

**Mapleton Local School District  
Board of Education Organizational Meeting**

**Mapleton Middle School Music Room  
January 14, 2013  
7:00 P.M.**

**I. CALL TO ORDER**

Tom Donley, President Pro Tempore, called the Organizational meeting of the Board of Education to order at 7:00 p.m. at Mapleton Middle School Music Room.

**The roll was called:**

Mr. Donley, Present; Mr. Grundy, Present; Mr. Puster, Present; Mrs. Ragle, Present;  
Mr. Walter, Present.

**Pledge of Allegiance**

**II. ELECTION OF OFFICERS**

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

**A. Election of President of the Board:** Mr. Puster nominated **Mr. Donley**. Mr. Puster motioned, seconded by Mr. Walter to close nominations for Mapleton Board President.

**Vote to Close Nominations:** Mr. Puster, Yes; Mr. Walter, Yes; Mr. Donley, Abstain; Mr. Grundy, Yes; Mrs. Ragle, Yes. Motion Carried.

Mr. Donley was given the Oath of Office for President of the Mapleton Board of Education.

**B. Election of Vice-President of the Board:** Mr. Puster nominated **Mr. Grundy**. Mrs. Ragle motioned, seconded by Mr. Walter to close nominations for Mapleton Board Vice-President.

**Vote to Close Nominations:** Mrs. Ragle, Yes; Mr. Walter, Yes; Mr. Grundy, Abstain; Mr. Puster, Yes; Mr. Donley, Yes. Motion Carried.

Mr. Grundy was given the Oath of Office for Vice-President of the Mapleton Board of Education.

**III. ESTABLISH MEETING DATES/TIMES/LOCATION**

Mr. Puster motioned, seconded by Mrs. Ragle to establish the schedule of the regular Board meetings for the 2013 calendar year to be held on the 3rd Monday of each month at 7:30 p.m. in the Middle School Media Center. Any change in the date, time, and location will be published in the designated newspaper.

**Vote:** Mr. Puster, Yes; Mrs. Ragle, Yes; Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**IV. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES**

Mr. Puster motioned, seconded by Mr. Grundy to appoint the following Board members to fill the Standing Committee assignments for the 2013 calendar year:

A. Ashland Co.-W. Holmes C.C. Representative: Tom Donley

B. OSBA Legislative Liaison: Colleen Ragle

C. OSBA Legislative Liaison Alternate: Mark Walter

D. Board Advisory Committee: Shawn Grundy & Colleen Ragle

**Vote:** Mr. Puster, Yes; Mr. Grundy, Yes; Mrs. Ragle, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**V. CONSENT AGENDA**

Mr. Puster motioned, seconded by Mr. Walter to adopt authorizations A-J to allow for efficient financial management and full execution of duties by the Treasurer, Board of Education President and Superintendent:

**A. Advances on Tax Settlement:** authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.

**B. Investment of Inactive Funds:** authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.

**C. Payment of Bills:** authorize the Treasurer to pay all bills within the limits of the appropriate resolutions as bills are received for services rendered or materials received.

**D. Transfers:** authorize the Treasurer, after consultation with the Superintendent, to transfer monies between budget accounts as necessary and report the same to the Board for its approval at the next regular meeting.

- E. Suspension/Expulsion Hearing Designee:** appointe the Superintendent as designee to handle suspension/expulsion hearings.
- F. Authorize Signature of the Treasurer:** designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2013.
- G. Purchasing Agent:** appointe the Superintendent as the Board of Education's purchasing agent for the district authorized for purchases up to \$10,000.00 without Board approval for calendar year 2013.
- H. Employment of Temporary/Emergency Personnel:** authorize the Superintendent to employ such temporary personnel as are needed for emergency situations for calendar year 2013. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- I. Accept/participate in Federal, State or Local Grants and Agreements:** authorize the Treasurer and Superintendent to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorized the Treasurer to appropriate funds for the grants awarded.
- J. Blanket purchase orders:** authorize the Treasruer, pursuant to ORC 5705.41 (D), to issue "blanket" purchase orders (certificates) not to exceed \$10,000.  
**Vote:** Mr. Puster, Yes, Mr. Walter, Yes; Mr. Grundy, Yes; Mrs. Ragle, Yes; Mr. Donley, Yes. Motion Carried.

**VI. SERVICE FUND**

Mr. Puster motioned, seconded by Mrs. Ragle to authorize the Treasurer to establish the Board Service Fund in the General Fund, in the amount of \$2,500.00 (ORC states "not to exceed \$2.00 per student or \$20,000.00, whichever is greater") for the purpose of paying expenses of the Board of Education for calendar year 2013 (ORC 3315.15).

**Vote:** Mr. Puster, Yes; Mrs. Ragle, Yes; Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**VII. BORROWING AUTHORITY**

Mr. Walter motioned, seconded by Mrs. Ragle to authorize the Treasurer and the Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.

**Vote:** Mr. Walter, Yes; Mrs. Ragle, Yes; Mr. Grundy, Yes; Mr. Puster, Yes; Mr. Donley, Yes. Motion Carried.

**VIII. CONSULTING SERVICE AND PURCHASING CONTRACTS**

Mrs. Ragle motioned, seconded by Mr. Puster to authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.

**Vote:** Mrs. Ragle, Yes; Mr. Puster, Yes; Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**IX. DESIGNATE LOCAL NEWSPAPER**

Mr. Walter motioned, seconded by Mr. Grundy to designate the Ashland Times Gazette as the Mapleton Local School District official newspaper.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Puster, Yes; Mrs. Ragle, Yes; Mr. Donley, Yes. Motion Carried.

**X. RESIGNATIONS**

Mrs. Ragle motioned, seconded by Mr. Walter to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

**Vote:** Mrs. Ragle, Yes; Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Puster, Yes; Mr. Donley, Yes. Motion Carried.

**XI. LEGAL COUNSEL**

Mrs. Ragle motioned, seconded by Mr. Grundy to approve retaining the following law firms for the calendar year 2013:

Pepple & Waggoner, LTD., 5005 Rockside Road, Suite 260, Cleveland, OH 44131  
at a rate of \$175.00 per hour for junior associates to \$260.00 per hour for senior attorneys for legal services.

Peck, Shaffer & Williams, LLP, 65 E. State St., Suite 500, Columbus, OH 43215

Rates are variable, depending on service provided.

**Discussion:** Mrs. Ragle questioned how often we use Peck, Shaffer & Williams.

**Vote:** Mrs. Ragle, Yes; Mr. Grundy, Yes; Mr. Puster, Yes; Mr. Walter, Yes; Mr. Donley, Yes.  
Motion Carried.

**XII. INSURANCE FOR BOARD MEMBERS**

Mrs. Ragle motioned, seconded by Mr. Walter to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.

**Vote:** Mrs. Ragle, Yes; Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Puster, Yes; Mr. Donley, Yes.  
Motion Carried.

**XIII. PUBLIC RECORDS TRAINING**

Mr. Puster motioned, seconded by Mr. Walter to approve the Treasurer as designee to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

**Vote:** Mr. Puster, Yes; Mr. Walter, Yes; Mr. Grundy, Yes; Mrs. Ragle, Yes; Mr. Donley, Yes.  
Motion Carried.

**XIV. OSBA MEMBERSHIP RENEWAL**

Mr. Walter motioned, seconded by Mr. Grundy to approve the Ohio School Boards Association membership renewal for the 2013 calendar year, in the amount of \$2,995.00, plus \$150.00 for the annual newsletter (electronic version) subscriptions.

**Discussion:** Mrs. Ragle questioned whether this should be considered a luxury and if it was a justifiable expense at this time. A discussion of services provided, including lobbying efforts, took place.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Puster, Yes; Mrs. Ragle, No; Mr. Donley, Yes.  
Motion Carried.

**XV. OSBA Legal Assistance**

Mr. Puster motioned, seconded by Mr. Walter to approve a contract for the 2013 calendar year with OSBA (Ohio School Board's Association) Legal Assistance Fund Consultant Service for the amount of \$250.00.

**Discussion:** Mrs. Ragle questioned what this fund is used for.

**Vote:** Mr. Puster, Yes; Mr. Walter, Yes; Mr. Grundy, Yes; Mrs. Ragle, Yes; Mr. Donley, Yes.  
Motion Carried.

**XVI. ADJOURNMENT**

Mr. Grundy motioned, seconded by Mrs. Ragle, to adjourn.

**Vote:** Mr. Grundy, Yes; Mrs. Ragle, Yes; Mr. Puster, Yes; Mr. Walter, Yes; Mr. Donley, Yes.  
Motion Carried.

Meeting adjourned at 7:32 p.m.

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President

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Treasurer

Minutes Approved \_\_\_\_\_