

**Mapleton Local School District  
Board of Education Organizational, Budget and Regular Meeting**

**Mapleton Middle School Music Room  
January 11, 2017  
7:00 P.M.**

**I. CALL TO ORDER**

**A.** Shawn Grundy, President Pro Tempore, called the Organizational, Budget and Regular meeting of the Board of Education to order at 7:00 p.m. at Mapleton Middle School Music Room.

**The roll was called:**

Mr. Donley, Present; Mr. McKean, Present; Mr. Walter, Present; Mr. Welch, Present; Mr. Grundy, Present.

**B. Pledge of Allegiance**

**II. ELECTION OF OFFICERS**

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

**A. Election of President of the Board (No Second Required):** The president pro-tempore will open the floor to nominations for President of the Board for 2017. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President. Mr. Grundy nominated **Mr. Donley**. Mr. McKean motioned, seconded by Mr. Welch to close nominations for Mapleton Board President.

**Vote to Close Nominations:** Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes; Mr. Walter, Yes; Mr. Grundy, Yes. Motion Carried.

**Mr. Donley** was given the Oath of Office for President of the Mapleton Board of Education.

**B. Election of Vice-President of the Board (No Second Required):** Mr. Welch nominated **Mr. Walter**. Mr. Donley motioned, seconded by Mr. Grundy to close nominations for Mapleton Board Vice-President.

**Vote to Close Nominations:** Mr. Donley, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes. Motion Carried.

**Mr. Walter** was given the Oath of Office for Vice-President of the Mapleton Board of Education.

**III. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION**

**A.** January is School Board Recognition month.

(Presentation of certificates to members – Mr. Hopton)

**B.** Students of the Month

<b>Preschool</b> – Liberty Hartsel	Mrs. Hickman
<b>Kindergarten</b> – Owen Foster	Mrs. B. Smith
<b>1<sup>st</sup></b> – Dominic Knighton	Mrs. MacKenzie
<b>2<sup>nd</sup></b> – Jordyn Johnson	Mr. Munyan
<b>3<sup>rd</sup></b> – Amara Kithcart	Mrs. E. Smith
<b>4<sup>th</sup></b> – Julia Kline	Mrs. Kowatch
<b>5<sup>th</sup></b> – Keeton Ables	Mrs. Tibbs
<b>6<sup>th</sup></b> – Rylee Steigerwalt	Mr. Long
<b>7<sup>th</sup></b> – Rebekah Raczynski	Mr. Long
<b>8<sup>th</sup></b> – Karlie Stephens	Mr. Bode
<b>9<sup>th</sup></b> – Timothy Teehan (not present)	Mr. Kline
<b>10<sup>th</sup></b> – Jayce Geer	Mr. Bode
<b>11<sup>th</sup></b> – Parker Rohr (not present)	Mr. Bode
<b>12<sup>th</sup></b> – Jules Frazier (not present)	Mr. Kline

**IV. ESTABLISH MEETING DATES/TIMES/LOCATION**

Mr. Welch motioned, seconded by Mr. Grundy to establish the following Regular Board Meeting schedule for 2017. Meetings will be held at 7:30 p.m. in the Mapleton Middle School Music Room. Any change in the date, time, and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

<b>February 13, 2017</b>	August 21, 2017
March 20, 2017	<b>September 11, 2017</b>
April 17, 2017	October 16, 2017
May 15, 2017	November 20, 2017
June 19, 2017	December 18, 2017
July 17, 2017	

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**V. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES**

Mr. Grundy motioned, seconded by Mr. Walter to appoint the following Board members to fill the Standing Committee assignments for the 2017 calendar year:

- A. Ashland Co.-W. Holmes C.C. Representative: Tom Donley
- B. OSBA Legislative Liaison: Willard Welch
- C. OSBA Legislative Liaison Alternate: Tim McKean
- D. Athletic Council: Shawn Grundy

**Vote:** Mr. Grundy, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**VI. CONSENT AGENDA: Items A through I**

Mr. McKean motioned, seconded by Mr. Grundy to adopt authorizations A-I to allow for efficient financial management and full execution of duties by the Treasurer, Board of Education President and the Superintendent:

Note: Items A through I under the Consent Agency are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes **unless** a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. Advances on Tax Settlement:** authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. Investment of Inactive Funds:** authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. Payment of Bills:** authorize the Treasurer to pay all bills within the limits of the appropriate resolutions as bills are received for services rendered or materials received.
- D. Suspension/Expulsion Hearing Designee:** appoint the Superintendent as designee to handle suspension/expulsion hearings
- E. Authorize Signature of the Treasurer:** designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2017.
- F. Appoint Purchasing Agent:** appoint the Superintendent as the purchasing agent for the district authorized for purchases up to \$10,000.00 without Board approval for calendar year 2017.
- G. Employment of Temporary/Emergency Personnel:** authorize the Superintendent to employ such temporary personnel as are needed for emergency situations for calendar year 2017. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- H. Accept/participate in Federal, State or Local Grants and Agreements:** authorize the Treasurer and Superintendent to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. Blanket purchase orders:** authorize the Treasurer, pursuant to ORC 5705.41 (D), to issue "blanket" purchase orders (certificates) not to exceed \$40,000.  
**Vote:** Mr. McKean, Yes, Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**VII. ESTABLISH SERVICE FUND**

Mr. Welch motioned, seconded by Mr. Walter to authorize the Treasurer to establish the Board Service Fund in the General Fund, in the amount of \$2,500.00 (ORC states "not to exceed \$2.00 per student or \$20,000.00, whichever is greater") for the purpose of paying expenses of the Board of Education for calendar year 2017 (ORC 3315.15). Due to the current balance in this fund being over \$1,000, a transfer of only \$1,500.00 will be processed at this time.

**Vote:** Mr. Welch, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Donley, Yes. Motion Carried.

**VIII. BORROWING AUTHORITY**

Mr. Grundy motioned, seconded by Mr. McKean to authorize the Treasurer and the Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**IX. CONSULTING SERVICE AND PURCHASING CONTRACTS**

Mr. Donley motioned, seconded by Mr. Walter to authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.

**Vote:** Mr. Donley, Yes; Mr. Walter, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Welch, Yes.  
Motion Carried.

**X. DESIGNATE LOCAL NEWSPAPER**

Mr. Walter motioned, seconded by Mr. McKean to designate the Ashland Times Gazette as the Mapleton Local School District official newspaper.

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Welch, Yes; Mr. Donley, Yes.  
Motion Carried.

**XI. ACCEPTANCE OF RESIGNATIONS**

Mr. Grundy motioned, seconded by Mr. Walter to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

**Vote:** Mr. Grundy, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes.  
Motion Carried.

**XII. RETAIN LEGAL COUNSEL**

Mr. Walter motioned, seconded by Mr. McKean to approve retaining the following law firms for the calendar year 2017:

**Pepple & Waggoner, LTD.**, 5005 Rockside Road, Suite 260, Cleveland, OH 44131  
at a rate of \$195.00 per hour for junior associates to \$305.00 per hour for senior attorneys for legal services.

**Peck, Shaffer & Williams**, a division of Dinsmore & Stohl, LLP, 191 West Nationwide Boulevard, Suite 300, Columbus, OH 43215

Rates are variable, depending on service provided.

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Welch, Yes; Mr. Donley, Yes.  
Motion Carried.

**XIII. INSURANCE FOR BOARD MEMBERS**

Mr. Welch motioned, seconded by Mr. Grundy to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes.  
Motion Carried.

**XIV. PUBLIC RECORDS TRAINING**

Mr. Grundy motioned, seconded by Mr. Welch to approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

**Vote:** Mr. Grundy, Yes; Mr. Welch, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes.  
Motion Carried.

**XV. OSBA MEMBERSHIP RENEWAL**

Mr. McKean motioned, seconded by Mr. Welch to approve the Ohio School Boards Association membership renewal for the 2017 calendar year, in the amount of \$3,035.00, plus \$150.00 for the annual newsletter (electronic version) subscriptions.

**Vote:** Mr. McKean, Yes; Mr. Welch, Yes; Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes.  
Motion Carried.

**XVI. OSBA LEGAL ASSISTANCE FUND**

Mr. Walter motioned, seconded by Mr. Donley to approve a contract for the 2017 calendar year with OSBA (Ohio School Board's Association) Legal Assistance Fund Consultant Service for the amount of \$250.00.

**Vote:** Mr. Walter, Yes; Mr. Donley, Yes; Mr. Grundy, No; Mr. McKean, Yes; Mr. Welch, Yes.  
Motion Carried.

**XVII. REVIEW OF FISCAL YEAR 2018 TAX BUDGET**

The Public Budget Hearing for Review of the Fiscal Year 2018 Tax Budget was conducted by the treasurer.

**XIII. APPROVAL OF MINUTES OF PRIOR MEETINGS**

Mr. Walter motioned, seconded by Mr. Grundy to dispense with the reading of the minutes of the Regular meeting held on December 19, 2016, and in the absence of any corrections approve as written.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**XIX. TREASURER’S REPORT AND RECOMMENDATIONS**

**A. Financial Report** – Mr. Welch motioned, seconded by Mr. McKean to accept the December, 2016 Financial Report as presented.

**Vote:** Mr. Welch, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**B. Resolution 1-17-1**

Whereas the Mapleton Local School Board of Education conducted a public hearing on January 11, 2017 and has examined the proposed July 1, 2017 to June 30, 2018 budget, it is moved by Mr. Welch, seconded by Mr. Grundy, that the proposed budget be adopted and certified to the Ashland County Auditor on or before the 20<sup>th</sup> day of January, 2017.

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**C. Activity Statements of Purpose** -Mr. Walter, seconded by Mr. Donley recommends approval of the Activity Statements of Purpose and Budgets for Fiscal Year 17 as follows:

<u>Fund/Special</u> <u>Center</u>	<u>Cost</u> <u>Student Activity</u>	<u>Advisor</u>
<b><u>Student Managed Activity Accounts</u></b>		
200-955C	Cheerleading – HS	Joy Johnson

**Vote:** Mr. Walter, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Welch, Yes. Motion Carried.

**XX. REPORTS AND PRESENTATIONS**

**A. Administrative Reports**

1. High/Middle - Mr. Kline
2. Athletics – Mr. Kowatch

**B. Board Reports**

1. OSBA – not given
2. Career Center – not given
3. Legislative – not given
4. Athletic Council – Mr. Grundy

**XXI. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS**

**A. Employment – Classified**

**1.** Mr. Welch motioned, seconded by Mr. McKean to accept the resignation of **Ashley LeFever**, Paraprofessional, effective December 21, 2016.

**Vote:** Mr. Welch, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**2.** Mr. Walter motioned, seconded by Mr. Grundy to approve **Norman Stutz** as a classified substitute for FY17.

**Vote:** Mr. Walter, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**B. Employment – Supplemental**

**1.** Mr. Welch motioned, seconded by Mr. Grundy to accept the resignation of **Ashley LeFever**, Athletic Trainer, effective December 21, 2016

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**\*All contracts pending the completion of all employment requirements.**

**XXII. NEW BUSINESS:**

**A.** Mr. Grundy motioned, seconded by Mr. Walter to accept the following donations for December 2016:

2 <sup>nd</sup> Chance at Life	Judith Lang	\$500.00
MES Principal	Nankin Community Church	\$184.00
FFA	FFA Honey Haven	\$1,284.00

**Vote:** Mr. Grundy, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**B.** Mr. Welch motioned, seconded by Mr. Grundy to approve the negotiated agreement with the Ohio Association of Public School Employees (OAPSE), Local #348, effective July 1, 2016 through June 30, 2017.

**Vote:** Mr. Welch, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**C.** Mr. Grundy motioned, seconded by Mr. Walter to approve indoor track and field competition for Mapleton High School athletes during the 2017 winter season. This competition will be no cost to the school district.

**Vote:** Mr. Grundy, Yes; Mr. Walter, Yes; Mr. McKean, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**D.** Mr. Grundy motioned, seconded by Mr. Welch to approve the following policy for student scholarships administered by the District.

Notwithstanding specific guidelines supplied by the donor, any student scholarships that the district is the fiscal agent for will be administered according to the following policy: After submitting evidence of successfully completing one semester of college level coursework or of successfully completing training at an accredited trade school, any awarded scholarship amounts will be paid directly to the student. Any scholarships awarded but not used within two years of graduation from Mapleton will be forfeited and reallocated to the current graduating class.

**Vote:** Mr. Grundy, Yes; Mr. Welch, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried..

**E. Employment - Administrative**

**1. (from addendum)** -Mr. Grundy motioned, seconded by Mr. Welch to accept the resignation of **Daniel T. Russomanno**, Treasurer, effective January 31, 2017.

**Vote:** Mr. Grundy, Yes; Mr. Welch, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**XXIII. ITEMS FOR DISCUSSION**

**A.** Chromebooks

**Vote:** Mr. Grundy, Yes; Mr. Welch, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Donley, Yes. Motion Carried.

**B.** Water in wrestling room – Mr. Grundy

**C.** Quote to install showers inwrestling rooms

**D.** Parking at games

**XXIV. EXECUTIVE SESSION: Time In: 8:29 PM Time Out: 10:30 PM**

Mr. Grundy motioned, seconded by Mr. McKean to enter into executive session to discuss the employment and compensation of public employees with Mr. Hopton, Mr. Kline and Mr. Russomanno present. Mr. Hopton exited at 8:55p.m. Mr. Kline exited at 8:53p.m. Mr. Russomanno exited at 9:48p.m.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Walter, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

**XXV. ADJOURNMENT**

Mr. Walter motioned, seconded by Mr. McKean, to adjourn.

**Vote:** Mr. Walter, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mr. Welch, Yes; Mr. Donley, Yes. Motion Carried.

Meeting adjourned at 10:30 p.m.

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President

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Treasurer

Minutes Approved \_\_\_\_\_