinic was held on January 6, 2022.</p>	<p>Vaccinations remain optional. Eligible students, family members, and staff members are strongly encouraged to get vaccinated. A vaccination clinic is scheduled for Dec 16, 2021 and January 6, 2022.</p>
<p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p>	<p>When physical distancing and other mitigation measures will not</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>be feasible for students with complex needs, additional safety protocols will be established. This may include but is not limited to personal protective equipment and sanitization of shared surfaces and materials.</p> <p>If face coverings are required then alternatives will be made available, and may include clear approved face shields, plastic partitions, and other personal protective equipment.</p> <p>In addition, accommodations for students with disabilities will be provided in accordance with their IEP or 504 agreements. Students with complex health needs will receive additional accommodations to meet the requirement established in this Health and Safety Plan.</p> <p>Meetings may continue to be held</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	virtually or via phone maximum extent possible.
i. Coordination with state and local health officials.	The District will continue to meet with the ACHD throughout the summer and into the 2021-2022 school year, as necessary. The District will also adhere to the mandates set forth by PDE, DOH and the Governor.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Brentwood Borough School District** reviewed and approved the Health and Safety Plan on **July 12, 2021**.

The **updated** plan was approved by a vote of:

 6 **Yes as of January 10, 2022**

 1 **No as of January 10, 2022**

Affirmed on: 1-10-2022

By: Board President

(Signature of Board President)*

Robert F. Kircher, Jr.

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

ACHD Flow chart updated on 1-10-2022

COVID-19 Quarantine Guidance Flowchart

K-12 schools

Close Contact
Are you staff or a student?

STAFF

Are you vaccinated*?



NO

Quarantine for 5 days, mask for another 5 and seek testing.
OR
Participate in TTS program if available.¹



NO

Get tested 5 days after exposure. You don't need to quarantine but wear a mask around others. Isolate if test is positive.

YES

Do you have symptoms?



YES

Get tested and stay home until symptoms have resolved for 24 hours. Isolate if test is positive.

STUDENT

Are you vaccinated*?



NO

What was the distance between you and the positive student case?



LESS THAN 3 FT.

Quarantine for 5 days, mask for another 5 and seek testing.
OR
Participate in TTS program if available.¹

BETWEEN 3-6 FT.

Were both students wearing masks consistently and correctly?



NO

Quarantine for 5 days, mask for another 5 and seek testing.



YES

Do you have symptoms?



NO

You are excluded from quarantine and testing.

YES

Get tested and stay home until 24 hours have passed since symptoms resolved. Isolate if test is positive.



YES

Do you have symptoms?



NO

If you were between 3-6 ft. of an infected person and both masked, no action is needed. If you were closer or either was unmasked, wear a mask and get tested 5 days after exposure.



* **Vaccinated** This means You are ages 18 or older and have received all [recommended vaccine doses](#), including [boosters](#) and [additional primary shots](#) for some immunocompromised people. You are ages 5-17 years and completed the [primary series](#) of COVID-19 vaccines. You had confirmed COVID-19 within the last 90 days (you tested positive using a [viral test](#)).¹

¹ **TTS**, or Test-to-Stay, is limited to asymptomatic unvaccinated or partially vaccinated students and staff with in-school exposures where exposure occurred during periods of masking. The 1st test should be within 2-4 days after exposure. The 2nd test should be within 5-7 days after exposure. Only available at participating schools.²

A person is considered a **close contact** if they were within 6 ft of an infectious person for 15 consecutive minutes or more in an indoor school setting with or without a mask.
EXCEPTION: In the K-12 indoor classroom or structured outdoor setting, the close contact definition excludes students who were within 3 to 6 feet of an infected student (laboratory-confirmed or a clinically compatible illness) if both the infected student and the exposed student(s) correctly and consistently wore well-fitting masks the entire time.¹

¹ <https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>

² <https://www.alleghenycounty.us/Health-Department/Resources/COVID-19/Information-on-COVID-19-Testing.aspx>