



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, September, 19, 2023

7:30 PM

High School Studio

REVISED AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- ◆ Pledge of Allegiance
- ◆ Update – School Safety, Dr. Miller
- ◆ Update – Enrollment, Dr. Miller

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the September 19, 2023 **revised** Committee Meeting agenda. **The following new motions were received and added today:**

- **The Superintendent and Administrators recommend Board approval of the intermittent FMLA leave of absence request for a Personal Care Paraeducator in the Middle School with an effective date to be determined.**
- **The Superintendent and Middle School Principals recommend Board approval to permit Jessica Horzempa, Middle School Music teacher to attend Ableton Educator’s Day for K-12 music educators at Youngstown State University on Wednesday, September 27, 2023. The cost of the conference includes registration, mileage and a substitute teacher for one day and is included in the 2023-2024 budget. (needs Board action taken on September 19)**
- **Consider the recommendation of the Superintendent for Board approval to permit Dr. Chuck Herring, Director of Diversity, Equity, and Inclusion and Dr. Payal Mital, High School Biology teacher to attend the National Association of Independent Schools 2023 People of Color Conference in St. Louis, Missouri from Wednesday, November 29, 2023 through Saturday, December 2, 2023. The cost of the conference includes registration, travel, lodging, meals and one substitute teacher for three days and is included in the 2023-2024 budget. There is a \$100 discount per person if registration is completed by October 31, 2023.**

I. **CONSENT AGENDA (*data in lilac*)** (*includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures*)

1. Consider approval of Minutes from the following Board Meetings:

Committee Meeting
Regular Meeting

August 15, 2023
August 22, 2023

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea

3. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. (*information provided*)

Superintendent's Monthly Report – Dr. Michelle Miller

II. BUSINESS OFFICE (*data in blue*)

1. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the agreement with Maxim Healthcare Staffing Services, Inc., to provide licensed health care providers for supplemental staffing services effective retroactive to July 1, 2023 through June 30, 2024, in final form as approved by the District Solicitor. (*information provided*) **(needs Board action taken on September 19)**
2. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the contract to conduct a 90-day pilot project with Simcoach Games, effective September 25, 2023, in final form as approved by the District Solicitor. Simcoach Games will provide transition-based games for the life skills classrooms in both the Middle and High Schools at a cost of \$2,000, which is included in the 2023-2024 budget. (*information provided*) **(needs Board action taken on September 19)**
3. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Professional Services Agreement between the South Fayette Township School District and the Lancaster-Lebanon IU13, for Cristine Wagner-Deitch, Director of Curriculum to provide data leadership consulting services to PIL (Pennsylvania Inspired Leaders), effective retroactive from July 1, 2023 through June 30, 2024. The District will receive an amount not to exceed \$3,981.25.

III. PERSONNEL (*data in pink*)

1. The Superintendent and Director of Student Support Services recommend Board approval of the resignation of a Personal Care Paraeducator in the Elementary School effective retroactive to August 31, 2023. **(needs Board action taken on September 19)**
2. The Superintendent and Administrators recommend retroactive Board approval to hire the following personnel for the 2023-2024 school year: **(needs Board action taken on September 19)**
 - Personal Care Paraeducator in the Elementary School, pending receipt of required documents, effective September 11, 2023
 - Grade 1 Permanent Substitute teacher in the Elementary School, pending receipt of required documents, effective September 15, 2023

3. The Superintendent and Administrators recommend Board approval to hire the following personnel for the 2023-2024 school year: **(needs Board action taken on September 19)**
 - Grade 2 Permanent Substitute teacher in the Elementary School, effective retroactive to August 23, 2023. The employee was approved as a Long Term Substitute teacher in August for the same position.
 - Grade 1 Long Term Substitute teacher in the Elementary School retroactive to Thursday, September 14, 2023
 - Elementary School Building Substitute teacher, pending receipt of required documents, effective September 20, 2023 until on or about January 12, 2024
 - Biology Long Term Substitute teacher in the High School, effective retroactive to September 12, 2023
 - Administrative Assistant for Student Center/Attendance/Dean in the High School, pending receipt of required documents, effective for the 2023-2024 school year. This is due to a resignation.
 - High School Building Substitute teacher, effective retroactive to September 12, 2023
 - Food Service employee in the Middle School, effective date pending release from current position as a Student Monitor
 - Food Service employee in the High School, pending receipt of required documents, effective for the 2023-2023 school year
 - **Food Service employee in the High School, pending receipt of required documents, effective for the 2023-2023 school year**
 - Student Monitor in the Intermediate School, effective September 20, 2023
 - **Personal Care Paraeducator in the Elementary School, pending receipt of required documents, effective for the 2023-2024 school year. This is due to an internal move.**
 - **Food Service employee in the High School, effective date pending release from her current position as a Student Monitor**

4. The Superintendent and Administrators recommend Board approval of (call as needed) substitute teachers and support personnel for the 2023-2024 school year. **(needs Board action taken on September 19)**

5. The Superintendent and Administrators recommend Board approval of the resignation of a mentor teacher for a Grade 2 Permanent Substitute teacher effective retroactive to September 13, 2023. **(needs Board action taken on September 19)**

6. The Superintendent and Administrators recommend Board approval of following EPRs for the 2023-2024 school year: **(needs Board action taken on September 19)**

Mentor Teacher for Sara Anderson (effective retroactive to September 13)
Extra-curricular Personal Care Paraeducator – High School Homecoming Football Game (effective retroactive to September 15)
Nurse - High School Homecoming Dance (effective retroactive to September 16)
Extra-curricular Personal Care Paraeducators - High School Homecoming Dance (effective retroactive to September 16)
Extra-curricular Personal Care Paraeducator – High School Chorus (duration of 2023-24 school year)

Extra-curricular Personal Care Paraeducator – High School Fall Showcase (Fall 2023)
Extra-curricular Personal Care Paraeducator – High School Chorus (duration of 2023-24 school year)
Extra-curricular Personal Care Paraeducator – High School Best Buddies (duration of 2023-24 school year)

7. The Superintendent and Director of Student Support Services recommend Board approval of the status change of a Classroom Paraeducator to a Personal Care Paraeducator, effective retroactive to September 12, 2023. **(needs Board action taken on September 19)**
8. The Superintendent recommends Board approval of Director of Finance as the School Board Treasurer effective October 1, 2023. **(needs Board action taken on September 19)**
9. The Superintendent recommends Board approval of the salary adjustment for the Assistant Superintendent effective retroactive to July 1, 2023, for the 2023-2024 school year. **(needs Board action taken on September 19)**
10. Board approval of the salary adjustment for the Superintendent effective retroactive to July 1, 2023, for the 2023-2024 school year. **(needs Board action taken on September 19)**
11. The Superintendent and Assistant Superintendent recommend Board approval to hire the following after school tutors for the 2023-2024 school year: **(needs Board action taken on September 19)**
 - High School Keystone Literature Tutor
 - Middle School PSSA Tutoring Coordinator
 - Middle School ELA PSSA Tutor
 - Middle School ELA PSSA Tutor
 - Middle School Math PSSA Tutor
 - Intermediate School PSSA Tutoring Coordinator
 - Intermediate School Math PSSA Tutor
 - Intermediate School Math PSSA Tutor
 - Intermediate School ELA PSSA Tutor
 - Intermediate School ELA PSSA Tutor
 - **Middle School Math PSSA Tutor**
 - **Intermediate School Math PSSA Tutor**
12. The Superintendent and Administrators recommend Board approval of the leave of absence request for a Student Monitor in the Elementary School, effective retroactive to August 31, 2023 through September 14, 2023. **(needs Board action taken on September 19)**
13. The Superintendent and Administrators recommend Board approval of the intermittent FMLA leave of absence request for a Food Service employee in the Middle School, effective retroactive to September 1, 2023. **(needs Board action taken on September 19)**
14. The Superintendent and Administrators recommend Board approval of a student at Duquesne University, to observe music classes in the Intermediate School on Friday,

September 22, 2023 and Friday, September 29, 2023. There will be no cost to the District.
(needs Board action taken on September 19)

15. The Superintendent and Administrators recommend Board approval of the leave of absence request for a Guidance Counselor in the Elementary School effective on or about December 21, 2023.
16. The Superintendent and Administrators recommend Board approval of the leave of absence request for a Special Education teacher in the Middle School effective on or about December 31, 2023.
17. The Superintendent, Athletic Director, and Head Varsity Cheerleading Coach recommend Board approval of an Assistant Cheerleading Coach, pending receipt of required documents, effective for the 2023-2024 school year.
18. **The Superintendent and Administrators recommend Board approval of the intermittent FMLA leave of absence request for a Personal Care Paraeducator in the Middle School with an effective date to be determined.**

IV. EDUCATION (*data in white*)

1. The Superintendent and High School Assistant Principal Robert Butts recommend Board approval for Band Director Eryn Carranza, Choral Director Christine Elek, and Orchestra Director Cloe Hall to travel with the Music Department (band, choir, and orchestra) to New Orleans, Louisiana from Thursday, April 11, 2024 through Sunday, April 14, 2024 for the annual Music Department Trip. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the district. (*itinerary will be provided at the September 19 meeting*) **(needs Board action taken on September 19)**
2. Board approval for the Superintendent to attend the U.S. Department of Education's Conference on Equity in Opportunity, in Denver, Colorado from Wednesday, October 25, 2023 through Thursday, October 26, 2023. All costs will be paid for through the Grable Foundation. **(needs Board action taken on September 19)**
3. **The Superintendent and Middle School Principals recommend Board approval to permit Jessica Horzempa, Middle School Music teacher to attend Ableton Educator's Day for K-12 music educators at Youngstown State University on Wednesday, September 27, 2023. The cost of the conference includes registration, mileage and a substitute teacher and is included in the 2023-2024 budget. (needs Board action taken on September 19)**
4. Consider the recommendation of the Superintendent, Assistant Superintendent Dr. Kristin Deichler, and Middle School Principal Dr. Erin Crimone for Board approval to dispose of the attached list of textbooks in the Middle School as per Board Policy 706.1. The District will attempt to resell the textbooks, if not, they will be donated. (*information provided*)
5. Consider the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to permit Charlotte Rudolph, Intermediate School Music teacher to attend the 2023 Professional Development Conference sponsored by American Orff-Schulwerk Association (AOSA) in Albuquerque, New Mexico, from Wednesday, November 1, 2023 through Saturday, November 4, 2023. The cost of the conference includes registration, travel, lodging, meals, and a substitute teacher for 3 days and is included in the 2023-2024 budget. (*information provided*)

6. Consider the recommendation of the Superintendent and High School Assistant Principal Robert Butts for Board approval to permit Dr. Felix Yerace, High School Social Studies teacher to attend the 2023 LEAD Conference sponsored by the National Association of Secondary School Principals (NASSP), in Arlington, Virginia from Friday, November 10, 2023 through Sunday, November 12, 2023. The cost of the conference includes registration, travel, lodging, meals and one substitute teacher for one day and is included in the 2023-2024 budget. *(information provided)*
7. Consider the recommendation of the Superintendent and High School Assistant Principal Robert Butts for Board approval to permit Dr. Felix Yerace, High School Social Studies teacher to attend the 2023 National Conference on Student Activities sponsored by the National Association of State Student Council Executive Directors (NASSCED) in San Francisco, California from Friday, December 1, 2023 through Sunday, December 3, 2023. The cost of the conference includes registration, travel, lodging, meals and one substitute teacher for one day and is included in the 2023-2024 budget. *(information provided)*
8. **Consider the recommendation of the Superintendent for Board approval to permit Dr. Chuck Herring, Director of Diversity, Equity, and Inclusion and Dr. Payal Mital, High School Biology teacher to attend the National Association of Independent Schools 2023 People of Color Conference in St. Louis, Missouri from Wednesday, November 29, 2023 through Saturday, December 2, 2023. The cost of the conference includes registration, travel, lodging, and meals are included in the 2023-2024 budget. The cost to the District will be for one substitute teacher for three days. There is a \$100 discount per person if registration is completed by October 31, 2023.**

V. TRANSPORTATION *(data in green)*

1. Consider the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval of the bus stops and routes for the 2023-2024 school year. For audit purposes, the records will be kept in the transportation office.

VI. ATHLETICS *(data in salmon)*

1. There are no items to discuss.

VII. CONSTRUCTION *(data in white)*

1. There are no items to discuss.

VIII. MISCELLANEOUS *(data in yellow)*

1. There are no items to discuss.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.