

Continuity of Education Plan

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| School District | Brentwood Borough School District |
| Superintendent | Dr. Amy M. Burch |
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Goal of Plan

The goal of the Continuity of Education Plan is to reinforce previously learned skills and to provide remote instruction for new essential skills.

Overview of Plan

Given this unprecedented situation, the primary goal was to ensure that all students had access to free breakfast and lunch meals. The secondary goal was to provide opportunities to students to maintain previously learned skills and gain additional essential skills through remote instruction. This is referred to as Maslow's Hierarchy before Blooms'/Webbs'.

Expectations for Teaching and Learning

Minimum Guidelines for Mandatory Assignments:

Elementary- English Language Arts (ELA) and Math assignments will be required each week. To begin, one (1) hour of ELA and (1) hour of Math assignments will be required per week in grades K-2. Two (2) hours of ELA and two (2) hours of Math per week will be required for grades 3-5. Special area courses, enrichment, and review lessons will be optional.

Secondary- Essential concepts have been identified by course and assignments will be posted accordingly. The essential concepts will require about one (1) hour a week per course. This is more than is being required at the elementary, but understand that in a typical school year, secondary students participate in ninety (90) more hours of instruction than elementary students.

Students may continue to work on enrichment skills and review skills via the online resources shared by the teachers and administration. A list of all resources has been added to the student section on the Brentwood Borough School District website. Students may move at their own pace on enrichment and review skills.

Communication Tools and Strategies

Communication strategies for stakeholders are as follows:

Staff- Email with attachments, videoconferencing, phone calls, superintendent Twitter posts, and when appropriate in person meetings.

Parents- Skylert messaging delivered through phone calls, letter attachments, daily updates posted to the district website, individual calls to families by school personnel, and superintendent Twitter posts.

Access (Devices, Platforms, Handouts)

Elementary- Students in grades K-5 access content through either household devices or district issued laptops. The learning platform to deliver instruction is ClassDojo.

Secondary- Students in grades 6-12 access content through either household devices or district issued laptops. The learning platform is Microsoft 365. More specifically the TEAMS application is being utilized.

Staff General Expectations

- **Administrative Staff Expectations-** Develop the pathway for remote instruction to occur
- **Professional Staff Expectations-** Deliver essential skills through remote instruction
- **Support Staff Expectations-** Provide support to administrative staff, professional staff, and students/families as needed.
- **Essential Staff-** District maintained essential staff to assist with meal distribution, cleaning and maintaining buildings, answering of calls, bill payments, and payroll.

Student Expectations

Students in grades K-12 are expected to engage in remote learning opportunities provided by the district.

Attendance / Accountability

Attendance and Accountability- It is the priority of the Brentwood Borough SD to ensure that teachers and administrators remain in contact with our students and families, so attendance will look very different from the traditional school setting. The amount of time a student is logged into the system will vary depending upon a family dynamic. Teachers and administrators will monitor responses to assignments that are posted on the learning platforms. If a student or family does not respond to weekly assignments, then phone calls will be made by school personnel. This communication between our staff, students and families will count towards attendance.

Good Faith Efforts for Access and Equity for All Students

Good Faith Efforts for access and equity for all students included:

- Provide breakfast and lunch meals to students seven days a week- Distribution of meals occurred three times a week to decrease the amount of time families are required to come to the distribution center.
- Skylert messages were sent to all families to encourage them to update contact information.
- A district wide survey was deployed to gather information about household devices and access to reliable internet services
- School personnel reviewed survey results and attempted to contact all students and families that did not respond to the survey.
- The Director of Special Education contacted EL families through TransPerfect to gather the necessary information about access to household devices and reliable internet service.
- District deployed over 150 devices to families without a household device and provided contact information for families to secure reliable internet services.
- Daily updates were posted on the district website and Twitter was utilized to convey important updates.
- School personnel including but not limited to Director of Special Education, principals, teachers, and secretaries attempted to make direct contact with students receiving special education services or accommodations as listed in 504 plans.
- Director of Special Education continued to work with the Allegheny Intermediate Unit (AIU3) to continue to provide support services.
- District created a technology support service team to address hardware and software concerns.

Special Education Supports

- The district will continue to maintain all IDEA timelines relative to Evaluations/Re-Evaluations and IEP development and implementation. Parent participation is being requested through telephone. A hard copy of the student IEPs will be mailed home for parental review.
- Any evaluation that requires face-to-face assessment with the school psychologist has been suspended until the schools have re-opened.
- Special education teachers will continue to provide instruction dealing with all goal areas listed on each students' IEP through the appropriate online platforms. Students will continue to receive specially designed instruction listed on their current IEP.
- Special education teachers will continue to collaborate with general education teachers to ensure that instructional activities given by general education teachers on the appropriate online platform are adapted as per student's IEPs.
- Students who have related services (Occupational therapy, Physical therapy, School-based speech therapy, and Services for the Hearing Impaired) will continue to receive those services through the appropriate online platform.
- Once school reopens, IEP Team may also reconvene to determine if there are any regression and recoupment concerns for students during the COVID 19 closure and develop a plan for further programming if needed.
- Students who receive special education services outside of the Brentwood School District buildings continue to receive educational services through the schools they are attending.

EL Supports

- ESL teachers will continue to provide instruction in the area of Language Acquisition to all English Language Learners through the appropriate online platforms.
- ESL teachers will continue to collaborate with general education teachers to ensure that instructional activities given by the general education teachers on the online platform are appropriate to the EL students' level of language development.
- ESL teachers will have weekly contact with all families of ELs and will utilize telephonic translation when necessary.

Gifted Education

- The district will continue to maintain all Chapter 16 timelines relative to GIEP development and implementation. Parent participation is being requested through telephone. A hard copy of the student's GIEP will be mailed home for parental review.
- The Gifted Support teachers will continue to ensure that students identified as mentally gifted continue to receive instruction that addresses all goal areas listed in the student's IEP.
- Gifted Support teachers will continue to collaborate with general education teachers to ensure that instructional activities given by the general education teachers on the appropriate online platform address the students' needs for enrichment in the area of student's giftedness.

Building/Grade Level Contacts

Building and District Contacts:

Elroy Elementary

Dr. Barb Pagan- Elroy Elementary School Principal- paganb@bb-sd.com

Mrs. Daniele Panucci- Elroy Secretary **412-881-4484 ext. 3200**- panuccid@bb-sd.com

Moore Elementary

Dr. Bonnie Betler- Moore Elementary School Principal- bbetler@bb-sd.com

Mrs. Jennifer Woods- Moore Secretary- **412-881-7776 ext. 4110** woods@bb-sd.com

Middle School

Mr. James Cassel- Assistant Middle/ High School Principal and Brentwood Cyber Program Coordinator
cassellj@bb-sd.com

Mr. David Radcliffe- Middle School Principal- radcliffed@bb-sd.com

Mrs. Kim Zaya- MS/HS Attendance Secretary- **412-881-4940 ext. 2214** zayak@bb-sd.com

High School

Mrs. Tina Dentel- MS/HS Secretary- **412-881-4940 ext. 2115** denteld@bb-sd.com

Mrs. Kate Klein- Guidance Secretary- **412-881-4940 ext. 2131** kleink@bb-sd.com

Dr. Jason Olexa- High School Principal- olexaj@bb-sd.com

Special Education, ELL, and District Enrollment

Ms. Kiersten McGee- Special Education Secretary, ELL, & District Enrollment- **412-881-4940 ext.2215**
mcgeek@bb-sd.com

Dr. Chris Winiarski- Director of Special Education, ELL Program Coordinator, District Enrollment
Coordinator- winiarskic@bb-sd.com

Technology Support

Mrs. Melissa Fulmer- Coordinator of Technology- **412-881-2227 ext. 2201** Remote.Support@bb-sd.com

Mr. Thomas Aebi-Technician- **412-437-3621** Remote.Support@bb-sd.com

Central Office

Ms. Nancy Brown- Superintendent Secretary- **412-881-2227 ext. 2400** nbrown@bb-sd.com

Mrs. Jennifer Pesanka- Business Manager- Transportation **412-881-2227 ext. 2404** pesankaj@bb-sd.com

Mrs. Nanci Clowser- Coordinator of Payroll and Benefits-**412-881-2227 ext. 2403** clowsern@bb-sd.com

Mrs. Becky Otte- Accounts Payable- **412-881-2227 ext. 2402** otter@bb-sd.com

Mr. Rick Huffman- Athletics and Activities- **412-881-2227 ext. 2720** huffmanr@bb-sd.com

Dr. Amy Burch- Superintendent- **412-881-2227 ext. 2400**

Resource Links

Math Resources

Elementary:

First in Math* <https://www.firstinmath.com/>

Zearn* <https://www.zearn.org/>

Xtra Math <https://xtramath.org/#/home/index>

Calculation Nation <https://calculationnation.nctm.org/>

K – 12+:

Khan Academy <https://www.khanacademy.org/>

ALEKS^ <https://www.aleks.com/login>

Study Island^* <https://www.studyisland.com/>

Cool Math 4 Kids <https://www.coolmath4kids.com/>

Math Play <http://www.math-play.com/>

USA Test Prep^^ <https://www.usatestprep.com/>

English Language Arts/ Reading Resources

Elementary:

Wonderopolis <http://wonderopolis.org/>

Starfall <https://www.starfall.com/h/index.php>

Funbrain <https://www.funbrain.com/>

K – 12:

Readworks <https://www.readworks.org/>
Commonlit* <https://www.commonlit.org/>
USA Test Prep^^ <https://www.usatestprep.com/>

Enrichment Opportunities

K – 12:

National Geographic Kids <https://kids.nationalgeographic.com/>

Virtual Field Trips: <https://tinyurl.com/rjxhxm9>

Students who took the PSAT and SAT can use their score reports to access online resources.

* Students may have accounts created by the school/ teachers.

^ All Algebra I students have accounts.

^* Students in 6th, 7th, and 8th grade have accounts.

^^ Students in grades 9-11 have accounts.

Additional Resources:

Mental Health and Social Resources

Allegheny County provides several resources for individuals who may be experiencing fear, anxiety, or stress related to the COVID-19 pandemic. We encourage anyone experiencing these emotions review the information from the following agencies and seek assistance as needed.

New Resource from The National Child Traumatic Stress Network (NCTSN)

https://www.nctsn.org/sites/default/files/resources/fact-sheet/outbreak_factsheet_1.pdf

Peer Support and Advocacy Network (PSAN)

Hours 10am to Midnight

1-866-661-WARM (9726)

RESOLVE Crisis Services

24 hours/7 days a week

1-888-796-8226

Children Family and Youth (CYF)

<https://www.alleghenycounty.us/Human-Services/About/Offices/Children,-Youth-and-Families.aspx>

Common Sense Media Coronavirus Resources

<https://www.commonsense.org/education/coronavirus-resources>

Allegheny County Health Department

Information on COVID-19 in Allegheny County is being provided through Allegheny Alerts (www.alleghenycounty.us/alerts), their social media pages - Facebook (@AlleghenyCountyHealth) and Twitter (@HealthAllegheny) - and website: www.alleghenycounty.us/coronavirus.

Pennsylvania Department of Health

If you are experiencing a mental health crisis, contact the crisis text line by texting **PA** to **741-741**