

ERPC MPO Preliminary Project Application Form

Instructions: Complete and submit the project application form with any attachments by 4:30 P.M. on April 29, 2022 to the Erie County Office of Regional Planning and Development located at the Erie County Service Center, 3rd Floor, 2900 Columbus Avenue, Sandusky, Ohio 44870. Application instructions are available on ERPC's website and in the ERPC office. Staff can be reached by phone 419-627-7792, by fax 419-627-6670 or by e-mail at Planning@ErieCounty.OH.Gov to answer any questions. Additional sheets may be attached as needed. Basic eligibility for MPO project funding requires submitted projects to be compatible with the ERPC MPO Long Range Transportation Plan.

Proposed Project Details

1.) Sponsoring Agency: _____
 (If multiple project partners, specify lead agency and attach cooperation agreement)

2.) Project Title: _____

3.) Contact Person (include phone, fax, and e-mail if available): _____

4.) Indicate State Fiscal Year, Amount, and Percentage of Costs Being Requested From MPO (PE phase includes all work completed up through environmental clearance) :

Project Phases	State Fiscal Year	MPO Funds Requested		Percent Split	Total Local Funds/ Other Funding	Percent Split
		Surface Transportation (STP)	Transportation Alternative (TA)			
Preliminary Engineering (PE)		\$	\$	%	\$	%
Right-of-Way (RW)		\$	\$	%	\$	%
Utilities		\$	\$	%	\$	%
Detailed Design (DD)		\$	\$	%	\$	%
Construction (CO)		\$	\$	%	\$	%
Construction Engineering (CE)		\$	\$	%	\$	%
Total		\$	\$	%	\$	%

5.) Project Funding: Describe all sources of non-MPO funding for the proposed project.

6.) How does the project support the MPO's Long Range Transportation Plan (LRTP)?

7.) Other than the LRTP, is this project the result of or linked to a planning study or report?

8.) Provide the most recent Average Daily Traffic (ADT) counts for the proposed project. For bicycle/pedestrian projects provide number of non-motorized users if available.

ADT _____

Number of Non-motorized users (bicycle/pedestrian projects) _____

Year Completed _____

Location: _____

9.) Describe the proposed project, the problem that it is expected to resolve and any alternatives that may have been explored.

10.) Located in a High Crash Rate Area? (Yes/No) _____ If yes, please provide summary of crash data and how the proposed project incorporates safety solutions to address crash problem. For bicycle/pedestrian projects provide summary of bicycle/pedestrian crash data.

11.) Describe public involvement plan for the proposed project (level of public involvement to be commensurate with level of project complexity):

12.) Proposed Project Cost Information: Provide a cost estimate certified by a professional engineer, architect or appropriate professional discipline for your proposed project.

13.) What is the current status of the proposed project? (e.g. preliminary engineering, environmental complete, right-of-way plans, construction plans approved)

14.) Does the project impact any of the following? Respond with a “yes” or “no”.

Bicycle/Pedestrian Facilities_____ Congestion_____ Character of the Area_____

User Fees_____ Multi-Modal Transportation_____ Public Use_____

ITS Components_____ Access Management_____ Local Economics_____

Tourism_____ Environmental Impacts_____ Historical Preservation/Impact_____

Environmental Justice Populations_____ Aesthetic_____

If “yes” to any of the above, please describe impacts:

15a.) Will this be your first MPO funded project? (“yes” or “no”) _____
(if “yes”, go to number 17)

15b.) If “no”, indicate what percentage of MPO projects over the past three years that have been awarded on time. If a project did miss the award milestone date, please indicate reason for delay.

16.) Number of missed Quarterly Project Review Meetings in the last year: _____

17.) Please self-score the proposed project by using the attached project evaluation form. This form must be completed and submitted with your application to be considered for funding. (Note—the MPO will review and may revise provided scores.)

*Applications may be submitted by email to planning@eriecounty.oh.gov
(email size not to exceed 13MB) or one hard copy may be submitted in person to the
ERPC Office at 2900 Columbus Avenue, Sandusky, Ohio 44870.*

Required items to be submitted with application include:

- *Site map of the proposed project’s location*
- *Letter of support from the project sponsor’s governing body*
- *Project cost estimate certified by a State of Ohio Professional Engineer*
- *Self-scored project evaluation form*
- *Project priority listing if submitting more than one project application for MPO funding consideration*
- *Executed cooperation agreement if project involves multiple entities*
- *Project maintenance plan if Transportation Alternative application*

SURFACE TRANSPORTATION PROGRAM (STP) PROJECT EVALUATION FORM

Project Name: _____

Project Sponsor: _____

Proposed State Fiscal Year: _____

Date Scored: _____

<p>1. Mark the functional classification of the project (see functional classification maps). If a project falls in more than one category choose one that yields the highest points. Local roads and rural minor collectors are not eligible.</p>	<p>____ Principal Arterial (5 points) ____ Minor Arterial (4 points) ____ Major Collector (3 points) ____ Urban Minor Collector (2 pt)</p>
<p>2. Does the project create/upgrade/preserve dedicated facilities for bicyclist or pedestrians? (not including curb ramps or other incidentals)</p>	<p>____ Yes (5 points) ____ No (0 points)</p>
<p>3. Select one of the following (total max. points possible = 5 points):</p> <p>3a. Does the proposed project preserve the existing roadway system without changing the base roadway conditions? (ex. surface only treatments)</p> <p>3b. Does the proposed project upgrade the existing roadway system without adding significant capacity? (ex. Lane/shoulder widening, signal replacement, full-depth pavement replacement without increasing the structural number, minor improvements in delay and level of service)</p> <p>3c. Does the proposed project add significant capacity to the existing roadway system? (ex. New lanes, new turn lanes, increase in pavement structural number from original design, major improvements in delay and level of service)</p>	<p>____ Yes (3 points) ____ No (0 points)</p> <p>____ Yes (5 points) ____ No (0 points)</p> <p>____ Yes (5 points) ____ No (0 points)</p>
<p>4. Is the project addressing a high crash area?</p>	<p>____ Yes (5 points) ____ No (0 points)</p>
<p>5. Does the project address recurring congestion (a high increase in use that causes significant delays, excessive vehicle queuing, much slower speed of travel) ?</p>	<p>____ Yes (5 points) ____ No (0 points)</p>
<p>6. Does the project include any ITS component(s)? (EX: Message boards, cameras crash notification system, real-time traffic information accessed by telephone using automated systems)</p>	<p>____ Yes (3 points) ____ No (0 points)</p>
<p>7. List the ADT of the project if available. Please list the highest ADT if multiple choices are available.</p>	<p>____ 6,000 or higher (4 points) ____ 1,000 - 5,900 (2 points)</p>
<p>8. Does the project incorporate systemic access management techniques?</p>	<p>____ Yes (5 points) ____ No (0 points)</p>
<p>9. Is the majority of the project within an urbanized area (see functional classification maps)?</p>	<p>____ Yes (3 points) ____ No (0 points)</p>
<p>10. How much impact does the project have in revitalizing/preserving the character of a given jurisdiction's urban core, community center or neighborhood? For example, a streetscaping project would have a major impact where a resurfacing only project would a have minor impact.</p>	<p>____ Major Impact (4 points) ____ Minor Impact (2 points)</p>
<p>11. Does the project have a positive impact in an Environmental Justice Area (ex: low income, minority, etc., see maps)?</p>	<p>____ 3+ Groups (4 points) ____ 2 Groups (3 points) ____ 1 Group (2 points)</p>
<p>12. Is the project referenced in any submitted current land use/comprehensive plan, thoroughfare plan, related transportation or land use study other than the Long Range Transportation Plan?</p>	<p>____ Yes (3 points) ____ No (0 points)</p>
<p>13. Does this project improve or enhance tourism travel? (ex. Streetscaping, wayfinding, decreasing travel time delays)</p>	<p>____ Greatly (3 points) ____ Moderately (1 point)</p>
<p>14. Does this project support existing businesses/industry by preserving or upgrading an existing route to a commercial or industrial area?</p>	<p>____ Greatly (3 points) ____ Moderately (1 point)</p>
<p>15. Does the project greatly improve air quality? (Reducing vehicle emissions, decreasing fuel consumption, etc. Please provide quantifiable evidence.)</p>	<p>____ Yes (3 points) ____ No (0 points)</p>

16. What percentage of the project's total cost preserves natural habitats, decreases wildlife mortality, decreases water pollution, or specifically protects wetlands?	<input type="checkbox"/> 50% or higher (4 points) <input type="checkbox"/> 31% - 49% (3 points) <input type="checkbox"/> 11% - 30% (2 points) <input type="checkbox"/> 1% - 10% (1 points)
17. Does the project include any aesthetic improvement components/streetscaping (improvements added in addition to (or in place of) the baseline treatment)?	<input type="checkbox"/> Greatly (4 points) <input type="checkbox"/> Moderately (2 points)
18. Has the project sponsor attended ODOT LPA Quarterly Project Meetings in the last calendar year (if first time applicant or sponsor had no projects then 'No Projects' should be selected).	<input type="checkbox"/> Attended All (5 points) <input type="checkbox"/> Missed One (3 points) <input type="checkbox"/> Missed 2 or more (-2 pts) <input type="checkbox"/> No projects (5 points)
19. What percentage of MPO projects has the project sponsor awarded on time over the last three calendar years (if first time applicant or sponsor had no projects then 'No Projects' should be selected)?	<input type="checkbox"/> 67% - 100% (10 points) <input type="checkbox"/> 34% - 66% (5 points) <input type="checkbox"/> 1% - 33% (1 points) <input type="checkbox"/> No projects (10 points)
20. Does the project involve other regional partners (MPO area jurisdictions and/or other governmental agencies)?	<input type="checkbox"/> Yes (7 points) <input type="checkbox"/> No (0 points)
21. What percentage of the costs is project sponsor requesting MPO funding for?	<input type="checkbox"/> 1% - 25% (10 points) <input type="checkbox"/> 26% - 50% (7 points) <input type="checkbox"/> 51% - 70% (4 points) <input type="checkbox"/> 71% - 79% (1 point)
TOTAL (100 Possible Points)	



Erie County Regional Planning Commission (ERPC) Metropolitan Planning Organization (MPO)

MPO Project Application Instructions

The following are instructions for applicants wishing to request funding through the ERPC MPO's Surface Transportation Program (STP) and Transportation Alternative Program (TA).

Basic eligibility for STP and TA project funding requires the proposed project to be included in the MPO's Long Range Transportation Plan. STP projects must be located on an ERPC MPO eligible road, and have logical termini (rational beginning and end points). A road is ERPC MPO eligible if it's located in the ERPC MPO region and its functional classification is above a local road in a designated urbanized area or above a minor collector if in a designated rural area. If you are unsure if a project is eligible for MPO funding please contact the ERPC staff at 419-627-7792 for guidance.

All applications are required to include a site map of the proposed project's location, letter of support/resolution from the project sponsor's governing body, project cost estimate certified by a State of Ohio Professional Engineer, and a self-scored project evaluation form (included with the application form). If a project involves multiple MPO jurisdictional and/or governmental agencies, an executed cooperation agreement is required to be submitted with the application. Additionally, a project sponsor shall submit a project priority listing if submitting more than one project application during a solicitation cycle.

The MPO application form and this guidance will be made available on the ERPC website (<https://www.eriecounty.oh.gov/ErieRegionalPlanningCommission.aspx>) and in the ERPC Office located at 2900 Columbus Avenue, Sandusky during the entire project solicitation cycle. Applications will not be accepted beyond 4:30 p.m. on the due date that is specified at the top of the application form.

Applications may be submitted by email to planning@eriecounty.oh.gov (email size not to exceed 13MB) or one hard copy may be submitted in person to the ERPC Office at 2900 Columbus Avenue, Sandusky, Ohio 44870.

For more information on the STP or TA program (eligible project sponsors, eligible activities, and the project selection process) please consult the MPO's Surface Transportation Program Policy document. Should you require any additional information or have additional questions/comments, please contact the Erie County Department of Regional Planning at 419-627-7792.

ERPC MPO Project Application Form Instructions

Proposed Project Details

- 1.) Sponsoring Agency – Indicate the name of the entity applying for funds. Projects involving multiple MPO jurisdictional/governmental entities must select only one to serve as the lead. A cooperation agreement must be executed and attached.
- 2.) Project Title – Provide the name of the project being applied for. Please be descriptive and specific, e.g. Perkins Avenue Signalization Project, East Monroe Street Reconstruction Project.
- 3.) Contact Person (include phone, fax, and e-mail if available) – Enter the name of the contact person who can best answer or coordinate a response to questions regarding the application.
- 4.) Indicate State Fiscal Year, Amount and Percentage of Cost Being Requested from MPO – Indicate the dollar amount of MPO requested funds and what percentage this is of the project’s total costs for each phase of the project and include the proposed state fiscal year. Note – Preliminary Engineering includes work up through environmental clearance.
- 5.) Project Funding: Describe all sources of non-MPO funding for the proposed project.
- 6.) How does this project support the MPO’s Long Range Transportation Plan (LRTP)? Explain how the project is compatible with the LRTP.
- 7.) Other than the LRTP, is this project the result of or linked to a planning study or report? Identify the source and where a copy of the study or report may be found (e.g. on a website). Please be specific when referencing, e.g. ERPC MPO Bicycle and Pedestrian Plan, Chapter 4, Section 1 (p.56).
- 8.) Provide the most recent Average Daily Traffic counts for the proposed project. Counts may be found at:
<https://odot.ms2soft.com/tcds/tsearch.asp?loc=Odot&mod=TCDS><http://erie.ms2soft.com/tcds/tsearch.asp?loc=Erie&mod=> . If multiple choices are available list the highest ADT. For proposed bicycle/pedestrian projects indicate the number of non-motorized users if available.
- 9.) Describe the proposed project, the problem that it is expected to resolve and any alternatives that may have been explored. The following questions can be used as guidance in completing this section: *What is the purpose of the project? Why is the project needed? What are its benefits? Are there any existing management systems that were used to develop the project? Were performance based measures used to quantify expected benefits? Are there other planned investments in the project area?*

10.) Located in a High Crash Rate Area (Yes/No) - If yes, provide summary of crash data, calculated crash rate, and how proposed project incorporates safety solutions to address crash problem(s). If proposed project includes bicycle/pedestrian improvements provide summary of bicycle/pedestrian crash data.

11.) Describe public involvement plan for the proposed project (level of public involvement to be commensurate with level of project complexity).

12.) Proposed Project Cost Information – Provide a cost estimate certified by a professional engineer, architect or appropriate professional discipline for your proposed project.

13.) What is the current status of the proposed project? (e.g. preliminary engineering, environmental complete, right-of-way plans, construction plans approved)

14.) Does the project impact any of the following respond with a yes or no –

Bicycle/Pedestrian Facilities _____ Congestion _____

Character of the Area _____ User Fees _____ Public Use _____

Multi-Modal Transportation _____ ITS Components _____

Access Management _____ Local Economics _____ Tourism _____

Environmental Impacts _____ Historical Preservation/Impact _____

Aesthetic _____ Environmental Justice Populations _____

If “yes” to any of the above, please describe impacts.

15a.) Will this be your first MPO funded project (yes/no)? If ‘yes’ skip ahead to question number 18, if no answer question 16b.

15b.) If “no”, please describe previous MPO project delivery performance. Have previous projects been delivered on time? If not, please indicate reason for delay.

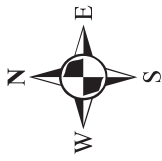
16.) Number of Missed Project Review Meetings in the last year – refers to ODOT District 3 Quarterly LPA Meetings.

17.) Please self-score the proposed project by using the attached project evaluation form. This form must be completed and submitted with your application to be considered for funding. The MPO will review the submitted self-scoring sheet and may revise the provided scores.

Items required items to be submitted with application include:

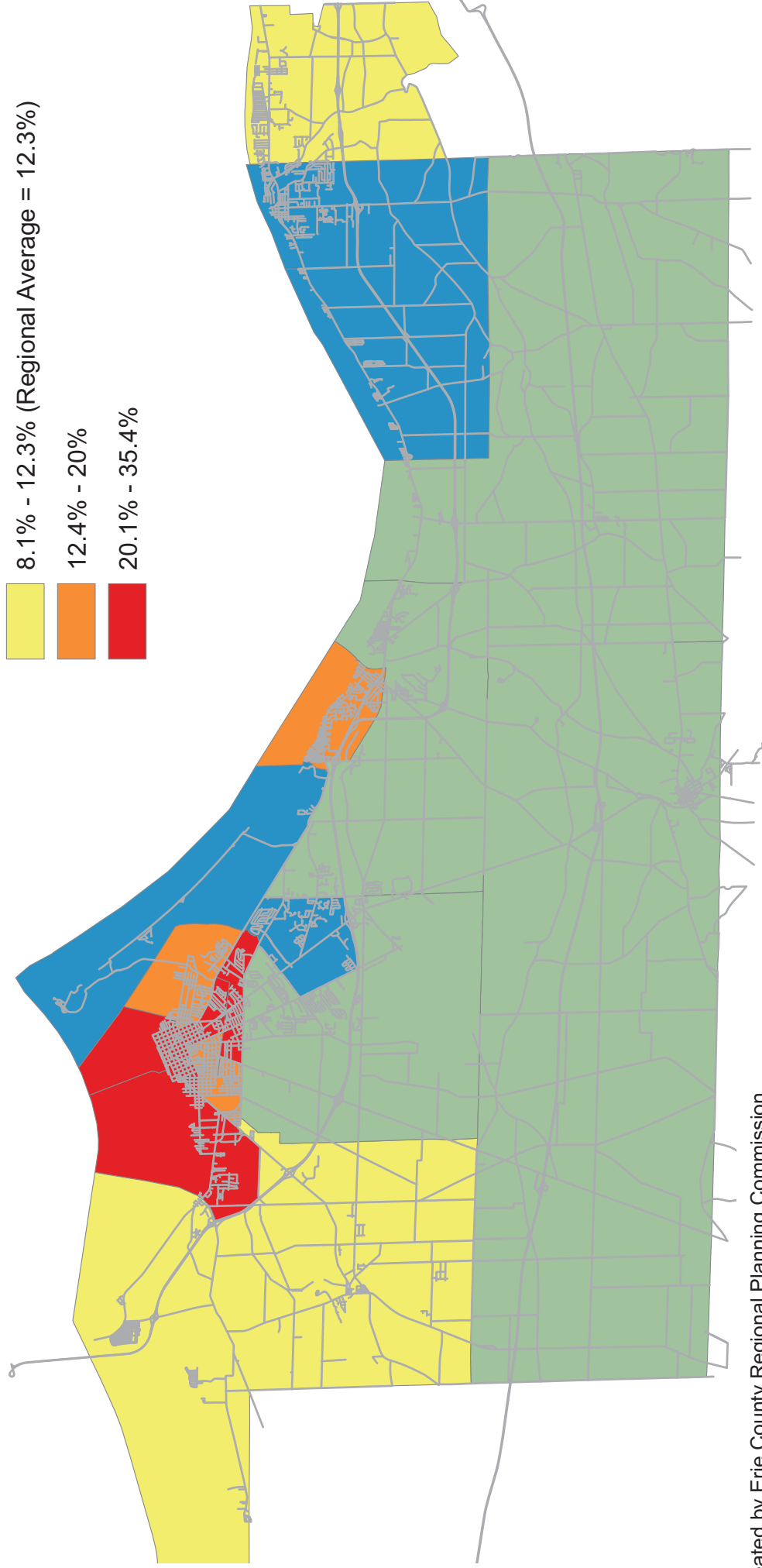
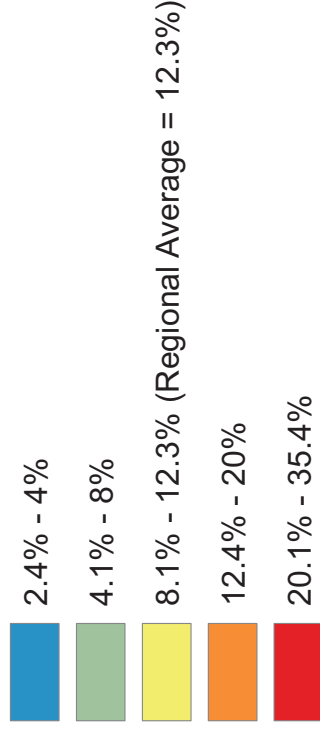
- Site map of proposed project location
- Letter of support/Resolution from project sponsor’s governing body
- Project cost estimate certified by a State of Ohio Professional Engineer

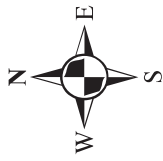
- Self-scored project evaluation form
- Project priority listing if submitting more than one project application for MPO funding consideration
- Executed cooperation agreement if project involves multiple entities
- Project maintenance plan if Transportation Alternative (TA) application



Percent of Population Below Poverty Level

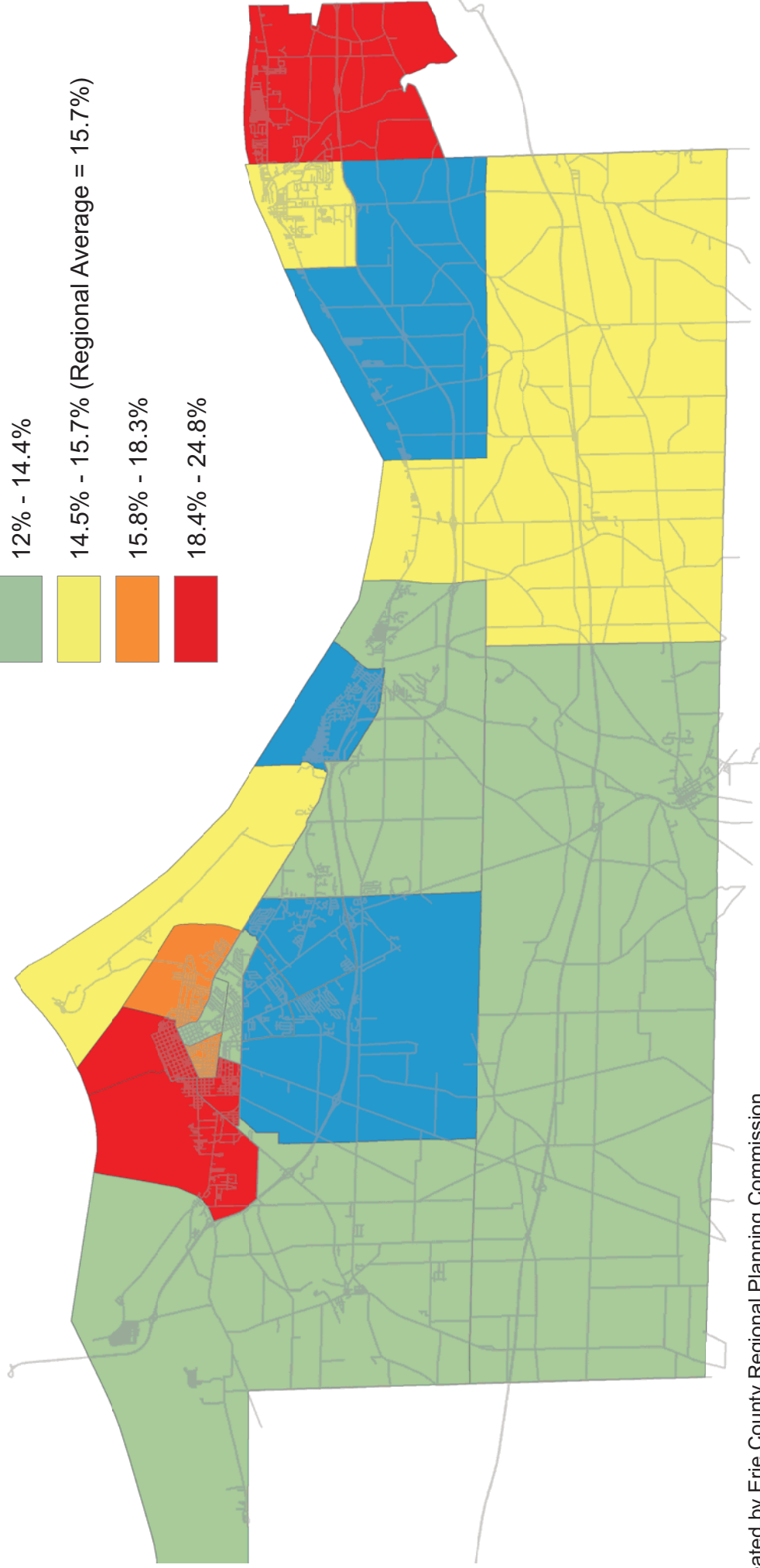
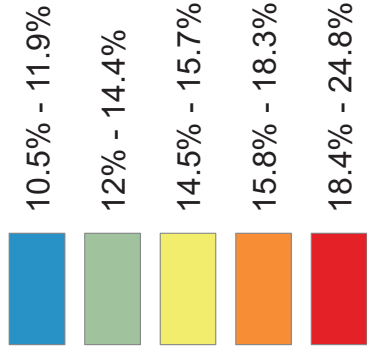
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Percent of Population with Disability

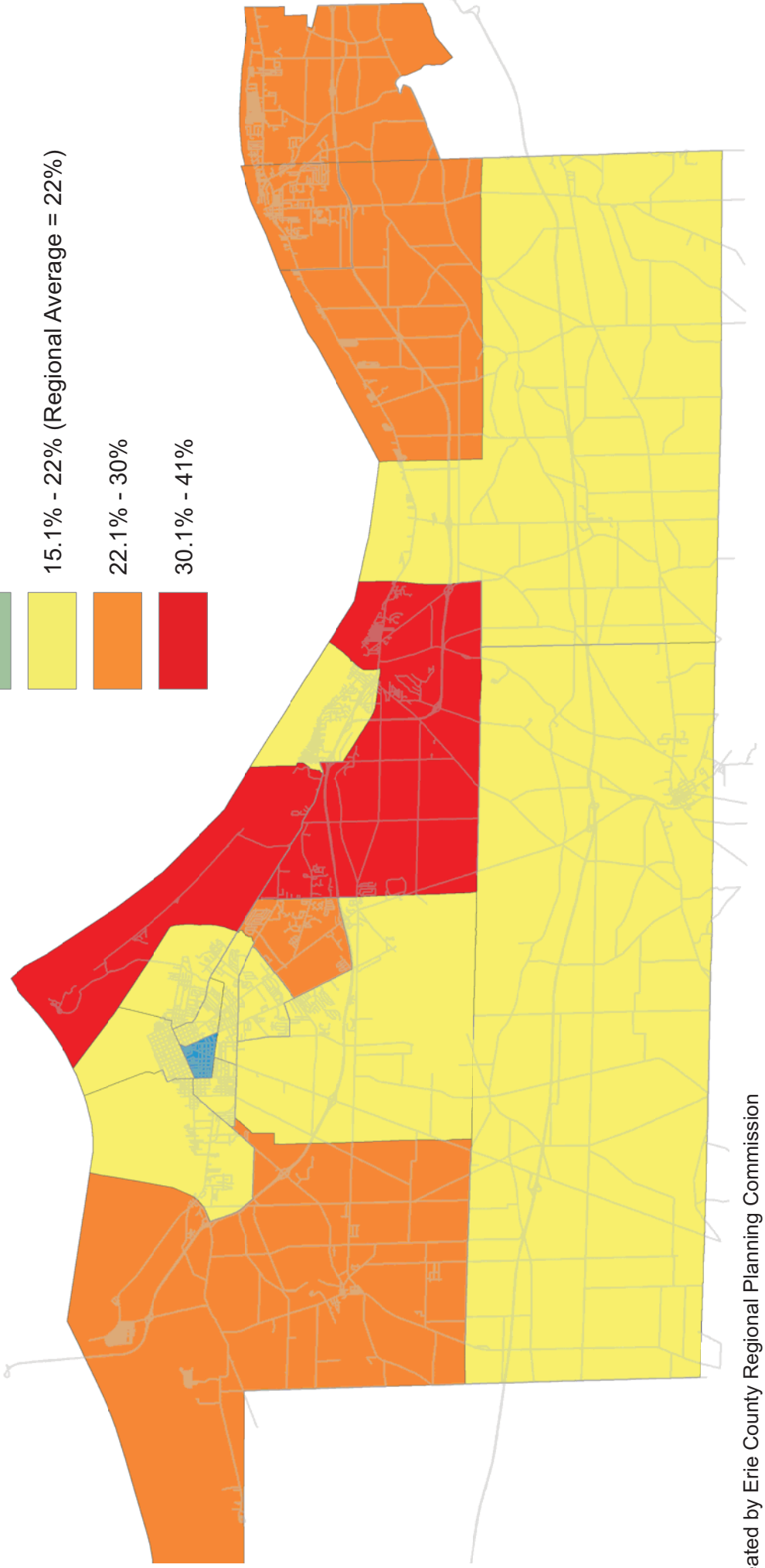
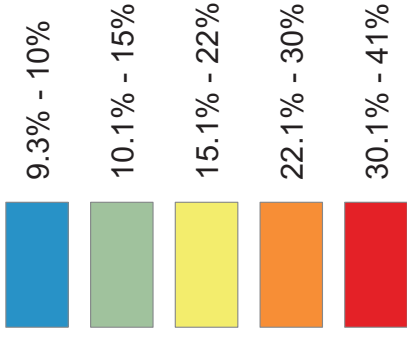
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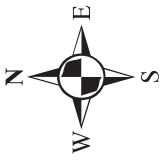


Percent of Population 65 years and older



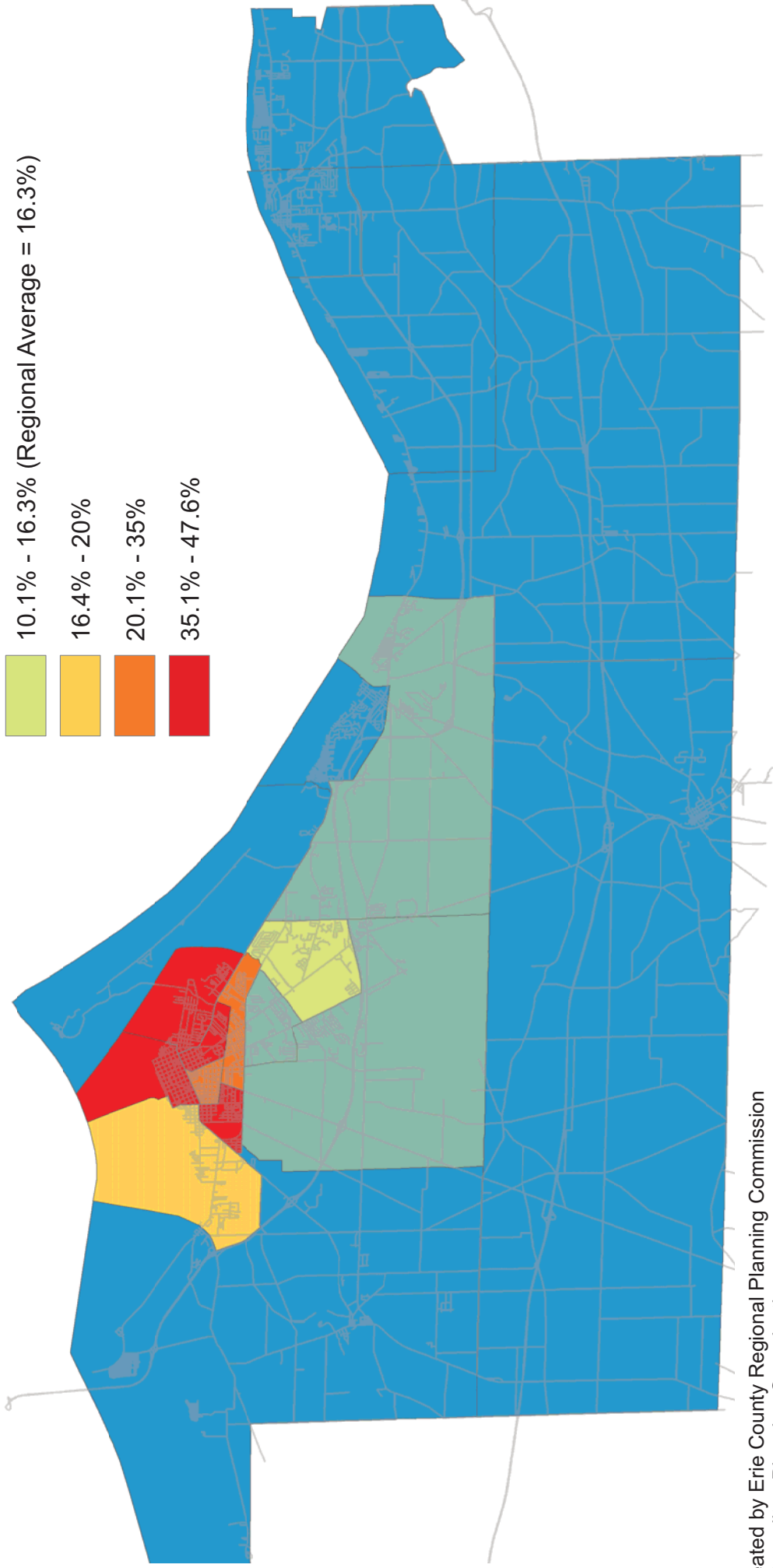
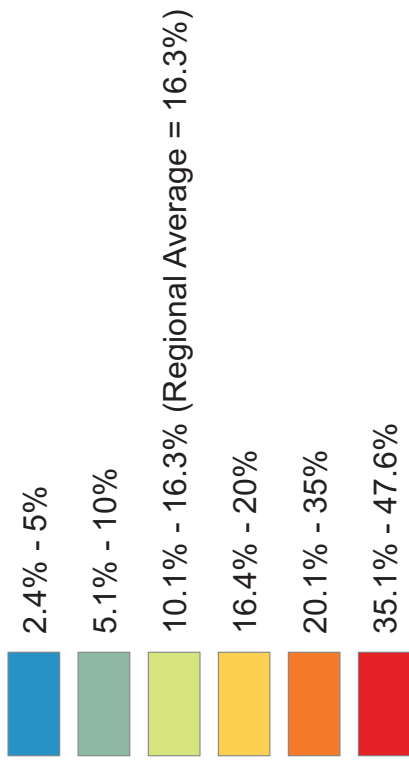
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Percent Minority Population

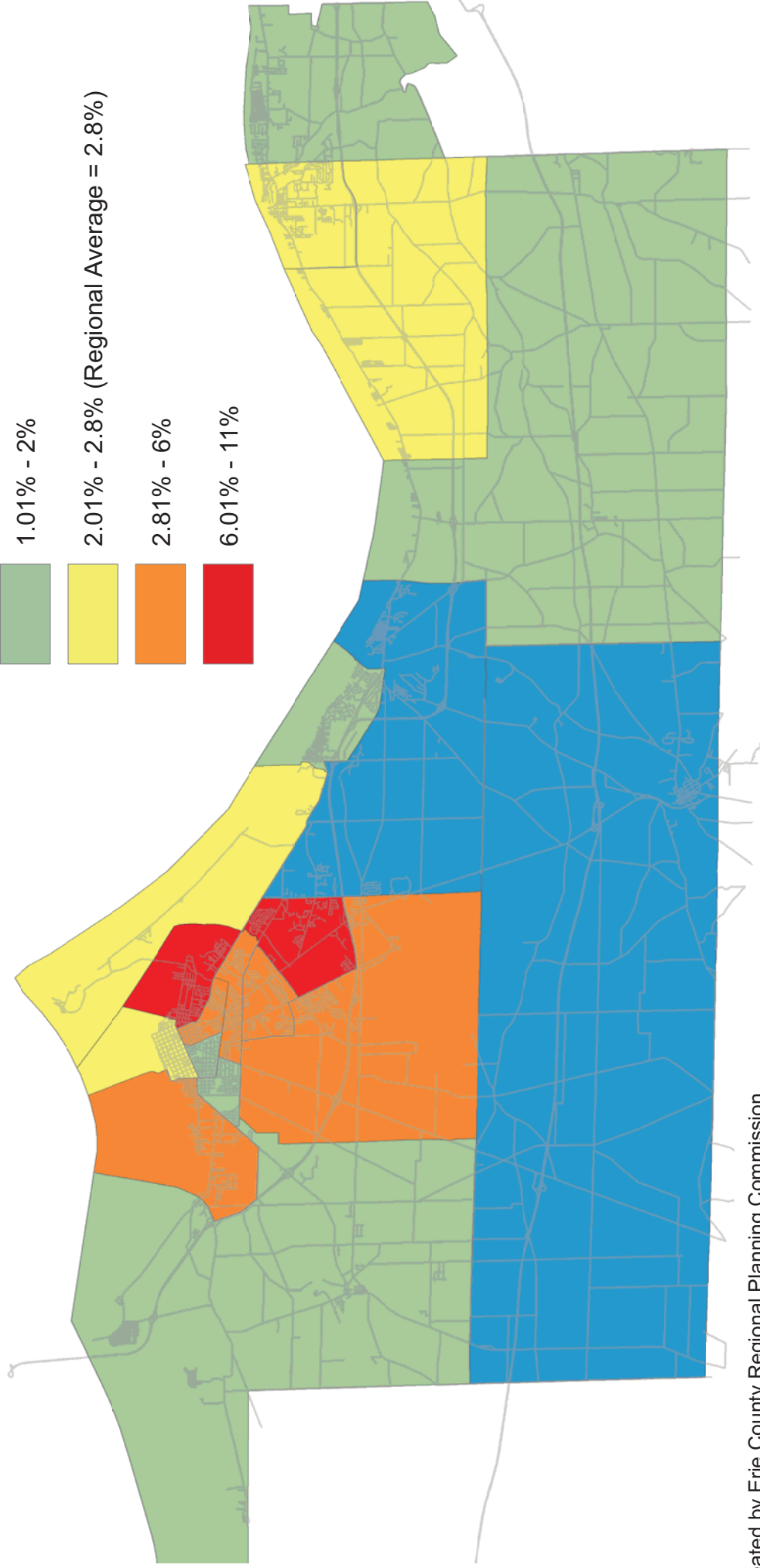
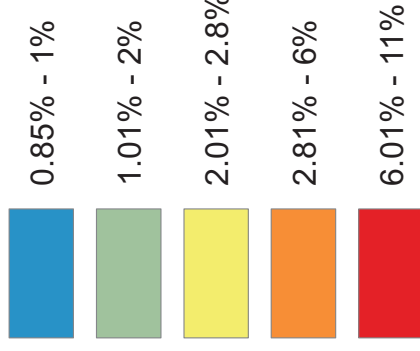
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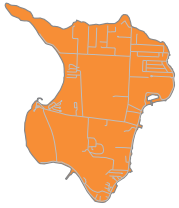




Percent of Population Limited English Proficiency

Legend





Percent of Housing Units with No Vehicle Available

Legend

