

Union City Area School District
REGULAR SCHOOL BOARD MEETING
Middle School/High School Large Group Instruction Room
October 8, 2020

President George Trauner called the meeting to order at 6:00 p.m. The salute to the flag and a moment of silence were observed.

Roll Call by the Secretary

Stephen Gilbert, Lori Lewis, Kimberle Thomas, and George Trauner were physically present. Douglas Hopson and Barbara Miller attended via Zoom. Blain Blakeslee, Brian Gregor and David Robinson were absent.

Others Present

Matthew Bennett, Tara Lineman, Ann Sill, Mike Swanson and Mary Ann Mook were present.

Approval of Agenda

Mr. Hopson moved, Dr. Miller seconded to approve the agenda as presented.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Superintendent's Report

Mr. Bennett reported that although there is an uptick in COVID-19 cases, we are in good shape. The past two week trend shows we're still in the low-risk category with 0% positivity rate in the District. There were no new cases in our area in the last seven days as of October 6. He also announced that under the Governor's new guidelines regarding attendance at athletic events, we are permitted 25% capacity in our football stadium which is 351 people and 20% capacity in the Main Gym which is 128 people. These percentages are based on the architect's total capacity numbers.

Approval of Minutes

Mrs. Lewis moved, Mrs. Thomas seconded to approve the minutes of the September 3, 2020 Committee of the Whole meeting, the September 3, 2020 Special meeting, and the September 10, 2020 Regular Board meeting.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

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Approval of Treasurer’s Report

Mr. Hopson moved, Mr. Gilbert seconded to approve the Treasurer's Report for September 2020. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Approval of Check List

Mrs. Lewis moved, Mrs. Thomas seconded to approve the Checks for Board Approval – October 8, 2020, Checks Between Board Meetings – September 2020, Athletic Checks – September 2020, Procurement Card Listing – September 2020, Construction Project Checks – September 2020, Construction Project Checks for Board Approval – October 8, 2020, and AP Checks - September 2020.. [See Supplementals enclosed in the Minutes Book]

Mr. Trauner announced he would be abstaining from Vendor Check 4053 to Bethesda Lutheran Services.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, and Kimberle Thomas voted yes. George Trauner voted yes for all items except for Vendor Check 4053 from which he abstained. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

ITEMS FOR APPROVAL

Academics

UCASD Health and Safety Plan Update

Mrs. Lewis moved, Dr. Miller seconded to approve the updated Union City Area School District Health and Safety Plan. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Buildings and Grounds

Mrs. Lewis moved, Mrs. Thomas seconded to approve the following Buildings and Grounds motions:

RFP Guaranteed Energy Savings Project – Elementary

1. A Request for Proposal (RFP) for a guaranteed energy savings project at the Union City Area School District Elementary School.

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| Stehli – Roofing Consultant | 2. John Stehli, roofing consultant, to write specifications for the roof replacement at the Union City Area School District Elementary School at a cost of \$11,400.00. |
| Seek Bids Elementary Roof Replacement | 3. To seek bids for the Union City Area School District Elementary School roof replacement. |
| Sale of Union Street property | 4. Authorizing the Administration to advertise for sale the District’s property located at 19 Union Street in Union City Borough, Erie County Index No. 41-014-058.0-027.00, consisting of .8410 acres and containing a warehouse building, which property is no longer used or necessary, by means authorized by Section 707 of the Public School Code, including public auction, sealed bids, or private sale, as determined by further Board action. |

Regarding Motion #2, it was asked how long the project of writing the roof specs would take – two or three months? Mr. Bennett replied by reading the proposal Mr. Stehli sent to him today outlining what all his service would provide. [See Supplemental enclosed in the Minutes Book] He was then asked if we move forward with the roofing renovation at the Elementary School if Mr. Stehli’s fee would include inspecting the progress of the roof renovation to which Mr. Bennett replied that it would not.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Co-Curricular

Mrs. Lewis moved, Mr. Gilbert seconded to approve the following co-curricular motions:

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| Caro – Head Wrestling Coach | 1. Frederick J. Caro, Jr. as Head Wrestling Coach, at a stipend of \$7,171.00, pending receipt of remaining employment documents. |
| 2020/2021 Winter Supplemental Athletic Contracts | 2. The 2020/2021 Winter Supplemental Athletic Contracts, as presented. The athletic coaching position salaries/stipends shall be payable only if the position is filled and the activity is conducted, as determined by Board action, and further that, if the activity/season is discontinued after it begins, the |

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salaries/stipends would be paid on a prorated basis.

Hayes resignation

3. To accept the resignation of Kaylee Hayes as Boys Basketball Cheerleading Coach, effective immediately.

2020/2021 Athletic Handbook

4. The 2020/2021 Athletic Handbook, as presented.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Finance

Budget Transfers
2019-2020

Mr. Hopson moved, Dr. Miller seconded to approve budget transfer for the 2019-2020 school year.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Personnel

Mrs. Thomas moved, Mr. Gilbert seconded to approve the following Personnel motions:

Support Staff
Substitute List
Additions

1. The following individuals to the District Support Staff Substitute list for the remainder of the 2020-2021 school year - Gillian Gluvna (Cafeteria - pending receipt of remaining employment documents) and Lisa Fralick (Classroom Aide, Clerical Aide, Cafeteria - pending receipt of remaining updated employment documents).

Reynolds – driver
for Monark

2. Darlene Reynolds as driver for Monark Student Transportation Corp., pending receipt of remaining employment documents.

Spaich resignation

3. To accept the resignation of Richard Spaich, 2020/2021 full-time custodian, retroactive to the end of the workday on September 11, 2020.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

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Financial Reports

The financial reports were presented. [See Supplementals enclosed in the Minutes Book]

Other Business

No other business was brought before the Board.

Executive Session

Mr. Trauner announced that following adjournment an Executive Session will be held for the purpose of personnel and legal discussion with no business to follow.

Adjournment

Mr. Gilbert moved to adjourn the meeting, seconded by Mrs. Thomas.

Roll Call Vote: Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, Kimberle Thomas, and George Trauner voted yes. Blain Blakeslee, Brian Gregor and David Robinson were absent. Motion carried.

Mr. Trauner adjourned the meeting at 6:08 p.m.

Respectfully Submitted,

Ann Sill
School Board Secretary