

RECORD OF PROCEEDINGS
Mapleton Local School District
Board of Education Meeting Minutes

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**Organizational, Budget and Regular Meeting
Mapleton Middle School Music Room
January 8, 2018
6:30 P.M.**

I. CALL TO ORDER

A. Tom Donley, President Pro Tempore, called the Organizational, Budget and Regular meeting of the Board of Education to order at 6:30 p.m. at Mapleton Middle School Music Room.

The roll was called:

Mrs. Benner, Present; Mr. Grundy, Present; Mr. McKean, Present; Mrs. Scurlock, Present; Mr. Donley, Present.

B. Pledge of Allegiance

II. OATH OF OFFICE TO NEW BOARD MEMBERS

A. ShaNa Benner

B. Mindy Scurlock

III. ELECTION OF OFFICERS

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

A. Election of President of the Board (No Second Required): The president pro-tempore will open the floor to nominations for President of the Board for 2018. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President. Mr. Grundy nominated **Mr. Donley**. Mr. McKean motioned, seconded by Mr. Grundy to close nominations for Mapleton Board President.

Vote to Close Nominations: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

Mr. Donley was given the Oath of Office for President of the Mapleton Board of Education.

B. Election of Vice-President of the Board (No Second Required): Mr. McKean nominated Mr. Grundy. Mrs. Scurlock motioned, seconded by Mrs. Benner to close nominations for Mapleton Board Vice-President.

Vote to Close Nominations: Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes. Motion Carried.

Mr. Grundy was given the Oath of Office for Vice-President of the Mapleton Board of Education.

IV. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION

A. January is School Board Recognition month.

(Presentation of certificates to members – Mr. Hopton)

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V. ESTABLISH MEETING DATES/TIMES/LOCATION

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Mr. McKean motioned, seconded by Mr. Grundy to establish the following Regular Board Meeting schedule for 2018. Meetings will be held at 6:30 p.m. in the Mapleton Middle School Music Room. Any change in the date, time, and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

February 12, 2018	August 20, 2018
March 19, 2018	September 10, 2018
April 16, 2018	October 15, 2018
May 14, 2018	November 19, 2018
June 18, 2018	December 17, 2018
July 16, 2018	

Vote: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

VI. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES

Mr. Grundy motioned, seconded by Mrs. Benner to appoint the following Board members to fill the Standing Committee assignments for the 2018 calendar year:

A. Ashland Co.-W. Holmes C.C. Representative:	Tom Donley
B. OSBA Legislative Liaison:	Tim McKean
C. OSBA Legislative Liaison Alternate:	ShaNa Benner
D. Athletic Council:	Shawn Grundy

Vote: Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

VII. CONSENT AGENDA: Items A through I

Mr. McKean motioned, seconded by Mrs. Scurlock to adopt authorizations A-I to allow for efficient financial management and full execution of duties by the Treasurer, Board of Education President and the Superintendent:

Note: Items A through I under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes **unless** a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. Advances on Tax Settlement:** authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. Investment of Inactive Funds:** authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. Payment of Bills:** authorize the Treasurer to pay all bills within the limits of the appropriations resolutions as bills are received for services rendered or materials received.
- D. Suspension/Expulsion Hearing Designee:** appoint the Superintendent as designee to handle suspension/expulsion hearings.
- E. Authorize Signature of the Treasurer:** designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2018.

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F. Appoint Purchasing Agent: appoint the Superintendent as the purchasing agent for the district authorized for purchases up to \$10,000.00 without Board approval for calendar year 2018.

G. Employment of Temporary/Emergency Personnel: authorize the Superintendent to employ such temporary personnel as are needed for emergency situations for calendar year 2018. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.

H. Accept/participate in Federal, State or Local Grants and Agreements: authorize the Treasurer and Superintendent to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

I. Blanket purchase orders: authorize the Treasurer, pursuant to ORC 5705.41 (D), to issue "blanket" purchase orders (certificates) not to exceed \$40,000.

Vote: Mr. McKean, Yes; Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes. Motion Carried.

VIII. ESTABLISH SERVICE FUND

Mr. Grundy motioned, seconded by Mr. Donley to authorize the Treasurer to establish the Board Service Fund in the General Fund, in the amount of \$2,500.00 (ORC states "not to exceed \$2.00 per student or \$20,000.00, whichever is greater") for the purpose of paying expenses of the Board of Education for calendar year 2018 (ORC 3315.15). Due to the current balance in this fund being over \$1,000, a transfer of only \$1,500.00 will be processed at this time.

Vote: Mr. Grundy, Yes; Mr. Donley, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes. Motion Carried.

IX. BORROWING AUTHORITY

Mrs. Benner motioned, seconded by Mr. McKean to authorize the Treasurer and the Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.

Vote: Mrs. Benner, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

X. CONSULTING SERVICE AND PURCHASING CONTRACTS

Mr. McKean motioned, seconded by Mr. Grundy to authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.

Vote: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

XI. DESIGNATE LOCAL NEWSPAPER

Mrs. Scurlock motioned, seconded by Mrs. Benner to designate the Ashland Times Gazette as the Mapleton Local School District official newspaper.

Vote: Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes. Motion Carried.

XII. ACCEPTANCE OF RESIGNATIONS

Mr. Grundy motioned, seconded by Mr. McKean to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; upon ratification by the

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Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Vote: Mr. Grundy, Yes; Mr. McKean, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.

XIII. RETAIN LEGAL COUNSEL

Mr. Grundy motioned, seconded by Mrs. Scurlock to approve retaining the following law firms for the calendar year 2018:

Pepple & Waggoner, LTD., 5005 Rockside Road, Suite 260, Cleveland, OH 44131
at a rate of \$195.00 per hour for junior associates to \$305.00 per hour for senior attorneys for legal services.

Peck, Shaffer & Williams, a division of Dinsmore & Stohl, LLP, 191 West Nationwide Boulevard, Suite 300, Columbus, OH 43215. Rates are variable, depending on service provided.

Vote: Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mr. Donley, Yes.
Motion Carried.

XIV. INSURANCE FOR BOARD MEMBERS

Mrs. Benner motioned, seconded by Mr. McKean to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.

Vote: Mrs. Benner, Yes; Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.

XV. PUBLIC RECORDS TRAINING

Mr. Donley motioned, seconded by Mr. Grundy to approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

Vote: Mr. Donley, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes.
Motion Carried.

XVI. OSBA MEMBERSHIP RENEWAL

Mr. Grundy motioned, seconded by Mrs. Benner to approve the Ohio School Boards Association membership renewal for the 2018 calendar year, in the amount of \$2,994.00, plus \$150.00 for the annual newsletter (electronic version) subscriptions.

Vote: Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.

XVII. REVIEW OF FISCAL YEAR 2018 TAX BUDGET

The Public Budget Hearing for Review of the Fiscal Year 2018 Tax Budget was conducted by the treasurer.

XVIII. APPROVAL OF MINUTES OF PRIOR MEETINGS

Mr. Grundy motioned, seconded by Mr. Donley to dispense with the reading of the minutes of the Regular meeting held on December 18, 2017, and in the absence of any corrections approve as written.

Vote: Mr. Grundy, Yes; Mr. Donley, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes.
Motion Carried.

XIX. TREASURER'S REPORT AND RECOMMENDATIONS

A. Financial Report – Mr. McKean motioned, seconded by Mr. Grundy to accept the December, 2017 Financial Report as presented.

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Vote: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

B. Resolution 1-18-1

Whereas the Mapleton Local School Board of Education conducted a public hearing on January 8, 2018 and has examined the proposed July 1, 2018 to June 30, 2019 budget, it is moved by Mr. Grundy, seconded by Mr. Donley, that the proposed budget be adopted and certified to the Ashland County Auditor on or before the 20th day of January, 2018.

Vote: Mr. Grundy, Yes; Mr. Donley, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes. Motion Carried.

XX. REPORTS AND PRESENTATIONS

A. Board Reports

1. OSBA
2. Career Center
3. Legislative
4. Athletic Council

XXI. SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superintendent's Consent Agenda – Items A. through C. Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Mr. Grundy motioned, seconded by Mr. McKean to approve the following:

A. Employment – Classified

1. The limited one-year contract for FY18 for Brian Finley as Bus Driver, Step 3, \$13.74/hr.
2. The limited one-year contract for FY18 for Tami Bechtel as 8-hour Cleaner at the Elementary School, Step 1, \$10.25/hr.
3. The limited one-year contract for FY18 for Kenneth Skala as Bus Driver, Step 9, \$15.15/hr.

B. Employment – Supplemental

1. Rick Goss as H.S. Head Baseball Coach, Group IV, Step 0, \$3,534.19.
2. The resignation of Dominic Barbera, H.S. Assistant Baseball Coach, effective 1/3/18.

C. Employment – Substitute

1. James Machin as classified Substitute Bus Drive.

Vote: Mr. Grundy, Yes; Mr. McKean, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes. Motion Carried.

***All contracts pending the completion of all employment requirements.**

XXII. NEW BUSINESS:

A. Mrs. Benner motioned, seconded by Mrs. Scurlock to accept the following donations for December 2017:

911 Memorial	Anonymous	\$100.00
Band Fund	Anonymous	\$150.00

Vote: Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes. Motion Carried.

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- B.** Mr. McKean motioned, seconded by Mr. Grundy to approve the Graybar financial proposal of \$15,650.06 to replace the PA system at the Middle School and the High School.
Vote: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.
- C.** Mr. Grundy motioned, seconded by Mrs. Benner to approve the indoor track and field competition for Mapleton High School athletes during the 2018 winter season. This competition will be no cost to the school district.
Vote: Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.
- D.** Mr. Grundy motioned, seconded by Mrs. Scurlock to adopt a Resolution Declaring an Urgent Need to purchase a Blue Bird Vision 72 Passenger Bus from Cardinal Bus Sales & Service, Inc. at a cost of \$81,748.00 out of the Permanent Improvement Fund.
Vote: Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. McKean, Yes; Mr. Donley, Yes.
Motion Carried
- E.** Mrs. Benner motioned, seconded by Mr. Grundy to approve the overnight/extended trip to the National Farm Machinery Show in Louisville, Kentucky on February 15-17, 2018 for FFA members.
Vote: Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.
- F.** Mrs. Scurlock motioned, seconded by Mrs. Benner to approve the A&M Fire and Safety proposal of \$14,799.00 to replace the fire alarm at the Elementary.
Vote: Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. McKean, Yes; Mr. Donley, Yes.
Motion Carried.

XXIII. ITEMS FOR DISCUSSION

XXIV. EXECUTIVE SESSION: Time In: 7:17 PM Time Out: 8:35 PM

Mr. McKean motioned, seconded by Mrs. Scurlock to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; to consider the investigation of charges or complaints against a public employee or official unless the employee or official requests a public hearing; to consider the purchase or sale of property; to conference with an attorney to discuss pending or imminent court action; to discuss collective bargaining matters; to discuss matters required to be kept confidential by federal law, regulations or state statute or to discuss security matters.
Vote: Mr. McKean, Yes; Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes.
Motion Carried.

XXV. ADJOURNMENT

Mr. McKean motioned, seconded by Mr. Grundy, to adjourn.
Vote: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes.
Motion Carried.

Meeting adjourned at 8:35 p.m.

President

Treasurer

Minutes Approved _____