



South Fayette Township School District

Regular Meeting

Tuesday, January 24, 2023

7:30 PM

Studio, High School

REVISED AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Video Presentation for Board Appreciation – Patrick Harrigan
- Informational – Melissa Unger, 2023 Pennsylvania Teacher of the Year Nominee – Melissa Unger, Tyler Geist

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the January 24, 2023, revised Regular Meeting agenda. **The following new motions were received and added today:**
 - **The Superintendent and Director of Finance Brian Tony recommend the Board to authorize the Superintendent to execute a one-year agreement with a District option for two additional years with Davis Demographics to provide demographic services described in their Proposal at a rate of \$170 per hour, upon review and approval by the District Solicitor. It is estimated that the total costs to the Districts will be \$18,000 for year 1 of the agreement and, if exercised, \$15,600 per year for years 2 and 3 of the agreement.**
 - **The Superintendent and Administrators recommend Board approval for a Duquesne University student, to complete 25-hours of field experience with a Special Education teacher in the Elementary School, pending receipt of required documents, during the second semester of the 2022-2023 school year. There will be no cost to the District.**
 - **The Superintendent, Facilities Director, and Custodial Shift Manager recommend Board approval to hire a custodian, pending receipt of required documents, effective for the 2022-2023 school year.**
 - **The Superintendent and Director of Student Support Services recommend Board approval to hire a Personal Care Paraeducator, pending receipt of required documents, effective February 7, 2023. This is due to a resignation.**
 - **The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval to permit Jim Hausman, Mary Quirk and a school nurse to be determined to chaperone approximately 30 students to participate in the 2023 PENN HOSA State Leadership Conference being held at the Valley Forge Convention Center from Tuesday March 28, 2023 through Friday, March 31, 2023. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. Students will cover the cost for registration, lodging, and meals. The cost for the chaperones is included in the 2022-2023 budget. The cost to the District will be for the school nurse.**

- **The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval to permit James Hausman and additional chaperones to be determined to accompany approximately 100 students to participate in the 2023 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 19, 2023, through Saturday, April 22, 2023. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. Students will cover the cost for registration, lodging, and meals. The cost for the chaperones is included in the 2022-2023 budget. The District will cover the nurse and transportation costs.**

I. CONSENT AGENDA

1. Approval of the Minutes from the following Board Meetings:

Committee Meeting	November 15, 2022
Regular Meeting	November 22, 2022
Reorganization and Regular Meeting	December 5, 2022

2. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Chris Juzwick
Middle School Activity Fund	Chris Juzwick
Board Treasure Reports (September, October 2022)	Chris Juzwick

3. The Superintendent and Administrators recommend Board approval of the provided list of gifts/donations.
4. The Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.
5. Authorization for payment of monthly invoices from the General Fund for the amount of \$1,730,153.15 beginning with check number 73742 through check number 74132, the Cafeteria Fund for the amount of \$108,392.97 beginning with check number 8476 through check number 8495, and the Construction Fund for the amount of \$12,500.00 for check number 036.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted April 26, 2022)

Old Business

New Business

Superintendent’s Monthly Report – Dr. Michelle Miller

Student Representative Report

II. BUSINESS OFFICE

At the Committee Meeting on January 17, 2023, the Board of School Directors took action on the following item:

Iriti seconded Welch to table the following motion until the January 24, 2023 Board Meeting.

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the proposal for demographic services from David Demographics at a cost of \$170 per hour. **(needs Board action taken on January 17)**

Voice Vote – All Yes

At the Committee Meeting on January 17, 2023, the Board of School Directors approved the following item:

Iriti seconded Brinsky on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to hire Jordan Tax Service to complete the Act 80 EIT Reporting Process to the PA Department of Revenue, by the required deadlines for the 2023 reporting year, at a cost not to exceed \$1,400. This is a full service price, including sending and recording the corrected reporting errors and finalizing the reporting to the PA Department of Revenue.

Voice Vote – All Yes

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the Parkway West General Operating and Jointure Budget for 2023-2024 as follows:

	<u>2022-2023</u>	<u>2023-2024</u>
Parkway West General Operating Budget	\$7,617,651	\$8,168,903
Parkway West Jointure Budget	\$ 746,773	\$ 800,925
<u>South Fayette’s Estimated Share of the Budget</u>		
Parkway West General Operating Budget	\$ 546,880	\$ 549,110
Parkway West Jointure Budget	<u>\$ 70,683</u>	<u>\$ 77,960</u>
Total	\$ 617,563	\$ 627,070

This budget information is based on 87.78 ADM’s (year 5 of 5 year rolling average)

2. The Superintendent and Director of Finance Brian Tony recommend the Board to authorize the Superintendent to execute a one-year agreement with a District option for two additional years with Davis Demographics to provide demographic services described in their Proposal at a rate of \$170 per hour, upon review and approval by the District Solicitor. It is estimated that the total costs to the Districts will be \$18,000 for year 1 of the agreement and, if exercised, \$15,600 per year for years 2 and 3 of the agreement.

III. PERSONNEL

At the Committee Meeting on January 17, 2023, the Board of School Directors approved the following six (6) items:

Burroughs seconded Olexa on the recommendation of the Superintendent and Middle School Principals for retroactive Board approval of the resignation of Rebecca Bruce as the Administrative Assistant in the Middle School. Ms. Bruce’s last day worked was December 21, 2022.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the resignation of Brett Willner as a Special Education teacher in the Intermediate School. Mr. Willner’s last day worked was January 16, 2023.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the resignation of Emily Martin as a Grade 4 teacher in the Intermediate School. Ms. Martin’s last day worked will be January 20, 2023.

And on the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval to hire the following as Classroom Paraeducators, pending receipt of required documents, effective for the 2022-2023 school year, at the probationary rate of \$15.62 per hour; after completion of a successful probationary period, the rate will be \$19.53 per hour.

- Anna Carik, in the Elementary School, this is due to a resignation
- Carolyn Kenawell, in the Intermediate School, this is a new position and included in the 2022-2023 budget

And on the recommendation of the Superintendent, Director of Student Support Services Dr. Rachel Andler, and Middle School Principals for Board approval of following EPRs, for the 2022-2023 school year:

Extra-curricular Personal Care Paraeducator – IS School Choir/Orff Ensemble (effective retroactive to December 12 and 13, 2022)	Angela Vogel
Extra-curricular Personal Care Paraeducator – HS Unified Bocce (effective for the 2022-2023 season)	Angela Vogel Nicole Canofari
Team Leader – Grade 8 (effective retroactive to January 16, 2023)	Scott Litwinovich

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers for the 2022-2023 school year:

- Laurie Hunsicker, Math 7-12
- Kimberley Steinberger, ESL PK-12/Elementary K-6/Mid-Level English 6-9/Mid-Level Science 6-9/Mid-Level Math 6-9/Reading Specialist PK-12, pending receipt of required documents

Voice Vote – All Yes

1. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval to hire Morgan Ziolkowski as a Grade 4 teacher in the Intermediate School, at the Bachelor's Step 1 rate of \$50,250, prorated for the 2022-2023 school year. This is due to a resignation.
2. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval of the leave of absence request for Kelly Dissen, Grade 5 teacher in the Intermediate School effective on or about April 28, 2023.
3. The Superintendent and Director of Food Service Tricia Wood recommend Board approval of the unpaid leave of absence request for Daxa Patel, Food Service employee in the High School, effective January 27, 2023 through on or about February 10, 2023.
4. The Superintendent and Director of Food Service Tricia Wood recommend Board approval of the intermittent personal necessity leave of absence request for Patricia Ford, Food Service employee in the Intermediate School, with an effective date to be determined.
5. The Superintendent and High School Principals recommend Board approval to hire Jacqueline Mannina as an English teacher in the High School at the Bachelor's Step 1 rate of \$50,250, prorated for the 2022-2023 school year. This is due to a resignation.
6. The Superintendent, Athletic Director Mark Keener, the fall season Head Coaches, and High School Principal Dr. Laura Hartzell recommend Board approval of the following coaches for the 2023-2024 season:

Football

Head Coach	Joe Rossi
Assistant Coach	Ben Maracek
Assistant Coach	Ryan Faraci
Assistant Coach	TJ Matrascia
Assistant Coach	Kraig King
Assistant Coach	Mike Slencak
Assistant Coach	Scott Litwinovich
Assistant Coach	Casey Phillips
Assistant Coach	Tom Stille
Volunteer Assistant Coach	Garrett Sekanik
7/8th Grade Head Coach	Rick Chaussard
7/8th Grade Assistant Coach	Trevor McIntyre
7/8th Grade Assistant Coach	Wesley Chappel
7/8th Grade Assistant Coach	Josh Patterson
Volunteer 7/8th Grade Asst. Coach	Paul Hartz
Volunteer 7/8th Grade Asst. Coach	Mark Hondru

Girls Golf

Head Coach	Rocky Violi
Assistant Coach	Matt Bacco

Boys Golf

Head Coach	Bob Ruffolo
Assistant Coach	Shane Coyne

Boys Soccer

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
7/8th Grade Head Coach

Rob Eldridge
Joe Luxbacher
Jordan Smith
Nolan Levine
William Finnerty

Girls Soccer

Head Coach
Assistant Coach
7/8th Grade Head Coach
7/8th Grade Assistant Coach

Nick Rosser
Jayna Fittipaldo
Nicole Bianco
Stephanie Kramer

Girls Volleyball

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Volunteer Assistant Coach

Scott Sundgren
Riley Pawlosky
Micki Cerchiaro
Danielle Rudolph
Justine Yanosik
Morgan Ziolkowski
Sadie Dayton

Boys & Girls Cross Country

Head Coach
Assistant Coach
7/8th Grade Head Coach

Joe Winans
Julia Denison
Matt Timcheck

Girls Tennis

Head Coach
Assistant Coach

Victoria Chagnon
Vacant

7. The Superintendent, Athletic Director Mark Keener, and Head Varsity Baseball Coach Ken Morgan recommend Board approval of the following, pending receipt of required documents, effective for the 2023-2024 season:
 - Ben Murray, Assistant Baseball Coach
 - Mitchum Donatelli, Volunteer Assistant Baseball Coach

8. The Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Soccer Coach Nick Rosser recommend Board approval of Sabrina Bryan as an Assistant Girls Soccer Coach, pending receipt of required documents, effective for the Fall 2023-2024 season.

New motions from the January 24, 2023 Executive Session agenda:

1. The Superintendent and Elementary School Principal recommend Board approval of the resignation/retirement of a Grade 1 teacher in the Elementary School effective at the end of the 2022-2023 school year. They have been employed by the District since August 1989.

2. The Superintendent and Administrators recommend Board approval of (call as needed) substitute teachers for the 2022-2023 school year.

3. The Superintendent and Intermediate School Principals recommend Board approval to hire a Building Substitute teacher in the Intermediate School effective retroactive to January 17, 2023.
4. The Superintendent and Middle School Principals recommend Board approval to hire an Administrative Assistant in the Middle School, effective for the 2022-2023 school year, pending receipt of required documents, with a start date to be determined.
5. The Superintendent and Director of Student Support Services recommend Board approval of the following EPRs, for the 2022-2023 school year.

Extra-curricular Personal Care Paraeducator – HS Unified Bocce (effective for the 2022-2023 season)
Extra-curricular Personal Care Paraeducator – High School Mardi Gras Dance
EPR Nurse – High School Mardi Gras Dance

6. The Superintendent and Assistant Superintendent recommend Board approval of the following EPRs, for the 2022-2023 school year:
 - Kids of Steel Running Coaches, up to 2 positions in the Elementary School
 - Kids of Steel Running Coaches, up to 2 positions in the Intermediate School
7. The Superintendent and Elementary Principals recommend Board approval of the intermittent FMLA leave of absence request for a Paraeducator in the Elementary School, effective retroactive to December 12, 2022.
8. The Superintendent and Elementary Principals recommend Board approval of the intermittent FMLA leave of absence request for a Grade 2 teacher in the Elementary School, effective retroactive to December 1, 2022.
9. The Superintendent and High School Principals recommend Board approval of the leave of absence request for an English teacher in the High School, effective on or about April 17, 2023.
10. **The Superintendent and Administrators recommend Board approval for a Duquesne University student, to complete 25-hours of field experience with a Special Education teacher in the Elementary School, pending receipt of required documents, during the second semester of the 2022-2023 school year. There will be no cost to the District.**
11. **The Superintendent, Facilities Director, and Custodial Shift Manager recommend Board approval to hire a custodian, pending receipt of required documents, effective for the 2022-2023 school year.**
12. **The Superintendent and Director of Student Support Services recommend Board approval to hire a Personal Care Paraeducator, pending receipt of required documents, effective February 7, 2023. This is due to a resignation.**

IV. EDUCATION

At the Committee Meeting on January 17, 2023, the Board of School Directors approved the following two (2) items:

Iriti seconded Welch on the recommendation of the Superintendent for Board approval for the Superintendent and Payal Mital, High School Biology teacher, to attend the U.S. Department of Education's Teacher to Learn Summit, in Atlanta, Georgia, from Friday, March 10, 2023 through Sunday, March 12, 2023. Their attendance is pending approval from the U.S. Department of Education. There is no cost to the District; the Grable Foundation will be covering all costs.

And on the recommendation of the Superintendent for Board approval for Assistant Superintendent Dr. Kristin Deichler to attend the ASU+GSV Summit in San Diego, California, from Sunday, April 16, 2023, through Thursday, April 20, 2023. The Assistant Superintendent has received a full scholarship due to the District's membership in AASA's Learning 2025 to attend the conference, which includes complimentary registration (select meals included), lodging, and roundtrip airfare.

Voice Vote – All Yes

1. The Superintendent and Director of Innovation and Strategic Partnership Dr. Matt Callison recommend Board approval of the Memorandum of Understanding with Digital Promise to implement the Inclusive Innovation Cybersecurity Pathways for Opportunity Youth pilot project, effective retroactive from October 2022 through June 30, 2025. There is no cost to the District.
2. The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval to permit Daniela Wiernik, High School German teacher and Amy Minnetti, Middle School German teacher and additional approved chaperones to accompany students to travel to Austria, Germany, and Switzerland for 10 days in June 2024. Exact departure date will be determined prior to the trip. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.
3. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principals recommend Board approval of the new course proposals and course revisions to the 2023-2024 High School Program of Studies.
4. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principals recommend Board approval to have May 15, 16, and 17, 2023 as asynchronous, virtual instructional days for all High School students in order to administer the Spring Keystone Exams.
5. Board approval for the Superintendent and Assistant Superintendent Dr. Kristin Deichler to attend the Spring 2023 Convening of the League of Innovative Schools in Talladega, Alabama, from Tuesday, April 25, 2023 through Thursday, April 27, 2023. The costs include registration, travel, lodging, and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2022-2023 budget.
6. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval of an Ultimate Frisbee trial club in the High School, effective for the second semester of the 2022-2023 school year and the first semester of the 2023-2024 school year.

7. **The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval to permit Jim Hausman, Mary Quirk and a school nurse to be determined to chaperone approximately 30 students to participate in the 2023 PENN HOSA State Leadership Conference being held at the Valley Forge Convention Center from Tuesday March 28, 2023 through Friday, March 31, 2023. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. Students will cover the cost for registration, lodging, and meals. The cost for the chaperones is included in the 2022-2023 budget. The cost to the District will be for the school nurse.**
8. **The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval to permit James Hausman and additional chaperones to be determined to accompany approximately 100 students to participate in the 2023 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 19, 2023, through Saturday, April 22, 2023. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. Students will cover the cost for registration, lodging, and meals. The cost for the chaperones is included in the 2022-2023 budget. The District will cover the nurse and transportation costs.**

V. TRANSPORTATION

1. There are no items to discuss.

VI. ATHLETICS

1. There are no items to discuss.

VII. CONSTRUCTION

1. There are no items to discuss.

VIII. MISCELLANEOUS

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the second reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.
2. The Superintendent and Director of Finance Brian Tony recommend Board approval of the second reading of revised Board Policy 611 Purchases Budgeted.

Board Comments

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted April 26, 2022)

Solicitor's Report

Board Comments

BOARD COMMITTEE REPORTS

A. Executive Committee Report	President Len Fornella
B. South Fayette Foundation	Paul Brinsky
C. PSBA/Legislative Committee Report	Lena Hannah
D. Parkway West	Tom Iagnemma
E. SHASDA	Joe Welch

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.