



BRENTWOOD BOROUGH
SCHOOL DISTRICT

REQUEST FOR PROPOSALS

Project Bid #: 03-2026-1

Integrated Cloud Access Control and Video Surveillance System Upgrade

**Brentwood Borough School District
Middle/High School
3601 Brownsville Road,
Pittsburgh, PA 15227**

**Proposals must be received at the above location prior to
11:00 am Eastern Standard Time, Thursday, 04/16/2026**

This project was supported by PCCD Grant # 48075 awarded by the Pennsylvania Commission on Crime and Delinquency (PCCD). The opinions, findings and conclusions expressed within this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of PCCD.

TABLE OF CONTENTS

- 1 STATEMENT OF WORK
 - 1.1 Purpose
 - 1.2 Coverage & Participation
- 2 GENERAL INFORMATION
 - 2.1 Original RFP Document
 - 2.2 The Organization
 - 2.3 Existing Technology Environment
 - 2.4 Schedule of Events
- 3 PROPOSAL PREPARATION INSTRUCTIONS
 - 3.1 Bidder's Understanding of the RFP
 - 3.2 Good Faith Statement
 - 3.3 Communication
 - 3.3.1 Bidder Inquiries
 - 3.3.2 Informal Communications
 - 3.3.3 Formal Communications
 - 3.4 Proposal Preparation Instructions
 - 3.5 Proposal Submission
 - 3.6 Criteria for Selection
- 4 SCOPE OF WORK, SPECIFICATIONS AND REQUIREMENTS
 - 4.1 Cloud-Hosted Video Surveillance System Specifications
 - 4.1.1 Cloud-Hosted Video Management System Software
 - 4.1.2 Cloud-Hosted Video Management System Software Functionality
 - 4.1.3 Cloud-Hosted Network Appliance
 - 4.2 Access Control System Specifications
 - 4.2.1 Identity Management Integration
 - 4.2.2 Approved Access Control Hardware:
 - 4.3 Support and Maintenance
 - 4.3.1 System Training
 - 4.3.2 Minimum Support and Maintenance Criteria
 - 4.3.3 Service Provider
 - 4.3.4 Product History
 - 4.4 Engagement Methodology
- 5 BUDGET AND ESTIMATED PRICING
 - 5.1 Total Cost Summary
- 6 ADDITIONAL TERMS AND CONDITIONS
 - 6.1 Personal Information
 - 6.1.1 General
 - 6.1.2 Requested Personal Information
 - 6.2 Cost
 - 6.3 Intellectual Property
 - 6.4 Respondent's Responses
 - 6.5 Governing Law
 - 6.6 No Liability
 - 6.7 Nondiscrimination of Contractors
 - 6.8 Tax Exempt Status
 - 6.9 Entire RFP
 - 6.10 Bond Requirements
 - 6.11 Installer/Systems Integrator/Partner Insurance Requirements
- 7 INSTALLER/SYSTEMS INTEGRATOR/PARTNER ACKNOWLEDGEMENT

- EXHIBIT "A" Notice of Intention
- EXHIBIT "B" Budget and Total Cost
- EXHIBIT "C" Proposed Video Surveillance Camera and Network Room Schedule
- EXHIBIT "D" Proposed Access Control Door Schedule and Network Room Schedule
- EXHIBIT "E" Building Floorplans, Drawings and Device Locations
- EXHIBIT "F" Sample Insurance Requirements for Installer/Systems Integrator/Partner
- EXHIBIT "G" Non-Collusion Affidavit

1 STATEMENT OF WORK

1.1 Purpose

The purpose of this Request for Proposal (RFP) is to invite prospective qualified Installer/Systems Integrator/Partners – also known as 'Bidders' - to submit a proposal to supply and install an Integrated Cloud Access Control and Video Surveillance System to Brentwood Borough School District.

1.2 Coverage & Participation

The intended coverage of this RFP, and any agreement resulting from this solicitation, shall be for the use of Brentwood Borough School District. Brentwood Borough School District reserves the right not to enter into any contract, to add and/or delete elements, or to change any element of the coverage and participation at any time without prior notification and without any liability or obligation of any kind or amount.

2 GENERAL INFORMATION

2.1 Original RFP Document

Brentwood Borough School District shall retain the RFP, and all related terms and conditions, exhibits, and other attachments, in original form in an archival copy. Any modification of, or deviation from these in the Bidder's submission is grounds for immediate disqualification.

2.2

For more information, please visit: <https://www.bb-sd.com/BidInformation.aspx>

2.3 Existing Technology Environment

The current CCTV video system at the Brentwood Middle/High School consists of approximately 88 cameras deployed across the schools campus, including exterior coverage at each school, the main Administration building(s), and Facilities building(s), with particular emphasis on primary entrances. These cameras operate on the District's existing network infrastructure and are located in various interior and exterior areas. As part of this project, the existing VSM and access control software at the Middle/High School will be fully replaced while the hardware components remain in operation. To minimize operational disruption, the District requires a phased transition approach. **Removal of the VMS and access control software at the Middle/High School should have no impact nor interrupt the existing Elementary Schools' operability with the current system in place.** The selected Bidder shall provide a detailed migration and cutover plan that supports temporary coexistence of legacy and new systems during installation, commissioning, and validation phases. The District is looking to:

- Cover the entirety of the exterior and selected interior areas of each of the Brentwood Borough Middle/High School and buildings by retaining the existing IP video surveillance cameras and replacing all Network Video Recorders (NVRs) with Cloud Connector appliances to enable cloud management.

- Have a scalable and Integrated Cloud Access Control and Video Surveillance system that will support future growth and integrate with other internal and third-party systems.
- Have the capability of retaining recorded video for a minimum of 30 days at 15 frames per second (FPS) at full camera resolution.
- Install a new (or retrofit the existing) Cloud Access Control System consisting of approximately 16 doors.
- The existing video surveillance cameras and field access control devices shall be retained and migrated to the new solution. However, the existing Video Management System (VMS) hardware and software shall be fully decommissioned and replaced upon completion of the phased migration.

2.4 Schedule of Events

The following is a tentative schedule that will apply to this RFP. Sequence changes in events may take place in accordance with the organization's needs or unforeseen circumstances. Changes will be communicated by e-mail to all invited Bidders.

- | | |
|--|--------------------|
| • RFP Released | 03/26/2026 |
| • Mandatory Pre-Bid Meeting/Site Visits | 04/07/2026 |
| • Technical Questions/Inquiries Due | 04/10/2026 |
| • Q&A Addenda Posted | 04/14/2026 |
| • Proposal Due and Opened | 04/16/2026 |
| • Complete Initial Evaluation | 04/23/2026 |
| • Presentation and System Demonstration by Selected Bidder | Week of 05/04/2026 |
| • Final Award Notification | 05/18/2026 |

3 PROPOSAL PREPARATION INSTRUCTIONS

3.1 Bidder's Understanding of the RFP

In responding to this RFP, the Bidder accepts full responsibility to understand the RFP in its entirety, and in detail, including making any inquiries to Brentwood Borough School District as necessary to gain such understanding. Brentwood Borough School District reserves the right to disqualify any Bidder who demonstrates less than such understanding. That right extends to cancellation of award - if award has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to Brentwood Borough School District.

3.2 Good Faith Statement

All information provided by Brentwood Borough School District in this RFP is offered in good faith. Individual items are subject to change at any time. Brentwood Borough School District makes no certification that any item is without error. Brentwood Borough School District is not responsible or liable for any use of the information or for any claims asserted there from.

3.3 Communication

Verbal communication shall not be effective unless formally confirmed in writing by a specified procurement official in charge of managing this RFP process. In no case shall verbal communication govern over written communication.

3.3.1 Bidder Inquiries

Applicable terms and conditions herein shall govern communications and inquiries between Brentwood Borough School District and Bidder as they relate to this RFP. Inquiries, questions, and requests for clarification related to this RFP are to be directed in writing to:

Brentwood Borough School District
 Administrative Office
 Mrs. Jennifer Pesanka
 3601 Brownsville Road
 Pittsburgh, PA 15227
 Office #: 412-881-4940 x2404
 Email: jennifer.pesanka@bb-sd.com

3.3.2 Informal Communications

These shall include, but not be limited to:

- Requests to/from Bidder to/from any Brentwood Borough School District employee or representative of any kind or capacity for information, comments, speculation, etc.
- Inquiries for clarification and information that will not require addenda may be submitted verbally to the named above at any time.

3.3.3 Formal Communications

These shall include, but not be limited to:

- Questions concerning this RFP must be submitted in writing and be received prior to 04/10/2026, at 3:00pm (Eastern Standard Time).
- Inquiries about technical interpretations must be submitted in writing and be received prior to 04/10/2026, at 3:00pm (Eastern Standard Time).
- Inquiries for clarifications and supporting information that will not require addenda may be submitted verbally to Brentwood Borough School District and/or the buyer named above at any time during this process.
- Addenda to this RFP.

3.4 Proposal Preparation Instructions:

1. Title Page – show the RFP subject, the name of the Bidder, local address, telephone number, name and email of contact person, and the date.
2. Notice of Intention – Bidder shall fill out and include information from ‘EXHIBIT “A”: NOTICE OF INTENTION”.
3. Table of Contents – show a clear list of the included material by section and by page number.
4. Executive Summary – Bidder shall clearly state its intention to propose a solution and include a clear and concise overview of that solution.
5. Bidder Profile – include the following company information:
 - Full legal name of the company.
 - Physical location of the office that will be performing the installation and responding to requests for service and support.
 - Year business established.
 - Number of people currently employed.
 - Brief outline of the Bidder’s company including product lineup and services offered.
 - A description of their geographic reach.
 - Total number of current clients in the local region.
6. Security Licensing - Bidder shall provide evidence of qualification to sell and install electronic security systems in the State of Pennsylvania.
7. References - Contact information for three (3) references from projects similar in size, application and scope, and a brief description of their implementation. For each reference listed include:
 - Name of the client
 - Client’s physical address
 - Contact name and title
 - Contact telephone number
 - Contact email address
 - Approximate dates of service
 - Type of video surveillance services provided
 - Other pertinent information
8. Complete Copy of RFP –Provide a set forth in ‘SECTION 4 – SCOPE OF WORK, SPECIFICATIONS AND REQUIREMENTS’ of this RFP. Provide images and technical specifications for each type of proposed hardware that is to be used in the proposed Integrated Cloud Access Control and Video Surveillance System solution.
9. Budget and Estimated Pricing – Bidder shall fill out and include information in ‘SECTION 5 – BUDGET AND ESTIMATED PRICING’.
10. Bidder Acknowledgement - Bidder shall provide information from ‘SECTION 6 – ADDITIONAL TERMS AND CONDITIONS’ as required by Brentwood Borough School District.
11. Evidence of Insurance – Bidder shall provide information from ‘EXHIBIT “E”: SAMPLE INSURANCE REQUIREMENTS FOR BIDDERS as required by Brentwood Borough School District.

12. Bidder Certification - Bidder must be a trained and Certified Installer/Systems Integrator/Partner of the approved manufacturer and must hold a current and valid Certification as the primary installing contractor. Bidder must provide proof of Installation, Configuration and/or Operator Certification by the manufacturer and shall identify and designate its manufacturer-trained and Certified installation technician(s) for the duration of the project. Bidder must provide proof of continuous certification with the manufacturer for a minimum of **five (5) years** prior to the bid due date.
13. Non-Collusion Affidavit- Bidder must complete and submit Exhibit G: Non-Collusion Affidavit.

All information requested in 'SECTION 4 – SCOPE OF WORK, SPECIFICATIONS AND REQUIREMENTS' of this RFP should be submitted. Any respondent to the RFP that fails to submit all information requested may be required to promptly submit missing information, which may result in a low evaluation of the proposal. Brentwood Borough School District may reject proposals which are substantially incomplete or lack key information. Proposals should be prepared simply, providing a clear and concise description of capabilities that meet the criteria of this RFP. Bidders submitting a response to this RFP may be required to give an oral presentation of their response to Brentwood Borough School District. Brentwood Borough School District will schedule a time and date for these presentations. Oral presentations are an option of Brentwood Borough School District and may or may not be conducted.

3.5 Proposal Submission

In order to be considered for selection, Bidder must submit a complete response to this RFP by 04/16/2026, prior to 11:00 am. (Eastern Standard Time). Bidders are to submit one original, one copy, and one electronic copy on a flash drive. Brentwood Borough School District shall not accept proposals received by fax or e-mail. Proposals must be signed by an authorized representative of the Bidder submitting the proposal, sealed and delivered to:

Brentwood Borough School District
Administrative Office
Mrs. Jennifer Pesanka
3601 Brownsville Road
Pittsburgh, PA 15227
Office #: 412-881-4940 x2404
Email: jennifer.pesanka@bb-sd.com

RE: RFP **03-2026-1**Brentwood Borough School District
Integrated Cloud Access Control and Video Surveillance System Upgrade

3.6 Criteria for Selection

The evaluation of each response to this RFP will be based on its demonstrated competence, compliance, format, and organization. The purpose of this RFP is to identify those suppliers that have the interest, capability, and financial strength to supply Brentwood Borough School District with an Integrated Cloud Access Control and Video Surveillance System identified in 'SECTION 4 – SCOPE OF WORK, SPECIFICATIONS AND REQUIREMENTS'. Selections will be based on the capability of the Bidder to meet the following criteria:

1. Capability of Bidder to propose and provide a fully Integrated Cloud Access Control and Video Surveillance System solution, including all necessary equipment, hardware, software, cabling, networking equipment, peripheral devices, etc)
2. Financial stability of the Bidder.
3. Bidder's depiction of average response times for service and support requests. Bidder's ability to demonstrate timeline and implementation strategy for the proposed system.
4. Ease of operations, management, and support of the Integrated Cloud Access Control and Video Surveillance System solution.
5. Capability of Bidder to provide administrator, operator and/or end user training.
6. Cost effectiveness of the Bidder's Integrated Cloud Access Control and Video Surveillance System Solution.

7. Bidder must demonstrate a minimum of **20 years** of continuous operation in the security integration business.
8. **Diversity Status:** Preference will be given to Bidders certified as a **Woman-Owned Business Enterprise (WBE)** and/or **Minority Business Enterprise (MBE)**.
9. **Turnkey Capability:** Bidder must be capable of a fully turnkey installation using their own full-time employees. Use of subcontractors for core installation labor is **not permitted**.

4 SCOPE OF WORK, SPECIFICATIONS AND REQUIREMENTS

Brentwood Borough School District is requesting proposals from qualified Bidders interested in providing a fully Integrated Cloud Access Control and Video Surveillance System solution. This system will interface with (or replace) the existing Access Control and Video Surveillance system(s).

The proposed solution shall provide native, event-level integration between the cloud video surveillance system and the cloud access control system, including synchronized event review, unified user management, and shared audit logs. The manufacturers specified within this RFP are the basis of design. Substitutions for manufacturers, platforms, or core system components will not be accepted.

4.1 Cloud-Hosted Video Surveillance System Specifications

The Cloud-Hosted Video Surveillance System solution should be capable of handling 88 cameras. The solution should be scalable and have the capability of adding cameras as required by Brentwood Borough School District.

Approved Cloud-Hosted Video Surveillance System manufacturer: Avigilon

The qualified Bidder will provide a fully Integrated Avigilon Alta Cloud Video Surveillance System consisting of the following components: [retain only those items defined in the scope of work for this project]

- Avigilon Alta Aware cloud-hosted Video Management System software, also known as the Network Video Management System (NVMS) or Video Management Software (VMS).
- Avigilon Alta Cloud Connector appliance(s) for non-cloud video surveillance cameras.
- Avigilon Alta cloud-connected video surveillance cameras.
- Avigilon Alta video surveillance sensors.
- Avigilon Alta video management system interfaces.
- Power Supplies.
- System Design including structured cabling, installation, maintenance, service and support, warranty and training.

Note:

- Prior to installation, the qualified Bidder will provide Brentwood Borough School District with a camera schedule document or matrix with corresponding camera locations. The final revision will become 'EXHIBIT "C": PROPOSED VIDEO SURVEILLANCE CAMERA SCHEDULE AND NETWORK ROOM SCHEDULE'. This is not required for RFP submittal.
- Prior to installation, the qualified Bidder will provide Brentwood Borough School District with device layout drawings (including conduit/cable routing), point-to-point diagrams, installation details, installation manuals, and product data sheets for all systems and devices provided by the bidder. The final revision will become 'EXHIBIT "E": BUILDING FLOORPLANS, DRAWINGS AND DEVICE LOCATIONS'. This is not required for RFP submittal.

4.1.1 Cloud-Hosted Video Management System Software

Approved Cloud-Hosted Video Management System Software: Avigilon Alta Aware Cloud Video Management System Software.

Description: Provide workstations with a simplified screen layout, intuitive controls, and customizable features that improve multi-person interactions. The VMS software shall include the following features:

- a. The VMS software shall be fully hosted in the cloud.
- b. Provide access to cloud-connected cameras.
- c. Provide access to third-party cameras via the Avigilon Alta Cloud Connector Appliance.
- d. Provide video analytics from all connected cameras to identify objects and events based on pre-determined rules and unusual activity detection.
- e. Provide instant notification and alarms via text/email.
- f. Allow for monitoring of live and recorded video over wireless IP networks from Apple or Android mobile devices.
- g. Allow to share an unlimited amount of external video links from multiple cameras that include password encryption.
- h. Support up to 16 total camera views within a single layout and concurrently runs multiple instances of the VMS in separate tabs within the same web browser without logging the user out.
- i. Enable viewing of access control events directly in a camera view.
- j. Enable people counting, vehicle counting, intrusion detection and forensic investigation.
- k. Employ AI to self-learn, enabling progressively more accurate analytic results over time.
- l. Include the option to add license plate recognition (LPR) functionality to individual or system wide cameras to provide the user with rules-based alerts, post-event investigation information, and optimized search parameters.

System: Provide a scalable cloud hosted VMS solution with the following capabilities:

- a. Compression types supported: H.265, H.264, MJPEG, JPEG2000
- b. VMS shall support IP cameras and encoders from third-party manufacturers.
- c. VMS shall discover IP cameras and encoders automatically.
- d. Camera capacity: per server 16-200
- e. Camera capacity: per site: unlimited
- f. VMS shall provide dynamic stream selection.
- g. VMS shall provide Avigilon Alta Smart Path™ technology to find and use the most efficient media routing paths between cameras and viewing stations and Alta Aware mobile apps.

Forensic Search Functionality: the VMS shall facilitate forensic or other investigation by provisioning the following search functions:

- a. Similarity.
- b. Physical characteristics.
- c. Event.
- d. Individual image.
- e. Timeline with embedded thumbnail images.
- f. All videos.

CyberSecurity Functionality:

- a. Cloud connectivity shall only be possible via HTTPS (port 443).
- b. All cloud connections shall be outbound and require no ports to be opened for inbound communication to support the VMS application.
- c. Each cloud deployment shall be a fully independent instance, fully isolated and protected from other deployments.
- d. Users shall have full control over the system maintenance window(s).
- e. Video streaming shall be controlled via RTSP operating over TLS.SRTP shall be used to provide encryption, message authentication, and integrity of the streaming video.
- f. The cloud system shall be architected so that latency and bandwidth consumption are minimized, as is the involvement of the manufacturer-operated cloud.
- g. All videos shall be encrypted using AES.

- h. All recordings and metadata shall be encrypted at rest in both the cloud and the camera.
- i. Tampering detection shall be provided through the digital watermarking of video.
- j. The Installer shall coordinate with Brentwood Borough School District IT staff to ensure system configuration aligns with District cybersecurity, password, MFA, and logging policies.

Mobile Application: The VMS shall have an available mobile app for both the Apple App Store and Google Play Store. The mobile app must offer the following features:

- a. Remote viewing of live and recorded video.
- b. Remote access to audio recordings.
- c. Access to alarms on mobile devices.
- d. Ability to add cameras to the Cloud-Hosted VMS via QR Code on mobile devices.

4.1.2 Cloud-Hosted Video Management System Software Functionality

Description: Provide a Cloud-Hosted VMS application that can be logged into from any web-browser (Chrome, Microsoft Edge, etc.) with a username and password.

- a. The VMS shall also support two factor authentication via an authenticator app (such as Google Authenticator or Microsoft Authenticator) and allow the system administrator to enable corporate account single-sign-on for the deployment.

Dashboard: Provide an intuitive dashboard upon user login that displays tools based on user access level. Dashboard shall display the following:

- a. Video view.
- b. Map view.
- c. Devices.
- d. Search.
- e. Rules.
- f. Appliances.
- g. Users.
- h. Alarms.
- i. Counts.
- j. Saved clips.

Video View: Provide an intuitive interface where users can choose their layout from a pre-defined number of tiles that can display up to 16 camera streams at one time.

- a. Users shall be able to populate each view by selecting and dragging individual cameras, camera groups, or all cameras associated to a site.
- b. Each individual viewing tile shall be able to switch between live or recorded video.
- c. Video View interface shall support automatic rotation configuration, and the ability to set up custom rotations.
 - Once rotation is set, VMS shall automatically display Analytic or high priority rule triggers automatically within the Video view pane.
- d. Video View shall be capable of enabling additional information as graphic layers within each tile and showing the following:
 - Timeline.
 - Vehicle Bounding Boxes.
 - People Bounding Boxes.
 - Object Counts.
 - Access Control Information.
 - Cloud Storage Usage.
 - License Plate Data.
 - Sound Equalizer.
 - Audio Levels.

Map View: Support mapping of physical locations of cameras and other devices throughout VMS. Provide maps with the ability to do the following:

- a. Upload site maps to view.
- b. Add single and room walls within site map.

- c. Add cameras and other devices onto map by dragging to a representative position.
- d. Set camera fields of view.
- e. Link site maps and additional information markers.
- f. Display object types and counting for vehicles and people.
- g. Add integrated access control points.
- h. Remotely unlock access control points.
- i. Enable heatmap information.
- j. Map view shall display and track different object types as they move through linked cameras in real time.
- k. User shall be able to click on person or vehicle icons to view video stream from selected camera.

Devices Tool: VMS shall provide a centralized device administration tool capable of displaying all connected cameras, access control points, sensors, and IP speakers at all sites in one location. From the Device Tool the user shall be able to do the following:

- a. Search for cameras and other devices (access control points, sensors, etc.) visible to VMS.
 - An advanced search feature can be enabled to filter results based on user selected category.
- b. Edit the information for existing cameras and devices.
- c. Add new cameras and devices into VMS.
- d. Show/hide a thumbnail view for each camera.
- e. Set up configuration profiles that can define resolution, recording mode, and retention policy.
- f. Set up anomaly detection settings for cameras.
- g. Define credentials to be applied to cameras used in VMS.
- h. Define device groups to use when assigning cameras.
- i. Show the devices tool in full-screen mode.
- j. Enable audio announcements.

4.1.3 Cloud-Hosted Network Appliance

Approved Cloud-Hosted Network Appliance: Avigilon Alta Cloud Connector

Description: The Cloud-Hosted Network Appliance (appliance) shall be the Avigilon Alta Cloud Connector workstation/appliance. No substitution will be accepted. The appliance shall be a standalone or rack mount device with internal Graphics Processing Unit (GPU), able to support the management and storage of multiple video surveillance cameras via network connectivity.

Primary Characteristics: the Appliance shall meet or exceed the following primary characteristics:

- a. Embedded Nvidia GeForce GPU.
- b. Installed Alta Aware Video Management System (VMS).
- c. Embedded Linux kernel for the operating system.
- d. Embedded machine learning-based video analytics.
- e. Dual Gb Base-T (Gigabit Ethernet) network ports.
- f. Pre-loaded security certificates.
- g. Third-party connectivity through ONVIF protocols.
- h. Standard support.
- i. 3-year warranty.
- j. Power cables to be included.

Additional System Specifications:

- a. Number of Cameras Supported:
 - Model A2000: up to 100
- b. SATA Storage Configuration:
 - Model A2000: 12 hard disks
- c. Maximum SATA storage capacity (raw, net)

- Model A2000: up to 192TB, 160TB
- d. Nvidia GPU:
 - Model A2000: Quadro RTX 4000
- e. Network Interface: the appliance shall have options for network connectivity ranging from two or more 1 Gb Base-T ports to two 10 Gb Base-T or SFP+ ports.
 - Model A2000: 2 x 1 Gb Base-T + 2 x 10 Gb Base-T, w/ option for 2 x 1 Gb Base-T + 2 x 10 Gb SFP+
- f. Physical Mounting:
 - Model A2000: 2 RU rack mount.

4.2 Access Control System Specifications:

4.2.1 Identity Management Integration:

The Cloud Access Control System shall integrate with Microsoft Active Directory for centralized identity management. The system shall support synchronization of a minimum of 500 active directory users, including role-based access assignment, automated onboarding and deprovisioning, and scheduled directory sync.

4.2.2 Approved Access Control Hardware:

- Schlage. No substitution will be accepted.
- The proposed access control door schedule shall include two (2) new doors in addition to existing doors being migrated. Door hardware, readers, power supplies, and accessories shall be itemized per door and listed in Exhibit B: Budget/Total Cost.
- Reference Exhibit D: **PROPOSED ACCESS CONTROL DOOR SCHEDULE AND NETWORK ROOM SCHEDULE**

4.3 Support and Maintenance

Brentwood Borough School District requires 5-year support and onsite support with the option to continue annual support after the 5-year period has ended. The Installer/Systems Integrator/Partner should provide a detailed description of standard and extended support, maintenance, and the average response time for a support request.

4.3.1 System Training

Provide training for select Brentwood Borough School District employees which will include:

- Training class that shall be recorded for future employees.
- Training documents (PDF and hardcopy).
- Operation and Maintenance Manuals (PDF and hardcopy).

4.3.2 Minimum Support and Maintenance Criteria

- Qualified Bidder must have a brick-and-mortar facility address within 20 miles of the main Brentwood Borough School District campus address in order to provide timely service, support and maintenance assistance.
- Provide updated software versions after verified compliance with equipment and devices.
- 24-hour emergency response time for issues with software, hardware and equipment, cameras, etc.
- 48-hour response time for non-emergency issues.
- Cleaning and maintenance of hardware (cameras, network switches, servers, controllers, etc.) on an annual basis.
- Staffing Capacity: Bidder must employ a minimum of 30 full-time local technicians to ensure availability for simultaneous service calls and project execution.

- Bidder must guarantee an emergency technician response time of less than 30 minutes.

4.3.3 Service Provider

Please state the name of the company which will be delivering service and on-site support for this solution. If service has been outsourced to another firm:

- Approved subcontractor must have a brick-and-mortar facility address within 20 miles of the main Brentwood Borough School District campus address in order to provide timely service, support and maintenance assistance.
- How long has this relationship been in effect?
- How long has the subcontractor been in business?
- Provide a list of certified technicians the subcontractor will be providing for support and maintenance.

4.3.4 Product History

Please provide a technical roadmap for the proposed solutions. How does the proposed solution fit into the Installer/Systems Integrator/Partner's current product life cycle?

Provide a list for policies on firmware updates for the proposed solution.

- How often are changes released?
- How is the customer notified about changes?
- How are updates vetted before installation to validate equipment/cameras are compatible?
- How are updates applied?

4.4 Engagement Methodology

Brentwood Borough School District is looking for a turn-key solution delivered entirely by the Prime Contractor. The Installer/Systems Integrator/Partner will be responsible for the design and layout utilizing their own full-time W-2 employees. Subcontracting of installation or programming labor is strictly prohibited to ensure accountability and security. The Installer/Systems Integrator/Partner will be responsible for the design and layout of all Cloud Access Control System and Cloud Video Surveillance System hardware and software, including cameras, necessary cable runs, as well as installation of networking equipment at the Brentwood Borough School District campus. The Installer/Systems Integrator/Partner will be responsible for coordinating with Brentwood Borough School District's IT Department prior to installing cameras, configuring NVRs, servers, controllers, network switches and other network hardware devices and software.

Network Configuration Responsibilities:

The Installer shall be responsible for coordination with Brentwood Borough School District IT staff to reassign IP addresses for all new and migrated cameras. This includes DHCP reservation planning or static IP reassignment as required by District standards. All changes shall be documented and provided as part of the project closeout.

5 BUDGET AND ESTIMATED PRICING

Bidder shall fill out and include information from 'EXHIBIT "B: **Budget and Estimated Pricing**

All Installer/Systems Integrator/Partners must fill out the following Total Cost Summary for the implementation of their solution for Brentwood Borough School District's Integrated Cloud Access Control and Video Surveillance System Upgrade solution project as described in this RFP. Costs should be identified as either capital or non-capital in nature. The Installer/Systems Integrator/Partner must agree to keep these prices valid for 60 days as of 05/18/2026.

All proposals shall include five (5) year licenses for both cloud video surveillance and cloud access control software. Annual or shorter-term licensing alternatives will not be accepted.

Final system acceptance shall occur only after all devices are installed, configured, validated, documented, and demonstrated to meet the requirements of this RFP. Brentwood Borough School District reserves the right to withhold final acceptance until deficiencies are corrected.

6 ADDITIONAL TERMS AND CONDITIONS

6.1 Personal Information

6.1.1 General

Depending on the circumstances, Brentwood Borough School District may require information related to the qualifications and experience of persons who are proposed or available to provide services. This may include, but is not limited to, resumes, documentation of accreditation, certified technicians for systems installed and/or letters of reference. The Respondent should not submit as part of its Response any information related to the qualifications, experience of persons who are proposed or available to provide services unless specifically requested. Unless specifically requested, any such information, whether in the form of resumes or other documentation, will be returned immediately to the Respondent.

6.1.2 Requested Personal Information

Any personal information that is requested from each Respondent by Brentwood Borough School District shall only be used to consider the qualified individuals to undertake the project/services and to confirm that the work performed is consistent with these qualifications. It is the responsibility of each Respondent to obtain the consent of such individuals prior to providing the information to Brentwood Borough School District. Brentwood Borough School District will consider that the appropriate consents have been obtained for the disclosure to and use by Brentwood Borough School District of the requested information for the purposes described.

6.2 Cost

The RFP does not obligate Brentwood Borough School District to pay any costs, of any kind whatsoever, which may be incurred by a Respondent or any third parties, in connection with the Response. All Responses and supporting documentation shall become the property of Brentwood Borough School District.

6.3 Intellectual Property

The Respondent should not use any intellectual property of Brentwood Borough School District including, but not limited to, all logos, registered trademarks, or trade names at any time without the prior written approval of Brentwood Borough School District, as appropriate.

6.4 Respondent's Responses

All Responses shall become the property of Brentwood Borough School District and will not be returned.

6.5 Governing Law

This RFP and the Respondent's Response shall be governed by the laws of the United States of America and the State of Pennsylvania. More specifically, the contractor will comply with Pennsylvania state labor laws and worker safety laws including but not limited to, the following:

Construction Workplace Misclassification Act
Employee of Minors Child Labor Act
Minimum Wage Act
Prevailing Wage Act
Equal Pay Law
Employer to Pay Employment Medical Examination Fee Act
Seasonal Farm Labor Act
Wage Payment and Collection Law
Industrial Homework Law
Construction Industry Employee Verification Act
Act 102:Prohibition on Excessive Overtime in Healthcare
Apprenticeship and Training Act

6.6 No Liability

Brentwood Borough School District shall not be liable to any Respondent, person, or entity for any losses, expenses, costs, claims, or damages of any kind:

- Arising out of, by reason of, or attributable to the Respondent responding to this RFP; or
- As a result of the use of any information, error, or omission contained in this RFP document or provided during the RFP process.

6.7 Nondiscrimination of Contractors

A bidder, Installer/Systems Integrator/Partner, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

6.8 Tax Exempt Status

Sales of goods and services to Brentwood Borough School District are normally exempt from State sales tax. State sales tax certificate of exemption will be issued upon request.

6.9 Entire RFP

This RFP, any addenda to it, and any attached schedules, constitute the entire RFP.

6.10 Bond Requirements

Simultaneously with delivery and executed Contract, Contractor shall furnish Performance and Payment Bonds in amount equal to 100% of total Contract sum, as security for both faithful performance of this Contract and also a Labor and Material Bond in an amount not less than 100% of the Contract Sum for payment of all persons performing or furnishing labor, materials, or supplies on the project under this Contract as specified in Contract Documents. Surety on the bond shall be a duly authorized surety company approved by Brentwood Borough School District.

Cost of Performance and Payment Bonds shall be paid for by the successful Bidder. The Performance Bond and Labor and Material Payment Bond may be in one or in separate instruments in accordance with federal, state and/or local law.

Surety shall be a company with an A+ Best rating licensed to do business in the State of Pennsylvania and shall be acceptable to the Owner.

6.11 Installer/Systems Integrator/Partner Insurance Requirements

See EXHIBIT "F": SAMPLE INSURANCE REQUIREMENTS FOR INSTALLER/SYSTEMS INTEGRATOR/PARTNER for insurance requirements.

6.12 Background Clearances

Pennsylvania law requires contractors to obtain three primary background clearances under **Act 114 of 2006** (FBI), **Act 151 of 1994** (Child Abuse), and **Act 34 of 1985** (Criminal History), often consolidated under **Act 153 of 2014**. The successful bidder will be required to submit clearances as outlined by the District.

6.13 Non-Collusion Affidavit

All bidders must complete and submit as a part of the response Exhibit G: Non-Collusion affidavit as required by law.

7 INSTALLER/SYSTEMS INTEGRATOR/PARTNER ACKNOWLEDGEMENT

This Acknowledgement attests to the Installer/Systems Integrator/Partner's awareness and agreement to the content of this RFP and all accompanying calendar schedules and provisions contained herein.

The Installer/Systems Integrator/Partner must ensure that the following acknowledgement is duly completed and correctly executed by an authorized officer of your company.

This proposal is submitted in response to RFP **03-2026-1** Integrated Cloud Access Control and Video Surveillance System Upgrade issued by Brentwood Borough School District. The Undersigned is a duly authorized officer, hereby certifies that:

(Installer/Systems Integrator/Partner Name)

Agrees to be bound by the content of this proposal and agrees to comply with the terms, conditions, and provisions of the referenced RFP and any addenda thereto in the event of an award. Exceptions are to be noted as stated in the RFP. The proposal shall remain in effect for a period of 60 calendar days as of 05/18/2026.

The undersigned further certifies that their firm (check one):

IS

IS NOT

currently debarred, suspended, or proposed for debarment by any federal entity. The undersigned agree to notify Brentwood Borough School District of any change in this status, should one occur, until such time as an award has been made under this procurement action.

Person(s) authorized to negotiate on behalf of the above named firm for purposes of this RFP are:

Name: _____

Title: _____

Signature: _____

Date: _____

Name: _____

Title: _____

Signature: _____

Date: _____

Signature of Authorized Officer:

Name: _____

Title: _____

Signature: _____

Date: _____

EXHIBIT "A": NOTICE OF INTENTION

RFP **03-2026-1** Integrated Cloud Access Control and Video Surveillance System Upgrade

Brentwood Borough School District

Installer/Systems Integrator/Partner's Name: _____

Authorized Representative: _____

Telephone Number: _____

E-Mail: _____

Please state your intention regarding the Request for Proposal 'RFP **03-2026-1** Integrated Cloud Access Control and Video Surveillance System Upgrade issued by Brentwood Borough School District' by selection one of the following:

- Intends to respond to Brentwood Borough School District Request for Proposal.
- Does not intend to respond to Brentwood Borough School District Request for Proposal.

Exhibit “B” : Budget and Total Costs

5.1 Total Cost Summary

For all available deployment models, provide a cost summary as displayed below.

Qty	Manufacturer	Model	Description	Cost	Labor Hours
1	Avigilon Alta	SW-PRM-P10-5Y	Premium: Pack of 10 entries - 1 year		
1	Avigilon Alta	SW-PRM-P5-5Y	Premium: Pack of 5 entries - 1 year		
1	Avigilon Alta	SW-PRM-P1-5Y	Premium: Pack of 1 entry - 1 year		
1	Avigilon Alta	SYS-16ENT-DVE6	Core Series 16 port 12/24V Smart Hub, 16 entry capacity Power supply: FPO series, E6 enclosure		
16	Avigilon Alta	OP-R2X-STND	Standard Smart Reader V2 in black, low and high frequency version		
2	GRI	8080-T-W	Door Recessed Switch Set, Closed Loop, 160 Volt DC, 0.4 Ampere, 10 Watt, 12" 22 AWG Lead, 1/2" Standard Gap, 3/4" Diameter, White		
2	Kantech	T.REX-LT	T.REX REQUEST-TO-EXIT DETECTOR WITH TAMPER AND TIMER, WHITE		
2	HES	1006CL B-	Door Electric Strike, 12/24VDC,		

		12/24D-6	0.45/0.25A, 3070 Lb Static Load, Satin Stainless Steel		
1	Berktek	10136226	Berktek CAT6 - cabling to controller		
1	West Penn Wire	AC251822BYE1000	Access Control Bundled Cabling		
1	Integrator	Labor	Installation Labor, Prevailing Wage Labor Rates		
1	Avigilon	APP-2000-80-BT	Cloud Connector - Alta A2000 with 80TB net storage and 10Gb Base-T and 1Gb Base-T Network connection. Support for up to 100 cameras, 2U rack mounted, 12 hard drives, Nvidia RTX GPU, 5 year warranty included		
88	Avigilon	AWA-CLD-5Y	Subscription to Alta Aware Cloud, per camera. Real-time video-analytics. Including 30 days cloud storage		
1	Integrator	Labor	Installation Labor, Prevailing Wage Labor Rates		
1	Avigilon Alta	SW-ALA-ADP-P500	Azure Active Directory - Advanced; 15 min sync Pack of 500 users (5 Years)		

**EXHIBIT “C”: PROPOSED VIDEO SURVEILLANCE CAMERA
SCHEDULE AND NETWORK ROOM SCHEDULE**

RFP **03-2026-1** Integrated Cloud Access Control and Video Surveillance System Upgrade

Brentwood Borough School

[Insert Complete Camera Schedule/BOM and Network Room Schedule here]

EXHIBIT “D”: PROPOSED ACCESS CONTROL DOOR SCHEDULE AND NETWORK ROOM SCHEDULE

RFP **03-2026-1** Integrated Cloud Access Control and Video Surveillance System Upgrade

Brentwood Borough School

[Insert Complete Door Schedule/BOM and Network Room Schedule here]

EXHIBIT “E”: BUILDING FLOORPLANS, DRAWINGS AND DEVICE LOCATIONS

RFP 03-2026-1 Integrated Cloud Access Control and Video Surveillance System Upgrade

Brentwood Borough School District

[Insert Individual Building Floorplan Graphics or Drawings with Camera & Door Locations here]

EXHIBIT “F”: SAMPLE INSURANCE REQUIREMENTS FOR INSTALLER/SYSTEMS INTEGRATOR/PARTNER

RFP 03-2026-1 Integrated Cloud Access Control and Video Surveillance System Upgrade

Brentwood Borough School District

SAMPLE INSURANCE REQUIREMENTS FOR INSTALLER/SYSTEMS INTEGRATOR/PARTNER

- I. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the Installer/Systems Integrator/Partner hereby agrees to effectuate the naming of the District as an additional insured on the Installer/Systems Integrator/Partner’s insurance policies.
- II. The policy naming Brentwood Borough School District as an additional insured entity shall:
 - Be an insurance policy from an A.M. Best rated A- XII or better.
 - List Brentwood Borough School District as an **additional insured via a Installer/Systems Integrator/Partner’s additional insured endorsement or its equivalent.**
 - Have that organization's coverage as **primary and non-contributory coverage for Brentwood Borough School District**, its Board, employees and volunteers.
- III. The Installer/Systems Integrator/Partner agrees to indemnify the District for any applicable deductibles and self-insured retentions.
- IV. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - **Auto Liability Insurance**
\$1,000,000 combined single limit.
 - **Excess Insurance**
\$1,000,000 each occurrence and aggregate on a “follow-form” basis.
 - **Workers’ Compensation Insurance**
\$500,000/500,000/500,000 Employers Liability Limits.
 - **Property Insurance**
Coverage for Installer/Systems Integrator/Partner’s property, tools and equipment is the responsibility of the Installer/Systems Integrator/Partner.
- V. **The Installer/Systems Integrator/Partner must provide Brentwood Borough School District with a certificate of insurance and additional insured endorsement, evidencing that the above requirements have been met.** Installer/Systems Integrator/Partner acknowledges that failure to obtain such insurance on behalf of Brentwood Borough School District constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to the district.
- VI. At Brentwood Borough School District’s request, the Installer/Systems Integrator/Partner shall provide a copy of the declaration page of the liability policy with a list of endorsements. If so requested, the Installer/Systems Integrator/Partner will provide a copy of the policy endorsements.

EXHIBIT "G": Non-Collusion Affidavit

**Brentwood Borough School District
Pittsburgh, PA 15227**

Non-Collusion Affidavit Instructions

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et sec., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false SWORN statement in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the associated approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "Complementary Bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or non-competitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions may result in disqualification of the bid.

Non-Collusion Affidavit

State of _____ County of _____

I state that I am _____ of _____
(Title) (Name of my Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its Owners, Directors, and Officers. I am the person responsible in my firm for price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of competitive bid
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.

5. _____, its affiliates, subsidiaries, officers, directors, and
(name of my firm)
employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal Law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and acknowledges that the above
(name of my firm)
representations are material and important, and will be relied on by Brentwood Borough School District in awarding the contract for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Brentwood Borough School District of the true facts relating to the submission of bids for this contract.

(Name) and

(Company Position)

SWORN TO AND SUBSCRIBED

BEFORE ME THIS _____ DAY
OF _____, 20_____.

SIGNATURE OF NOTARY _____

Printed Name Notary Public

My Commission Expires