



UNION COUNTY OHIO
invites applications for the position of:

Drainage Maintenance Technician

SALARY:	\$16.00 Hourly
OFFICE:	Union Soil & Water Conservation District
OPENING DATE:	01/04/21
CLOSING DATE:	01/29/21 11:59 PM
WORK SCHEDULE:	Monday - Friday 8:00am - 4:30pm
SALARY INFORMATION:	Starting salary will be competitive (DOQ)
DESCRIPTION:	

The Union Soil and Water Conservation District is now hiring two (2) full-time Drainage Maintenance Technicians. These positions are responsible inventory, inspecting and maintaining drainage and storm water infrastructure in accordance with policies and practices set by the County/District's Drainage Maintenance Program in order to maintain the operational functionality of drainage projects. If you meet the requirements below, and are interested in this employment opportunity, we invite you to apply for consideration.

QUALIFICATIONS:

Completion of secondary education (high school diploma or GED); possession of an Associate's Degree from an accredited college or university in Agriculture, Engineering, Natural Resources, or a related field preferred; equivalent practical work experience in related fields; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities; Selected candidate must undergo Ohio and federal background checks. Final offer of employment will be contingent on the findings of these checks.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a valid Ohio driver's license and maintain insurability under the SWCD vehicle insurance policy; candidate must possess or acquire a State of Ohio public operator's pesticide applicators certificate.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive:

Computer, computer software (e.g., Microsoft Office, Outlook, other applicable computer software), printer, copy machine, calculator, fax machine, other standard business office equipment, motor vehicle, a wide variety of small power and hand tools, pickup truck, spray application equipment, farm tractor, mower, ATV, pickup, dump truck, tow a utility trailer, front-end loader, Excavator, bulldozer, seeders, etc.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

Employee works in the vicinity of floor or wall openings, elevated platforms, and/or runways; ascends and/or descends ladders, stairs, or scaffolds; works in a confined space; works in an area in which the means of egress is or can be obstructed; has exposure to chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); is exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases, and/or poorly ventilated work areas; is exposed to possible injury from extremely noisy conditions above 85db; is exposed to possible injury from hazardous gases, chemicals, flammables, air contaminants, hazardous waste, unclean or unsanitary conditions; exposed to possibly injury as a result of working with moving mechanical parts of equipment or machines; has exposure to fire, hot, cold, wet, humid, or windy weather conditions; exposure to hazardous driving conditions; works second or third shift; has exposure to shaking objects or surfaces; has exposure to second-hand smoke; employee may be subjected to sunburn, poison ivy, insect and animal bites, working at construction sites, working with or around heavy equipment and working with (handling and applying) restricted use herbicides and other pesticides; this is considered medium work and the employee must demonstrate the ability to perform the physical demands required of the position in accordance with the U.S. Department of Labor's physical demands strength ratings.

In cases of emergency, unpredictable situations, and/or department needs, may be required to lift, push, pull, and/or carry objects heavier than D.O.L. strength ratings recommend.

ESSENTIAL FUNCTIONS:

For purposes of 42 USC 12101:

(1) Develops and operates the ditch maintenance program in accordance with Sections 940 and 6137 of the Ohio Revised Code; maintains the ditch maintenance equipment to be in good working order.

(2) Makes annual inspections of all drainage improvements under maintenance as indicated under Section 6137.06 of the Ohio Revised Code (e.g., the employee shall determine maintenance work needed on drains which may include brush control, mowing, weed control, washouts, silt removal, erosion and pipe outlet ends; estimates cost to perform needed work; reports the work to be done and costs to the Board of Supervisors of the Union Soil and Water Conservation District, the Union County Engineer, the Union County Commissioners, the Union County Treasurer, and the Union County Auditor, etc.).

(3) Performs required maintenance work by a method defined/determined by Union SWCD Board of Supervisors/Union County Engineer. This may involve direct performance of the maintenance work and/or contracting with UCE, private contractors or landowners.

(4) Provides accurate, timely and professional assistance to partners, landowners and general public in a manner that heightens the District's credibility and visibility; compiles and prepares various reports.

(5) Maintains required licensures and certification, if any; continues proficiency in subject areas through professional continuing education.

(6) Meets all job safety requirements and all applicable safety standards that pertain to essential functions.

(7) Demonstrates regular and predictable attendance.

OTHER DUTIES AND RESPONSIBILITIES:

(8) Performs other related duties as assigned.

(9) Attends staff meetings as assigned.

MINIMUM ACCEPTABLE CHARACTERISTICS:

(*indicates developed after employment)

Knowledge of: *County, Department, and Division goals and objectives; *County, Department, and Division policies and procedures; *personnel rules and regulations; government structure and process; Ohio Ditch Maintenance and Drainage Laws; principles and practices of natural resource conservation and management with an understanding of agricultural surface and subsurface drainage design; public relations.

Skill in: motor vehicle operation; computer operation; use of modern office equipment; ArcGIS; project management; customer service.

Ability to: develop and maintain effective working relationships; perform job safely; interpret a variety of instructions in written, oral, picture, or schedule form; work efficiently; maintain accurate records; prepare accurate and concise reports; exercise independent judgment and discretion; sorts items into categories according to established methods; communicate effectively; maintain confidentiality; resolve complaints; travel to and gain access to jobsite; be a highly self-motivated individual; work alone or as part of a team; walk on rough terrain; climb up and down steep inclines; write and keep good records of activities; perform mathematical computations for assessments; operate a PC computer using a MS Windows environment; drive to, from, and on the jobsite; operate small equipment; maneuver rough and steep terrain on foot; lift 60 pounds; perform job safely; organize and prioritize work assignments; multi-task.

POSITIONS DIRECTLY SUPERVISED:

None.

APPLICATIONS MAY BE FILED ONLINE AT:

<https://www.unioncountyohio.gov/>

233 W. Sixth Street
Marysville, OH 43040
937-645-3008

gyonak@unioncountyohio.gov

Position #00109
DRAINAGE MAINTENANCE TECHNICIAN
TH