

**Mapleton Local School District  
Board of Education Organizational, Budget and Regular Meeting**

**Mapleton Middle School Music Room  
January 11, 2016  
7:30 P.M.**

**I. CALL TO ORDER**

**A.** Shawn Grundy, President Pro Tempore, called the Organizational, Budget and Regular meeting of the Board of Education to order at 7:30 p.m. at Mapleton Middle School Music Room.

**The roll was called:**

Mr. Donley, Present; Mr. McKean, Present; Mr. Walter, Present; Mr. Welch, Present; Mr. Grundy, Present.

**B. Pledge of Allegiance**

**II. OATH OF OFFICE TO NEW BOARD MEMBERS**

**A. Tom Donley**

**B. Shawn Grundy**

**C. Tim McKean**

**III. ELECTION OF OFFICERS**

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

**A. Election of President of the Board (No Second Required):** The president pro-tempore will open the floor to nominations for President of the Board for 2016. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President. Mr. Welch nominated **Mr. Grundy**. Mr. Donley motioned, seconded by Mr. McKean to close nominations for Mapleton Board President.

**Vote to Close Nominations:** Mr. Donley, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**Mr. Grundy** was given the Oath of Office for President of the Mapleton Board of Education.

**B. Election of Vice-President of the Board (No Second Required):** Mr. Welch nominated **Mr. Donley**. Mr. Grundy motioned, seconded by Mr. Walter to close nominations for Mapleton Board Vice-President.

**Vote to Close Nominations:** Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes. Motion Carried.

**Mr. Donley** was given the Oath of Office for Vice-President of the Mapleton Board of Education.

**IV. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION**

**A.** January is School Board Recognition month.

(Presentation of certificates to members)

**B.** Students of the Month

<b>Preschool</b> – Jagger Jackson	Mrs. Stewart
<b>Kindergarten</b> – Bailey Waldman	not present
<b>1<sup>st</sup></b> – Sara Drake	not present
<b>2<sup>nd</sup></b> – Skylar Hopstetter	Mr. Munyan
<b>3<sup>rd</sup></b> – Michael Rhoades	Mrs. Dohner
<b>4<sup>th</sup></b> – Hevyn Norman	Miss Smith
<b>5<sup>th</sup></b> – Brycn Cucco	Mrs. Tibbs
<b>6<sup>th</sup></b> – Chris Zellner	Mr. Kowatch
<b>7<sup>th</sup></b> – Jasmine Frazee	Mr. Kowatch
<b>8<sup>th</sup></b> – Jakob Yarosh	Mr. Kowatch
<b>9<sup>th</sup></b> – Jayce Geer	Mr. Morabito
<b>10<sup>th</sup></b> – Nicole Cellar	Mr. Morabito
<b>11<sup>th</sup></b> – Nick Hopek	not present
<b>12<sup>th</sup></b> – Carrie Hickey	Mr. Morabito

**V. ESTABLISH MEETING DATES/TIMES/LOCATION**

Mr. Walter motioned, seconded by Mr. Grundy to establish the following Regular Board Meeting schedule for 2016. Meetings will be held at 7:30 p.m. in the Mapleton Middle School Music Room. Any change in the date, time, and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

**Discussion:** The March 21, 2016 meeting was moved to March 22, 2016.

February 22, 2016	August 15, 2016
March <del>21-22</del> , 2016	September 12, 2016
April 18, 2016	October 17, 2016
May 16, 2016	November 21, 2016
June 20, 2016	December 12, 2016
July 18, 2016	

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes. Motion Carried.

**VI. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES**

Mr. Walter motioned, seconded by Mr. McKean to appoint the following Board members to fill the Standing Committee assignments for the 2016 calendar year:

A. Ashland Co.-W. Holmes C.C. Representative:	Tom Donley
B. OSBA Legislative Liaison:	Willard Welch
C. OSBA Legislative Liaison Alternate:	Tim McKean
D. Athletic Council:	Shawn Grundy

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**VII. CONSENT AGENDA: Items A through I**

Mr. McKean motioned, seconded by Mr. Welch to adopt authorizations A-I to allow for efficient financial management and full execution of duties by the Treasurer, Board of Education President and the Superintendent:

Note: Items A through I under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes **unless** a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. Advances on Tax Settlement:** authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. Investment of Inactive Funds:** authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. Payment of Bills:** authorize the Treasurer to pay all bills within the limits of the appropriate resolutions as bills are received for services rendered or materials received.
- D. Suspension/Expulsion Hearing Designee:** appoint the Superintendent as designee to handle suspension/expulsion hearings
- E. Authorize Signature of the Treasurer:** designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2016.
- F. Appoint Purchasing Agent:** appoint the Superintendent as the purchasing agent for the district authorized for purchases up to \$10,000.00 without Board approval for calendar year 2016.
- G. Employment of Temporary/Emergency Personnel:** authorize the Superintendent to employ such temporary personnel as are needed for emergency situations for calendar year 2016. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- H. Accept/participate in Federal, State or Local Grants and Agreements:** authorize the Treasurer and Superintendent to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. Blanket purchase orders:** authorize the Treasurer, pursuant to ORC 5705.41 (D), to issue "blanket" purchase orders (certificates) not to exceed \$40,000.

**Vote:** Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Grundy, Yes. Motion Carried.

**VIII. ESTABLISH SERVICE FUND**

Mr. Walter motioned, seconded by Mr. Grundy to authorize the Treasurer to establish the Board Service Fund in the General Fund, in the amount of \$2,500.00 (ORC states “not to exceed \$2.00 per student or \$20,000.00, whichever is greater”) for the purpose of paying expenses of the Board of Education for calendar year 2016 (ORC 3315.15). Due to the current balance in this fund being over \$2,000, no transfer will be made at this time.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes. Motion Carried.

**IX. BORROWING AUTHORITY**

Mr. Donley motioned, seconded by Mr. Grundy to authorize the Treasurer and the Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.

**Vote:** Mr. Donley, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**X. CONSULTING SERVICE AND PURCHASING CONTRACTS**

Mr. Grundy motioned, seconded by Mr. McKean to authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**XI. DESIGNATE LOCAL NEWSPAPER**

Mr. McKean motioned, seconded by Mr. Grundy to designate the Ashland Times Gazette as the Mapleton Local School District official newspaper.

**Vote:** Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**XII. ACCEPTANCE OF RESIGNATIONS**

Mr. Walter motioned, seconded by Mr. Donley to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

**Vote:** Mr. Walter, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**XIII. RETAIN LEGAL COUNSEL**

Mr. McKean motioned, seconded by Mr. Welch to approve retaining the following law firms for the calendar year 2016:

**Pepple & Waggoner, LTD.**, 5005 Rockside Road, Suite 260, Cleveland, OH 44131  
at a rate of \$200.00 per hour for junior associates to \$290.00 per hour for senior attorneys for legal services.

**Peck, Shaffer & Williams**, a division of Dinsmore & Stohl, LLP, 191 West Nationwide Boulevard, Suite 300, Columbus, OH 43215

Rates are variable, depending on service provided.

**Vote:** Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Grundy, Yes. Motion Carried.

**XIV. INSURANCE FOR BOARD MEMBERS**

Mr. Grundy motioned, seconded by Mr. Donley to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.

**Vote:** Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**XV. PUBLIC RECORDS TRAINING**

Mr. Grundy motioned, seconded by Mr. McKean to approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**XVI. OSBA MEMBERSHIP RENEWAL**

Mr. Donley motioned, seconded by Mr. Walter to approve the Ohio School Boards Association membership renewal for the 2016 calendar year, in the amount of \$3,549.00, plus \$150.00 for the annual newsletter (electronic version) subscriptions. This is an increase of \$391.00.

**Vote:** Mr. Donley, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**XVII. OSBA LEGAL ASSISTANCE FUND**

Mr. Walter motioned, seconded by Mr. Welch to approve a contract for the 2016 calendar year with OSBA (Ohio School Board's Association) Legal Assistance Fund Consultant Service for the amount of \$250.00.

**Vote:** Mr. Walter, Yes; Mr. Welch, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Grundy, No. Motion Carried.

**XVIII. REVIEW OF FISCAL YEAR 2017 TAX BUDGET**

The Public Budget Hearing for Review of the Fiscal Year 2017 Tax Budget was conducted by the treasurer.

**XIX. APPROVAL OF MINUTES OF PRIOR MEETINGS**

Mr. Walter motioned, seconded by Mr. Grundy to dispense with the reading of the minutes of the Regular meeting held on December 14, 2015, and in the absence of any corrections approve as written.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes. Motion Carried.

**XX. TREASURER'S REPORT AND RECOMMENDATIONS**

**A. Financial Report** – Mr. Walter motioned, seconded by Mr. McKean to accept the December, 2015 Financial Report as presented.

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**B. Resolution 1-16-1**

Whereas the Mapleton Local School Board of Education conducted a public hearing on January 11, 2016 and has examined the proposed July 1, 2016 to June 30, 2017 budget, it is moved by Mr. Welch, seconded by Mr. Grundy, that the proposed budget be adopted and certified to the Ashland County Auditor on or before the 15<sup>th</sup> day of January, 2016.

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Walter, Yes. Motion Carried.

**C. Certificate of Availability:** Mr. Grundy, seconded by Mr. Donley recommends approval of the following Certificate of Availability:

PO 1600633 dated 12/10/15; Invoice 97128501 dated 8/17/15; Vendor: BSN Sports for \$4,520.25 (football helmets).

**Vote:** Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**D. Certified Employee Salary Increase** - Mr. Walter motioned, seconded by Mr. McKean to approve the following certified employee's increase in salary due to completing college course work per the negotiated agreement.

**Katherine Dimarino** BA +150 to M, Step 4

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**E. Mr. Walter motioned, seconded by Mr. Grundy the RESOLUTION APPROVING SECOND AMENDMENT TO AMENDED AND RESTATED CONSORTIUM AGREEMENT OF OHIO SCHOOL BENEFITS COOPERATIVE**

**WHEREAS**, Mapleton Local School District is a Consortium Member of Ohio School Benefits Cooperative ("OSBC"); and

**WHEREAS**, this Board desires to amend the Amended and Restated Consortium Agreement of OSBC, as amended (the "Consortium Agreement"), as set forth in the attached Second Amendment (the "Second Amendment"); and

**WHEREAS**, the Second Amendment will become effective in accordance with the Consortium Agreement upon the approval of at least two-thirds of the Consortium Members;

**THEREFORE, BE IT RESOLVED** that this Board hereby approves the Second Amendment; and

**BE IT FURTHER RESOLVED** that the Treasurer is hereby authorized and directed to provide a certified copy of this resolution to OSBC; and

**BE IT FURTHER RESOLVED** that this Board has determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board in compliance with Ohio law, and that all deliberations of this Board and any of its committees that resulted in such formal action were open to the public when required by Ohio law.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes.  
Motion Carried.

**XXI. REPORTS AND PRESENTATIONS**

**A. Administrative Reports**

1. Elementary – Mrs. Weaver
2. High/Middle - Mr. Morabito
3. Athletics – Mr. Kowatch
4. Online programming – Dr. Tresey

**B. Board Reports**

1. OSBA – not given
2. Career Center – Mr. Donley
3. Legislative – not given
4. Athletic Council – not given

**XXII. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS**

**A. Employment – Certified**

**1.** Mr. Grundy motioned, seconded by Mr. McKean to approve unpaid leave for **Tessa Gilmer**, Mapleton Elementary School Kindergarten teacher, for the remainder of FY16. Unpaid leave will begin at the conclusion of paid leave usage.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Welch, Yes.  
Motion Carried.

**B. Employment – Classified**

**1.** Mr. Walter motioned, seconded by Mr. Welch to approve the employment of **Tony Drake** as Mapleton Elementary School cleaner effective January 12, 2016. This is a secondary position. 4 hours/day; Step 0, \$9.28/hour.

**Vote:** Mr. Walter, Yes; Mr. Welch, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Grundy, Yes.  
Motion Carried.

**2.** Mr. Walter motioned, seconded by Mr. Grundy to approve the employment of **Tamie Bechtel** as a classified substitute.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes.  
Motion Carried.

**C. Employment – Supplemental**

**1.** Mr. Donley motioned, seconded by Mr. McKean to approve the following supplemental contracts for FY16:

Anthony Bunt	HS Science Fair (1/2)	Gr VIII, Step 2	\$553.91
Leanna Colosimo	HS Science Fair (1/2)	Gr VIII, Step 0	\$474.78
Shelby Ortiz	JH Student Council	Gr VIII, Step 5	\$1,266.08
Jamie Brown	JV Softball	Gr V, Step 0	\$2,532.16

**Vote:** Mr. Donley, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes; Mr. Grundy, Yes.  
Motion Carried.

**D. Employment – Volunteer/Pupil Activity Permit**

**1.** Mr. Welch motioned, seconded by Mr. Grundy to approve the following volunteer for FY16:

**Jose Ortiz** HS/MS Track

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. Donley, Yes, Mr. McKean, Yes; Mr. Walter, Yes.  
Motion Carried.

**\*All contracts pending the completion of all employment requirements.**

**XXIII. NEW BUSINESS:**

**A.** Mr. Walter motioned, seconded by Mr. Welch to accept the following donations for December 2015:

ES Principal’s account	Kalahari	\$220.00
MS Principal’s account	Anonymous (for STEM club)	\$500.00
Sweethearts	Athletic Boosters	\$3,285.00
FFA	Town & Country	\$46.00
HS Yearbook	Athletic Boosters	\$460.00
Art Club	Athletic Boosters	\$92.00

**Vote:** Mr. Walter, Yes; Mr. Welch, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Grundy, Yes.  
Motion Carried.

**B.** Mr. Grundy motioned, seconded by Mr. McKean to approve increasing the compensation of substitute teachers to \$80.00 per day from \$70.00 per day.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**C. (from addendum)** Mr. Walter motioned, seconded by Mr. Grundy to approve the Food Service Director Services Agreement between Mapleton Local Schools and Cloverleaf Local Schools, effective January 12, 2016 through June 30, 2016 at a cost of approximately \$21,757.00.

**Discussion:** The need for this position was again reviewed along with what the initial expectations are.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Welch, Yes. Motion Carried.

**XXIV. ITEMS FOR DISCUSSION**

None

**XXV. EXECUTIVE SESSION: Time In: 9:15 PM Time Out: 10:30 PM**

Mr. Walter motioned, seconded by Mr. McKean to enter into executive session to discuss the employment and compensation of public employees with Mr. Hopton present. Mr. Russomanno entered at 9:52p.m.

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

**THE FOLLOWING WAS ADDED TO THE AGENDA AFTER EXECUTIVE SESSION**

**XXII. C. Employment – Supplemental**

**2.** Mr. Welch motioned, seconded by Mr. McKean to approve the following supplemental contracts for FY16:

Thomas Hellickson	HS Assistant Wrestling (1/2)	Gr V, Step 4	\$1,582.60
Tim Kline	HS Assistant Wrestling (1/2)	Gr V, Step 4	\$1,582.60

**Vote:** Mr. Welch, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Grundy, Yes. Motion Carried

**XXVI. ADJOURNMENT**

Mr. Donley motioned, seconded by Mr. Walter, to adjourn.

**Vote:** Mr. Donley, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Grundy, Yes. Motion Carried.

Meeting adjourned at 10:37 p.m.

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President

\_\_\_\_\_  
Treasurer

Minutes Approved \_\_\_\_\_