

RECORD OF PROCEEDINGS
Mapleton Local School District
Board of Education Meeting Minutes

0601

**Organizational, Budget and Regular Meeting
Mapleton HS/MS Media Center
January 13, 2020
4:30 P.M.**

I. CALL TO ORDER

A. Tim McKean, President Pro Tempore, called the Organizational, Budget and Regular meeting of the Board of Education to order at 4:30 p.m. at Mapleton HS/MS Media Center.

The roll was called:

Mrs. Benner, Present; Mr. Donley, Present; Mr. Grundy, Present; Mrs. Scurlock, Present; Mr. McKean, Present.

B. Pledge of Allegiance

II. ELECTION OF OFFICERS

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

A. Election of President of the Board (No Second Required): The president pro-tempore will open the floor to nominations for President of the Board for 2020. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President. Mrs. Benner nominated **Mr.**

McKean. Mr. Donley motioned, seconded by Mrs. Scurlock to close nominations for Mapleton Board President.

Roll Call: Mrs. Benner, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes.

Vote to Close Nominations: Mr. Donley, Yes; Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. McKean, Yes. Motion Carried.

Mr. McKean was given the Oath of Office for President of the Mapleton Board of Education.

B. Election of Vice-President of the Board (No Second Required): Mrs. Scurlock nominated **Mr.**

Grundy. Mr. Donley motioned, seconded by Mrs. Benner to close nominations for Mapleton Board Vice-President.

Roll Call: Mrs. Benner, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes.

Vote to Close Nominations: Mr. Donley, Yes; Mrs. Benner, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes. Motion Carried.

Mr. Grundy was given the Oath of Office for Vice-President of the Mapleton Board of Education.

III. ESTABLISH MEETING DATES/TIMES/LOCATION

Mrs. Scurlock motioned, seconded by Mrs. Benner to establish the following Regular Board Meeting schedule for 2020. Meetings will be held at 4:30 p.m. in the Mapleton HS/MS Media Center. Any change in the date, time, and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

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February 10, 2020	June 22, 2020	October 19, 2020
March 16, 2020	July 13, 2020	November 16, 2020
April 20, 2020	August 17, 2020	December 14, 2020
May 18, 2020	September 21, 2020	

Vote: Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mr. McKean, Yes.
Motion Carried.

IV. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES

Mr. Grundy motioned, seconded by Mr. McKean to appoint the following Board members to fill the Standing Committee assignments for the 2020 calendar year:

- | | |
|---|----------------|
| A. Ashland Co.-W. Holmes C.C. Representative: | Tom Donley |
| B. OSBA Legislative Liaison: | Mindy Scurlock |
| C. OSBA Legislative Liaison Alternate: | ShaNa Benner |
| D. Athletic Council: | Shawn Grundy |

Vote: Mr. Grundy, Yes; Mr. McKean, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes.
Motion Carried.

V. CONSENT AGENDA: Items A through Q

Mrs. Benner motioned, seconded by Mr. Grundy to adopt authorizations A-Q to allow for efficient financial management and full execution of duties by the Treasurer, Board of Education President and the Superintendent:

Note: Items A through Q under the Consent Agency are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. **Advances on Tax Settlement:** to authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. **Investment of Inactive Funds:** to authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. **Payment of Bills:** to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received for services rendered or materials received.
- D. **Suspension/Expulsion Hearing Designee:** to appoint the Superintendent as designee to handle suspension/expulsion hearings.
- E. **Authorize Signature of the Treasurer:** to recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2020.
- F. **Appoint Purchasing Agent:** to recommend the Board of Education appoint the Superintendent as the purchasing agent authorized for purchases up to \$10,000.00 without Board approval for the district for calendar year 2020.
- G. **Employment of Temporary Personnel:** to authorize the Superintendent to employ such temporary personnel as are needed for emergency situations, for calendar year 2020.

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Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.

- H. **Accept/Participate in Federal, State or Local Grants and Agreements:** to authorize the Treasurer and Superintendent to enter into and/or accept/participate in federal, state or local grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. **Blanket Purchase Orders:** to authorize the Treasurer, pursuant to ORC 5705.41(D), to issue “blanket” purchase orders (certificates) not to exceed \$40,000.
- J. **Establish Service Fund:** authorize the Treasurer to establish the Board Service Fund in the General Fund in the amount of \$2,500.00 (ORC states “not to exceed \$2.00 per student or \$20,000.00, whichever is greater”) for the purpose of paying expenses of the Board of Education for calendar year 2020 (ORC 3315.15).
- K. **Borrowing Authority:** motion to authorize the Treasurer and Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.
- L. **Consulting Service and Purchasing Contracts:** authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.
- M. **Designate Local Newspaper:** motion to designate the Ashland Times-Gazette as the Mapleton Local School District official newspaper.
- N. **Acceptance of Resignations:** motion to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- O. **Retain Legal Counsel:** motion to approve the law firms of Pepple & Waggoner, Ltd., Peck, Shaffer & Williams and Peters Kalail & Markakis Co., L.P.A. as needed for 2020.
- P. **Approve Insurance for Board Members:** motion to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.
- Q. **Public Records Training:** approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

Vote: Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes. Motion Carried.

VI. REVIEW OF FISCAL YEAR 2021 TAX BUDGET

The Public Budget Hearing for Review of the Fiscal Year 2021 Tax Budget was conducted by the treasurer.

VII. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION

- A. January is School Board Recognition Month – Joe Kearns/Running for Juvenile Probate Judge (3/17/2020 Primary Election)

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- B. Mapleton Middle School – 2/13
- C. PK-12 STEAM Programs

VIII. APPROVAL OF MINUTES OF PRIOR MEETINGS

Mrs. Scurlock motioned, seconded by Mr. Grundy to dispense with the reading of the minutes of the Regular meeting held on December 16, 2019 and in the absence of any corrections approve as written.
Vote: Mrs. Scurlock, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. McKean, Yes.
Motion Carried.

IX. TREASURER’S REPORT AND RECOMMENDATIONS

A. Financial Report – Mrs. Benner motioned, seconded by Mr. McKean to accept the December 2019 Financial Report as presented.

Vote: Mrs. Benner, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes.
Motion Carried.

B. Mrs. Scurlock motioned, seconded by Mr. Grundy to approve the Activity Statements of Purpose and Budgets for FY20.

Vote: Mrs. Scurlock, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. McKean, Yes.
Motion Carried.

C. Mrs. Benner motioned, seconded by Mr. McKean to approve the following inventory disposal:

TV/VCR Combo High School No Tag#

Vote: Mrs. Benner, Yes; Mr. McKean, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mrs. Scurlock, Yes.
Motion Carried.

D. Mr. Donley motioned, seconded by Mr. Grundy to approve the following Certificates of Availability:

- PO 2000890 dated 12/04/2019; Invoice date 10/10/2019; Vendor: Tri-County Educational Service Center for \$27,367.00
- PO 2000927 dated 12/17/2019; Invoice date 06/13/2019; Vendor: Pearson for \$4,700.00
- PO 2000966 dated 10/22/2019; Invoice date 12/17/2019; Vendor: Black River FFA for \$5,823.00
- PO 2000920 dated 12/12/2019; Invoice date 12/03/19; Vendor: Tri-County Education Service Center for \$4,125.32
- PO 2000921 dated 12/12/2019; Invoice date 11/30/2019; Vendor: Auditor of State for \$8,179.50
- PO 2000905 dated 12/6/2019; Invoice date 11/19/2019; Vendor: River Education Services. LLC. for \$3,510.00
- PO2000865 dated 11/21/2019; Invoice dated 11/13/2019; Vendor Mental health & Recovery Board for \$54,430.00

Vote: Mr. Donley, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes;
Motion Carried.

E. Mrs. Benner motioned, seconded by Mrs. Scurlock to approve the following certified employee’s increase in salary due to completing college coursework per the negotiated agreement:

Cassie Newcomer BA+15 to MA, Step 5

Vote: Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mr. McKean, Yes;
Motion Carried.

F. Mr. McKean motioned, seconded by Mr. Grundy to approve the following certified employee’s increase in salary due to completing college coursework per the negotiated agreement:

Diana Frye BA to BA15, Step 4

Vote: Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes.
Motion Carried.

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X. REPORTS AND PRESENTATIONS

A. Board Reports

1. OSBA - Nothing
2. Career Center
3. Legislative - Nothing
4. Athletic Council – Girls basketball/wrestling-Gorman

B. Administrative Reports

1. Mapleton Elementary School Mrs. Roblin – Elementary/Pepperonia Rollers/Gifted PD
2-5th Iowa/Cogat Video/Promote Little Mountie Preschool
2. Mapleton Middle School Mr. Fulton – Gifted/Outdoor Ed/Wash DC/MAX
Teaching/SBG/scheduling/moved out of academic watch
3. Mapleton High School Mr. Kline – HS off academic watch/scheduling Robotics
HS class/Ashland Univ. CCP's/Organic Chemistry-AU

XI. SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superintendent's Consent Agenda – Items A. through B. Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Mr. Grundy motioned, seconded by Mrs. Benner to approve the following:

- A. Employment** – Accept the resignation of Tammy Reynolds, Transportation Supervisor, effective June 5, 2020.
- B. Employment – Certified**
1. Carmen Bowers to a limited One-Year Contract as an Intervention Tutor for the remainder of the 2019-2020 school year to replace Samantha Foster.
- C. Employment – Pupil Activity**
1. Approve Aaron Welch as Varsity Head Baseball Coach.
 2. Approve Andra Schoch as Volunteer Assistant Track Coach
- D. Employment – Substitute**
1. Approve Wendy Spicer as substitute van and bus driver.
 2. Approve Stacy Savage as substitute van driver.

Vote: Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes.
Motion Carried.

XII. NEW BUSINESS:

A. Mrs. Scurlock motioned, seconded by Mr. Grundy to accept the following donations for December 2019:

Anonymous Donation	NHS	\$4.00
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Vote: Mrs. Scurlock, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. McKean, Yes.
Motion Carried.

B. Mrs. Benner motioned, seconded by Mrs. Scurlock to approve the purchase of 11 HaloVape Detectors with installation and monitoring fees at a cost of \$17,415.00 utilizing Student Wellness and Success funds. (\$22,000 little over) Tabled from December 2019 BOE Meeting

Vote: Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes; Mr. Grundy, Yes; Mr. McKean, Yes.
Motion Carried.

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C. Mr. Grundy motioned, seconded by Mr. Donley to accept the resolution for the Ohio Schools Council Cooperative to advertise and receive bids for school bus chassis and bodies: WHEREAS, the Mapleton Local School District Board of Education wishes to advertise and receive bids for the purchase of one (1) – 72 passenger conventional school bus chassis and body and one (1) – 72 passenger transit school bus chassis and body.

THEREFORE, BE IT RESOLVED the Mapleton Local School District Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of one (1) – 72 passenger conventional school bus chassis and body and one (1) – 72 passenger transit school bus chassis and body.

Vote: Mr. Grundy, Yes; Mr. Donley, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes.
Motion Carried.

XIII. ITEMS FOR DISCUSSION –

1. 2019 Fall Quarterly Tri-County ESC Business Advisory Council Summary

XIV. EXECUTIVE SESSION: None

XV. ADJOURNMENT

Mrs. Benner motioned, seconded by Mr. Grundy, to adjourn.

Vote: Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes; Mr. McKean, Yes.
Motion Carried.

Meeting adjourned at 6:46 p.m. Next meeting is scheduled for February 10, 2020

President

Treasurer

Minutes Approved _____