

UCASD Employee/Workplace Process Map for COVID-19

Employee tests positive for COVID-19.

Employee exhibits 2 or more symptoms of COVID-19 at home

Employee exhibits 2 or more symptoms of COVID-19 at work

A member of the employee's household has symptoms consistent with COVID-19.

A member of the employee's household has tested positive for COVID-19.

Employee reports someone in their household was exposed to someone who tested positive for COVID-19 or someone who has symptoms.

Employee must notify their Supervisor /Administration immediately and complete the Health Services Reporting form.

Stay at home until all of the following are true:

1. At least 10 days since the onset of symptoms.
2. At least 24 hours fever free without the use of fever-reducing medications.
3. Improvement in respiratory symptoms (i.e., cough, shortness of breath).

AND

Stay at home until all of the following are true:

1. At least 10 days since the onset of symptoms.
2. At least 24 hours fever free without the use of fever-reducing medications.
3. Improvement in respiratory symptoms (i.e., cough, shortness of breath).

OR

Employee may return to work if they have a doctor's note indicating that symptoms are not related to COVID-19 and no testing is required.

OR

Negative results of a COVID-19 test from at least 2 consecutive respiratory specimens collected more than 24 hours apart (total of two negative specimens).

1. Stay home until symptomatic person receives 1st negative test. OR
2. Symptomatic person receives a release from a physician. OR
3. Employee completes 10 day isolation.

1. Stay home for 14 days from the end of the positive person's isolation .
2. Alert Contact Tracer.
3. Contact primary care physician for guidance.

Employee will quarantine themselves and all household members for 14 days

- A. Contact Tracer identifies any other student or staff who were present in the same class/group on the last day, and the 2 days prior, that this employee was also present. The names of those individuals must be reported to the building principal.
- B. UCASD Administration will coordinate with Erie County Health Department and/or PA Department of Health to send written notification to all staff and parents/guardians of students who were possibly exposed.
- C. All students and staff who were possibly exposed are excluded from all campus activities for 14 days from last date of possible exposure. Those individuals are to monitor their symptoms and contact their primary care physician for further guidance.