



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, January 17, 2023

7:30 PM

Studio, High School

AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Update – Freight Farm – Dr. Rachel Andler and Dr. Matt Callison
- Update – TRETTC – Dr. Matt Callison
- Update – Cybersecurity – Dr. Matt Callison
- Informational – Davis Demographics Proposal – Dr. Miller

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the January 17, 2023, Committee Meeting of the Whole agenda.

I. **CONSENT AGENDA (*data in lilac*)** (*includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures*)

1. Consider approval of the Minutes from the following Board Meetings:

Committee Meeting	November 15, 2022
Regular Meeting	November 22, 2022
Reorganization and Regular Meeting	December 5, 2022

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Chris Juzwick
Middle School Activity Fund	Chris Juzwick
Board Treasure Reports	Chris Juzwick
(September, October 2022)	

3. Consider the recommendation of the Superintendent and Administrators for Board approval of the provided list of gifts/donations. (*information provided*)
4. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

5. Expenditures will be submitted for Board review to be approved at the Regular Board Meeting. *(information will be provided at the January 17 meeting)*

Superintendent’s Monthly Report – Dr. Michelle Miller

II. BUSINESS OFFICE *(data in blue)*

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the proposal for demographic services from David Demographics at a cost of \$170 per hour. **(needs Board action taken on January 17)**
2. The Superintendent and Director of Finance Brian Tony recommend Board approval to hire Jordan Tax Service to complete the Act 80 EIT Reporting Process to the PA Department of Revenue, by the required deadlines for the 2023 reporting year, at a cost not to exceed \$1,400. This is a full service price, including sending and recording the corrected reporting errors and finalizing the reporting to the PA Department of Revenue. **(needs Board action taken on January 17)**
3. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2023-2024 as follows: *(information provided)*

	<u>2022-2023</u>	<u>2023-2024</u>
Parkway West General Operating Budget	\$7,617,651	\$8,168,903
Parkway West Jointure Budget	\$ 746,773	\$ 800,925
 <u>South Fayette’s Estimated Share of the Budget</u>		
Parkway West General Operating Budget	\$ 546,880	\$ 549,110
Parkway West Jointure Budget	<u>\$ 70,683</u>	<u>\$ 77,960</u>
Total	\$ 617,563	\$ 627,070

This budget information is based on 87.78 ADM’s (year 5 of 5 year rolling average)

III. PERSONNEL *(data in pink)*

1. The Superintendent and Middle School Principals recommend retroactive Board approval of the resignation of the Administrative Assistant in the Middle School. The employee’s last day worked was December 21, 2022. **(needs Board action taken on January 17)**
2. The Superintendent and Intermediate School Principal recommend Board approval of the resignation of a Special Education teacher in the Intermediate School. The employee’s last day worked was be January 16, 2023. **(needs Board action taken on January 17)**
3. The Superintendent and Intermediate School Principal recommend Board approval of the resignation of a Grade 4 teacher in the Intermediate School. The employee’s last day worked will be January 20, 2023. **(needs Board action taken on January 17)**
4. The Superintendent and Director of Student Support Services recommend Board approval to hire two Classroom Paraeducators, pending receipt of required documents, effective for the 2022-2023 school year. **(needs Board action taken on January 17)**

5. The Superintendent and Director of Student Support Services recommend Board approval of EPRs for the 2022-2023 school year. **(needs Board action taken on January 17)**
6. The Superintendent and Administrators recommend Board approval of (call as needed) substitute teachers for the 2022-2023 school year. **(needs Board action taken on January 17)**
7. The Superintendent and Intermediate School Principal recommend Board approval to hire a Grade 4 teacher in the Intermediate School, effective for the 2022-2023 school year. This is due to a resignation.
8. The Superintendent and Intermediate School Principal recommend Board approval of the leave of absence request for a Grade 5 teacher in the Intermediate School effective on or about April 28, 2023.
9. The Superintendent and Director of Food Service recommend Board approval of the unpaid leave of absence request for a Food Service employee in the High School, effective January 27, 2023 through on or about February 10, 2023.
10. The Superintendent and Director of Food Service recommend Board approval of the intermittent personal necessity leave of absence request for a Food Service employee in the Intermediate School, with an effective date to be determined.
11. The Superintendent and High School Principals recommend Board approval to hire an English teacher in the High School effective for the 2022-2023 school year. This is due to a resignation.
12. The Superintendent, Athletic Director, the fall season Head Coaches, and High School Principal recommend Board approval of the coaches for the 2023-2024 season.
13. The Superintendent, Athletic Director, and Head Varsity Baseball Coach recommend Board approval of an Assistant Baseball Coach and a Volunteer Assistant Baseball Coach, pending receipt of required documents, effective for the 2023-2024 season.
14. The Superintendent, Athletic Director, and Head Girls Varsity Soccer Coach recommend Board approval of an Assistant Girls Soccer Coach, pending receipt of required documents, effective for the Fall 2023-2024 season.

IV. **EDUCATION** (*data in white*)

1. The Superintendent recommends Board approval for the Superintendent and Payal Mital, High School Biology teacher, to attend the U.S. Department of Education's Teacher to Learn Summit, in Atlanta, Georgia, from Friday, March 10, 2023 through Sunday, March 12, 2023. Their attendance is pending approval from the U.S. Department of Education. There is no cost to the District; the Grable Foundation will be covering all costs. **(needs Board action taken on January 17)**
2. The Superintendent recommends Board approval for Assistant Superintendent Dr. Kristin Deichler to attend the ASU+GSV Summit in San Diego, California, from Sunday, April 16, 2023, through Thursday, April 20, 2023. The Assistant Superintendent has received a full scholarship due to the District's membership in AASA's Learning 2025 to attend the conference, which includes complimentary registration (select meals included), lodging, and roundtrip airfare. **(needs Board action taken on January 17)**

3. Consider the recommendation of the Superintendent and Director of Innovation and Strategic Partnership Dr. Matt Callison for Board approval of the Memorandum of Understanding with Digital Promise to implement the Inclusive Innovation Cybersecurity Pathways for Opportunity Youth pilot project, effective retroactive from October 2022 through June 30, 2025. There is no cost to the District. *(information provided)*
4. Consider the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to permit Daniela Wiernik, High School German teacher and Amy Minnetti, Middle School German teacher and additional approved chaperones to accompany students to travel to Austria, Germany, and Switzerland for 10 days in June 2024. Exact departure date will be determined prior to the trip. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District. *(information provided)*
5. Consider the recommendation of the Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principals for Board approval of the new course proposals and course revisions to the 2023-2024 High School Program of Studies. *(information provided)*
6. Consider the recommendation of the Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principals for Board approval to have May 15, 16, and 17, 2023 as asynchronous, virtual instructional days for all High School students in order to administer the Spring Keystone Exams.

V. TRANSPORTATION *(data in green)*

1. Informational – Sourcewell Purchasing Option – Brandon Soubie

VI. ATHLETICS *(data in salmon)*

1. There are no items to discuss.

VII. CONSTRUCTION *(data in white)*

1. There are no items to discuss.

VIII. MISCELLANEOUS *(data in yellow)*

1. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation. *(information provided)*
2. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the first reading of revised Board Policy 611 Purchases Budgeted. *(information provided)*

Board Comments

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted April 26, 2022)

1/17/2023 3:53 PM

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.