

Union City Area School District
REGULAR SCHOOL BOARD MEETING
Virtual Meeting
January 14, 2021

President George Trauner called the meeting to order at 6:00 p.m. He welcomed those attending online and gave the following announcement:

- Tonight's meeting is being broadcast as a live YouTube stream via the link in the banner of the home page of the District website. Additionally, Zoom is hosting and being utilized by those providing public comment.
- My fellow Board members, the Superintendent, the Board Secretary and various Administrators are attending via Zoom or by phone from their homes. A test was conducted through both mediums prior to tonight's meeting for technology set-up only and no business was discussed.
- As always, an opportunity for Public Comment will take place tonight during the meeting. Due to tonight's format, those wishing to comment to the Board are asked to pre-register no later than 6:10 p.m. tonight by accessing the Zoom registration information located in the link in the banner at the top of the homepage of the District website (www.ucasd.org).
- Tonight's meeting is being recorded and will be available on the District website by next Monday, January 18, 2021, via a link under the Quick Links box from the home page.
- If the February will also be held virtually, notice will be publicized on the District website.

Mr. Trauner then led the salute to the flag and a moment of silence.

Roll Call by the Secretary

Blain Blakeslee, Stephen Gilbert, Brian Gregor Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner were present through Zoom.

Others Present

Matthew Bennett, Amy Coleman, Tara Lineman, Melissa Tomcho, Daniel Keefer, Adam ShROUT, Stacey Mulson, Ann Sill and Michael Swanson were present via Zoom.

Motion to Suspend

Dr. Miller moved, Mr. Robinson seconded to suspend the operation of the provision of Policy 006.1 which states "A majority of Board members shall be physically present at a Board meeting when Board member(s) attend through electronic communication." This suspension shall be in effect until the next meeting of the Board.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

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Superintendent's Report

Mr. Bennett gave the following report:

1. Sill - Mr. Bennett thanked Ms. Sill for her 21 years of service to the District. On the agenda tonight is a motion to approve her retirement at the end of this school year. He thanked her for all that she's done for the District.
2. Tax Collector Wages - Mr. Bennett summarized the options that were asked by the Board for consideration regarding the Tax Collector wages for 2022, 2023, 2024, and 2025 as follow:.

#1) Keep everything the same which will have no Budget impact or would generate a savings if we need to transfer collection to Berkheimer. Berkheimer is available to take over at a cost of \$1.50 per parcel.

#2) Remove the cap for all three collectors which will increase the budget by approximately \$3,800.

#3) Remove the cap for all three tax collectors and Bloomfield adjusted to 2% total commission that would put Bloomfield at \$8.77 per parcel, and which will equal the Borough amount. This will increase the budget by \$9,120.

Mr. Bennett opened the floor for any further discussion from the Board. Mr. Trauner stated that after a discussion on this for several months and a lengthy discussion at the last meeting, the Board is asked to pose any final questions and what their option preference were. Following additional discussion, the majority of the Board preferred option #3. Mr. Trauner stated a resolution approving option #3 would be added to the agenda.

3. Elementary Roof – Mr. Bennett stated he received an update from roofing consultant, John Stehli, regarding the Elementary Roof late this afternoon and immediately Mr. Bennett emailed the information to the Board. Mr. Stehli is already scheduled to present information to the Board next month, but since finding that the area over the swimming pool is in dire need of repair, Mr. Bennett felt it was important to relay the information tonight. Mr. Stehli and Patrick McCreary, who was the roofing contractor for the Middle School/High School renovation project, walked the Elementary roof. A rough estimate was received from Mr. Stehli which is \$21,300 to do the immediate repair. Mr. Bennett asked the Board for permission to move forward to get this addressed and added that Mr. Stehli's inspection showed it was not done properly the last renovation and needs immediate attention for safety reasons. Following discussion, Mr. Bennett added that we will not have to address the whole roof at one time as previously believed. It was suggested to bring in a structural engineer and there was discussion about the chlorine damage, ballasts, decking and gravel on the roof. The Board authorized Mr. Bennett to proceed with the conference call with Mr.

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Thompson, Mr. Stehli and Mr. McCreary the following morning, ask about the structural engineer and get on the schedule with McCreary Roofing to get this immediate need taken care of as soon as possible. Mr. Bennett will give the Board a full report once he has the information. The stones removed from the roof will be stockpiled here and not hauled off.

Approval of Agenda

Mr. Hopson moved, Mr. Gilbert seconded to approve the agenda with the addition of the resolution to approve the Tax Collector Wages, option #3, for 2022, 2023, 2024 and 2025.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Approval of Minutes

Mr. Gregor moved, Mrs. Thomas seconded to approve the minutes of the December 3, 2020 Reorganization meeting and the December 3, 2020 Regular meeting.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Approval of Treasurer's Report

Dr. Miller moved, Mrs. Lewis seconded to approve the Treasurer's Reports for November 2020 and December 2020. [See Supplementals enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Approval of Check List

Mrs. Lewis moved, Dr. Miller seconded to approve the Checks for Board Approval – January 14, 2021, Checks between Board Meetings – December 2020, Athletic Checks – December 2020, and Procurement Card Listing – December 2020. [See Supplementals enclosed in the Minutes Book]

Mr. Trauner announced he would be abstaining from Vendor Check 4053 to Bethesda Lutheran Services.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson and Kimberle Thomas voted yes. George Trauner voted yes for all items except for Vendor Check 4053 from which he abstained. Motion carried.

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ITEMS FOR APPROVAL

Academics

UCASD Health and
Safety Plan update

Mrs. Thomas moved, Mr. Gregor seconded to approve the updated Union City Area School District Health and Safety Plan, as presented. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Co-Curricular

Mr. Trauner asked for a motion to approve Co-Curricular items 1 and 2. Dr. Miller moved, Mrs. Lewis seconded to approve the following Co-Curricular motions:

Walp Resignation

1. To accept the resignation of Blaine Walp as Assistant Varsity Track Coach, effective immediately

Spring Athletic
Supplemental
Contracts

2. The 2021 Spring Supplemental Athletic Contracts, as presented. The athletic coaching position salaries/stipends shall be payable only if the position is filled and the activity is conducted, as determined by Board action, and further that, if the activity/season is discontinued after it begins, the salaries/stipends would be paid on a prorated basis.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Finance

Act 1 – Not raising
Taxes Above Index

Mrs. Lewis moved, Mr. Robinson seconded to approve the following resolution:

The Union City Area School District will not increase any School District tax for the 2021/2022 school year at a rate that exceeds the index calculated by the Pennsylvania Department of Education.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

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Dr. Miller moved, Mr. Robinson seconded to approve the following resolution:

**Tax Collector
Wages with Option
#3 for 2022, 2023,
2024, and 2025**

BE IT RESOLVED, that the Board of School Directors of the Union City Area School District hereby approves the compensation of option #3 for the tax collectors of Union City Borough, Union Township, and Bloomfield Township for tax years 2022, 2023, 2024, and 2025 as set forth in the attached Statements.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Union City Area School District authorizes Tara Lineman, as Business Manager of the Union City Area School District, to file this Resolution and the appropriate Statement with the Crawford County Board of Election and Voter Services and to file this Resolution and the appropriate Statements with the Erie County Voter Registration Office prior to February 15, 2021.

Roll Call Vote: Blain Blakeslee, Brian Gregor, Lori Lewis, Barbara Miller, David Robinson and George Trauner voted yes. Stephen Gilbert, Douglas Hopson and Kimberle Thomas voted no. Motion carried. (6-3)

Personnel

Mr. Trauner asked for a motion to approve Personnel items 1-3. Mr. Robinson moved, Mr. Gilbert seconded to approve the following Personnel motions:

**Lanewicz, Driver
for Monark**

1. Natalie Lanewicz as driver for Monark Student Transportation Corporation, effective immediately.

**Sill – resignation for
retirement**

2. To accept the resignation of Ann Sill, Secretary to the Superintendent and School Board, effective the end of the workday, June 30, 2021, for the purpose of retirement.

**Shrout- Support
Staff Substitute**

3. Melissa Shrout (Classroom Aide) to the District Support Staff Substitute list for the remainder of the 2020/2021 school year, pending receipt of remaining employment documents.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

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Policy

2nd Reading of new
PSBA policies 800-
832 and 901-918

Mr. Trauner presented the second reading of new PSBA policies 800-810.3, 811-832, and 901-918. The Board had no questions or comments. [See Supplementals enclosed in the Minutes Book]

Mrs. Thomas moved, Mr. Gilbert seconded to approve the following Policy motions:

Approval of new
PSBA policies 800-
832 and 901-918

1. New PSBA policies 800-810.3, 811-832, and 901-918. [See Supplementals enclosed in the Minutes Book]

Retire and delete
current Board
policies

2. To retire current Board policies 1100, 1105, 1140, 1200, 1210, 1300, 1305, 1310, 1330, 1350, 1400, 1403.1, 1425, 1427, 1428, 1801, 3532, 3545, 3546, 3547, 3548, 4201, 4202, 4446, 4600, 5137, 5145, 5146, 5156.2, 5162, 5300, 5456.2, 5800, 5900, 5901, 6120, 6136, 6136.1, 6140, 6160, 6255, 7400, 7800, 7900, 8341.1, 8341.2, 9200, 9342, 9344, 9348, 9420 and to deleted current Board polices 1212, 1424.1, 3516, 3800, and 6220.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Financial Reports

The financial reports were presented. [See Supplementals enclosed in the Minutes Book]

Other Business

Mr. Trauner asked if there was any other business before the Board moves into Executive Session for Personnel and Legal discussion.

Mr. Gilbert stated that the JOC received an email from Dr. Walker (ECTS) informing them that their IT Director is resigning effective the end of January to take another position. He feels it will be a big loss to the school Mr. Trauner asked if there were any concerns with a third leadership position leaving. Mr. Gilbert stated he asked the JOC President that same question who felt there were no connections.

Mr. Trauner stated that the next Board meeting would be in person (for the Board) barring any further pandemic restrictions with an option to Zoom in.

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Adjournment

Mr. Gregor moved to adjourn the meeting, seconded by Mr. Gilbert.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Brian Gregor, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Motion carried.

Mr. Trauner adjourned the meeting at 6:38 p.m.

Respectfully Submitted,

Ann Sill
School Board Secretary